Memorandum

MIAMI-DADE COUNTY

Date: May 7, 2013

To: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

Agenda Item No. 8(F)(10)

From: Carlos A. Gimenez
Mayor

Subject: Resolution Authorizing Competitive Contract Modifications and Use of Charter County Transportation Surtax Funds

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This item was amended at the April 9, 2013 meeting of the Finance Committee to reduce MDT's additional allocation request from $5 million to $500,000.

Recommendation

It is recommended that the Board of County Commissioners (Board) approve the attached competitive contract modifications with authority to exercise options-to-renew (OTRs). The items included in this section will modify competitive contracts for additional time and/or spending authority for the purchase of goods and services. The total additional spending authority requested is $600,000. The items are described below and in more detail in the accompanying attachments:

Item 1 – Emergency Debris Removal – Prequalification Pool: Modifies this prequalification pool contract by $500,000 in spending authority to add an allocation for Miami-Dade Transit (MDT). MDT may require emergency debris removal services after a natural disaster to clear busways, Metrorail and Metromover tracks, and related MDT facilities in order to reinitiate bus and rail services.

Item 2 – Roll-Up Doors, Maintenance and Repair Services: Modifies this contract for an additional $100,000 in spending authority to allow MDT to continue obtaining maintenance and repair services for roll-up doors at various MDT facilities.

This contract modifications package is placed for Committee review pursuant to Miami-Dade County Code Section 29-124(f). These recommendations may only be considered by the Board if the Citizens' Independent Transportation Trust (CITT) has forwarded a recommendation to the Board prior to the date scheduled for Board consideration or 45 days have elapsed since the filing with the Clerk of the Board of this contract award recommendation. If the CITT has not forwarded a recommendation and 45 days have not elapsed since the filing of this award recommendation, I will request a withdrawal of this item. The contracts in this package are scheduled for the April 2013 CITT meeting.

Scope

The impact of the items is countywide in nature.

Fiscal Impact/Funding Source

The allocations and funding sources are listed in the attached items. The items included in this package utilize Charter County Transportation Surtax funding.

Track Record/Monitor

There are no known performance/compliance issues with the vendors recommended for award in this package. Each department's contract manager is shown in the attached items.

Delegated Authority
If the items in this package are approved, the County Mayor or County Mayor's designee will have the authority to exercise, in their discretion, subsequent options-to-renew periods and extend contracts for purchase of goods and services in accordance with the terms and conditions of each contract.

Item 1 is a pool contract with pre-qualified vendors which may participate in spot market competitions. The County Mayor or the County Mayor's designee will have the authority to solicit pricing and award contracts up to an aggregate contract amount of the allocation authorized by the Board. Additionally, the County Mayor or the County Mayor's designee may add qualified vendors to the pool at any time during the term of the contract, subject to bi-annual ratification by the Board. The County Mayor or County Mayor's designee will also have the authority to exercise, at their discretion, contract modifications, options-to-renew, and other extensions in accordance with the terms and conditions of the pool contract.

Due Diligence
Due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine Contractor responsibility, including verifying corporate status and review of performance or compliance issues. The lists referenced include convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to Contractor responsibility. This information is provided pursuant to R-187-12.

Background
Additional background information on each item is attached.

Attachments

Alina T. Hudak
Deputy Mayor

MEMORANDUM
(Revised)

TO: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

DATE: May 7, 2013

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No. 8(F)(10)

Please note any items checked.

_____ **"3-Day Rule" for committees applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Ordinance creating a new board requires detailed County Mayor's report for public hearing**

_____ **No committee review**

_____ **Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous _____) to approve**

✓ **Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(10)
5-7-13

RESOLUTION NO. _____

RESOLUTION AUTHORIZING MODIFICATION OF COMPETITIVE CONTRACTS FOR PURCHASE OF GOODS AND SERVICES IN A TOTAL AMOUNT UP TO $600,000.00 AND THE USE OF CHARTER COUNTY TRANSPORTATION SURTAX FUNDS FOR SUCH CONTRACTS

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that:

Section 1. This Board authorizes the modification of a competitive contract as set forth in items 1 and 2 of the incorporated memorandum to add an additional [[~~$5,100,000~~]] [1] >>$600,000.00<< of spending authority for the purchase of goods and services.

Section 2. This Board authorizes the County Mayor or County Mayor's designee to execute contracts for the items approved herein and exercise contract modifications, options-to-renew, any cancellation provisions, and any other rights contained therein in accordance with the terms and conditions of such contracts.

Section 3. This Board authorizes the use of Charter County Transportation Surtax Funds for the contracts, contract pools and contract modifications set forth herein.

[1] Committee amendments are indicated as follows: Words stricken through and/or [[double bracketed]] are deleted, words underscored and/or >>double arrowed<< are added.

The foregoing resolution was offered by Commissioner ,

who moved its adoption. The motion was seconded by Commissioner

and upon being put to a vote, the vote was as follows:

Rebeca Sosa, Chairwoman
Lynda Bell, Vice Chair

Bruno A. Barreiro	Esteban L. Bovo, Jr.
Jose "Pepe" Diaz	Audrey M. Edmonson
Sally A. Heyman	Barbara J. Jordan
Jean Monestime	Dennis C. Moss
Sen. Javier D. Souto	Xavier L. Suarez
Juan C. Zapata	

The Chairperson thereupon declared the resolution duly passed and adopted this 7th day of May, 2013. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By:_____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Bruce Libhaber

Item 1 – Contract Modification

Contract No.: 6417-0/17	Title: Emergency Debris Removal – Prequalification Pool

Type of Change:

☐ Additional Time
☒ Additional Spending Authority
☒ Authorization to use Charter County Transportation Surtax Funds as a Component of MDT Operating Funds

Contract Description and Reason for Change:

This pool contract was originally established by the Board on September 6, 2012 through Resolution R-681-12. It is used for the purchase of emergency debris removal for various County departments. When this contract was originally established, Miami-Dade Transit (MDT) did not request an allocation. This contract modification will add an allocation for MDT. After a natural disaster, MDT may require debris removal services to clear the South Dade Busway, Metrorail and Metromover tracks, and related Transit facilities in order to reinitiate bus and rail services. Having a contract in place with an authorized allocation is essential to issue purchase orders and initiate debris removal services expeditiously. The contract allocation will only be needed in the event of hurricanes or any other declared emergencies.

It is important to note that in the event of a disaster, FEMA's standard reimbursement rate is 75 percent of the debris removal cost. The State of Florida reimburses an additional 12.5 percent. However, if the County is able to demonstrate an overall negative impact on the County's budget due to such disasters, FEMA may reimburse for additional allowable expenses.

This pre-qualification pool contract will remain advertised on the County's procurement management services website to encourage additional participation, and staff will also notify other vendors enrolled in this commodity code that the pre-qualification pool is available to access.

Current Term Length:		Additional Time Requested:
67 months		N/A
Current Term Start Date:	**Current Term Expiration Date:**	**Proposed Expiration Date:**
October 1, 2012	April 30, 2018	N/A

Department	Existing Allocation	Additional Allocation Requested	Modified Allocation	Funding Source	Contract Manager
Various	$104,120,000	$0	$104,120,000	Various	Various
Transit	0	500,000	500,000	MDT Operating Funds*	Angel Castro
TOTAL	**$104,120,000**	**$500,000**	**$104,620,000**		

* Note: Possible reimbursements by the federal and state governments in the event of a disaster.

Contract Measures:	☒ Small Business Enterprise ☐ Set-Aside ☒ Bid Preference ☐ Selection Factor ☐ Other
Local Preference Ordinance:	☒ Applies ☐ Does not apply
Living Wage Ordinance:	☒ Applies ☐ Does not apply
User Access Program:	☒ Applies where permitted by funding source ☐ Does not apply
Procurement Contracting Officer:	Lenny Sandoval

Vendors	Address	Principal
A Native Tree Service, Inc. (Micro/SBE)	15733 SW 117 Avenue Miami, FL	Dayne Tomasetti
Allied Trucking of Florida, Inc.	10741 NW 89 Avenue Hialeah Gardens, FL	Raul Smith
Austin Tupler Trucking, Inc.	6570 SW 47 Court. Ft. Lauderdale, FL	Austin Tupler
Ceres Environment Services, Inc.	3825 85 Avenue N Brooklyn Park, MN	David McIntyre
CNC Management Group, Inc.	12865 SW 216 Street Miami, FL	Carlos M. Vazquez
Crowder-Gulf Joint Venture, Inc.	5435 Business Pkwy. Theodore, AL	John Ramsey
DRC, Inc.	740 Museum Drive Mobile, AL	Robert J. Isakson
G7 Holdings, Inc. (Micro/SBE; ACDBE; DBE; CSBE)	2540 NW 74 Street Miami, FL	Adriana Davis
M.C.O. Construction and Services, Inc. (CSBE; ACDBE; DBE; LDB)	6600 NW 27 Avenue #208 Miami, FL	Elizabeth A. McNeill
SFM Services, Inc.	9700 NW 79 Avenue Hialeah Gardens, FL	Jose M. Infante, Jr.
Thomas Maintenance Services, Inc.	16205 SW 117 Avenue Miami, FL	Melvin C. Thomas
Tip-Top Enterprises, Inc.	18101 SW 98 Court Miami, FL	Joseph A. Porter

Item 2 – Contract Modification

Contract No.: 6050-4/11-4	Title: Roll-Up Doors, Maintenance and Repair Services

Type of Change:

☐ Additional Time
☒ Additional Spending Authority
☒ Authorization to use Charter County Transportation Surtax Funds as a Component of MDT Operating Funds

Contract Description and Reason for Change:

Miami-Dade Transit (MDT) is requesting additional allocation under this contract to purchase maintenance and repair services for roll-up doors. Roll-up gates and overhead garage doors are used at Metrorail and Metromover Stations, and Metrobus facilities as security mechanisms for entry and exit access. The contract was previously extended by the Board through R-677-12 for an additional 12 months to ensure service continuity while the successor contract is established. That modification, however, did not include additional funding for MDT. The additional allocation requested for MDT is based on anticipated maintenance and repair needs through the end of the contract term. The replacement contract is expected to be in place by August 2013.

Current Term Length:		Additional Time Requested:
33 months		N/A
Current Term Start Date:	**Current Term Expiration Date:**	**Proposed Expiration Date:**
December 1, 2010	August 31, 2013	N/A

Department	Existing Allocation	Additional Allocation Requested	Modified Allocation	Funding Source	Contract Manager
Various	$989,000	$0	$989,000	Various	Various
Transit	100,000	100,000	200,000	MDT Operating Funds	Dunbar Cornelle
TOTAL	**$989,000**	**$100,000**	**$1,189,000**		

Contract Measures: ☒ Small Business Enterprise ☐ Set-Aside ☒ Bid Preference ☐ Selection Factor ☐ Other

Local Preference Ordinance: ☒ Applies ☐ Does not apply

Living Wage Ordinance: ☐ Applies ☒ Does not apply

User Access Program: ☒ Applies where permitted by funding source ☐ Does not apply

Procurement Contracting Officer: Maria Hevia

Vendors	Address	Principal
Best Garage Doors, Inc. (CSBE; Micro/SBE)	9780 NW 79 Avenue Hialeah Gardens, FL	Anthony A. Suarez

Memorandum

To: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

From: Charles Scurr, Executive Director

Date: April 17, 2013

Re: **CITT AGENDA ITEM 5B:**
RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) RECOMMENDING THAT THE BOARD OF COUNTY COMMISSIONERS (BCC), AUTHORIZE COMPETITIVE CONTRACT AWARDS AND CONTRACT MODIFICATIONS, IN THE AMOUNT OF **$1,110,000.00**, FOR PURCHASE OF GOODS AND SERVICES, PROCESSED BY THE INTERNAL SERVICES DEPARTMENT (ISD) ON BEHALF OF MIAMI-DADE TRANSIT (MDT), AND AUTHORIZING THE USE OF CHARTER COUNTY TRANSPORTATION SURTAX FUNDS **(MDT/ISD – BCC Legislative File No. 130519 and 130524)**

On April 17, 2013, the CITT voted (9-0) to forward a favorable recommendation to the Board of County Commissioners (BCC) for the approval of the above referenced item, CITT Resolution No. 13-015. The vote was as follows:

Paul J. Schwiep, Esq., Chairperson – Aye
Hon. Anna E. Ward, Ph.D., 1st Vice Chairperson – Aye
Glenn J. Downing, CFP®, 2nd Vice Chairperson – Aye

Christopher Benjamin, Esq. – Absent
Peter L. Forrest – Aye
Prakash Kumar – Aye
Hon. James A. Reeder – Aye
Hon. Linda Zilber – Absent

Joseph Curbelo – Aye
Alfred J. Holzman – Aye
Miles E. Moss, P.E. – Aye
Marilyn Smith – Absent

cc: Alina Hudak, Deputy Mayor/County Manager
Bruce Libhaber, Assistant County Attorney
Miguel Gonzalez, Assistant County Attorney