Memorandum

MIAMI-DADE COUNTY

Date: April 2, 2013

Agenda Item No. 1(F)5

To: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor

Subject: Sunset Review of County Boards for 2013 – Commission on Disability Issues

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In accordance with the provisions of Section 2-11.40 of the Code of Miami-Dade County, I am transmitting the 2013 Sunset Review of County Boards Report for the Commission on Disability Issues (CODI). The CODI Board approved the attached report at its meeting of November 28, 2012 and has recommended the continuation of its board.

Attachments

Edward Marquez
Deputy Mayor

mayor03513

Date: January 4, 2013

To: Carlos A. Gimenez
Mayor

From: Jose "Ernie" Martinez
Chairperson, Commission on Disability Issues

Subject: Sunset Review of County Boards for 2013: Commission on Disability Issues

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Pursuant to Section 2-11.40 of the Code of Miami-Dade County, I am submitting the 2013 Sunset Review of County Boards Report for the Commission on Disability Issues for transmittal to the Board of County Commissioners (BCC). The Board approved the attached report at its meeting of Nov. 28, 2012.

It is recommended that the BCC approve the continuation of the Commission on Disability Issues.

BACKGROUND

The Commission on Disability Issues (CODI) was created on July 23, 2002. CODI's purpose is to advise the Miami-Dade Board of County Commissioners as to the issues and concerns facing people with disabilities and to recommend to it those ordinances and resolutions that address the issues that foster independence, empowerment, and equity within the community at large. CODI also serves as a forum for free and open discussion in which the needs and desires of all people with disabilities may be brought forward, discussed, and solutions sought or determined.

CODI should continue to function for the above-mentioned purposes, as well as:

- To eliminate the barriers of prejudice and discrimination based on disability in employment, education, housing, transportation and all other aspects of daily living.
- To inform, educate and spread awareness among individuals, the general public, the private sector and government entities as to the existence of local, state and federal legislation that speaks to the issues of inclusion, independence and empowerment for people with disabilities.
- To motivate individuals with disabilities to participate in the accomplishment of the above and to take part in the decision-making process so that an ever increasing number of people with disabilities may become more vigilant regarding their rights and responsibilities under the law.

Jose "Ernie" Martinez
Chairperson, Commission on Disability Issues

SUNSET REVIEW QUESTIONNAIRE
MIAMI-DADE COUNTY BOARDS
2013

I. GENERAL INFORMATION

1. Name of Board reporting: **COMMISSION ON DISABILITY ISSUES (CODI)**

2. Indicate number of board members, terms of office, and number of vacancies:
   Number of Board Members: **13 members**
   Terms of Office: **4 years to coincide with Commissioner's election with a maximum of 8 years to serve on Board.**
   Number of Vacancies: **0**

3. Identify number of meetings and members' attendance (Attach records reflecting activity from Jan. 1, 2011 through December 31, 2012):
   Number of Meetings: **Jan.-Dec. 2011: 10; Jan.-Dec. 2012: 11**
   Number of Meetings with a Quorum: **Jan.-Dec. 2011: 8; Jan.-Dec. 2012: 10**
   Attendance Records: **See Attachments**

4. What is the source of your funding? **Internal Services Department/ADA Office Operating Budget**

5. Date of Board Creation: **July 23, 2002**

6. Attach a copy of the ordinance creating the Board (Please include all subsequent amendments).
   See Attachment: **Miami-Dade Code ARTICLE XXXIV, Sec. 2-312 (3 pages)**

7. Include the Board's Mission Statement or state its purpose:
   - **To advise the Miami-Dade Board of County Commissioners as to the issues and concerns facing people with disabilities and to recommend to it those ordinances and resolutions that address the issues that foster independence, empowerment, and equity within the community at large.**
   - **To be a forum for free and open discussion in which the needs and desires of all people with disabilities may be brought forward, discussed, and solutions sought for or determined.**
   - **To eliminate the barriers of prejudice and discrimination based on disability in employment, education, housing, transportation, etc. and all other aspects of daily living.**
   - **To inform, educate, and spread awareness among individuals, the general public, the private sector, and government entities as to the existence of local, state, and federal legislation that speaks to the issues of inclusion, independence, and empowerment for people with disabilities.**
   - **To motivate individuals with disabilities to participate in the accomplishment of the above and to take part in the decision-making process so that an ever increasing number of people with disabilities may become more vigilant regarding their rights and responsibilities under the law.**

8. Attach the Board's standard operating procedures, if any. **CODI has no standard operating procedures.**

9. Attach a copy of the Board's By-Laws, if any. **By-Laws are attached (6 pages)**

10. Attach a copy of the Board minutes approving the Sunset Review Questionnaire, including a vote of the membership. See Attachment

II. EVALUATION CRITERIA

1. Is the Board serving the purpose for which it was created? (Please provide detailed information) **Yes, it serves as a voice for the disability community and as a sounding board for proposed changes to County programs and services that affect people with disabilities. Through partnership with the County, CODI strives to enhance access to County programs, services, activities and facilities, and to improve the quality of life of people with disabilities in the community.**

2. Is the Board serving current community needs? (Please provide detailed information) **Yes, CODI serves as a public forum for people with disabilities to bring their complaints, issues and suggestions to the attention of the County Commission and administration. This input from the local disability community shapes County programs, services, activities and facilities, making them more usable to the community.**

3. What are the Board's major accomplishments?
   a. Last 24 months: Provided input on:
      - **RFP 800 contract for STS services, the STS call center and STS Rider's Guide**
      - **Relocation of bus station and installation of an accessible pedestrian signal**
      - **Metrorail extension and service to MIA and access to car rental center**
      - **Marlins Park: design of the ballpark, including restrooms, seating, lines of sight, vendor counters; service animal relief area; video phones; STS pick-up/drop-off, FM radio frequency and open captioning for the deaf**
      - **Emergency management issues, including transportation to evacuation centers**
      - **Hurricane guide in sign language format on video for County's website**
      - **Housing Consolidated Plan**
      - **Parks issues, including access to parking at Haulover Beach and the Sony Eriksson tennis tournament**
      - **Public Works issues such as maintaining access in the course of sidewalk and pathway alterations**
      - **Corrections issues, including awareness of the needs of inmates with disabilities**
      - **Access to special events sponsored by municipalities**
      - **Wheelchair-accessible taxis**
   b. Since established:
      CODI encouraged the County to purchase lift-equipped, accessible busses even before these were required by the ADA. CODI also persuaded the County to commence a para-transit transportation service for people with disabilities before it was mandated by federal law. CODI helped set priorities for the County's ADA Transition plan to remove architectural barriers in County facilities. CODI also provided input on A.O. 10-10, which details the obligations of county departments in complying with the ADA.

4. Is there any other board, either public or private, which would better serve the function of this board?
   There is no other board, either public or private, which would better serve the function of this board.

5. Should the ordinance creating the Board be amended to better enable the Board to serve the purpose for which it was created? (If "Yes", attach proposed changes)
The ordinance creating this Board should not be amended.

6. Should the Board's membership requirements be modified?
The membership requirements of this Board should not be modified.

7. What is the operating cost of the Board, both direct and indirect? (Report on FY 2011 and FY 2012)
$46,800, plus 25% for fringe benefits, annually.

8. Describe the Board's performance measures developed to determine its own effectiveness in achieving its stated goals.
This Board has no performance measures.

Commission on Disability Issues
Attendance Table 2011

CODI MEMBERS	J	F	M	A	M	J	J	A	S	O	N	D	Dist.	COMMISSIONER
John Miller	P	P	P	A	P	P	P*	N	N	A	P	P	1	Barbara Jordan
Vacant from 2/11 - 9/11 Jackson David: 10/11-12/11	P	V	V	V	V	V	V	O	O	A	A	P	2	Jean Monestime
Jose Granda	P	P	P	P	P	P	P			P	P	P	3	Audrey Edmonson
Sandra Hix: 1/11 – 7/11 Vacant 10/11 – 12/11	P	P	P	P	A	A	A	M	M	V	V	V	4	Sally A. Heyman
Jose "Ernie" Martinez	P	P	P	P	P	A	P	E	E	P	P	P	5	Bruno A. Barreiro
Pedro Rodriguez	P	A	P	P	P	A	P	E	E	A	A	P	6	Rebeca Sosa
Jackson David: 1/11 – 7/11 Harry Horgan: 10/11 – 12/11	P	A	P	A	P	P	P	T	T	P	A	A	7	Carlos Gimenez: 1/11 – 3/11 Vacant Com. Seat from 4/11 – 5/11 Xavier L. Suarez: 6/11 - 12/12
Paul Edwards: 1/11 – 9/11 Jesus Garcia: 10/11 – 12/11	P	P	P	P	P	P	A	I	I	A	P	P	8	Lynda Bell
Ronald Fulton	P	P	P	P	P	P	P*	N	N	P	A	P	9	Dennis C. Moss
Dr. S. Kohlenberg	A	A	P	P	P	P	A	G	G	P	P	P	10	Javier D. Souto
Denise Valkema	P	P	P	P	P	A	P*			A	P	P	11	Joe A. Martinez
Vacant 1/11 – 6/11 Marilyn Larrieu: 7/11 – 12/11	V	V	V	V	V	V	P			P	P	A	12	Jose "Pepe" Diaz
Alan Rigerman	P	P	P	V	V	V	V			A	P	P	13	Natacha Seijas: 1/11 – 3/11 Vacant Com. Seat from 4/11 – 5/11 Esteban Bovo, Jr.: 6/11 – 12/11

P = Present
* = Participation via phone
A = Absent
V = Position Vacant

Commission on Disability Issues
Attendance Table 2012

CODI MEMBERS	J	F	M	A	M	J	J	A	S	O	N	D	Dist.	COMMISSIONER
John Miller	P	P	A	P	P	P	P	P	A	A	A		1	Barbara Jordan
Jackson David	P	P	P	P	P	P	P	P	P	A	P	N	2	Jean Monestime
Jose Granda	P	P	P	P	P	P	P	P	P	P	P	O	3	Audrey Edmonson
Vacant 1/12 – 3/12 Earl Oaks from 3/12	V	P	P	P	P	P	A	P	P	A	P		4	Sally A. Heyman
Jose Martinez	P	P	P	P	P	P	P	P	P	P	P	M	5	Bruno A. Barreiro
Pedro Rodriguez	A	A	P	P	P	A	A	P	A	A	A	E	6	Rebeca Sosa
Harry Horgan	P	P	P	P	P	A	P	A	A	A	P*	E	7	Carlos Gimenez: 1/11 – 3/11 Vacant Com. Seat from 4/11 – 5/11 Xavier L. Suarez: 6/11 - 12/11
Jesus Garcia	A	P	P	P	P	P	A	P	P	A	P	T	8	Lynda Bell
Ronald Fulton	P*	A	P	A	P	P	P	P	P	P	P	I	9	Dennis C. Moss
Dr. S. Kohlenberg	P	P	P	P	P	P	P	P	A	A	A	N	10	Javier D. Souto
Denise Valkema	A	A	P	P	A	P	P	P	P	P	P	G	11	Joe A. Martinez
Marylin Larrieu	P	P	P	A	P	P	P	P	P	P	P		12	Jose "Pepe" Diaz
Alan Rigerman	P	A	P	P	P	A	P	P	A	P	P		13	Natacha Seijas: 1/11 – 3/11 Vacant Com. Seat from 4/11 – 5/11 Esteban Bovo, Jr.: 6/11 – 12/11

P = Present
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ARTICLE XXXIV. COMMISSION ON DISABILITY ISSUES*

*Editor's note: Ord. No. 77-23, nonamendatory of the Code, has been included as Art. XXXIV at the editor's discretion.
Cross references: Discrimination, Ch. 11A.

Sec. 2-311. Short title.
This article, enacted under and pursuant to the provisions of the Home Rule Charter of Government for Miami-Dade County, Florida, shall be known and may be cited as the "Miami-Dade County Commission on Disability Issues."
(Ord. No. 77-23, § 1, 4-19-77; Ord. No. 94-04, § 1, 1-18-94; Ord. No. 02-133, § 1, 7-23-02)

Sec. 2-312. Commission on Disability Issues established.
The Miami-Dade County Commission on Disability Issues is hereby created and established. The commission shall consist of thirteen (13) members appointed by the Board of County Commissioners.
(Ord. No. 77-23, § 2, 4-19-77; Ord. No. 79-90, § 1, 10-16-79; Ord. No. 94-04, § 2, 1-18-94; Ord. No. 02-133, § 2, 7-23-02)

Sec. 2-313. Qualifications of members.
Members of the Commission shall be individuals who have demonstrated their dedication to issues affecting persons with disabilities or representatives of organizations or agencies dedicated to the advancement of persons with disabilities. At least fifty (50) percent of the members of the Commission shall be persons with disabilities as defined from time to time in the Americans with Disabilities Act. In the event that the percentage of Commission members with disabilities falls below fifty (50) percent, all succeeding appointees shall be persons with disabilities until persons with disabilities constitute a majority of Commission membership. Members of the Commission shall work in or be permanent residents of Miami-Dade County. Members, while serving, shall not become candidates for election to any public office.
(Ord. No. 77-23, § 3, 4-19-77; Ord. No. 79-90, § 2, 10-16-79; Ord. No. 94-04, § 3, 1-18-94; Ord. No. 02-133, § 3, 7-23-02)
Annotation--CAO 77-37.

Sec. 2-314. Appointments and terms of office.
All appointments to the Commission shall be for a term which begins on the day of appointment and expires when the appointing Commissioner's term of office expires or the appointing Commissioner leaves office. A Commissioner who has appointed a Commission member may at any time, with or without cause, remove the member. A member of the Commission may be removed pursuant to the provisions of any general county ordinance relating to advisory boards or by the Board of County Commissioners when the member's absenteeism is generally excessive or the continued membership of the individual would be detrimental to the Commission on Disability Issues as determined by a majority of that Commission. The Commission on Disability Issues will make its determination by a formal motion and vote and the chairperson shall certify said vote to the Clerk of the Board of County Commissioners who shall place the matter on the next available agenda.
When any vacancy occurs on the Commission, the remaining members of the Commission shall recommend up to three (3) persons to the Commissioner responsible for recommending an appointment to that vacancy. That Commissioner shall either recommend to the Board of County Commissioners one of the individuals on the list or the commissioner shall request a new list of three (3) people either including or excluding, at the Commissioner's discretion, specific names from the original list. The Board of County Commissioners shall fill the vacancy from the names submitted.

Terms of office for CODI members shall run from the day of appointment by the Commission and expire when the appointing Commissioner's term of office expires or the appointing Commissioner leaves office. Notwithstanding any other provision of the Code, no member shall serve more than a cumulative total of eight (8) years on the Commission unless reappointed after a hiatus of two (2) years. If a seat remains vacant for more than thirty (30) days then any Commissioner may fill the vacancy. The positions vacated or expiring shall be filled by the Board of County Commissioners in the manner stated above.
(Ord. No. 77-23, § 4, 4-19-77; Ord. No. 79-90, § 3, 10-16-79; Ord. No. 94-04, § 4, 1-18-94; Ord. No. 02-133, § 4, 7-23-02)

Sec. 2-315. Organization of the Commission.
The members of the Commission shall elect a Chairperson, two (2) Vice-Chairpersons and a Secretary. Fifty-one (51) percent of the current members of the Commission shall constitute a quorum necessary to hold a meeting and to take any action provided that at least one-half (1/2) of the Commission's members have been appointed. The Chairperson shall set date, time and place of the meetings of the Commission, but special meetings may be called upon with agreement by fifty-one (51) percent of the members of the Commission. There shall be at least eight (8) meetings a year. Minutes shall be kept of all meetings of the Commission, under the supervision of the Secretary. All meetings shall be open to the public. Members shall serve without compensation, but shall be reimbursed for necessary expenses incurred in the performance of their official duties, upon approval by the County Commission. The Chairperson, the two (2) Vice-Chairpersons and the Secretary shall constitute the Executive Committee.
(Ord. No. 77-23, § 5, 4-19-77; Ord. No. 79-80, § 4, 10-16-79; Ord. No. 94-04, § 5, 1-18-94; Ord. No. 02-133, § 5, 7-23-02) –

Sec. 2-316. Prerogatives and powers of the Commission.
The Commission shall have the following prerogatives and powers:
(a) To serve in an advisory capacity to the Board of County Commissioners and, upon request, the County administration, the community, and all agencies and persons in Miami-Dade County, Florida, in respect to all matters pertaining to the status of persons with disabilities, including but not limited to discrimination against persons with disabilities, employment of persons with disabilities, vocational training for persons with disabilities, establishment of residential facilities in the community for persons with disabilities, transportation needs of persons with disabilities and attitudes towards persons with disabilities in the community, and to make reports and recommendations to these bodies in respect to such matters.
(b) To serve as liaison between the Board of County Commissioners and persons with disabilities of the community, and to consult with representatives of said bodies from time to time as requested and necessary in order to carry out the Commission's functions.
(c) When feasible and desirable, to institute studies and to have studies made of all existing County institutions, facilities, services and programs dealing with or affecting persons with disabilities, and to consider the future needs of Miami-Dade County in respect to such institutions, facilities, services and programs.
(d) To institute studies and to have studies made in respect to, but not limited to, discrimination against persons with disabilities in employment, education, transportation, and architecture; the problems involving the establishment of a residential center for persons with disabilities; the treatment, recreational service and other facilities for persons with disabilities; and the problems of attitudinal barriers toward persons with disabilities.
(e) To formulate and recommend plans and programs for the coordination of the activities of all governmental entities and nongovernmental agencies dealing with problems of persons with disabilities.
(f) To serve as a resource facility to persons with disabilities and to those interested in advancing the welfare of persons with disabilities.
(g) To seek and accept appropriations or funds from interested persons and entities in order to carry out studies and activities for the advancement of persons with disabilities.
(h) To perform any other activities as may from time to time be assigned to the Commission by resolution of the Board of County Commissioners.

(i) To prepare and submit an annual report on the studies and activities of the Commission to the Board of County Commissioners.
(Ord. No. 77-23, § 6, 4-19-77; Ord. No. 02-133, § 6, 7-23-02)

Sec. 2-317. Limitations of powers.
The powers and jurisdiction of the Commission shall be purely advisory, voluntary and persuasive. The Commission shall not have any power or authority to subpoena or compel the attendance of witnesses. The Commission shall have no power to appoint County officers or employees or to make policy decisions, or to manage, control or administer institutions or programs relating to persons with disabilities in Miami-Dade County.
(Ord. No. 77-23, § 7, 4-19-77; Ord. No. 02-133, § 7, 7-23-02)

Sec. 2-318. Staff support.
The Office of Americans With Disabilities Act Coordination shall coordinate, support and provide liaison services for the Commission on Disability Issues.
(Ord. No. 77-23, § 8, 4-19-77; Ord. No. 79-90, § 5, 10-16-79; Ord. No. 94-04, § 6, 1-18-94)

BY-LAWS
OF THE MIAMI-DADE COUNTY
COMMISSION ON DISABILITY ISSUES

Adopted:June 13, 1978
Amended:December 12, 1978
Amended:January 8, 1980
Amended:March 7, 1995
Amended:January 8, 2002
Amended: September 28, 2007
Amended: October 28, 2009

ARTICLE I
NAME

The name of this Commission is the Miami-Dade County Commission on Disability Issues. This Commission was established by the Miami-Dade Board of County Commissioners on April 19, 1977 by Ordinance No. 77-23. The original ordinance was replaced by Ordinance No. 79-80 on October 16, 1979, then replaced by Ordinance No. 94-04 on January 18, 1994, and subsequently replaced by Ordinance No. 02-133 on July 23, 2002.

ARTICLE II
STATEMENT OF PURPOSE

To advise the Miami-Dade Board of County Commissioners as to the issues and concerns facing people with disabilities and to recommend to it those ordinances and resolutions that address the issues that foster independence, empowerment, and equity within the community at large.

To be a forum for free and open discussion in which the needs and desires of all people with disabilities may be brought forward, discussed, and solutions sought for or determined.

To eliminate the barriers of prejudice and discrimination based on disability in employment, education, housing, transportation, etc. and all other aspects of daily living.

To inform, educate, and spread awareness among individuals, the general public, the private sector, and government entities as to the existence of local, state, and federal legislation that speaks to the issues of inclusion, independence, and empowerment for people with disabilities.

To motivate individuals with disabilities to participate in the accomplishment of the above and to take part in the decision-making process so that an ever increasing

number of people with disabilities may become more vigilant regarding their rights and responsibilities under the law.

ARTICLE III
PREROGATIVES AND POWERS

The Commission shall have the following prerogatives and powers:

a) To serve in an advisory capacity to the Miami-Dade Board of County Commissioners, the County administration, County departments, the community, and all agencies in Miami-Dade County, Florida, with respect to all matters pertaining to issues affecting people with disabilities. These issues include, but are not limited to discrimination, employment, education and vocational training, establishment of residential facilities, transportation, housing, recreation, independent living, the elimination of architectural barriers, inclusion in programs, policies, and procedures and to make reports and recommendations to the appropriate entities regarding such matters.

b) To serve as liaison between the Miami-Dade Board of County Commissioners and the community of people with disabilities and to consult with representatives of organizations representing people with disabilities as requested and as necessary to carry out the functions of this commission.

c) To institute and have studies made of all County facilities, services, institutions, and programs dealing with or affecting people with disabilities and to consider the future need of Miami-Dade County with respect to said facilities, services, institutions, and programs.

d) To formulate and recommend plans and programs for the coordination of the activities of all governmental entities, non-governmental agencies, non-profit organizations and recipients of county funds that deal with the issues and concerns of people with disabilities.

e) To serve as a resource to people with disabilities, service providers, family members, and other allies interested in the distribution of equitable services for people with disabilities.

f) To seek and accept appropriations of funds from persons and entities in order to carry out studies and activities for people with disabilities.

g) To perform any other activities as may be assigned to the Commission by the Miami-Dade Board of County Commissioners.

h) To prepare and submit an annual report on the activities of the Commission to the Miami-Dade Board of County Commissioners.

SECTION 1
LIMITATIONS OF POWERS

The powers and jurisdiction of the Commission shall be solely advisory, voluntary, and persuasive. The Commission shall not have any power or authority to subpoena or compel the attendance of witnesses. The Commission shall not have any power to appoint County officers or employees or to make policy decisions, or to manage, control, or administer institutions or programs relating to people with disabilities in Miami-Dade County.

SECTION 2
STAFF SUPPORT

The Office of the Americans with Disabilities Act Coordination shall supply staff support and shall act as liaison between the Commission and the County.

ARTICLE IV
MEMBERSHIP AND QUALIFICATION

The Miami- Dade County Commission on Disability Issues shall consist of thirteen (13) members appointed by the Miami-Dade Board of County Commissioners. Each member of the Board of County Commissioners shall appoint one member to the Commission. Membership qualifications will comply with Article 1B, Section 2-11.38 of the Miami-Dade County Municiple Code.

The terms of office of the members of the Commission shall begin on the day of appointment and expire when the appointing Commissioner's term of office expires or the appointing Commissioner leaves office. No member shall serve more than a cumulative total of eight (8) years on the Commission unless reappointed after a hiatus of two (2) years.

Appointed members of the Commission must be permanent residents of Miami-Dade County unless the Board of County Commissioners, by a two-thirds vote of its membership, waives this requirement. Members shall not become candidates for election to any public office. Members of the Commission must be individuals who are willing to further the cause of civil rights for people with disabilities. Individuals need not have a disability, but for purposes of effective representation and diversity, the majority of appointed members must have a disability and membership will strive to represent the diversity of Miami-Dade County.

A member of the Commission may be removed without cause by a 3/4 vote of the entire membership of the Miami-Dade Board of County Commissioners or by the

appointing Commissioner. The Commission on Disability Issues may request an appointing Commissioner to remove a Commission member provided that the recommendation for removal is approved by a majority vote of the Commission on Disability Issues. When any member of the Commission fails to attend two (2) consecutive meetings of the Commission without good cause or three (3) meetings without good cause, the Chairperson shall certify that fact to the Miami-Dade Board of County Commissioners and such member shall then be deemed to have been removed from office and a vacancy created. "Good cause" is defined as an absence for medical reasons, business reasons, personal reasons or any other reason which the Commission on Disability Issues , by a two-thirds (2/3) vote of the membership, deems appropriate. Attendance of a member at less than seventy-five percent (75 %) of the scheduled meetings, without excuse, shall be deemed a failure to attend.

When a vacancy of an appointed seat occurs on the Commission, the Membership Committee shall submit at least one (1) applicant for appointment to the respective Miami-Dade County Commissioner. The Miami-Dade Commissioner shall recommend approval of this applicant to the Miami-Dade Board of County Commissioners or shall request a new list of up to three (3) people either including or excluding, at the Commissioner's discretion, the name of the applicant originally submitted. The Miami-Dade Board of County Commissioners shall fill the vacancy from the names submitted.

Until an appointment to fill a vacancy occurs the member vacating may remain in the seat until the vacancy is filled by the Miami-Dade Board of County Commissioners. If a seat remains vacant for more than thirty (30) days then any Commissioner may fill the vacancy subject to the procedures for recommending applicants as stated above.

ARTICLE V
EXECUTIVE COMMITTEE

The officers of the Commission on Disability Issues shall be a Chairperson, a First Vice-Chairperson, a Second Vice Chairperson, and a Secretary, and shall be called the Executive Committee.

ARTICLE VI
ELECTIONS AND TERMS OF OFFICE

Officers shall be elected at the January meeting of the Commission. A slate of nominations shall be presented by the Nominating Committee at the December meeting. The Chairperson shall appoint a Nominating Committee at the November meeting. The election shall be the last item on the agenda and the newly elected officers shall assume their duties immediately after the elections are over. The Chairperson shall, as long as he or she remains a member in good standing, serve for a period not to exceed two years, unless re-elected. Each other officer, as long as he or she remains a member in good standing, shall serve for a period not to exceed two years, unless reelected.

Elections shall be held by the Chairperson opening the floor for nominations, starting with the office of the Chairperson. Voting shall be by other means than a secret ballot. Proxy votes shall not be accepted.

Election shall be by a majority vote of the members of the Commission present and voting. In the event that there is no majority vote for an office, then the two candidates receiving the highest number of votes shall go through a rerun election.

SECTION 1
DUTIES OF THE OFFICERS

The Chairperson shall preside at all meetings of the Commission. The Chairperson shall assign various members to Committees or Task Forces with due consideration as to the preference of each member.

The Chairperson shall present all reports to the Board of County Commissioners. The Chairperson shall be the only official spokesperson and representative for the Commission - other members of the Commission may speak on behalf of the Commission only with the written permission of the Chairperson, or with the approval of the majority of the Commission members, or at a public appearance which is planned for the participation of the entire Commission.

The First Vice-Chairperson shall perform the duties of the Chairperson in the latter's absence and the Second Vice-Chairperson shall perform such duties in the absence of the Chairperson and First Vice-Chairperson, unless a different assignment is made by the Chairperson. Both Vice-Chairpersons shall assist the Chairperson in the performance of his or her duties.

In the event the Chairperson can no longer perform the duties of office, the First Vice Chair will assume those duties until the next scheduld election.

ARTICLE VII
STANDING COMMITTEES

Each Commission member shall serve on one standing committee with the exception of the Executive Committee.

Immediately after accepting office, the Chairperson shall appoint a Membership Committee whose duty it will be to gather willing and qualified candidates to serve as members. Each time a vacancy occurs among the thirteen (13) appointed members of CODI the committee will present an applicant to the Commission for subsequent appointment by the Board of County Commissioners.

Each Committee shall meet at a time, date, and place to be determined by the Committee's Chairperson, such meetings to be announced and publicized.

Comprehensive reports of each Committee shall be provided in writing at least once a year with copies distributed with the minutes of the Commission meeting or at the request of the Chairperson of the Executive Committee.

ARTICLE VIII
MEETINGS

The Commission shall hold regularly monthly meeting at least eight (8) times per year. A special meeting may be called upon written notice signed by not less than a majority of members serving at that time.

It shall be the responsibility of each member to attend all meetings of the Commission, and also all meetings of the Committees that member has been assigned. To be counted as present, a member must remain at a meeting for three-quarters (3/4) of the scheduled meeting time.

A quorum shall consist of fifty-one percent (51%) of the current membership provided that at least one-half (1/2) of the Commission membership has been appointed. In the event that more than one-half (1/2) of the Commission seats remain vacant then a quorum shall be constituted by two-thirds (2/3) of the currently appointed membership.

ARTICLE IX
PARLIAMENTARY AUTHORITY

The parliamentary authority for this Commission shall be Roberts Rules of Order.

ARTICLE X
AMENDMENTS

These By-Laws may be amended by a two-thirds (2/3) vote at any meeting of the Commission if two weeks notice of such amendment has been provided to each member.

Miami-Dade County

DRAFT Summary Minutes
Commission on Disability Issues (CODI)

Stephen P. Clark Center (SPCC)
111 N.W. 1st Street, Miami, Florida 33128
21st Floor, Conference Room C

	Date:	Wednesday, November 28, 2012	
	Time:	1:30– 4:00 p.m. est.	
	Call to Order Time:	1:40 p.m. est.	
	Meeting Adjourned:	4 p.m. est.	
I.	**Opening and Attendance:** Attendance recorded. Call to Order. Copies of documents were distributed		
	District 1 **Commissioner Jordan**	**John Miller** 1st Vice Chair	Absent
	District 2 **Commissioner Monestime**	**Jackson David**	Present
	District 3 **Commissioner Edmonson**	**Jose Granda** Access Committee Chair	Present
	District 4 **Commissioner Heyman**	**Earl Oaks** Employment Committee Chair	Present
	District 5 **Commissioner Barreiro**	**Jose (Ernie) Martinez** CODI Chairman	Present
	District 6 **Commissioner Sosa**	**Pedro Rodriguez** Housing Committee Co-Chair	Absent
	District 7 **Commissioner Suarez**	**Harry Horgan** Outreach/Education Chair	Present
	District 8 **Commissioner Bell**	**Jesus Garcia** CODI Secretary and Transportation Committee Chair	Present
	District 9 **Commissioner Moss**	**Ronald Fulton** 2nd Vice Chair	Present; arrived 1:50pm
	District 10 **Commissioner Souto**	**Dr. Sam Kohlenberg** Membership Committee Chair	Excused Absence
	District 11 **Commissioner Martinez**	**Denise Valkema**	Present; arrived 1:50pm
	District 12 **Commissioner Diaz**	**Marilyn Larrieu** Housing Committee Co-Chair	Present
	District 13 **Commission Bovo**	**Alan Rigerman**	Present; arrived 1:50pm
	Miami-Dade County Staff Present	**Heidi Johnson-Wright** ADA Coordinator, ISD **Fernando Marquez** Architect 4, PROS **Lucy Binhack** ADA Coordinator, PROS **Julio Martinez** ADA Coordinator, PWWM	

II.	**Approval of Agenda**	CODI Chairman Ernie Martinez asked for a motion to approve the 11/28/12 agenda. Motion to approve was made by Jesus Garcia and was seconded by Denise Valkema. Motion passed. Chairman Martinez asked for a motion to add the Parks, Recreation and Open Spaces Department (PROS) ADA Transition Plan to the agenda. Motion was made by Denise Valkema and was seconded by Jesus Garcia. Motion passed.
III.	**Approval of CODI Minutes**	Chairman Martinez requested a motion to approve the minutes from the 9/26/12 CODI meeting. Motion to approve was made by Alan Rigerman and seconded by Marilyn Larrieu. Motion passed.
IV.	**Opening Comments**	*Three minutes per speaker (Advance Notice Preferred)* Jose Granda inquired about the Golden Passport for receiving free transportation on County fixed transit. He said it's not clear in the MDT pamphlet whether this includes people with disabilities. Jackson David clarified that anyone 65 or over and anyone that can prove that have a disability at any age is eligible. Heidi Johnson-Wright asked If someone who is 62 or over and qualifies for food stamps would qualify for the Golden Passport. Jackson David advised that they must be 65 and over or have a disability. Jose Granda said that there will be a deaf Santa Claus at the Dolphin Mall on 12/6/12. All children are welcome. A high school choir will be performing Christmas songs in American Sign Language.
V.	**Information Items**	**Presidential Elections 2012 (ADA Accessibility)** Jose Granda began a discussion on access to voting for the November Presidential Elections. He went to Miami City Hall at 7:00 a.m. in the morning for early voting. There was a long walk to the disability parking section. To get to the actual polling location required a considerable walk. The hallway is very small for two-way traffic; there is not sufficient space to properly accommodate people voting. To get to the voting booth, he had to navigate his way through a crowd and people bumped into him. The ballot was too long. He noted that this could be made more accessible for people with disabilities through diagrams or an interpreter. He attempted to speak with a supervisor, but was told one would not be arriving until 9:00 a.m. Ms. Johnson-Wright said that Mr. Granda's complaint as well as others complaints have been forwarded to the Elections Department ADA coordinator. She said the County is limited as to locations at which early voting can take place by the laws of the State of Florida. The County wants to hold it in larger venues, such as the Miami Beach Convention Center. Chairman Martinez said any of CODI's elections issues should be addressed by the Access Committee. Ron Fulton advised that there is an Elections Taskforce Reform Commission established by the Mayor to make recommendations to the Miami-Dade County Delegation to address elections issues.

VI.		**Department of Parks, Recreation and Open Spaces (PROS) ADA Facilities Transition Plan** Fernando Marquez, Architect 4 and Capital Projects Manager, PROS, provided a status update on the department's ADA transition plan. He said that while many of the County parks are fully accessible, some of the older ones are not. He explained that the transition plan was originally completed in 1993 and then updated in 2009. The plan was created by surveying barriers in 139 parks. The plan prioritizes those 139 parks for barrier removal based on factors such as attendance, diversity, uniqueness, population, service area, and geographic distribution. The top ten parks in the County are as follows: Crandon Park, Haulover Park, Matheson Hammock, Black Point Park, Greynolds Park, Larry and Penny Thompson Park, Amelia Earhart Park, Tamiami, Tropical Park, and Chapman Field. The Transition Plan goals include the following: 1. To ensure that four geographically-dispersed swimming pools are fully ADA compliant. 2. To identify the four most essential elements of the Transition Plan priorities: parking, travel, path of travel and rest rooms. 3. To improve accessibility at Haulover Beach. The north tunnel is in the process of being made accessible. PROS is on schedule with this project and is in the process of submitting plans to the Building Department for review. Additional parking spots will be provided on the beach side and the south side. They are creating additional spaces by the new lifeguarding building. 4. Whenever possible, address ADA complaints as they come up, funding permitting
VII.	**Committee Summary Updates**	**Transportation Committee: RFP 800 STS Contract Award** Jesus Garcia began a discussion on the RFP 800 STS contract award to Transportation America d/b/a SuperNice Limo. He believes there will be an adjustment period for regular riders. The company, however, is familiar with the clientele and the workforce and it has been around for about 20 years. He said that things should be back to normal by the summer. Chairman Martinez stated that CODI should perform some oversight in reviewing the contract with regards to some of the vehicle issues. Mr. Garcia suggested that Miami-Dade County Para-transit and the contactor provide CODI with brief reports on various aspects of the contract, including info about vehicles such as the types of vehicles, vehicle configurations (especially wheelchair vans), when new vehicles will be operational, and the progress on the installation of new technology in the vehicles. Chairman Martinez stated that the new contract commences March 2013. David Naidich (ATS) stated he will be working for SuperNice Limo (SNL). The contract will be effective by 4/1/13 and there will be numerous changes from the current contract. There will be one contractor and two subcontractors. Seventy percent of the service will be operated by SNL, with MMS will provide 18 percent of the service, and IT Transit will provide 12 percent. The service area is not known as of yet or who is operating where. As soon as the 10-day veto period is over and the Notice of Award is issued, approximately 150 new vehicles will be purchased between now and the start of the contract. New technologies will be added to the system. The three components

		are the MDT mobile data terminals, AVLs, and RFID (long range radio frequency).
VIII.	**Action Items**	**Sunset Review:** Heidi Johnson-Wright, ADA Coordinator, Internal Services Pursuant to Section 2-11.40 of the County Code, CODI is required every two years to submit a Sunset Review Report for transmittal to the Board of County Commissioners (BCC). The report includes information on the purpose of CODI and why it should continue to function. Chairman Martinez assisted in completing the report and listing CODI's accomplishments. Ms. Johnson-Wright emailed out a proposed draft of the report to CODI members for their review in advance of the meeting. A motion to accept the Sunset Review Report was made by Jesus Garcia and seconded by Denise Valkema. Motion passed unanimously.
		Wheelchair Accessibility Alan Rigerman asked if CODI could put forth a resolution regarding the ability of people with disabilities to rent wheelchairs during the Miami-Beach Boat Show. Julio Martinez, ADA Coordinator for Public Works and Waste Management, said if the issue is sidewalk and physical access to the show, CODI should contact Mike Alvarez from the City of Miami Beach Public Works Department.
		CODI Nominating Committee Chairman Martinez said that the end of the year is approaching. This means it is time to schedule elections for officers. Mr. Martinez appointed a new nominating committee to include Harry Horgan, Jackson David, Earl Oaks, Marilyn Larrieu and Alan Rigerman. Harry Horgan will serve as Chairman. The CODI Nominating Committee will meet 12/10/12 at 1pm.
		CODI Meetings New Schedule Chairman Martinez suggested that the CODI Board not meet in December 2012. Marilyn Larrieu made the motion. Alan Rigerman seconded the motion. Motion passed. Jose Granda scheduled an Access Committee meeting for 12/20/12.
		Adjournment: Motion was made by CODI Chairman Martinez. **Next Meeting:** Wednesday, January 23, 2013 at 1:30pm, SPCC Room 18-4.