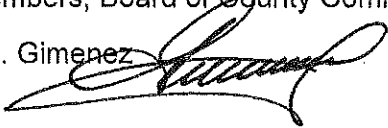


Memorandum



Date: June 4, 2013
To: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

Agenda Item No. 8(F)(6)

From: Carlos A. Gimenez
Mayor 

Subject: Resolution Authorizing Competitive Contract Modifications and Establishment of Prequalification Pool

Recommendation

It is recommended that the Board of County Commissioners (Board) approve the contract modifications and establish a prequalification pool with authority to exercise options-to-renew (OTRs) as listed below. The items are described below and in more detail in the accompanying attachments.

Section 1 – Contract Modifications

The items included in this section will modify competitive contracts for additional time and/or spending authority for the purchase of goods and services. The total additional spending authority requested for contract modifications is \$8,399,000.

Item 1.1 – Cast Ductile Iron and Cast Gray Iron Pipe and Fittings: Modifies this competitive contract for an additional 12 months so the Water and Sewer Department can continue to purchase ductile and cast iron pipe and fittings needed to support the County's water distribution and wastewater collection systems. No additional funding is being requested.

Item 1.2 – Playground and Park Equipment - Pre-Qualification Pool: Modifies this contract, which includes two pre-qualification groups, for an additional 12 months and \$7,474,000 in spending authority so various County departments can continue to purchase playground and park equipment.

Item 1.3 – Energy Performance Contract – Service Agreement: Modifies this service agreement for an additional \$925,000 in spending authority to cover fixed and variable expenses to operate and maintain the thermal storage plant overseen by the Internal Services Department.

Section 2 – Establish Prequalification Pools

The item included in this section will establish a pool of prequalified vendors for future spot-market competitions to purchase goods and services. The total spending authority requested is up to \$2,400,000.

Item 2.1 – Continuous Stock Pin Feed Paper Pre-qualification Pool: Approves establishment of a prequalification pool for purchase of continuous stock pin feed paper for the Information Technology Department. The amount requested for the initial four-year term is \$1,200,000. The cumulative value, if the County exercises the one, four-year OTR, will be up to \$2,400,000.

Scope

The impact of the items is countywide in nature.

Fiscal Impact/Funding Source

The allocations and funding sources, by department, is listed in the attached items.

Track Record/Monitor

There are no known performance/compliance issues with the vendors recommended for award in this package. Each department's contract manager is reflected in the attached items.

Delegated Authority

If the items in this package are approved, the County Mayor or County Mayor's designee will have the authority to exercise, in their discretion, subsequent options-to-renew periods and extend contracts for purchase of goods and services in accordance with the terms and conditions of each contract.

Items 1.2 and 2.1 of this package are pools of pre-qualified vendors to participate in spot market competitions. The County Mayor or the County Mayor's designee will have the authority to solicit pricing and award contracts up to an aggregate contract amount of the allocation authorized by the Board. Additionally, the County Mayor or the County Mayor's designee may add qualified vendors to the pool at any time during the term of the contract, subject to bi-annual ratification by the Board. The County Mayor or County Mayor's designee will also have the authority to exercise, at their discretion, contract modifications, options-to-renew, and other extensions in accordance with the terms and conditions of the pool contracts.

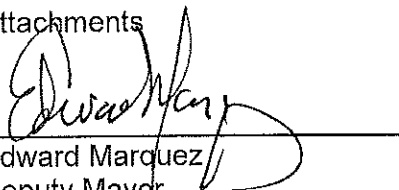
Due Diligence

Due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine Contractor responsibility, including verifying corporate status and review of performance or compliance issues. The lists referenced include convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to Contractor responsibility. This information is provided pursuant to R-187-12.

Background

Additional background information on each item is attached.

Attachments



Edward Marquez
Deputy Mayor



MEMORANDUM

(Revised)

TO: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

DATE: June 4, 2013

FROM: 
R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No. 8(F)(6)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous ____) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(6)
6-4-13

RESOLUTION NO. _____

RESOLUTION AUTHORIZING MODIFICATION OF COMPETITIVE CONTRACTS FOR PURCHASE OF GOODS AND SERVICES IN A TOTAL AMOUNT UP TO \$8,399,000.00 AND ESTABLISHING PRE-QUALIFICATION POOL CONTRACT IN A TOTAL AMOUNT UP TO \$2,400,000.00 FOR PURCHASE OF GOODS AND SERVICES

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that:

Section 1. This Board authorizes the modification of competitive contracts as set forth in items 1.1 – 1.3 of the incorporated memorandum to add an additional \$8,399,000.00 of spending authority for the purchase of goods and services.

Section 2. This Board authorizes the establishment of a pool contract for the purchase of goods and services as set forth in item 2.1 of the incorporated memorandum in a total amount of up to \$2,400,000.00, and authorizes the County Mayor or County Mayor's designee to conduct spot bids, award subsequent contracts, and add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis.

Section 3. This Board authorizes the County Mayor or County Mayor's designee to execute contracts for the items approved herein and exercise contract modifications, options-to-renew, any cancellation provisions, and any other rights contained therein in accordance with the terms and conditions of such contracts.

The foregoing resolution was offered by Commissioner who moved its adoption. The motion was seconded by Commissioner and upon being put to a vote, the vote was as follows:

Rebeca Sosa, Chairwoman

Lynda Bell, Vice Chair

Bruno A. Barreiro

Jose "Pepe" Diaz

Sally A. Heyman

Jean Monestime

Sen. Javier D. Souto

Juan C. Zapata

Esteban L. Bovo, Jr.

Audrey M. Edmonson

Barbara J. Jordan

Dennis C. Moss

Xavier L. Suarez

The Chairperson thereupon declared the resolution duly passed and adopted this 4th day of June, 2013. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.



Hugo Benitez

Item 1.1 – Contract Modification

Contract No.: 7840-0/10	Title: Cast Ductile Iron and Cast Gray Iron Pipe and Fittings
Type of Change:	
<input checked="" type="checkbox"/> Additional Time	<input type="checkbox"/> Authorization to use Charter County Transportation Surtax Funds as a Component of MDT Operating Funds
<input type="checkbox"/> Additional Spending Authority	

Contract Description and Reason for Change:
 Authorization is requested to modify this contract for additional time to allow the Water and Sewer Department to continue purchasing ductile and cast iron pipe and fittings needed to support the County's water distribution and wastewater collection systems. Technical evaluation for the replacement contract is currently underway. Additional time is requested to ensure uninterrupted product supply while the evaluation of the successor contract is completed and an award recommendation is presented to the Board for approval. No additional funding is requested.

Current Term Length:		Additional Time Requested:
80 months		12 Months
Current Term Start Date:	Current Term Expiration Date:	Proposed Expiration Date:
October 10, 2006	June 9, 2013	June 9, 2014

Department	Existing Allocation	Additional Allocation Requested	Modified Allocation	Funding Source	Contract Manager
Water and Sewer	\$22,000,000	\$0	\$22,000,000	Proprietary Funds	Gregory Hicks
TOTAL	\$22,000,000	\$0	\$22,000,000		

Contract Measures: Small Business Enterprise Set-Aside Bid Preference (MICRO/SBE)
 Selection Factor Other

Local Preference Ordinance: Applies Does not apply

Living Wage Ordinance: Applies Does not apply

User Access Program: Applies where permitted by funding source Does not apply

Procurement Contracting Officer: Maggie Reynaldos

Vendors	Address	Principal
Corcel Corp (DBE; Micro/SBE)	2461 NW 23 Street Miami, FL	Rafael Corona
Ferguson Enterprises, Inc.	7480 NW 48th Street Miami, FL	Terry E. Hall
American Cast Iron Pipe Co.	1501 31st Avenue North Birmingham, AL	J. M. Obrien

Item 1.2 – Contract Modification

Contract No.: 4907-3/13-3	Title: Playground and Park Equipment - Prequalification
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Type of Change:	
<input checked="" type="checkbox"/> Additional Time	<input type="checkbox"/> Authorization to use Charter County Transportation Surtax Funds as a Component of MDT Operating Funds
<input checked="" type="checkbox"/> Additional Spending Authority	

Contract Description and Reason for Change:

Authorization is requested to modify this contract, which includes two pre-qualification groups, for additional time and spending authority to allow various County departments to continue purchasing playground and park equipment, installation and infrastructure services. A solicitation for a replacement contract is being developed. It is expected that the replacement contract will not be in place until early to mid-2014, thus, approval is requested to extend this contract for an additional year and \$7,474,000 to ensure service continuity until the successor contract is established. Parks, Recreation and Open Spaces has requested an additional \$6.817 million for various projects that will be completed before the next contract is established. This increase from their existing allocation is largely due to the fact that Parks, Recreation and Open Spaces is expecting to secure additional BBC GOB funding for major playground replacement projects at Amelia Earhart and Kendall Indian Hammocks Parks, a splash playground at Westwind Lakes Park. Furthermore, Parks, Recreation and Open Spaces has several Community Development Block Grant-funded projects at The Women's Park and Homestead Gardens Housing, and is also working with the Trust for Public Lands for installation of Fitness Zones at multiple parks.

Qualified vendors may be added to Groups B and C at any time during the term of the contract, subject to bi-annual ratification by the Board. This contract will remain advertised on the County's procurement management services website to encourage additional participation, and staff will also notify other vendors enrolled in this commodity code that the contract is available to access. The additional allocation is requested for a one-year period versus the existing allocations, which are for an eighteen-month period.

Current Term Length:		Additional Time Requested:
18 Months		12 Months
Current Term Start Date:	Current Term Expiration Date:	Proposed Expiration Date:
February 1, 2012	July 31, 2013	July 31, 2014

Department	Existing Allocation	Additional Allocation Requested	Modified Allocation	Funding Source	Contract Manager
Fire Rescue	\$10,000	\$7,000	\$17,000	Fire District Funds	Marianela Betancourt
Internal Services	630,000	420,000	1,050,000	Internal Service Funds	Etta Jardine
Parks, Recreation and Open Spaces	4,883,000	6,817,000	11,700,000	BBC GOB proceeds / Impact Fees / Federal Funds	John Gutierrez
Community Action and Human Services	210,000	140,000	350,000	Federal Funds	Shirley Almeida
Public Housing and Community Development	135,000	90,000	225,000	Federal Funds	Indira Rajkumar
TOTAL	\$5,868,000	\$7,474,000	\$13,342,000		

Contract Measures:	<input checked="" type="checkbox"/> Small Business Enterprise	<input type="checkbox"/> Set-Aside	<input checked="" type="checkbox"/> Bid Preference
	<input type="checkbox"/> Selection Factor	<input type="checkbox"/> Other	
Local Preference Ordinance:	<input checked="" type="checkbox"/> Applies <input type="checkbox"/> Does not apply		
Living Wage Ordinance:	<input type="checkbox"/> Applies <input checked="" type="checkbox"/> Does not apply		
User Access Program:	<input checked="" type="checkbox"/> Applies where permitted by funding source <input type="checkbox"/> Does not apply		
Procurement Contracting Officer:	Jose Cardona		

Vendors	Address	Principal
Coolshades Usa Inc.	2792 NW 24 Street Miami, FL	Harley P. Soper
Conwell & Associates Consulting Company	11771 SW 137 Place Miami, FL	Kenneth Conwell
HQ Construction Development & Investment	7570 SW 77 Avenue Miami, FL	Hilario Gonzalez
Leadex Corp.	12391 SW 130 Street Miami, FL	Frank J. Fonseca
Metropolitan Consulting & Marketing Inc.	697 North Miami Ave., Loft #3, Miami, FL	Margueritte Ramos
E L C I Construction Group Inc.	626 NE 124th Street North Miami, FL	Fortuna M. Bichachi
Superior Park Systems Inc.	1418 Scott Street Hollywood, FL	Mitchel Leitner
J Durgan Associates Inc.	2635 SW 7th Street Boynton Beach, FL	Jeffrey Durgan
Rep Services Inc.	585 Technology Park Lake Mary, FL	JT Almon
Play Space Services Inc.	3125 Skyway Circle Melbourne, FL	David Joseph Antonacci
Shade Systems Inc.	4150 S. 19 Street Ocala, FL	Alan A. Bayman
Playmore West Inc.	10271 Deer Run Farms Rd., Suite 1 Ft. Myers, FL	
D W Recreation Services Inc.	7728 Great Oak Drive Lake Worth, FL	Candace N. West
PS Commercial Play LLC	401 Chestnut St., Suite 410 Chattanooga, TN	Robert A. Farnsworth
Playpower Lt Farmington Inc.	1 Iron Mountain Drive Farmington, MO	Brenda McClelland
Playcore Wisconsin Inc.	401 Chestnut St., Suite 410 Chattanooga, TN	Robert A, Farnsworth
Miracle Recreation Equipment Company	878 Highway 60 Monett, MO	Keith Maib
American Ramp Company	601 Meckinley Avenue Joplin, MO	Nathan W. Bemo
Bliss Products & Services Inc.	6831 S Sweetwater Road. Lithia Springs, GA	Gregg Bliss
Hunter Knepshild Company	10 Hunters Trail Lagrange, KY	Thomas Knepshild
Most Dependable Fountains Inc	5705 Commander Drive Arlington, TN	Joe Cappadona
Spohn Ranch Inc.	15131 Clark Avenue City of Industry, CA	Aaron Spohn

Item 1.3 – Contract Modification

Contract No.: EPC/RFQ-01	Title: Energy Performance Contract – Service Agreement with BGA, Inc. for the Downtown Chiller Plants
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Type of Change:	
<input type="checkbox"/> Additional Time	<input type="checkbox"/> Authorization to use Charter County Transportation Surtax Funds as a Component of MDT Operating Funds
<input checked="" type="checkbox"/> Additional Spending Authority	

Contract Description and Reason for Change:

At its meeting of November 4, 2010, the Board of County Commissioners approved Resolution R-1079-10, which authorized the execution of two agreements with BGA, Inc. in accordance with a competitive solicitation process through the County's Energy Performance Contracting Program.

The primary agreement was an Energy Performance Contract for the purpose of expanding production at two County-owned chilled water plants in Downtown Miami and interconnecting the underground chilled water loops for the two plants. The subject plants include a 30-year old electric chiller plant located at 200 NW 1 Street and a 14-year old thermal storage ("ice") plant located at 1110 NW 1 Avenue. The intended energy performance improvements were performed on budget, and are expected to reduce the County's electrical consumption for its existing operation by 585,000 kilowatt hours annually, and provide sufficient additional chilled water capacity to serve the Overtown Transit Village office towers, the new "West Lot" Administration Building and future Children's Courthouse.

The secondary agreement was a two-year Service Agreement that required BGA to operate and maintain the thermal storage plant throughout the two-year construction period and for a period of up to one year following completion. Specifically, the initial term of the Service Agreement ran from December 1, 2010 through November 30, 2012, and contained a one-year option-to-renew (OTR) period with a contract value not to exceed \$1,585,000 for the initial two-year period, but did not include any funding should the OTR be exercised. The OTR period for the Service Agreement was exercised; however, there is no funding for the OTR period. As a result, this item is requesting additional allocation for the OTR period (\$925,000) to cover the plant operations for the third and final year of the Service Agreement. Approximately \$800,000 of this allocation covers contractually fixed expenses with BGA, Inc. such as operations and maintenance staff, equipment maintenance contracts, utilities, financial administration, as well as variable expenses such as routine maintenance and repairs, and engineering services. The additional \$125,000 funding to cover the cost of unanticipated maintenance and repairs to the plant's original equipment as well as a contractually required cost-of-living increase for the third year of the Service Agreement.

The Service Agreement expires November 30, 2013, at which time plant operation and management will be assumed by County staff.

Term Length:		Additional Time Requested:
36 Months (includes a 12 month option period)		N/A
Current Term Start Date:	Current Term Expiration Date:	Proposed Expiration Date:
December 1, 2010	November 30, 2013	N/A

Department	Existing Allocation	Additional Allocation Requested	Modified Allocation	Funding Source	Contract Manager
Internal Services	\$1,585,000	\$925,000	\$2,510,000	External Fees	Reinaldo Abrahante
TOTAL	\$1,585,000*	\$925,000	\$2,510,000		

* The \$1.585 million existing allocation is for the original 24-month contract. The 12-month option period has been exercised without any additional funding. This item will provide for the \$925,000 needed to complete the work under the 12-month option period.

Contract Measures:	<input type="checkbox"/> Small Business Enterprise	<input type="checkbox"/> Set-Aside	<input type="checkbox"/> Bid Preference
	<input type="checkbox"/> Selection Factor	<input checked="" type="checkbox"/> Other	<u>No measures</u>
Local Preference Ordinance:	<input type="checkbox"/> Applies <input checked="" type="checkbox"/> Does not apply		
Living Wage Ordinance:	<input type="checkbox"/> Applies <input checked="" type="checkbox"/> Does not apply		
User Access Program:	<input type="checkbox"/> Applies where permitted by funding source <input checked="" type="checkbox"/> Does not apply		

Vendor	Address	Principal
BGA, Inc.	3101 W. Dr. Martin Luther King Jr. Boulevard, Suite 100, Tampa, FL	Michael W. Gibson

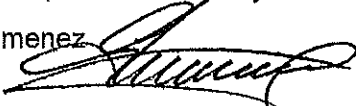
Item 2.1

Memorandum



Date: April 16, 2013

To: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor 

Subject: Recommendation to Establish Pre-Qualification Pool: Continuous Stock Pin Feed Paper (Pre-Qualification)



Recommendation

It is recommended that the Board of County Commissioners (Board) approve the establishment of a pre-qualified pool of vendors under *Contract No. 4572-1/17: Continuous Stock Pin Feed Paper Pre-Qualification* for continuous stock pin feed paper for the Information Technology Department. The continuous stock pin feed paper is used by the OCE VarioStream 7650 Twin and OCE 210DCS (duplex) high speed laser printers, and IBM 6262 impact printer to print documents in support of County operations such as Water and Sewer Customer Bills, Truth in Millage (TRIM) notices, W-2 forms, and court subpoenas, among others.

Scope

The impact of this item is countywide in nature.

Fiscal Impact/Funding Source

The fiscal impact for the initial four-year term is \$1,200,000. If the County chooses to exercise the one four-year option to renew, the cumulative value will be \$2,400,000. The department anticipates a decrease in their spending due to the annual spot market pricing associated with this contract. The previous contract was for six years and had a total allocation of \$2,074,000. The proposed allocation is based on anticipated needs to support County operations, and is budgeted as follows:

Department	Allocation	Funding Source	Contract Manager
Information Technology	\$1,200,000	Internal Service Funds	Joann Reese
Total	\$1,200,000		

Track Record/Monitor

This contract is used by the Information Technology Department.. Sherry Crockett of the Internal Services Department is the Procurement Contracting Officer.

Delegated Authority

Upon approval of this item, a pre-qualification pool of vendors will be established to participate in spot market competitions. The County Mayor or the County Mayor's designee will have the authority to solicit pricing and award contracts up to an aggregate contract amount of the allocation authorized by the Board. Additionally, the County Mayor or the County Mayor's designee may add qualified vendors to the pool at any time during the term of the contract, subject to bi-annual ratification by the Board. The County Mayor or County Mayor's designee will also have the authority to exercise, at their discretion, contract modifications, subsequent options-to-renew, and extensions, and to issue work orders, in accordance with the terms and conditions of the pool contract.

Vendors Recommended for Award

An Invitation to Bid was issued under full and open competition on November 16, 2012. The resultant contract consists of two groups:

- Group A establishes a pool of pre-qualified bidders for all sizes of pin-feed paper required, except continuous stock pin feed paper that is covered under Group B.
- Group B consists of evaluation of spot market quotes to determine a primary, secondary and tertiary bidder based on a twelve month spot market award for continuous stock pin feed paper. More specifically, Group B is for fixed-priced continuous stock pin-feed paper that ITD uses the most, on a scheduled delivery basis. A spot market quote will be done every 12 months during the term of the contract.

Awardee	Address & Principal	Award Group
Total Pack, Inc.	1867 NW 72 nd Avenue Miami, FL Alex Rodriguez	Group A (Pool) and Primary Group B
OCE North America, Inc.	5600 Broken Sound Blvd Boca Raton, FL Mike Mitchell	Group A (Pool) and Secondary Group B
MAC Papers, Inc.	3300 Phillips Highway Jacksonville, FL Steve Collins	Group A (Pool) and Tertiary Group B

Vendors Not Recommended for Award

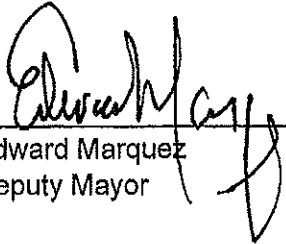
None

Due Diligence

Due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine Contractor responsibility, including verifying corporate status and that there are no performance or compliance issues. The lists that were referenced include: convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to Contractor responsibility. This information is being provided pursuant to Resolution R-187-12.

Applicable Ordinances and Contract Measures

- The Small Business Enterprise (SBE) Bid Preference and Local Preference were applied in accordance with the applicable ordinances where permitted by funding source. The SBE bid preference did affect the outcome of this solicitation. The primary vendor recommended for Group B, Total Pack, Inc. is a certified SBE.
- The services being provided are not covered under the Living Wage Ordinance.
- This contract includes the two percent User Access Program provision which will be collected on all purchases.



 Edward Marquez
 Deputy Mayor