Memorandum

MIAMI-DADE COUNTY

Agenda Item No. 8(F)(1)

Date: February 5, 2013

To: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor

Subject: Resolution Authorizing Competitive Contract Awards and Modifications

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Recommendation

It is recommended that the Board of County Commissioners (Board) approve the attached competitive contract award and contract modifications with authority to exercise options-to-renew (OTRs). The items are described below and in more detail in the accompanying attachments:

Section 1 – Competitive Contract Awards

The item included in this section will award a competitive contract to the recommended vendor for the purchase of goods and services.

Item 1.1 – Refuse Transfer Trailers: Awards a contract so that the Public Works and Waste Management Department may purchase refuse transfer trailers. The requested allocation for the five-year contract is $3,500,000.

Section 2 – Contract Modifications

The items included in this section will modify competitive contracts for additional time and/or spending authority for the purchase of goods and services. The total additional funding requested for the contracts listed in this section is $2,996,000.

Item 2.1 – Temporary Health Professionals: Modifies this contract for an additional $135,000 in spending authority to allow Public Housing and Community Development to continue contracting temporary health professionals through the end of the contract term.

Item 2.2 – Private Attorney Services – Public Housing and Community Development: Modifies this contract for an additional $320,000 in spending authority to process evictions of residents with criminal records.

Item 2.3 – Auditing Services – Public Housing and Community Development: Modifies this contract for an additional $50,000 in spending authority for the audit of programs previously managed by the former Department of Housing and Community Development. In addition, it is requested that the Board approve the final option-to-renew term available under this contract valued at $215,000. The total amount requested for the modification and the option-to-renew is $265,000.

Item 2.4 – Chemical Testing Supplies for Toxicology Laboratory Pre-Qualification: Modifies this contract for an additional 60 months and $896,000 in spending authority to allow the Medical Examiner and Regulatory and Economic Resources to continue purchasing testing consumables.

Item 2.5 – Plumbing Equipment and Supplies: Modifies this contract for an additional $1,380,000 in spending authority for the Miami-Dade Water and Sewer Department to continue purchase of plumbing and equipment supplies through the end of the contract term.

Scope
The impact of the items is countywide in nature.

Fiscal Impact/Funding Source
The allocation and funding source, by department, is listed in the attached items.

Track Record/Monitor
There are no known performance/compliance issues with the vendors recommended for award in this package. Each department's contract manager is reflected in the attached items.

Delegated Authority
If the items in this package are approved, the County Mayor or County Mayor's designee will have the authority to exercise, in their discretion, subsequent options-to-renew periods and extend contracts for purchase of goods and services in accordance with the terms and conditions of each contract.

Due Diligence
Due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine Contractor responsibility, including verifying corporate status and review of performance or compliance issues. The lists referenced include: convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to Contractor responsibility. This information is provided pursuant to R-187-12.

Background
Additional background information on each item is attached.

Attachments

Edward Marquez
Deputy Mayor

MEMORANDUM
(Revised)

TO: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

DATE: February 5, 2013

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No. 8(F)(1)

Please note any items checked.

_____ **"3-Day Rule" for committees applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Ordinance creating a new board requires detailed County Mayor's report for public hearing**

_____ **No committee review**

_____ **Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous _____) to approve**

✓ **Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(1)
2-5-13

RESOLUTION NO. _____

RESOLUTION AUTHORIZING AWARD OF A CERTAIN COMPETITIVE CONTRACT, IN A TOTAL AMOUNT UP TO $3,500,000, AND AUTHORIZING MODIFICATIONS OF COMPETITIVE CONTRACTS TOTALING $2,996,000 FOR PURCHASE OF GOODS AND SERVICES

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes:

1. The award of competitive contract for the purchase of goods and services as set forth in item 1.1 of the incorporated memorandum in a total amount up to $3,500,000.
2. The modification of contracts as set forth in items 2.1 – 2.5 of the incorporated memorandum totaling $2,996,000 for the purchase of goods and services.

The Board further authorizes the County Mayor or County Mayor's designee to exercise, at their discretion, contract modifications, options-to-renew, any cancellation provisions, and any other rights contained therein in accordance with the terms and conditions of the contract.

The foregoing resolution was offered by Commissioner , who moved its adoption. The motion was seconded by Commissioner and upon being put to a vote, the vote was as follows:

Rebeca Sosa, Chairwoman
Lynda Bell, Vice Chair

Bruno A. Barreiro	Esteban L. Bovo, Jr.
Jose "Pepe" Diaz	Audrey M. Edmonson
Sally A. Heyman	Barbara J. Jordan
Jean Monestime	Dennis C. Moss
Sen. Javier D. Souto	Xavier L. Suarez
Juan C. Zapata	

The Chairperson thereupon declared the resolution duly passed and adopted this 5th day of February, 2013. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By:_____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Hugo Benitez

Item 1.1

Memorandum

MIAMI-DADE COUNTY

Date: December 21, 2012

To: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor

Subject: Recommendation for Award: Refuse Transfer Trailers

Recommendation
It is recommended that the Board of County Commissioners (Board) approve award of contract *6326-0/18 Refuse Transfer Trailers* to Warren Equipment, Inc. for purchase of transfer trailers. Public Works and Waste Management (PWWM) uses these transfer trailers to transport refuse from various sites throughout the County. Therefore, the trailers must be designed to travel at highway speeds after loading refuse at a transfer station, and on a paved or off-road surface to unload at a landfill dump or similar site.

Scope
The impact of this item is countywide in nature.

Fiscal Impact/Funding Source
The fiscal impact for the total five-year term is $3,500,000 and is bugeted from PWWM proprietary funds. The previous contract was for two years and was valued at $6,221,000. The proposed contract amount is based on anticipated needs to purchase up to 50 transfer trailers over the next five years.

Track Record/Monitor
The contract manager for PWWM is Olga Espinosa-Anderson. J. Carlos Plasencia of the Internal Services Department is the Procurement Contracting Officer.

Delegated Authority
If this item is approved, the County Mayor or County Mayor's designee will have the authority to exercise, at their discretion, contract modifications and extensions, in accordance with the terms and conditions of the contract.

Vendors Recommended for Award:
An Invitation to Bid was issued under full and open competition in November 2012. Award was to the lowest priced, responsive and responsible bidder.

Awardee	Address	Principal
Warren Equipment, Inc.	2299 Highway 92 East Plant City, FL	Russell Warren

Vendors Not Recommended for Award:

Proposer(s)	Reason for Not Recommending
Spector Manufacturing, Inc.	Price was higher than the recommended bidder

Due Diligence
Due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine contractor responsibility, including verifying corporate status and that there are no performance or compliance issues. The lists that were referenced include: convicted vendors,

debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to contractor responsibility. This information is being provided pursuant to Resolution R-187-12.

Applicable Ordinances and Contract Measures

- The two percent User Access Program provision applies and will be collected on all purchases.
- The Small Business Enterprise Bid Preference was applied in accordance with the Ordinance.
- The Living Wage Ordinance does not apply.

Alina T. Hudak
Deputy Mayor

Item 2.1 – Contract Modification

Contract No.: 9141-3/14-1	Title: Temporary Health Professionals

Type of Change:

☐ Additional Time
☒ Additional Spending Authority
☐ Authorization to use Charter County Transportation Surtax Funds as a Component of MDT Operating Funds

Contract Description and Reason for Change:

This contract provides temporary health professionals for the Public Housing and Community Development and Community Action and Human Services departments. Public Housing and Community Development is requesting an additional $135,000 through the duration of the contract term in March 2013. This additional funding is necessary due to an increased demand for continuous care and supervision of approximately 100 residents at the Helen Sawyer Plaza Assisted Living Facility.

Current Term Length:		Additional Time Requested:
12 months		N/A
Current Term Start Date:	Current Term Expiration Date:	Proposed Expiration Date:
April 1, 2012	March 31, 2013	N/A

Departments	Existing Allocations	Additional Allocations	Modified Allocations	Funding Source	Contract Manager
Public Housing and Community Development	$1,237,000	$135,000	$1,372,000	Federal Funds	Mari Saydal-Hamilton
Community Action and Human Services	680,000	0	680,000	General Fund / State Funds / Federal Funds	Betty Bennett
TOTAL	**$1,917,000**	**$135,000**	**$2,052,000**		

Contract Measures: ☒ Small Business Enterprise ☒ Set-Aside (Bid Groups D & E only) ☐ Bid Preference ☐ Selection Factor ☐ Other

Local Preference Ordinance: ☒ Applies where permitted by funding source ☐ Does not apply

Living Wage Ordinance: ☐ Applies ☒ Does not apply

User Access Program: ☒ Applies where permitted by funding source ☐ Does not apply

Procurement Contracting Officer: Martha Perez-Garviso

Vendor(s)	Address	Principal
Adil Business Systems Inc	2501 S. Ocean Drive, Suite C205, Hollywood, FL	Chachra Sushil
C S I Catalano's Nurses Registry Inc	5803 NW 151st Street, Suite 204, Miami Lakes, FL	Alan L. Soderquist
Packplus Inc	633 NE 167th Street, Suite 620, North Miami Beach, FL	Joseph Obadeyi
Qualified Homecare Services Inc (DBE; SBE)	3325 Hollywood Blvd., Suite 205, Hollywood, FL	Audreya K. Mclean
Albion Staffing Solutions Inc	2520 NW 97th Ave., Miami, FL	Peter J. Santangelo
Brewster Group Inc (DBE; Micro/SBE; LDB;	111 NW 183rd Street, Suite 350, Miami, FL	Annabel N. Brewster
Westaff (USA) Inc	419 West 49th Street, Hialeah, FL	Paul Sorensen

Item 2.2 – Contract Modification

Contract Nos.:	EPP661-2(3) and EPP661-3(3)	Title:	**Private Attorney Services - Public Housing and Community Development**

Type of Change:

☐ Additional Time
☒ Additional Spending Authority
☐ Authorization to use Charter County Transportation Surtax Funds as a Component of MDT Operating Funds

Contract Description and Reason for Change:

The contract provides for private attorney services used by Public Housing and Community Development in housing eviction actions. Such actions are sometimes necessary to maintain decent, safe and sanitary housing conditions for all residents in public housing and meet our obligations as a landlord.

In 2009, Public Housing and Community Development implemented a policy to conduct criminal background searches on residents to check for violent criminal activities committed in the last ten years. This policy caused an increase in referrals for service beyond the original number of cases projected.

The increase in the additional cases requires additional spending authority for the current contractual year (March 24, 2012 through March 23, 2013) and for the final option to renew year, which will commence on March 24, 2013, both which were originally authorized under R-175-10.

Department	Funding Source	Contract Manager
Public Housing and Community Development	Federal Funding	Indira Rajkumar-Futch

Contract Term, and Contract Start and Expiration Dates:	Initial Allocation	Additional Allocation	Modified Allocation
EPP661 March 24, 2010 – March 23, 2011	$200,000	$0	$200,000
EPP661-1(3) March 24, 2011 – March 23, 2012	260,000	0	260,000
EPP661-2(3) March 24, 2012 – March 23, 2013	280,000	120,000	400,000
EPP661-3(3) March 24, 2013 – March 23, 2014	200,000	200,000	400,000
Cumulative Contract Value	**$940,000**	**$320,000**	**$1,260,000**

Contract Measures:	☐ Small Business Enterprise ☐ Set-Aside ☐ Bid Preference ☐ Selection Factor ☐ Other ☒ Does not apply
Local Preference Ordinance:	☐ Applies ☒ Does not apply
Living Wage Ordinance:	☐ Applies ☒ Does not apply
User Access Program:	☐ Applies where permitted by funding source ☒ Does not apply
Procurement Contracting Officer:	Andrew Zawoyski, CPPO

Contractor - Primary	Address	Principal
De Leon & De Leon, P.A.	66 West Flagler Street, Suite 800 Miami, FL 33130	Mr. Neil De Leon, Esq.
Clyne & Associates, P.A.	814 Ponce de Leon Blvd. Suite 210 Coral Gables, FL 33134	Mr. Reginald J. Clyne, Esq.

Item 2.3 – Contract Modification & Request to Fund Final OTR

Contract No.: 618	Title: Auditing Services Public Housing and Community Development

Type of Change:

☐ Additional Time
☒ Additional Spending Authority
☐ Authorization to use Charter County Transportation Surtax Funds as a Component of MDT Operating Funds

Contract Description and Reason for Change:

The contract provides audit services for Public Housing and Community Development. Audits by an independent Certified Public Accountant are required both by County Code and United States Department of Housing and Urban Development regulations each fiscal year. Due to the reorganization of Public Housing and Community Development, there are now an additional 43 separate programs that will be captured as part of the annual Public Housing and Community Development audit. As a result, a modification in the amount of $50,000 is necessary to cover the cost of auditing these programs under this audit contract.

Current Term Length:		Additional Time Requested:
12 months		N/A
Current Term Start Date:	Current Term Expiration Date:	Proposed Expiration Date:
October 1, 2012	September 30, 2013	N/A

Department	Existing Allocation	Additional Allocation Requested	Modified Allocation	Funding Source	Contract Manager
Public Housing and Community Development	$165,000	$50,000	$215,000	Federal Funds	Craig Clay
TOTAL	**$165,000**	**$50,000**	**$215,000**		

Request to Fund Option-To-Renew:

It is also requested that the Board approve funding for the final, pre-authorized option-to-renew (OTR) term available under this agreement. Exercising the final OTR ensures continuity of required audit services and allows staff sufficient time to re-solicit for a new award, which will include the additional programs into the scope. The amount requested for the final OTR term is $215,000. Therefore, the total amount requested for the two actions is $265,000.

Initial Term and OTRs Usage	October 14, 2008 – September 30, 2013	$1,049,000*
Third OTR and Estimated Usage	October 1, 2013 – September 30, 2014	215,000
Cumulative Value		**$1,264,000**

**This amount is inclusive of the $50,000 requested modification noted above.*

Contract Measures: ☐ Small Business Enterprise ☐ Set-Aside ☐ Bid Preference ☐ Selection Factor ☒ Other No measure due to funding source

Local Preference Ordinance: ☐ Applies ☒ Does not apply

Living Wage Ordinance: ☐ Applies ☒ Does not apply

User Access Program: ☐ Applies where permitted by funding source ☒ Does not apply

Procurement Contracting Officer: Andrew Zawoyski, CPPO

Contractor	Address	Principal
Berman Hopkins Wright & LaHam	8035 Spyglass Hill Road, Melbourne, FL	Brian L. Nemeroff, CPA, Partner

Item 2.4 – Contract Modification

Contract No.:	9006-0/13	Title:	Chemical Testing Supplies for Toxicology Laboratory Pre-Qualification

Type of Change:

☒ Additional Time
☒ Additional Spending Authority
☐ Authorization to use Charter County Transportation Surtax Funds as a Component of MDT Operating Funds

Contract Description and Reason for Change:

This contract is for the purchase of chemicals, test reagents, and related instruments and testing consumables. The contract has effectively met the departments' needs over the past four years and the scope of this contract is expected to be the same going forward. Additionally, market research shows that pricing for this commodity continues to be favorable. As such, a five-year extension and additional spending authority is being requested to allow departments to continue to access this pre-qualification pool contract.

Current Term Length:		Additional Time Requested:
48 months		60 months
Current Term Start Date:	Current Term Expiration Date:	Proposed Expiration Date:
June 1, 2009	May 31, 2013	May 31, 2018

Departments	Existing Allocations	Additional Allocations	Modified Allocations	Funding Source	Contract Manager
Medical Examiner	$800,000	$800,000	$1,600,000	General Fund	George Hime
Regulatory and Economic Resources	96,000	96,000	192,000	Proprietary Funds	John Lariosa
TOTAL	**$896,000**	**$896,000**	**$1,792,000**		

Contract Measures: ☒ Small Business Enterprise ☐ Set-Aside ☒ Bid Preference ☐ Selection Factor ☐ Other

Local Preference Ordinance: ☒ Applies where permitted by funding source ☐ Does not apply

Living Wage Ordinance: ☐ Applies ☒ Does not apply

User Access Program: ☒ Applies where permitted by funding source ☐ Does not apply

Procurement Contracting Officer: Martha Garofolo

Vendors	Address	Principal
Polymedco, Inc	510 Furnace Dock Road, Cortlandt Manor, NY	Drew Cervasio
Orasure Technologies, Inc.	220 East First Street, Bethlehem, PA	Douglas G. Watson
Neogen Corporation	944 Nandino Boulevard, Lexington, KY	James Herbert
Peavey Corporation	10749 West 84th Terrace, Lenexa, KS	Buck Peavey
Government Scientific Source, Inc.	12351 Sunrise Valley Drive, Reston, VA	Wayne B. Bardsley
UCT, LLC	2731 Bartram Road, Bristol, PA	Michael Telepchak
Microliter Analytical Supplies, Inc.	3680 Burnette Park Drive, #C, Suwanee, GA	Kim Gamble
Varian, Inc.	2700 Mitchell Drive, Walnut Creek, CA	Dow R. Wilson
VWR International LLC	100 Matsonford Road, Suite 200, Radnor, PA	Phil Hunsucker
Biostride Inc.	1201 Douglas Avenue, Redwood City, CA	Henry Tom
Diagnostixx of California Corp	829 Towne Center Drive, Pamona, CA	James R. Soares

Item 2.5 – Contract Modification

Contract No.: 6582-5/16-2	**Title: Plumbing Equipment and Supplies**

Type of Change:

☐ Additional Time

☒ Additional Spending Authority

☐ Authorization to use Charter County Transportation Surtax Funds as a Component of MDT Operating Funds

Contract Description and Reason for Change:

This contract is for the purchase of plumbing equipment and supplies. During the last contract term, staff consolidated four related contracts and their respective awarded vendors into this contract in an effort to eliminate duplication and improve administrative and purchasing functions. Concurrent with the consolidation of these contracts, it was necessary to increase the allocation on the remaining contract, both to accommodate expenditure authority for the consolidated contracts, and to provide for an increased number of projects requiring use of these supplies (R-978-12). This modification will ensure WASD has the appropriate allocation through the end of the contract term to ensure uninterrupted supply of plumbing equipment and supplies.

Current Term Length:		**Additional Time Requested:**
12 months		N/A
Current Term Start Date:	**Current Term Expiration Date:**	**Proposed Expiration Date:**
December 1, 2012	November 30, 2013	N/A

Departments	Existing Allocations	Additional Allocations	Modified Allocations	Funding Source	Contract Manager
Various	$2,472,000	$0	$2,472,000	Various	Various
Water and Sewer	2,101,000	1,380,000	3,481,000	Proprietary Funds	Gregory Hicks
TOTAL	**$4,573,000**	**$1,380,000**	**$5,953,000**		

Contract Measures: ☒ Small Business Enterprise ☐ Set-Aside ☒ Bid Preference ☐ Selection Factor ☐ Other

Local Preference Ordinance: ☒ Applies where permitted by funding source ☐ Does not apply

Living Wage Ordinance: ☐ Applies ☒ Does not apply

User Access Program: ☒ Applies where permitted by funding source ☐ Does not apply

Procurement Contracting Officer: Susan Pascul

Vendors	Address	Principal
A & B Pipe & Supply, Inc. (SBE)	6500 NW 37th Ave., Miami, FL	Enrique J. Collazo
Alterna Corp.	8125 NW 64th St., Miami, FL	Nicholas Gunia
American Plumbing Supply Co., Inc. (SBE)	1735 Alton Rd., Miami Beach, FL	Maxwell Gross
Berger Plumbing Supply, Inc.	8131 NW 91st Terr., Miami, FL	Steven F. Berger
Best Plumbing Specialties, Inc.	3039 Ventrie Ct., Myersville, MD	William J. Breen III
Bond Plumbing Supply, Inc. (SBE)	1250 NW 23rd St., Miami, FL	Tracy L. Bond
Corcel Corp. (DBE; Micro/SBE)	2461 NW 23rd St., Miami, FL	Rafael L. Corona
Desert Diamond Industries LLC	2799 E. Tropicana Av., Suite G., Las Vegas, NV	Nicholas Mione
FCX Performance Inc.	300 E. 14th Av., Columbus, OH	Charles D. Hale
Ferguson Enterprises Inc.	12500 Jefferson Av., Newport News, VA	Terry E. Hall
Florida Hardware LLC	436 Cassat Av., Jacksonville, FL	Ralph Thieman
Hajoca Corporation	127 Coulter Av., Ardmore, PA	Keith W. Colburn
HD Supply Waterworks LTD	3100 Cumberland Blvd., Suite 1700., Atlanta, GA	HD Supply GP & Management, Inc.
I. T. W., Inc.	1450 S. State Rd #7., Hollywood, FL	Moe Berger
Interline Brands, Inc.	701 San Marco Blvd., Jacksonville, FL	Michael J. Grebe
Laser Lighting, Inc.	2420 NW 16th Ln., Bay 3., Pompano Beach, FL	Sheldon Freistat

Vendors	Address	Principal
Lehman Pipe & Plumbing Supply, Inc. (SBE)	230 NW 29th St., Miami, FL	Dennis Lehman
Lion Plumbing Supply, Inc.	14350 NW 7th Av., Miami, FL	Paul L. Gentile
Miami Water Heater, Inc.	1324 NW 29th St., Miami, FL	Carlos E. Sanchez, Sr.
Niagara Conservation Corporation	45 Horsehill Rd, # 106, Cedar Knolls, NJ	William Cutler
Palmetto Hardware & Plumbing Supply, Inc.	7325 SW 57th Av., Miami, FL	Daniel Hitchcock, Jr.
Plumbmaster Inc.	51 Lacrue Av, Concordville, PA	Lloyd W. Coppedge
Plusco Supply Corp.	6350 East Rogers Cr., Boca Raton, FL	Scott Bortz
Primeline Products Inc.	309 Altamonte Commerce Blvd., Suite 1518, Altamonte Springs, FL	Robert L. Rothenberg
Quigar Electric, Inc.	6013 Johnson St., Hollywood, FL	Jose Quijano
Shelton Supply, Inc.	972 Donnelly Av., Suite 2, Atlanta, GA	Fawn Shelton
Sid Tool Co., Inc.	75 Maxess Rd, Melville, NY	David Sandler
Stone Group Enterprises, Inc. (CSBE; Micro/SBE)	1177 Northwest 81st St., Suite 101, Miami, FL	Karen Azari
Sunshine Plumbing Supply, Inc.	1160 West 13th St., Riviera Beach, FL	Deborah Viens
Tesco South Incorporated	1301 NW 3rd St., Deerfield Beach, FL	James R. Mantey
The Tool Place Corporation (Micro/SBE)	9389 NW 13th St, #6, Miami, FL	Edgardo Bischoff
USSI LLC	752 Commerce Dr, Suite 15, Venice, FL	Lucy M. Anderlie
W. W. Grainger Inc.	100 Grainger Pkwy, Lake Forest, IL	Michael L. Howard