

MEMORANDUM

Agenda Item No. 3(A)(4)

TO: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

DATE: May 7, 2013

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Resolution retroactively
authorizing in-kind services for
the April 3, 2013 "FCAT Pep
Rally"

The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Commissioner Sally A. Heyman.



R. A. Cuevas, Jr.
County Attorney

RAC/smm



MEMORANDUM

(Revised)

TO: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

DATE: May 7, 2013

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No. 3(A)(4)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous ____) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 3(A)(4)
5-7-13

RESOLUTION NO. _____

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE MIAMI-DADE PARKS, RECREATION AND OPEN SPACES DEPARTMENT FOR THE APRIL 3, 2013 "FCAT PEP RALLY" SPONSORED BY THE GERTRUDE K. EDELMAN SABAL PALM ELEMENTARY PTA IN AN AMOUNT NOT TO EXCEED \$650.00 TO BE FUNDED FROM THE BALANCE OF THE DISTRICT 4 FY 2012-13 IN-KIND RESERVE FUND

WHEREAS, the Gertrude K. Edelman Sabal Palm Elementary School PTA has requested in-kind services from the Miami-Dade Parks, Recreation and Open Spaces Department for the April 3, 2013 "FCAT Pep Rally" in an amount not to exceed \$650.00 (see attached Fee Waiver/In-kind Service Application); and

WHEREAS, the purpose of the "FCAT Pep Rally" is to motivate students for the upcoming FCAT state assessment tests; and

WHEREAS, the "FCAT Pep Rally" event is a special event, as that term is defined in the attached Fee Waiver/In-kind Service Application, and \$650.00 of the in-kind services shall be funded from the balance of the District 4 FY 2012-13 In-Kind Reserve Fund,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board retroactively authorizes in-kind services from the Miami-Dade Parks, Recreation and Open Spaces Department for the April 3, 2013 "FCAT Pep Rally" sponsored by the Gertrude K. Edelman Sabal Palm Elementary School PTA in an amount not to exceed \$650.00 to be funded from the balance of District 4 FY 2012-13 In-Kind Reserve Fund.

The Prime Sponsor of the foregoing resolution is Commissioner Sally A. Heyman. It was offered by Commissioner _____, who moved its adoption. The motion was seconded by Commissioner _____ and upon being put to a vote, the vote was as follows:

Rebeca Sosa, Chairwoman
Lynda Bell, Vice Chair

Bruno A. Barreiro
Jose "Pepe" Diaz
Sally A. Heyman
Jean Monestime
Sen. Javier D. Souto
Juan C. Zapata

Esteban L. Bovo, Jr.
Audrey M. Edmonson
Barbara J. Jordan
Dennis C. Moss
Xavier L. Suarez

The Chairperson thereupon declared the resolution duly passed and adopted this 7th day of May, 2013. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

GKS

Gerald K. Sanchez

MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION
FY 2008-09

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Office of Strategic Business Management
111 N.W. 1st Street, Suite 2200
Miami, FL 33128

Phone: (305) 375-6143
Fax: (305) 375-6168

Type of Event/Application (select one of the following):

- District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
- Special Event* - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- Major Event* - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

Note: Event budget must be included for "Special" and "Major" event types.

Commissioner sponsoring event

Commissioner Heyman

1. Full legal name of the requesting organization: _____

2. Applicant Status: (Select one of the choices below)

- Not-For-Profit or Tax Exempt
- For-Profit
- Local Government or Public Entity
- Other (specify): _____

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.): _____

Ruth Froom

17101 NE 7 Ave, NMB FL 33162

305-651-2411, FAX-305-654-7219 ruth.froom@dadeschools.net

4. Specify fee waiver or in-kind service requested (quantify, if applicable): _____

Stage

5. Name, date of event, description, and purpose of the event (If event is a fund-raiser, define the beneficiaries):
FCAT PEP RALLY - April 3, 2013 9:00 AM
To motivate students for the upcoming
state assessments.

6. Please select ALL that apply to event:

- Economic Development: Event supports vitality or growth of the local economy
- Youth/Education: Event benefits youth of any age and/or offers educational benefits
- Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
- Arts and Culture: Event supports music, theatre, literature, art or culture
- Environmental: Event benefits environmental concerns or promotes conservation
- Sports and Athletics: Event supports/promotes organized sports or recreational participation

7. Physical address of event venues (please specify Commission District(s)):
17101 NE 7 Ave. NMB 33162
FCAT PEP RALLY - PE Hardcourt

8. Description of regional or local impact: Motivate students for testing.

9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable):
4-3-13 7:00 AM - 1:00 PM

10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable):

FCAT PEP RALLY
PE Hardcourt

11. Expected number of participants and estimated attendance (per day, if applicable):

@ 820 students, staff & guests

12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed):

I hereby certify that all the statements made in this application are true and correct.

Ruth Brown
Signature of Authorized Representative

2-14-13
Date



**SHOWMOBILES, STAGES, BLEACHERS,
AND SOUND PRODUCTION**
(305) 226-8315 Ext. 224/(305) 553-8511 (Fax)

EQUIPMENT (S) CONFIRMATION FORM

ORGANIZATION/AGENCY: Gertrude K. Edelman Sabal Palm Elem. PTA

EQUIPMENT REQUESTED: Stage 16 x 16

NAME OF PERSON RESPONSIBLE FOR THIS BILL: Gertrude Edelman
District 4

OR INDEX CODE (MIAMI-DADE AGENCIES ONLY): _____

BILLING ADDRESS/ZIP CODE: 111 NW First St.
Miami FL 33138

NAME/TITLE OF THE EVENT: FCAT PEP RALLY

ADDRESS OF EVENT: 17101 NE 7 AVE. NMB FL 33162/PE FIELD

TODAY'S DATE: 2-14-13 DATE (S) & TIME OF EVENT: 4-3-13 9:00 AM

SET-UP TIME & DAY: 7:00 AM (4-3-13)

TAKE-DOWN TIME & DAY: 1:00 PM (4-3-13)

CONTACT PERSON/PHONE: Ruth Froom

AT SITE CONTACT/CELL PHONE#: 305-651-2411

SPECIAL INSTRUCTIONS: Direction Item(s) are to be placed, maps, diagrams, etc.
Stage be on the hard court on the PE field.

OTHER INFORMATION: Include additional equipment if needed.

We, the users, understand that we assume full responsibility for any damage, theft, or loss to said equipment and its accessories between the time the Miami-Dade Park and Recreation Department completes setting up and the time it takes down. We, the users, also agree to adhere to the requests set forth in the rental policy. We do have a copy of the rental policy and fully understand the requirements set forth in renting the equipment requested as out-lined in the rental policy. We also understand that the total fee is to be remitted (15) fifteen working days before the event.

*Fee: \$ 650.00
*(SEE FEE SCHEDULE FOR EXACT CHARGES)

Signature: Ruth Froom

Agency/Group: GERTRUDE K. EDELMAN SABAL PALM PTA

**CANCELLATIONS MUST BE MADE 72 HOURS IN ADVANCE OF THE
EVENT BY FAX OR EMAIL OTHERWISE EXPECT TO BE CHARGED
½ (HALF) OF RENTAL FEE. *There will be no completed reservation on the schedule unless the
confirmation form is filled out completely and signed.**

Late equipment arrivals, please call (786) 236-7926

Memorandum



Date: May 7, 2013

To: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor

Subject: District Specific In-Kind Request

A handwritten signature in black ink, appearing to read "Carlos A. Gimenez", written over a horizontal line.

A retroactive waiver for in-kind services has been requested by Gertrude K. Edelman Sabal Palm Elementary School PTA for their "FCAT Pep Rally" event held on April 3, 2013.

In-kind services have been requested in an amount not to exceed \$650 from the Miami Dade Parks, Recreation and Open Spaces Department for the use of a stage. This event will be funded from the balance of District 4 FY 2012-13 In-Kind Reserve Fund.

A handwritten signature in black ink, appearing to read "Edward Marquez", written over a horizontal line.

Edward Marquez
Deputy Mayor

Inkind01326