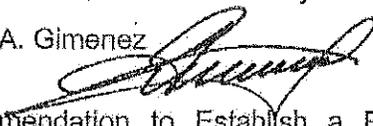


# Memorandum



Date: January 23, 2013

To: Honorable Chairwoman Rebeca Sosa  
and Members, Board of County Commissioners

From: Carlos A. Gimenez  
Mayor 

Subject: Recommendation to Establish a Pre-Qualification Pool: Refuse Carts, Curbside Recycling Carts and Recycling Bins

Agenda Item No. 8(F)(6)

## Recommendation

It is recommended that the Board of County Commissioners (Board) approve the establishment of a pre-qualification pool (*Contract 9623-1/22: Refuse Carts, Curbside Recycling Carts, and Recycling Bins*) for the purchase and delivery of various sizes of plastic, mobile refuse carts and curbside recycling carts, parts, and recycling bins for Public Works and Waste Management (PWWM).

## Scope

The impact of this item is countywide in nature.

## Fiscal Impact and Funding Source

The fiscal impact for the initial five year term is up to \$3,454,000 budgeted from PWWM's proprietary funds. If the County exercises the one, five-year option-to-renew, the cumulative value will be up to \$6,908,000.

The proposed contract amount is based on prior and anticipated usage, but is also approximately 15 percent higher than the current contract to allow for possible price variation in spot market bids and additional quantities, if necessary. The current contract amount is \$1,800,000 for three years, and expires October 6, 2013.

## Track Record/Monitor

This contract manager at PWWM is Olga Espinosa-Anderson. Rita Silva of the Internal Services Department is the Procurement Contracting Manager.

## Delegated Authority

Upon approval of this item, a pool of pre-qualified vendors will be established to participate in spot market competitions. The County Mayor or the County Mayor's designee will have the authority to solicit pricing and award contracts up to an aggregate contract amount of the allocation authorized by the Board. Additionally, the County Mayor or the County Mayor's designee may add qualified vendors to the pool at any time during the term of the contract, subject to bi-annual ratification by the Board. The County Mayor or County Mayor's designee will also have the authority to exercise, at their discretion, contract modifications, options-to-renew, and other extensions in accordance with the terms and conditions of the pool contract.

As the need arises, price quotations will be requested for orders from the pre-qualified vendors. It is anticipated that some of the vendors listed below that are not recommended will comply with the solicitation requirements to be added to the pool by the time this item is awarded. A request for quotation will only be issued under this pool once additional vendors are added to ensure competition.

**Vendors Recommended for Pre-Qualification Pool**

An Invitation to Bid was issued under full and open competition on March 14, 2012 to pre-qualify vendors for purchase and delivery of various sizes of plastic, mobile refuse carts and curbside recycling carts, parts, and recycling bins.

Vendor	Address	Principal
Otto Environmental Systems, LLC	12700 General Drive Charlotte, NC	Luc Mueller

**Vendors Not Recommended**

Vendor	Address	Reason for Not Recommending
Cascade Engineering, Inc.	5251 36th Street S.E. Grand Rapids, MI	Upon meeting the solicitation requirements, including submittal of documentation, these vendors will be added to the pool.
Cyclops Supplier, Inc.	225 NE 34 <sup>th</sup> St, #208 Miami, FL	
IPL, Inc.	140 Commercial Street St. Damien, Canada GOR 2Y0	
Rehrig Pacific Co.	7452 Presidents Dr. Orlando, FL	
Toter, Inc.	841 Meacham Road Statesville, NC	

**Due Diligence**

Due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine vendor responsibility, including verifying corporate status and that there are no performance or compliance issues. The lists that were referenced include: convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to vendor responsibility. This information is being provided pursuant to Resolution R-187-12.

**Applicable Ordinances and Contract Measures**

- The two percent User Access Program provision applies and will be collected on all purchases.
- The Small Business Enterprise Bid Preference and Local Preference will be applied in accordance with the Ordinances at time of spot market competition.
- The Living Wage Ordinance does not apply.

  
 \_\_\_\_\_  
 Alina T. Hudak  
 County Manager/Deputy Mayor



**MEMORANDUM**  
(Revised)

**TO:** Honorable Chairwoman Rebeca Sosa  
and Members, Board of County Commissioners

**DATE:** January 23, 2013

**FROM:**   
R. A. Cuevas, Jr.  
County Attorney

**SUBJECT:** Agenda Item No. 8(F)(6)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's \_\_\_\_, 3/5's \_\_\_\_, unanimous \_\_\_\_ ) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 8(F)(6)

1-23-13

RESOLUTION NO. \_\_\_\_\_

RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A PRE-QUALIFICATION POOL FOR CONTRACT NO. 9623-1/22, REFUSE CARTS, CURBSIDE RECYCLING AND CARTS, AND RECYCLING BINS, IN AN AMOUNT UP TO \$3,454,000 FOR THE INITIAL FIVE YEAR TERM, OR \$6,908,000 IF THE FIVE-YEAR RENEWAL OPTION IS EXERCISED, AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO CONDUCT SPOT BIDS AND AWARD SUBSEQUENT CONTRACTS, ADD VENDORS TO THE POOL AT ANY TIME, SUBJECT TO BI-ANNUAL RATIFICATION BY THE BOARD, AND EXERCISE, AT THEIR DISCRETION, CONTRACT MODIFICATIONS, OPTIONS TO RENEW, CANCELLATION PROVISIONS, AND ALL OTHER RIGHTS CONTAINED THEREIN

**WHEREAS**, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that this Board hereby directs the County Mayor or County Mayor's designee to authorize the establishment of a pre-qualification pool for Contract No. 9623-1/22, Refuse Carts, Curbside Recycling and Carts, and Recycling Bins, in an amount up to \$3,454,000 for the initial five year term; or \$6,908,000 if the one five-year renewal option is exercised, and authorizes the County Mayor or County Mayor's designee to conduct spot bids and award subsequent contracts, add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis, and exercise, at their discretion, contract modifications,

options to renew, any cancellation provisions in accordance with the terms and conditions of the contract, and all other rights contained therein.

The foregoing resolution was offered by Commissioner who moved its adoption. The motion was seconded by Commissioner and upon being put to a vote, the vote was as follows:

Rebeca Sosa, Chairwoman

Lynda Bell, Vice Chair

Bruno A. Barreiro

Jose "Pepe" Diaz

Sally A. Heyman

Jean Monestime

Sen. Javier D. Souto

Juan C. Zapata

Esteban L. Bovo, Jr.

Audrey M. Edmonson

Barbara J. Jordan

Dennis C. Moss

Xavier L. Suarez

The Chairperson thereupon declared the resolution duly passed and adopted this 23<sup>rd</sup> day of January, 2013. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.



Oren Rosenthal