

Memorandum



Date: June 4, 2013

Agenda Item No. 8(F)(5)

To: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor

Subject: Resolution Authorizing Competitive Contract Award, Modifications and Use of Charter County Transportation Surtax Funds

Recommendation

It is recommended that the Board of County Commissioners (Board) approve the attached competitive contract award and modifications with authority to exercise options-to-renew (OTRs). The items are described below and in more detail in the accompanying attachments:

Section 1 – Competitive Contract Award

The item included in this section will award a competitive contract to the recommended vendors for the purchase of goods and services. The total value of contract awarded in this section is up to \$750,000.

Item 1.1 – Bus and Rail Car Wash Chemicals: Awards a contract for purchase of liquid chemicals used by Miami-Dade Transit (MDT) in automated wash systems. The requested allocation for the five-year contract is \$750,000.

Section 2 – Contract Modifications

The items included in this section will modify competitive contracts for additional time and/or spending authority for the purchase of goods and services. The total additional spending authority requested is \$2,653,000.

Item 2.1 – Rental of Linens and Shop Towels: Modifies this contract for an additional \$33,000 in spending authority so MDT can continue purchasing shop and wiping towels through the end of the contract term.

Item 2.2 – Specialty Printed Products and Finish Supplies – Pre-Qualification Pool: Modifies this pre-qualification pool contract by \$320,000 in spending authority to add an allocation for MDT. MDT will use this contract for the purchase of specialty printed products and supplies, including screen printing, displays, vinyl wraps, banners, and static clings.

Item 2.3 – Traffic Control Sign Fabrication - Pre-Qualification Pool: Modifies this pre-qualification pool contract for an additional 60 months and \$975,000 in spending authority so various County departments can continue to purchase traffic control sign fabrication services, including aluminum roadway signs and sign blanks, breakaway galvanized signs, and base posts.

Item 2.4 – Reflective Lettering, Striping and Application Services: Pre-Qualification Pool: Modifies this pre-qualification pool contract for an additional 60 months and \$1,325,000 in spending authority so various County departments can continue to purchase reflective lettering, striping supplies and application services. This includes decals and lettering for various types of vehicles, equipment, and supplies requiring logos and other identification markings.

This package is placed for Committee review pursuant to Miami-Dade County Code Section 29-124(f). These recommendations may only be considered by the Board if the Citizens' Independent Transportation Trust (CITT) has forwarded a recommendation to the Board prior to the date scheduled for Board consideration or 45 days have elapsed since the filing with the Clerk of the Board of this contract award recommendation. If the CITT has not forwarded a recommendation and 45 days have not elapsed since the filing of this award recommendation, I will request a withdrawal of this item. The contracts in this package are scheduled for the May 2013 CITT meeting.

Scope

The impact of the items is countywide in nature.

Fiscal Impact/Funding Source

The allocations and funding sources are listed in the attached items. The items included in this package utilize Charter County Transportation Surtax funding.

Track Record/Monitor

There are no known performance/compliance issues with the vendors recommended for award in this package. Each department's contract manager is shown in the attached items.

Delegated Authority

If the items in this package are approved, the County Mayor or County Mayor's designee will have the authority to exercise, in their discretion, subsequent options-to-renew periods and extend contracts for purchase of goods and services in accordance with the terms and conditions of each contract.

Items 2.2, 2.3, and 2.4 are pool contracts with pre-qualified vendors which may participate in spot market competitions. The County Mayor or the County Mayor's designee will have the authority to solicit pricing and award contracts up to an aggregate contract amount of the allocation authorized by the Board. Additionally, the County Mayor or the County Mayor's designee may add qualified vendors to the pool at any time during the term of the contract, subject to bi-annual ratification by the Board. The County Mayor or County Mayor's designee will also have the authority to exercise, at their discretion, contract modifications, options-to-renew, and other extensions in accordance with the terms and conditions of the pool contract.

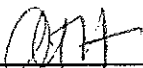
Due Diligence

Due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine Contractor responsibility, including verifying corporate status and review of performance or compliance issues. The lists referenced include convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to Contractor responsibility. This information is provided pursuant to R-187-12.

Background

Additional background information on each item is attached.

Attachments



Alina T. Hudak
Deputy Mayor



MEMORANDUM
(Revised)

TO: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

DATE: June 4, 2013

FROM: 
R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No. 8(F)(5)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous ____) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(5)
6-4-13

RESOLUTION NO. _____

RESOLUTION AUTHORIZING AWARD OF COMPETITIVE CONTRACT FOR THE PURCHASE OF GOODS AND SERVICES IN AN AMOUNT UP TO \$750,000.00 AND AUTHORIZING THE MODIFICATION OF COMPETITIVE CONTRACTS FOR PURCHASE OF GOODS AND SERVICES IN A TOTAL AMOUNT UP TO \$2,653,000.00 AND THE USE OF CHARTER COUNTY TRANSPORTATION SURTAX FUNDS FOR SUCH CONTRACT

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that:

Section 1. This Board authorizes the award of competitive contract for the purchase of goods and services as set forth in item 1.1 of the incorporated memorandum in a total amount of up to \$750,000.00.

Section 2. This Board authorizes the modification of competitive contracts as set forth in items 2.1 – 2.4 of the incorporated memorandum to add an additional \$2,653,000.00 of spending authority for the purchase of goods and services.

Section 3. This Board authorizes the County Mayor or County Mayor's designee to execute contracts for the items approved herein and exercise contract modifications, options-to-renew, any cancellation provisions, and any other rights contained therein in accordance with the terms and conditions of such contracts.

Section 4. This Board authorizes the use of Charter County Transportation Surtax Funds for the contracts, contract pools and contract modifications set forth herein.

The foregoing resolution was offered by Commissioner who moved its adoption. The motion was seconded by Commissioner and upon being put to a vote, the vote was as follows:

Rebeca Sosa, Chairwoman

Lynda Bell, Vice Chair

Bruno A. Barreiro

Jose "Pepe" Diaz

Sally A. Heyman

Jean Monestime

Sen. Javier D. Souto

Juan C. Zapata

Esteban L. Bovo, Jr.

Audrey M. Edmonson

Barbara J. Jordan

Dennis C. Moss

Xavier L. Suarez

The Chairperson thereupon declared the resolution duly passed and adopted this 4th day of June, 2013. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.



Oren Rosenthal

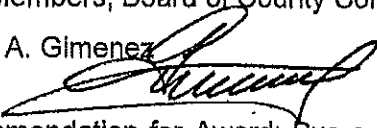
Item 1.1

Memorandum



Date: April 16, 2013

To: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor 

Subject: Recommendation for Award: Bus and Rail Car Wash Chemicals (Contract No. 8023-0/18)

Recommendation

It is recommended that the Board of County Commissioners (Board) approve award of *Contract No. 8023-0/18 Bus and Rail Car Wash Chemicals for the Miami-Dade Transit Department* to the five vendors listed further in this memorandum. This contract is for the purchase and delivery of liquid chemicals used by Miami-Dade Transit (MDT) in the automated wash systems to clean transit buses, rail cars, and for other cleaning needs. MDT is the only user of this contract.

Approval is also requested to allow MDT to use funds as a component of MDT Operating funds for this contract. This award recommendation is placed for Committee review pursuant to Miami-Dade County Code Section 29-124(f). The MDT allocation within this contract recommendation may only be considered by the Board if the Citizens' Independent Transportation Trust (CITT) has forwarded a recommendation to the Board prior to the date scheduled for Board consideration or 45 days have elapsed since the filing with the Clerk of the Board of this contract recommendation. If the CITT has not forwarded a recommendation and 45 days have not elapsed since the filing of this award recommendation, I will request a withdrawal of the MDT allocation from this item.

Scope

The impact of this item is countywide in nature.

Fiscal Impact/Funding Source

The fiscal impact for the five-year term is \$750,000. The previous contract value was \$1,673,125 for seven years. The decrease in contract allocation is attributed to the reduction in the bid price per gallon, and reduced estimated usage. The proposed contract amount is based on past usage and anticipated needs over the next five years given the new pricing structure. The allocations are budgeted as follows:

Department	Allocation	Funding Source	Contract Manager
Transit	\$750,000	MDT Operating	Angel Martinez

Track Record/Monitor

The contract manager for MDT is listed in the table above. Jesus Lee of the Internal Services Department is the Procurement Contracting Officer.

Delegated Authority

If this item is approved, the County Mayor or County Mayor's designee will have the authority to exercise, at their discretion, contract modifications and extensions, in accordance with the terms and conditions of the contract.

Vendors Recommended for Award

The County issued a solicitation to obtain bids from qualified firms under full and open competition on January 2, 2013. Seven bids were received in response to this solicitation, one vendor submitted two bids. Award is recommended to the three lowest responsive, responsible bidders by group.

Awardee(s)	Address	Principal	Award by Groups
Florida Transportation Systems, Inc.	7703 Industrial Lane Tampa, FL	Howard B Revelle	Group One Secondary
Pancar Supply Corporation (Micro/SBE)	8254 NW South River Drive Medley, FL	Francisco Fletes	Group One Primary
Solutions Plus, Inc.	3907 Bach Buxton Road Amelia, OH	Charlie Weaver	Group Two Primary
State Chemical Manufacturer Co/State Industrial Products Corp.	3100 Hamilton Avenue Cleveland, OH	Harold Uhrman	Group Two Secondary
Total Connection, Inc. (SBE; LDB)	20451 NW 2 Avenue #120 Miami, FL	Joseph Orukotan Jr.	Group One and Two, Tertriary

Vendors Not Recommended for Award

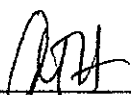
Proposer(s)	Reason for Not Recommending
Action Chemical Technologies	Late bid submittal.

Due Diligence

Due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine Contractor responsibility, including verifying corporate status and that there are no performance or compliance issues. The lists that were referenced include: convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to Contractor responsibility. This information is being provided pursuant to Resolution R-187-12.

Applicable Ordinances and Contract Measures

- The two percent User Access Program provision applies.
- The Small Business Enterprise Bid Preference and Local Preference were applied in accordance with the Ordinance.
- The Living Wage Ordinance does not apply.



 Alina T. Hudak
 Deputy Mayor

Lee, Jesus (ISD)

From: Libhaber, Bruce (CAO)
Sent: Friday, March 08, 2013 11:53 AM
To: Lee, Jesus (ISD)
Cc: Uppal, Namita (ISD)

Categories: Blue Category

You have inquired as to a legal opinion concerning certain proposals submitted in response to Bid No. 8023-0/18 Bus and Rail Car Wash Chemicals.

I have reviewed relevant correspondence and met with you in arriving at the following conclusions.

You have advised me that Action Chemical Technologies ("Action") submitted a bid proposal on January 7, 2013. Indeed, it appears that the Clerk of the Board stamped its receipt of the bid on January 7, 2013 at 3:34 p.m. According to the Bid Solicitation documents, the bid submittal due date was January 2, 2013 at 2:00 p.m. Action's bid submittal, therefore, was over five days late. Moreover, you have advised me that ISD staff opened the bids on January 2, 2013 shortly after 2:00 p.m. Since the bid submittal of Action was five days late and after the opening of all timely sealed bids, Action's bid submittal must be rejected and may not be considered for award under this bid solicitation.

You have advised me that Pancar industrial Supply Corp. ("Pancar") submitted a timely bid, but indicated in its material safety data sheet (incorporated within its bid submittal) the pH level is 13.0-13.5 in virgin state. Section 3.2.2 (page 12) of the bid solicitation states "Chemical full strength shall not have a pH below 4.0 or above 12.0." Pancar's bid included a product, which it acknowledges has at full strength a pH level exceeding the maximum allowable under these bid requirements. As such, in this proposal for railcar wash chemicals, Pancar is not offering a product that meets the requirements of this bid solicitation. As such, Pancar's bid may not be considered for award for the railcar wash chemical portion.

Section 3.2.2 of the bid solicitation states in part "The chemical shall be rated non-hazardous. . . The chemical shall contain no ingredients deemed hazardous or ingredients for which the degree of hazard has not been appraised. . . The chemical shall have no adverse effects on the health of, nor present any hazard to personnel when used for its intended purpose." (p.11 of bid solicitation) Total Connection Inc.'s ("Total Connection") alternate bid proposal for rail car wash, in its safety data sheet, indicates that its product includes trisodium nitrilotriacetate. In addition, the Safety Data Sheet indicates that this product "contains material which may cause damage to the following organs: liver, cardiovascular system, eyes." The Safety Data Sheet also states that the product "contains material which may cause cancer, based on animal data. Risk of cancer depends on duration and level of exposure." Additionally, I have reviewed correspondence from the Environmental Monitoring & Restoration Division of Miami-Dade County's Department of Regulatory and Economic Resources dated March 4, 2013. That correspondence confirms that trisodium nitrilotriacetate "is listed as a possible human carcinogen by the International Agency for Research on Cancer." In addition, "the chemical is listed as suspected gastrointestinal and liver toxicant by the Registry of Toxic Effects of Chemical Substances." Based on the information provided in Total Connection's own bid submittal, and as corroborated by Miami-Dade County's professional staff, Connection's alternate bid for railcar wash does not meet the bid specifications. As such, the alternate railcar bid submittal provided by Total Connection should not be considered for award.

Bruce Libhaber

Assistant County Attorney

Item 2.1 – Contract Modification

Contract No.: 6314-0/13	Title: Rental of Linens and Shop Towels
--------------------------------	--

Type of Change:

<input type="checkbox"/> Additional Time	<input checked="" type="checkbox"/> Authorization to use Charter County Transportation Surtax Funds as a Component of MDT Operating Funds
<input checked="" type="checkbox"/> Additional Spending Authority	

Contract Description and Reason for Change:

Miami-Dade Transit (MDT) is requesting an additional allocation of \$33,000 under this contract to purchase shop and wiping towels through the remainder of the current term. The allocation requested when this contract was established was based on estimated quantities and the primary vendor's bid prices. The primary vendor, Americas Dust Buster, Inc., did not comply with insurance requirements so the secondary vendor, Kemp Group International Corp., was awarded the contract. Due to the secondary vendor's higher prices, MDT has used their allocation at a higher rate than initially anticipated. Because there were only two bidders, the County cannot negotiate with the secondary vendor without rebidding the solicitation. The requested amount will allow MDT to continue purchasing these products based on anticipated needs through the end of the contract term, at which time this contract will be re-bid.

Current Term Length:		Additional Time Requested:
24 months		N/A
Current Term Start Date:	Current Term Expiration Date:	Proposed Expiration Date:
April 1, 2012	March 31, 2014	N/A

Department	Existing Allocation	Additional Allocation Requested	Modified Allocation	Funding Source	Contract Manager
Various	\$200,000	\$0	\$200,000	Various	Various
Transit	75,000	33,000	108,000	MDT Operating Funds	Angel Castro
TOTAL	\$275,000	\$33,000	\$308,000		

Contract Measures: Small Business Enterprise Set-Aside Bid Preference
 Selection Factor Other

Local Preference Ordinance: Applies Does not apply

Living Wage Ordinance: Applies Does not apply

User Access Program: Applies where permitted by funding source Does not apply

Procurement Contracting Officer: Abelin Rodriguez

Vendors	Address	Principal
Kemp Group International Corp.	2111 SW 60 Way, Miramar, FL	Christina A. Aderinokun

Item 2.2 – Contract Modification

Contract No.: 9227-4/15-3	Title: Specialty Printed Products and Finish Supplies - Prequalification
----------------------------------	---

Type of Change:

<input type="checkbox"/> Additional Time	<input checked="" type="checkbox"/> Authorization to use Charter County Transportation Surtax Funds as a Component of MDT Operating Funds
<input checked="" type="checkbox"/> Additional Spending Authority	

Contract Description and Reason for Change:

This pre-qualification pool contract provides specialty printed products and supplies, including screen printing, displays, vinyl wraps, banners, and static clings. The current term expires March 31, 2014 and the contract has one option-to-renew remaining. In an ongoing effort to eliminate duplication and improve administrative and purchasing functions, staff identified a similar contract (1758-3/12-3) with common terms and conditions. Miami-Dade Transit (MDT) is the sole user department on Contract 1758-3/12-3. This modification consolidates Contract 1758-3/12-3 into Contract 9227-4/15-3. Concurrent with the consolidation of these contracts, it is necessary to increase the allocation on contract 9227-4/15-3 to accommodate expenditure authority for the consolidation. This modification will ensure MDT has the appropriate allocation through the end of the contract term to ensure uninterrupted supply of specialty printed products and supplies.

This pre-qualification pool contract will remain advertised on the County's procurement management services website to encourage additional participation, and staff will also notify other vendors enrolled in this commodity code that the pre-qualification pool is available to access.

Current Term Length:		Additional Time Requested:
12 months		N/A
Current Term Start Date:	Current Term Expiration Date:	Proposed Expiration Date:
April 1, 2013	March 31, 2014	N/A

Department	Existing Allocation	Additional Allocation Requested	Modified Allocation	Funding Source	Contract Manager
Internal Services	\$185,000	\$0	\$185,000	Internal Service Funds	Steve Schmuger
Transit	0	320,000	320,000	MDT Operating Funds	Angel Castro
TOTAL	\$185,000	\$320,000	\$505,000		

Contract Measures: Small Business Enterprise Set-Aside Bid Preference
 Selection Factor Other

Local Preference Ordinance: Applies Does not apply

Living Wage Ordinance: Applies Does not apply

User Access Program: Applies where permitted by funding source Does not apply

Procurement Contracting Officer: Roma Campbell

Vendors	Address	Principal
Label Tech Inc.	16 Interstate Drive Somersworth, NH	Michael O'Hare
Unisource Worldwide Inc.	7016 A.C. Skinner Pkwy Jackson, FL	Debbi Smith

Vendors (continued)	Address	Principal
Exhibits Etc. Incorporated	325 NE 2 nd Avenue Delray Beach, FL	Andrew Meller
Doral Digital Reprographics Corp. (Micro/SBE; DBE)	2638 NW 97 th Avenue Doral, FL	Giancarlo Annitto
Quadco Printing & Signs Inc.	4345 SW 72 Avenue, Suite B Miami, FL	Jorge Quadreny
Visual Marking Systems Inc.	2907 E. Aurora Road Twinsburg, OH	Ron Owens
Dri-Stick Decal Corp.	700 Phoenix Lake Avenue Stream Wood, IL	Laura Etchason
Shamrock Scientific Specialty	34 Davis Drive Bellwood, IL	Shirin Malik
Franklin Dodd Communications LLC	950 SE 8 Street Hialeah, FL	Ken Justilien
ABC Imaging Of Washington Inc.	3818 NE 2 Avenue Miami, FL	Kate Debiase
Walter Haas Graphics Inc.	123 West 23 Street Hialeah, FL	Patrick M. Haas
Innovative Incentives Inc. (Micro/SBE)	1304 SW 160 Avenue, Suite 205-A Ft. Lauderdale, FL	Franny Levison
Atlantic Binding & Laminating Inc.	6535 Nova Drive Davie, FL	Vicky B. Aronson
Alles Of Florida Inc.	7955 W. 20 Avenue Hialeah, FL	Robin Berman

Item 2.3 – Contract Modification

Contract No.: 8473-4/12-4	Title: Traffic Control Sign Fabrication Pre-Qualification
Type of Change:	
<input checked="" type="checkbox"/> Additional Time	<input checked="" type="checkbox"/> Authorization to use Charter County
<input checked="" type="checkbox"/> Additional Spending Authority	Transportation Surtax Funds as a Component of MDT Operating Funds

Contract Description and Reason for Change:

Authorization is requested modify this pre-qualification pool contract for additional time and spending authority so various County departments can continue purchasing traffic control sign fabrication services. This includes aluminum roadway signs and sign blanks, breakaway galvanized signs, and base posts.

This pool offers the County a competitive advantage when purchasing these services. Market research shows the requirements, terms and conditions of the contract will not change if a replacement contract is issued, and it is anticipated that the same vendors will pre-qualify for a replacement solicitation. As such, it is in the best interest of the County to modify the existing pool for an additional five years to allow user departments to continue accessing this contract.

Qualified vendors may be added to the pool at any time during the term of the contract, subject to bi-annual ratification by the Board. This pre-qualification pool contract will remain advertised on the County's procurement management services website to encourage additional participation, and staff will also notify other vendors enrolled in this commodity code that the pre-qualification pool is available to access. The value of the five-year modification is based on current and anticipated usage. This modification essentially distributed the unallocated amount amongst user departments (\$1.98 million) and requests an additional \$975,000 for the extended 60 month period. The original contract award included \$1.98 million in an unallocated category so that departments can draw down as needed based on their needs in the case of emergency.

Current Term Length:		Additional Time Requested:
18 Months*		60 Months
Current Term Start Date:	Current Term Expiration Date:	Proposed Expiration Date:
May 1, 2012	October 31, 2013	October 31, 2018

* The current 18-month term is inclusive of a six month extension without any additional funds.

Department	Existing Allocation	Additional Allocation Requested	Modified Allocation	Funding Source	Contract Manager
Aviation	\$15,000	\$60,000	\$75,000	Proprietary Funds	Neivy Garcia
Transit	10,000	50,000	60,000	MDT Operating	Rodney Mc Millan
Parks, Recreation and Open Spaces	40,000	160,000	200,000	General Fund	Maria Quinoa
Public Works and Waste Management	525,000	2,625,000	3,150,000	General Fund	Olga Espinosa-Anderson
Port of Miami	15,000	60,000	75,000	Proprietary Funds	Phillip Rose
Unallocated	1,980,000	(1,980,000)	0		
TOTAL	\$2,585,000	\$975,000	\$3,560,000		

Contract Measures:	<input checked="" type="checkbox"/> Small Business Enterprise	<input type="checkbox"/> Set-Aside	<input checked="" type="checkbox"/> Bid Preference
	<input type="checkbox"/> Selection Factor	<input type="checkbox"/> Other	
Local Preference Ordinance:	<input checked="" type="checkbox"/> Applies <input type="checkbox"/> Does not apply		

Living Wage Ordinance: <input type="checkbox"/> Applies <input checked="" type="checkbox"/> Does not apply
User Access Program: <input checked="" type="checkbox"/> Applies where permitted by funding source <input type="checkbox"/> Does not apply
Procurement Contracting Officer: Mary Hammett

Vendors	Address	Principal
Rocal Inc.	3186 County Road 550 Frankfort, OH	Alan Christopher
Osburn Associates, Inc	11931 State Road 93 rd North Logan, OH	Steve C. Gustin
RI DEL Mfg. Inc.	1754 W. Walnut Chicago, IL	James A. Ranoha
McCain Sales of Florida, Inc.	2912 Orange Avenue Ft. Pierce, FL	Pete Wells
Annat Inc.	1095 5 th Avenue N. Naples, FL	Leonard Clarrochi
Traffic Safety Company	1100 West Main, PO Box 690 Gren Forest, AR	Tim Mattingly

Item 2.4 – Contract Modification

Contract No.: 7555-2/12-2	Title: Reflective Lettering, Striping and Application Services – Pre-qualification
Type of Change:	
<input checked="" type="checkbox"/> Additional Time	<input checked="" type="checkbox"/> Authorization to use Charter County
<input checked="" type="checkbox"/> Additional Spending Authority	Transportation Surtax Funds as a Component of MDT Operating Funds

Contract Description and Reason for Change:

Authorization is requested to modify this pre-qualification pool contract for additional time and spending authority so various County departments can continue purchasing reflective lettering, striping supplies and application services. This includes decals and reflective lettering for various types of vehicles, county equipment and supplies requiring logos and other identification markings.

This pool offers the County a competitive advantage when purchasing these services. The contract was established for one year with two, one-year options-to-renew, and is currently on the last renewal term (third year). Market research shows the requirements, terms and conditions of the contract will not change if a replacement contract is issued, and it is anticipated that the same vendors will pre-qualify for a replacement solicitation. As such, it is in the best interest of the County to modify this final option term of the existing pool for an additional five years to allow user departments to continue accessing this contract.

Qualified vendors may be added to the pool at any time during the term of the contract, subject to bi-annual ratification by the Board. This pre-qualification pool contract will remain advertised on the County's procurement management services website to encourage additional participation, and staff will also notify other vendors enrolled in this commodity code that the pre-qualification pool is available to access. The value of the five-year modification is based on current and anticipated usage.

Current Term Length:		Additional Time Requested:
12 Months*		60 Months
Current Term Start Date:	Current Term Expiration Date:	Proposed Expiration Date:
October 1, 2012	September 30, 2013	September 30, 2018

Department	Existing Allocation	Additional Allocation Requested	Modified Allocation	Funding Source	Contract Manager
Fire Rescue	\$17,000	\$70,000	\$87,000	Fire District Funds	Marianela Betancourt
Police	161,000	800,000	961,000	General Fund	Laura Romano
Aviation	7,000	13,000	20,000	Proprietary Funds	Neivy Garcia
Internal Services	39,000	193,000	232,000	Internal Service Funds	Rey Llerena
Library	2,000	11,000	13,000	General Fund	Anna Rodriguez
Transit	52,000	250,000	302,000	MDT Operating	Vontressia Young
Unallocated	12,000	(12,000)	0		
TOTAL	\$290,000*	\$1,325,000	\$1,615,000		

* The existing 12-month term and \$290,000 allocations is for the second, one-year OTR only. The cumulative existing contract is for 36 months and \$1,000,000.

Contract Measures:	<input checked="" type="checkbox"/> Small Business Enterprise	<input type="checkbox"/> Set-Aside	<input checked="" type="checkbox"/> Bid Preference
	<input type="checkbox"/> Selection Factor	<input type="checkbox"/> Other	
Local Preference Ordinance:	<input checked="" type="checkbox"/> Applies <input type="checkbox"/> Does not apply		

Living Wage Ordinance: <input type="checkbox"/> Applies <input checked="" type="checkbox"/> Does not apply
User Access Program: <input checked="" type="checkbox"/> Applies where permitted by funding source <input type="checkbox"/> Does not apply
Procurement Contracting Officer: Lluís Gorgoy

Vendors	Address	Principal
Superior Office Services, LLC	14750 NW 77 th Court, Suite 215 Miami Lakes, FL	Edwin Gonzalez
Graphic Designs International, Inc.	3161-3 SE Slater Street Stuart, FL	Kevin Gallagher



Memorandum



To: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

From: Charles Scurr, Executive Director *Charles Scurr*

Date: May 9, 2013

Re: CITT AGENDA ITEM 5A:
RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) RECOMMENDING THAT THE BOARD OF COUNTY COMMISSIONERS (BCC), APPROVE A CONTRACT AWARD RECOMMENDATION FOR PROFESSIONAL SERVICES AGREEMENTS WITH 38 CONSULTING FIRMS TO PROVIDE GENERAL LAND AND ENGINEERING SURVEYING SERVICES (PROJECT NO. E12-PWWM-01; CONTRACT NO. 20120067) AND AUTHORIZING THE USE OF VARIOUS FUNDING SOURCES INCLUDING CHARTER COUNTY TRANSPORTATION SURTAX, IN AN AMOUNT NOT TO EXCEED \$2 **MILLION**, AND BUILDING BETTER COMMUNITIES GENERAL OBLIGATION BOND FUNDS (**PWWM – BCC Legislative File No. 130807**)

On May 9, 2013, the CITT voted (10-0) to forward a favorable recommendation to the Board of County Commissioners (BCC) for the approval of the above referenced item, CITT Resolution No. 13-020. The vote was as follows:

Paul J. Schwiep, Esq., Chairperson – Aye
Hon. Anna E. Ward, Ph.D., 1st Vice Chairperson – Aye
Glenn J. Downing, CFP®, 2nd Vice Chairperson – Aye

Christopher Benjamin, Esq. – Absent
Peter L. Forrest – Aye
Prakash Kumar – Aye
Hon. James A. Reeder – Absent
Hon. Linda Zilber – Aye

Joseph Curbelo – Aye
Alfred J. Holzman – Aye
Miles E. Moss, P.E. – Aye
Marilyn Smith – Aye

cc: Alina Hudak, Deputy Mayor/County Manager
Bruce Libhaber, Assistant County Attorney
Miguel Gonzalez, Assistant County Attorney