

Memorandum



Date: April 2, 2013

To: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor

Subject: Resolution Authorizing Competitive Contract Award, Establishment of Pool, and Modifications

Agenda Item No. 8(F)(6)

Recommendation

It is recommended that the Board of County Commissioners (Board) approve the attached competitive contract award and rejection, establishment of a pre-qualification pool, and authorize contract modifications with authority to exercise options-to-renew (OTRs). The items are described below and in more detail in the accompanying attachments:

Section 1 – Competitive Contract Award & Rejection

The item included in this section will award a competitive contract to the recommended vendors for the purchase of goods and services.

Item 1.1 - Traffic Poles, Mast Heads and L.E.D. Signals & Housing: Awards Group B of a contract so that Public Works and Waste Management may purchase L.E.D. Pedestrian Signals and Housings, and rejects Group A for Traffic Signal Poles, Mast Arms, and Street Light Poles. The requested allocation for the five-year contract for Group B is \$462,000.

Section 2 – Establish Prequalification Pools

The item included in this section will establish a pool of prequalified vendors for future spot market competitions to purchase goods and services.

Item 2.1 – Promotional and Advertising Items: Approves establishment of a prequalification pool for purchase of promotional and advertising items for various County departments. The amount requested for the initial five-year term is \$2,030,000. The cumulative value, if the County exercises the one, five-year option-to-renew, will be up to \$4,060,000.

Section 3 – Contract Modifications

The items included in this section will modify competitive contracts for additional time and/or spending authority for the purchase of goods and services. The total additional spending authority requested is \$1,622,000.

Item 3.1 – Body Armor and Accessories: Modifies this competitive contract, accessed from the State of Florida, for an additional \$990,000 in spending authority so the Miami-Dade Police Department (MDPD) can continue to purchase bullet proof vests.

Item 3.2 – Online Legal Database Services: Modifies this competitive contract, accessed from the State of Florida, for an additional \$632,000 in spending authority so MDPD can continue to purchase the required maintenance support services for the CLEAR online legal system through the remainder of the contract term.

Scope

The impact of the items is countywide in nature.

Fiscal Impact/Funding Source

The allocations and funding sources, by department, is listed in the attached items.

Track Record/Monitor

There are no known performance/compliance issues with the vendors recommended for award in this package. Each department's contract manager is reflected in the attached items.

Delegated Authority

If the items in Section 3 of this package are approved, the County Mayor or County Mayor's designee will have the authority to exercise, in their discretion, subsequent options-to-renew periods and extend contracts for purchase of goods and services in accordance with the terms and conditions of each contract.

Upon approval of the item in Section 2, a pool of pre-qualified vendors will be established to participate in spot market competitions. The County Mayor or the County Mayor's designee will have the authority to solicit pricing and award contracts up to an aggregate contract amount of the allocation authorized by the Board. Additionally, the County Mayor or the County Mayor's designee may add qualified vendors to the pool at any time during the term of the contract, subject to bi-annual ratification by the Board. The County Mayor or County Mayor's designee will also have the authority to exercise, at their discretion, contract modifications, options-to-renew, and other extensions in accordance with the terms and conditions of the pool contract.

Due Diligence

Due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine Contractor responsibility, including verifying corporate status and review of performance or compliance issues. The lists referenced include convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to Contractor responsibility. This information is provided pursuant to R-187-12.

Background

Additional background information on each item is attached.

Attachments



Edward Marquez
Deputy Mayor



MEMORANDUM

(Revised)

TO: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

DATE: April 2, 2013

FROM: 
R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No. 8(F)(6)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous ____) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(6)
4-2-13

RESOLUTION NO. _____

RESOLUTION AUTHORIZING AWARD OF COMPETITIVE CONTRACTS FOR THE PURCHASE OF GOODS AND SERVICES IN AN AMOUNT UP TO \$462,000.00 ESTABLISHING PRE-QUALIFICATION POOL CONTRACT IN A TOTAL AMOUNT UP TO \$4,060,000.00 AND AUTHORIZING THE MODIFICATION OF COMPETITIVE CONTRACT FOR PURCHASE OF GOODS AND SERVICES IN A TOTAL AMOUNT UP TO \$1,622,000.00

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that:

Section 1. This Board authorizes the award of competitive contract for the purchase of goods and services as set forth in Group B of item 1.1 of the incorporated memorandum in a total amount of up to \$462,000, and rejecting Group A of the same item.

Section 2. This Board authorizes the establishment of a pool contract for the purchase of goods and services as set forth in item 2.1 of the incorporated memorandum in a total amount of up to \$4,060,000, and authorizes the County Mayor or County Mayor's designee to conduct spot bids, award subsequent contracts, and add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis.

Section 3. This Board authorizes the modification of a competitive contract as set forth in items 3.1 and 3.2 of the incorporated memorandum to add an additional \$1,622,000 of spending authority for the purchase of goods and services.

Section 4. This Board authorizes the County Mayor or County Mayor's designee to execute contracts for the items approved herein and exercise contract modifications, options-to-renew, any cancellation provisions, and any other rights contained therein in accordance with the terms and conditions of such contracts.

The foregoing resolution was offered by Commissioner
who moved its adoption. The motion was seconded by Commissioner
and upon being put to a vote, the vote was as follows:

Rebeca Sosa, Chairwoman
Lynda Bell, Vice Chair

Bruno A. Barreiro
Jose "Pepe" Diaz
Sally A. Heyman
Jean Monestime
Sen. Javier D. Souto
Juan C. Zapata

Esteban L. Bovo, Jr.
Audrey M. Edmonson
Barbara J. Jordan
Dennis C. Moss
Xavier L. Suarez

The Chairperson thereupon declared the resolution duly passed and adopted this 2nd day of April, 2013. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Hb/

Hugo Benitez

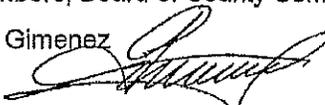
ITEM 1.1

Memorandum

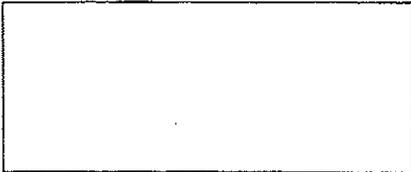


Date: February 11, 2013

To: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor 

Subject: Recommendation for Award of Group B and Rejection of Group A of the contract for Traffic Poles, Mast Heads and L.E.D. Signals & Housing



Recommendation

It is recommended that the Board of County Commissioners (Board) approve the following of the contract 9695-0/18:

- Reject Group A: *Traffic Signal Poles, Mast Arms, and Street Light Poles*
- Award Group B: *L.E.D. Pedestrian Signals and Housing* to the vendors listed in this transmittal memorandum as primary, secondary, and tertiary vendors.

The County issued an open and competitive solicitation for traffic signal poles, mast heads, street light poles, and L.E.D. pedestrian signals and housings, which are used by Public Works and Waste Management (PWWM) on an as-needed basis. The solicitation encompassed two groups: Group A would allow PWWM to purchase traffic signal and street light poles as well as mast arms, while Group B allows for the purchase of L.E.D. pedestrian signals and housings. Rejection of Group A is recommended due to updated quantities required by PWWM and the County will be re-issuing this portion of the solicitation so the County can obtain more accurate pricing.

Scope

The impact of this item is countywide in nature.

Fiscal Impact and Funding Source

The fiscal impact for the one, five-year term for Group B is up to \$462,000 and covered by general funds in PWWM's operating budget. The previous contract for the items under this group was for 66 months and had a total allocation of \$975,000.

Track Record/Monitor

The contract manager at PWWM is Olga Espinosa-Anderson. Mary Hammett of the Internal Services Department is the Procurement Contracting Associate.

Vendors Recommended for Award

An Invitation to Bid (ITB) was issued on October 1, 2012 under full and open competition and advertised by group. Award of Group B was to the three lowest-priced, responsive and responsible bidders by group, as shown below:

Vendor	Address	Principal	Group B
Control Technologies, Inc.	2776 South Financial Court Sandford, FL	Michael R. Day	Primary Vendor
Transportation Control Systems, Inc.	1030 South 86 th Street Tampa, FL	John Tyler Gillis	Secondary Vendor
General Supply & Services, Inc. d/b/a GEXPRO	1000 Bridgeport Avenue, 5 th floor Shelton, CT	Christopher P. Heartmann	Tertiary Vendor

Vendors Not Recommended for Award

GROUP A	
Vendor	Reason for Not Recommending
General Supply & Services, Inc. d/b/a GEXPRO	Bids tendered by these vendors for Group A are being rejected. Group A will be re-solicited.
South Dade Electrical Supply	
The Arras Group	

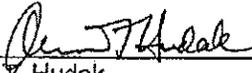
GROUP B	
Vendor	Reason for Not Recommending
Temple, Inc.	The bidder's pricing for Group B is higher than that of the recommended vendors.

Due Diligence

Due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine vendor responsibility, including verifying corporate status and that there are no performance or compliance issues. The lists that were referenced include: convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to vendor responsibility. This information is being provided pursuant to Resolution R-187-12.

Applicable Ordinances and Contract Measures

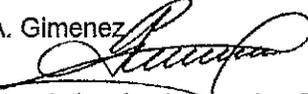
- The two percent User Access Program provision applies and will be collected on all purchases.
- The Small Business Enterprise Bid Preference and Local Preference was applied in accordance with the Ordinances.
- The Living Wage Ordinance does not apply.



 Alina Y. Hudak
 Deputy Mayor

Date: February 21, 2013

To: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor 

Subject: Recommendation for Approval to Establish: Pre-Qualification Pool Contract No. 8111-1/23 Promotional and Advertising Items



RECOMMENDATION

It is recommended that the Board of County Commissioners (Board) approve the establishment of a pre-qualification pool *Contract 8111-1/23: Promotional and Advertising Items* for the purchase of promotional and advertising items for various County departments.

This contract gives the County access to a pool of pre-qualified vendors capable of providing trophies, plaques, ribbons, promotional merchandise, promotional items, promotional products, promotional gifts, or advertising gifts and any other items considered promotional/advertising for various Miami-Dade County Departments on an as-needed basis.

Scope

The impact of this item is countywide in nature.

Fiscal Impact/Funding Source

The fiscal impact for the initial five year term is \$2,030,000. If the County chooses to exercise the one five year's option to renew, the cumulative value will be \$4,060,000. The previous contract was for 66 months with a total allocation of \$4,213,000. The proposed allocations are substantially lower than the prior contract due to decreased usage under this contract, and are as follows:

Department	Allocation	Funding Source	Contract Manager
Administrative Office of Courts	\$1,000	General Fund	Maria Attong
Animal Services	2,000	General Fund	Damarys Isler
Aviation	125,000	Proprietary Funds	Neivy Garcia
Board of County Commissioners	350,000	General Fund	Miriam Rivero
Community Action and Human Services	125,000	General Fund / Federal Funds	Shirley Almeida
Corrections and Rehabilitation	10,000	General Fund	Mohammed Haq
Economic Advocacy Trust	20,000	General Fund	Angela Vahugns
Finance	3,000	Proprietary Funds	Irasela Flores
Fire	100,000	Fire District Funds	Marianela Betancourt
Internal Services	90,000	Internal Service Funds	Celia Hudson
Juvenile Services	2,000	General Fund	Sabrina Burch
Library	100,000	Library District	Amir All
Medical Examiner	5,000	General Fund	Theresa Bryant
Office of the Clerk	2,000	Proprietary Funds	Charls Lubeck
Office of Community Information and Outreach	250,000	General Fund	Deborah Dean
Parks, Recreation and Open Spaces	200,000	General Fund	Bill Solomon

Department (continued)	Allocation	Funding Source	Contract Manager
Police	250,000	General Fund	Laura Romano
Public Housing and Community Development	50,000	Federal Funds	Barry Cowin
Public Works Waste Management	145,000	General Fund / Proprietary Funds	Olga Espinosa-Anderson
Regulatory and Economic Resources	80,000	General Fund / Proprietary Funds	Vivian Sotolongo
Seaport	60,000	Proprietary Funds	Phil Rose
Water and Sewer	60,000	Proprietary Funds	Gregory Hicks
TOTAL	\$2,030,000		

Track Record/Monitor

This contract is used by various County departments. The contract managers for each department are listed in the table above. Roma Campbell of the Internal Services Department is the Procurement Contracting Officer.

Delegated Authority

Upon approval of this item, a pool of pre-qualified vendors will be established to participate in spot market competitions. The County Mayor or the County Mayor's designee will have the authority to solicit pricing and award contracts up to an aggregate contract amount of the allocation authorized by the Board. Additionally, the County Mayor or the County Mayor's designee may add qualified vendors to the pool at any time during the term of the contract, subject to bi-annual ratification by the Board. The County Mayor or the County Mayor's designee will also have the authority to exercise, at their discretion, contract modifications, options-to-renew, and other extensions in accordance with the terms and conditions of the pool contract.

Due Diligence

Due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine Contractor responsibility, including verifying corporate status and that there are no performance or compliance issues. The lists that were referenced include: convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to Contractor responsibility. This information is being provided pursuant to Resolution R-187-12.

Vendors Recommended for Award

Award of this contract will be made to all responsive, responsible vendors which meet the minimum requirements set forth in this solicitation. Awarded vendors will be placed on a pre-qualified vendors list by Group, as defined below:

Group Categories	
Group 1	Awards/Desk Items
Group 2	Bags
Group 3	Caps & Hats/Clothing
Group 4	Mugs/Steins
Group 5	Miscellaneous Items

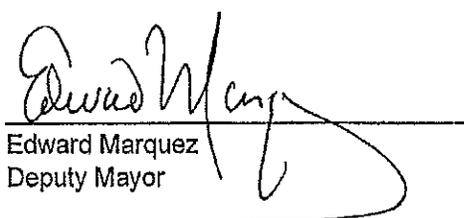
Awardee	Address	Principal	Group(s) Qualified For
All Digital Industries	282 Westward Drive, Miami Springs, FL	Cesar E. Watanabe	Group 5
Artcraft Ad Specialties	7215 Kensington Court, University Park, FL	Elkan Ries	Groups 1 - 5
Awards, Inc./Trophy World, Inc.	6400 NW 77 Court, Miami, FL	Larry Cravez	Groups 1 - 5
Bilmor wth Advertising Specialties, Inc.	16165 SW 117 Avenue, Unit B19 Miami, FL	Lillian Headley	Groups 1 - 5
H.B. Brickell Gallery	905 Brickell Bay Drive, #727 Miami, FL	Heidi R. Barer	Groups 1 - 5
IPA Corporation	19840 Cutler Court, Miami, FL	Norberto Cederna	Groups 1 - 5
Palmetto Uniforms, Inc. (Micro/SBE)	8869 SW 131 Street, Miami, FL	Ramonlta Cruz Feick	Groups 1 - 5
Personlus & Co	1630 Victoria Pointe Circle Weston, FL	James M. Personlus	Groups 1 - 4
Innovative Incentives (Micro/SBE)	1304 SW 160 Avenue, 205-A Fort Lauderdale, FL	Franny Levison	Groups 1 - 5

Vendors Not Recommended for Award

Office Depot, BSD	Vendor deemed non-responsive.
Positive Promotions	Vendor deemed non-responsive.
Standing Ovations	Vendor deemed non-responsive.

Applicable Ordinances and Contract Measures

The Small Business Enterprise Bid Preference and Local Preference were applied in accordance with the applicable ordinances where permitted by funding source. The services being provided are covered under the Living Wage Ordinance. This contract includes the two percent User Access Program provision which will be collected on all purchases where permitted by funding source.


 Edward Marquez
 Deputy Mayor

Item 3.1 – Contract Modification

Contract No.: 680-850-11-1	Title: Body Armor and Accessories
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Type of Change:

Additional Time
 Additional Spending Authority

 Authorization to use Charter County Transportation Surtax Funds as a Component of MDT Operating Funds

Contract Description and Reason for Change:

This competitive contract, established by the State of Florida and accessed by the County, provides for the purchase of bullet proof vests. The Miami-Dade Police Department (MDPD), in accordance with the Collective Bargaining Agreement between the County and the Dade County Police Benevolent Association (Article 19. H.), issues each police officer an approved bullet proof vest for their safety and protection. On average, approximately 500 vests are purchased to replace expiring armor, outfit new officers, and replace damaged vests. An estimated 1,334 bullet proof vests will also reach the five-year limited manufacturers' warranty thus requiring replacement during Fiscal Year 2012-13. At the negotiated price of \$539 per vest, the additional allocation will accommodate Police's estimated expenses through January 30, 2014.

Current Term Length:		Additional Time Requested:
33 months		N/A
Current Term Start Date:	Current Term Expiration Date:	Proposed Expiration Date:
May 13, 2011	January 30, 2014	N/A

Department	Existing Allocation	Additional Allocation Requested	Modified Allocation	Funding Source	Contract Manager
Police	\$550,000	\$990,000	\$1,540,000	General Fund	Laura Romano
TOTAL	\$550,000	\$990,000	\$1,540,000		

Contract Measures: Small Business Enterprise Set-Aside Bid Preference
 Selection Factor Other No measure - Other Entity's Contract

Local Preference Ordinance: Applies Does not apply

Living Wage Ordinance: Applies Does not apply

User Access Program: Applies where permitted by funding source Does not apply

Procurement Contracting Officer: Connie Thame

Vendors	Address	Principal
Protective Products Enterprises, Inc.	2102 SW 2 nd St, Pompano Beach, FL	Ryan Mountz

Item 3.2 – Contract Modification

Contract No.: 991-150-09-1A	Title: Online Legal Database Services
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Type of Change:

Additional Time
 Authorization to use Charter County Transportation Surtax Funds as a Component of MDT Operating Funds
 Additional Spending Authority

Contract Description and Reason for Change:
 This competitive contract, established by the State of Florida and accessed by the County, provides the Miami-Dade Police Department (MDPD) with the ability to purchase required software licenses, maintenance and support services for the existing online legal database, known as the CLEAR System (System) provided by West Publishing Corporation. The System enables MDPD personnel to quickly retrieve comprehensive information on individuals, including real-time address information, utility information, criminal history, assets, names of relatives and neighbors, property, and business information. Use of this System supports MDPD staff by enhancing their investigative needs by locating required information in a quick and efficient manner. MDPD requires an increase in spending authority under this contract to purchase required maintenance support services through the remainder of the contract term.

Current Term Length: 36 months		Additional Time Requested: N/A
Current Term Start Date: August 19, 2011	Current Term Expiration Date: August 18, 2014	Proposed Expiration Date: N/A

Department	Existing Allocation	Additional Allocation Requested	Modified Allocation	Funding Source	Contract Manage
State Attorney's Office	\$125,000	\$0	\$125,000	Proprietary Revenue	Mary Stillwell
Police	813,000	632,000	1,445,000	Grant Funds	Laura Romano
TOTAL	\$938,000	\$632,000	\$1,570,000		

Contract Measures:
 Small Business Enterprise
 Set-Aside
 Bid Preference
 Selection Factor
 Other No measure – Other Entity's Contract

Local Preference Ordinance: Applies where permitted by funding source Does not apply

Living Wage Ordinance: Applies Does not apply

User Access Program: Applies where permitted by funding source Does not apply

Procurement Contracting Officer: Santiago A. Pastoriza

Vendors	Address	Principal
West Publishing Corporation	310 Opperman Drive, Eagan, MN	Edward Friedland
Reed Elsevier, Inc.	255 Washington Street, Newton MA	Mark Armour