Memorandum

MIAMI-DADE COUNTY

Date:	June 11, 2013
To:	Honorable Chairwoman Rebeca Sosa and Members, Board of County Commissioners
From:	Carlos A. Gimenez Mayor
Subject:	Resolution Authorizing Award of a Competitive Contract and Competitive Contract Modifications

FC
Agenda Item No. 3(F)

Recommendation

It is recommended that the Board of County Commissioners (Board) authorize award of a competitive contract and authorize contract modifications with authority to exercise options-to-renew (OTRs). The items are described below and in more detail in the accompanying attachments:

Section 1 – Competitive Contract Awards

The item included in this section will award a competitive contract to the recommended vendors for the purchase of goods and services.

Item 1.1 – Laundromat Services: Awards a revenue-generating contract to Coinmach Corporation for the operation of laundromats at 48 Public Housing and Community Development housing sites. The anticipated revenue for the initial three-year term is approximately $515,000. If the County exercises the one, three-year OTR, the cumulative revenue will be $1,030,000.

Section 2 – Contract Modifications

The items included in this section will modify competitive contracts for additional time and/or spending authority for the purchase of goods and services. Expected revenue from one contract is up to $1,900,000. The total additional spending authority requested is $4,549,000 for four contracts.

Item 2.1 – Payphone Services and Payphone Subscription Services for Various County Locations: Modifies this revenue generating contract for up to 12 months so the Information Technology Department may continue to obtain payphone services. Anticipated revenue if the contract is extended up to 12 months would be $1,900,000.

Item 2.2 – Conventional Baggage System Maintenance/Repair: Modifies this contract for an additional six months and $50,000 in spending authority so the Aviation Department can continue to purchase baggage system maintenance and repair services.

Item 2.3 – Landscaping and Lawn Maintenance at Miami International and Opa-Locka Airports: Modifies this contract for an additional two months and $24,000 in spending authority so the Aviation Department can continue to purchase landscape and lawn maintenance services for Opa-Locka Airport and various sites at Miami International Airport.

Item 2.4 – Lawn Maintenance: Modifies this contract for an additional 12 months and $757,000 in spending authority so various County departments may purchase grounds maintenance services at various County sites.

Item 2.5 – Computer Equipment, Peripherals, and Services: Modifies this contract for an additional $3,718,000 in spending authority so various County departments can purchase computer products to replace equipment that has reached the end of its useful life.

Scope

The impact of the items is countywide in nature.

Fiscal Impact/Funding Source
The allocations and funding sources, by department, is listed in the attached items.

Track Record/Monitor
There are no known performance/compliance issues with the vendors recommended for award in this package. Each department's contract manager is reflected in the attached items.

Delegated Authority
If the items in this package are approved, the County Mayor or County Mayor's designee will have the authority to exercise, in their discretion, subsequent options-to-renew periods and extend contracts for purchase of goods and services in accordance with the terms and conditions of each contract.

Due Diligence
Due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine Contractor responsibility, including verifying corporate status and review of performance or compliance issues. The lists referenced include convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to Contractor responsibility. This information is provided pursuant to R-187-12.

Background
Additional background information on each item is attached.

Attachments

Edward Marquez
Deputy Mayor

MEMORANDUM
(Revised)

TO: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

DATE: July 2, 2013

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No.

Please note any items checked.

_____ **"3-Day Rule" for committees applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Ordinance creating a new board requires detailed County Mayor's report for public hearing**

_____ **No committee review**

_____ **Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous _____) to approve**

✓ **Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No.
7-2-13

RESOLUTION NO. _____

RESOLUTION AUTHORIZING AWARD OF A REVENUE-GENERATING CONTRACT WITH ANTICIPATED REVENUE OF APPROXIMATELY $1,030,000.00, AND AUTHORIZING THE MODIFICATION OF COMPETITIVE CONTRACTS FOR PURCHASE OF GOODS AND SERVICES IN A TOTAL AMOUNT UP TO $4,549,000.00 IN ADDITIONAL SPENDING AUTHORITY AND APPROXIMATELY $1,900,000.00 IN REVENUE

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that:

Section 1. This Board authorizes award of a competitively established revenue-generating contract as set forth in item 1.1 of the incorporated memorandum in with anticipated revenue of approximately $1,030,000.00.

Section 2. This Board authorizes the modification of competitive contracts as set forth in items 2.1 – 2.5 of the incorporated memorandum to add up to an additional $4,549,000.00 of spending authority for the purchase of goods and services and approximately $1,900,000.00 in revenue.

Section 3. This Board authorizes the County Mayor or County Mayor's designee to execute contracts for the items approved herein and exercise contract modifications, options-to-renew, any cancellation provisions, and any other rights contained therein in accordance with the terms and conditions of such contracts.

The foregoing resolution was offered by Commissioner ,

who moved its adoption. The motion was seconded by Commissioner

and upon being put to a vote, the vote was as follows:

Rebeca Sosa, Chairwoman
Lynda Bell, Vice Chair

Bruno A. Barreiro	Esteban L. Bovo, Jr.
Jose "Pepe" Diaz	Audrey M. Edmonson
Sally A. Heyman	Barbara J. Jordan
Jean Monestime	Dennis C. Moss
Sen. Javier D. Souto	Xavier L. Suarez
Juan C. Zapata	

The Chairperson thereupon declared the resolution duly passed and adopted this 2nd day of July, 2013. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By:_____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Oren Rosenthal

Item 1.1

Memorandum

MIAMI-DADE COUNTY

Date: April 25, 2013

To: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor

Subject: Recommendation for Award: Laundromat Services

Recommendation

It is recommended that the Board of County Commissioners (Board) approve award of *Contract No. 2553-1/19 Laundromat Services* to the vendor listed below for the operation of laundromats at 48 County-owned housing developments, including adult living facilities, overseen by Public Housing and Community Development (PHCD). The vendor furnishes, installs and maintains Energy Star-rated washers and dryers at these sites and provides the County with a percentage of gross receipts from washer and dryer usage fees.

Scope

The impact of this item is countywide in nature.

Fiscal Impact/Funding Source

The anticipated revenue to the County for the initial three-year term is approximately $515,000. If the one, three-year option-to-renew is exercised, the total revenue to the County will be approximately $1,030,000. The value of the current three-year contract is approximately $462,000.

Revenues are generated by per load charges by tenants at these facilities for use of the washers and dryers. This projected revenue is based on a $1.00 per load fee for use of the washers (formerly $0.75) and a $0.50 charge for use of the dryers (formerly $0.25). The County will receive 61.25 percent of gross receipts of these revenues (formerly 60 percent).

Department	Anticipated Revenue	Funding Source	Contract Manager
Public Housing and Community Development	$ 515,000	Revenue-Generating	Mari Saydal-Hamilton

Track Record/Monitor

Yuly Chaux of the Internal Services Department is the Procurement Contracting Officer.

Delegated Authority

If this item is approved, the County Mayor or County Mayor's designee will have the authority to exercise, at their discretion, contract modifications and extensions in accordance with the terms and conditions of the contract.

Vendor Recommended for Award

An Invitation to Bid (ITB) was issued under full and open competition on March 15, 2013. Award was made to the qualified responsive and responsible bidder offering the highest percentage of annual gross receipts to the County.

Awardee	Address	Principal
Coinmach Corporation	2701 SW 145 Avenue, Suite 200, Miramar, FL	Robert M. Doyle

Vendors Not Recommended for Award

The recommended vendor was the sole respondent.

Due Diligence

Due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine Contractor responsibility, including verifying corporate status and that there are no performance or compliance issues. The lists that were referenced include: convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to Contractor responsibility. This information is being provided pursuant to Resolution R-187-12.

Applicable Ordinances and Contract Measures

- The two percent User Access Program provision does not apply.
- Neither the Small Business Enterprise Bid Preference nor Local Preference applies.
- The Living Wage Ordinance does not apply.

Russell Benford
Deputy Mayor

Item 2.1 – Contract Modification

Contract No.: 104	Title: Payphone Services and Payphone Presubscription Services for Various County Locations

Type of Change:

☒ Additional Time
☒ Additional Revenue
☐ Authorization to use Charter County Transportation Surtax Funds as a Component of MDT Operating Funds

Contract Description and Reason for Change:

On July 3, 2012, the Board approved a one-year extension to this agreement (Resolution R-578-12) to allow the County time to review and assess an unsolicited proposal received from Global Tel Link (GTL), which proposed incorporating the payphone system with a jail management system. In addition to the review performed by Miami-Dade Corrections and Rehabilitation, staff issued a Request for Information (RFI) to see if other vendors would be interested in providing a jail management system as part of the pay phone agreement. Besides GTL, three additional firms responded to the RFI advising that they would be interested in submitting such proposals. Subsequently, Miami-Dade Corrections and Rehabilitation, in coordination with the Information Technology Department, initiated work to prepare a Request for Proposals for the combined services. This item recommends a 12 month extension to allow additional time to complete this solicitation process. During this time, the contract is expected to generate an additional $1,900,000 in payphone and payphone subscription services revenue. This revenue projection is based on recent history. Given the prevalence of cell phones since this contract was originally awarded in 2000, annual payphone revenues are substantially lower than the earlier years of this contract.

In addition, as part of this modification, the County has negotiated enhancements to the existing contract with GTL that will do the following:

- GTL will install a new inmate telephone platform, phones and features; and
- As part of the new system/platform GTL will add Voice Biometrics as a Fraud Preventative measure.

Current Term Length:		Additional Time Requested:
168 months		up to 12 months
Current Term Start Date:	**Current Term Expiration Date:**	**Proposed Expiration Date:**
August 1, 2000	July 31, 2013	July 31, 2014

Department	Current Revenue	Additional Projected Revenue	Modified Revenue	Funding Source	Contract Manager
Information Technology Department	$83,325,000	$1,900,000	$85,225,000	Revenue Generating	John Concepcion

Contract Measures: ☐ Small Business Enterprise ☐ Set-Aside ☐ Bid Preference ☐ Selection Factor ☒ Other 25% of gross local service revenues for pay phones at Miami International Airport for Certified Disadvantage Business. On January 20, 2012, the DBE providing this service advised it went out of business. Currently, there are no DBEs offering this service, however, GTL is actively seeking to find a replacement DBE.

Local Preference Ordinance: ☒ Applies where permitted by funding source ☐ Does not apply

Living Wage Ordinance: ☐ Applies ☒ Does not apply

User Access Program: ☐ Applies where permitted by funding source ☒ Does not apply

Procurement Contracting Officer: Andrew Zawoyski

Vendor	Address	Principal
Global Tel Link Corporation	7259 NW 12th Street, Miami, FL	Jeffrey B. Haidinger

Item 2.2 – Contract Modification

Contract No.: 4346-4/13-4	Title: Conventional Baggage System Maintenance/Repair

Type of Change:

☒ Additional Time
☒ Additional Spending Authority
☐ Authorization to use Charter County Transportation Surtax Funds as a Component of MDT Operating Funds

Contract Description and Reason for Change:

Authorization is requested to modify this contract for additional time and spending authority to allow the Miami-Dade Aviation Department to continue purchasing baggage system maintenance and repair services. A solicitation for a replacement contract is being developed for all baggage handling systems. It is expected the replacement contract will not be in place until early 2014. Approval is requested to extend this contract for an additional six months to ensure service continuity until the successor is established.

Current Term Length:		Additional Time Requested:
18 Months		6 Months
Current Term Start Date:	Current Term Expiration Date:	Proposed Expiration Date:
April 1, 2012	September 30, 2013	March 30, 2014

Department	Existing Allocation	Additional Allocation Requested	Modified Allocation	Funding Source	Contract Manager
Aviation	$2,035,000	$50,000	$2,085,000	Proprietary Funds	Neivy Garcia
TOTAL	**$2,035,000**	**$50,000**	**$2,085,000**		

Contract Measures:	☒ Small Business Enterprise ☐ Set-Aside ☒ Bid Preference ☐ Selection Factor ☐ Other
Local Preference Ordinance:	☒ Applies ☐ Does not apply
Living Wage Ordinance:	☒ Applies ☐ Does not apply
User Access Program:	☐ Applies where permitted by funding source ☒ Does not apply
Procurement Contracting Officer:	Celeste Walker

Vendors	Address	Principal
Oxford Electronics	474 Meacham Avenue, Elmont, NY	Anthony Dalia

Item 2.3 – Contract Modification

Contract No.: 8605-4/13-4	Title: Landscaping and Lawn Maintenance for Miami International and Opa-Locka Airports

Type of Change:

☒ Additional Time
☒ Additional Spending Authority
☐ Authorization to use Charter County Transportation Surtax Funds as a Component of MDT Operating Funds

Contract Description and Reason for Change:

Authorization is requested to modify this contract for additional time and spending authority to allow the Miami-Dade Aviation Department to continue purchasing landscape and lawn maintenance for the Opa-Locka Airport as well as various sites at Miami International Airport. The modification requested will be sufficient through the December 31, 2013 contract expiration, at which time a spot market quotation for services at Opa-Locka Airport and sites at Miami International Airport will be issued under the County's consolidated grounds maintenance pool contract. Award of the consolidated pool contract is anticipated for Fall 2013. The additional two-month allocation being requested is prorated consistent with the existing allocation.

Current Term Length:		Additional Time Requested:
18 Months		2 Months
Current Term Start Date:	Current Term Expiration Date:	Proposed Expiration Date:
May 1, 2012	October 31, 2013	December 31, 2013

Department	Existing Allocation	Additional Allocation Requested	Modified Allocation	Funding Source	Contract Manager
Aviation	$209,000	$24,000	$233,000	Proprietary Funds	Neivy Garcia
TOTAL	**$209,000**	**$24,000**	**$233,000**		

Contract Measures:	☒ Small Business Enterprise ☒ Set-Aside ☐ Bid Preference ☐ Selection Factor ☐ Other
Local Preference Ordinance:	☒ Applies ☐ Does not apply
Living Wage Ordinance:	☒ Applies ☐ Does not apply
User Access Program:	☐ Applies where permitted by funding source ☒ Does not apply
Procurement Contracting Officer:	Lina Bonilla

Vendors	Address	Principal
Neighborhood Maintenance Services Corp. (Micro/SBE)	26105 SW 130 Place, Homestead, FL	Magaly Del Rosario
A Native Tree Service Inc. (Micro/SBE)	15733 SW 117 Avenue, Miami, FL	Deborah O'Haver
Florida Garden Center Corp. (DBE; Micro/SBE)	6840 SW 125 Avenue, Miami, FL	Estrella Sampedro
Able Business Services Inc. (DBE; Micro/SBE)	3187 NW 38 Street, Miami, FL	William L. Berry

Item 2.4 – Contract Modification

Contract No.: 8508-4/12-4	Title: Lawn Maintenance

Type of Change:

☒ Additional Time
☒ Additional Spending Authority
☐ Authorization to use Charter County Transportation Surtax Funds as a Component of MDT Operating Funds

Contract Description and Reason for Change:
Authorization is requested to modify this contract for additional time and spending authority to allow various County departments to continue purchasing grounds maintenance services. The services provided under this contract will be merged in to the consolidated grounds maintenance contract, which is expected to be established Fall 2013. Spot market quotation for these sites will be issued in early to mid-2014. Approval is requested to extend this contract for an additional year and by $757,000 to ensure service continuity. The additional allocation requested is prorated consistent with the existing contract allocation.

Current Term Length:		Additional Time Requested:
14 Months		12 Months
Current Term Start Date:	**Current Term Expiration Date:**	**Proposed Expiration Date:**
June 1, 2012	July 31, 2013	July 31, 2014

Department	Existing Allocation	Additional Allocation Requested	Modified Allocation	Funding Source	Contract Manager
Fire Rescue	$143,000	$122,000	$265,000	Fire District Funds	Marianela Betancourt
Internal Services	2,000	2,000	4,000	Internal Service Funds	Thomas Plummer
Police	128,000	110,000	238,000	General Fund	Laura Romano
Public Works and Waste Management	9,000	8,000	17,000	General Fund / Proprietary Funds	Olga Espinosa-Anderson
Vizcaya	12,000	10,000	22,000	Proprietary Funds	Luis Correa
Water and Sewer	589,000	505,000	1,094,000	Proprietary Funds	Gregory Hicks
TOTAL	**$883,000**	**$757,000**	**$1,640,000**		

Contract Measures:	☒ Small Business Enterprise ☒ Set-Aside ☐ Bid Preference ☐ Selection Factor ☐ Other
Local Preference Ordinance:	☒ Applies ☐ Does not apply
Living Wage Ordinance:	☒ Applies ☐ Does not apply
User Access Program:	☒ Applies where permitted by funding source ☐ Does not apply
Procurement Contracting Officer:	Lina Bonilla

Vendors	Address	Principal
Neighborhood Maintenance Services Corp. (Micro/SBE)	26105 SW 130 Place, Homestead, FL	Wenceslao Del Rosario
Weed A Way Inc. (DBE; CSBE; Micro/SBE)	6600 NW 27 Avenue, Miami, FL	Gwendolyn Okotogbo
Florida Garden Center Corp. (DBE; Micro/SBE)	6840 SW 125 Avenue, Miami, FL	Estrella Sampedro,
Ynigo Landscaping & Lawn Services Inc. (Micro/SBE)	20280 SW 190 Street, Perrine, FL	Pedro Ynigo

Item 2.5 – Contract Modification

Contract No.: 250-WSCA-10-ACS-1	Title: Computer Equipment, Peripherals, and Services

Type of Change:

☐ Additional Time

☒ Additional Spending Authority

☐ Authorization to use Charter County Transportation Surtax Funds as a Component of MDT Operating Funds

Contract Description and Reason for Change:

This competitive contract, established by the State of Minnesota, Department of Administration, as the lead agency for the Western States Contracting Alliance (WSCA) and accessed by the County, provides various County departments with the ability to purchase a wide array of computer products, including, but not limited to, personal computer workstations, laptops, Panasonic Ruggedized Toughbooks, and related services. An increase in spending authority is required under this contract to enable several County departments to purchase new information technology hardware that will replace equipment that has reached the end of its useful life. Over $2.5 million of the additional funds requested will be used for the purchase of Panasonic Ruggedized Toughbooks for mobile staff at Police, Fire Rescue, and Water and Sewer departments. The balance of the requested allocation will be used to replace outdated desktop and laptop computers, servers, and associated components, as well as software renewals. Use of this contract will provide ample competition and allow the departments to purchase the required equipment at the lowest price. The Internal Services Department has carefully assessed each department's needs and allocation requests.

Current Term Length:		Additional Time Requested:
24 months		N/A
Current Term Start Date:	**Current Term Expiration Date:**	**Proposed Expiration Date:**
September 1, 2012	August 31, 2014	N/A

Department	Existing Allocation	Additional Allocation Requested	Modified Allocation	Funding Source	Contract Manage
Fire Rescue	$50,000	$325,000	$375,000	Fire District Funds	Marianela Betancourt
Aviation	5,000	180,000	185,000	Proprietary Funds	Neivy Garcia
Clerk of Courts	50,000	235,000	285,000	Proprietary Funds	Charis Lubeck
State Attorney's Office	50,000	339,000	389,000	General Fund	Mary Stilwell
Water and Sewer	50,000	639,000	689,000	Proprietary Funds	George Par
Police	5,000	2,000,000	2,005,000	General Fund	Laura Romano
Various	705,000	0	705,000	Various	Various
TOTAL	**$915,000**	**$3,718,000**	**$4,633,000**		

Contract Measures: ☐ Small Business Enterprise ☐ Set-Aside ☐ Bid Preference ☐ Selection Factor ☒ Other No measure – Other Entity's Contract

Local Preference Ordinance: ☐ Applies where permitted by funding source ☒ Does not apply

Living Wage Ordinance: ☐ Applies ☒ Does not apply

User Access Program: ☒ Applies where permitted by funding source ☐ Does not apply

Procurement Contracting Officer: Santiago A. Pastoriza

Vendors	Address	Principal
United Data Technologies, Inc.	8825 NW 21 Terrace, Miami FL	Enrique Fleches
Computer Systems Support, Inc. (SBE)	4970 SW 72 Avenue, Miami FL	Steven Cavendish
CDW Government, LLC	200 N Milwaukee Avenue, Vernon Hills IL	Thomas Richards
Dell Marketing, LP.	One Dell Way MS RR1-35, Round Rock TX	Brian Gladden
Hewlett Packard, Co.	3000 Hanover Street, Palo Alto CA	Margaret Whitman
Insight Public Sector, Inc.	444 Scott Drive, Bloomingdale IL	Kenneth Lamneck
Lenovo United States, Inc.	1009 Think Place, Morrisville NC	Kurt Cranor
Panasonic Corporation of North America	One Panasonic Way, Secaucus NJ	Joseph Taylor