



MEMORANDUM
Harvey Ruvin
Clerk of the Circuit and County Courts
Clerk of the Board of County Commissioners
Miami-Dade County, Florida
(305) 375-5126
(305) 375-2484 FAX
www.miami-dadeclerk.com

HSSC
Agenda Item No. 6(A)

TO: Honorable Chairwoman Audrey M. Edmonson
and Members, Health and Social Services Committee

DATE: August 26, 2013

FROM: Christopher Agrippa
Division Chief, Clerk of the Board Division

SUBJECT: Approval of Commission
Committee Minutes

The Clerk of the Board's office is submitting the following Clerk's Summary of Minutes for approval by the Health and Social Services Committee:

June 10, 2013

CA/mf
Attachment



Stephen P. Clark
Government Center
111 N.W. 1st Street
Miami, FL 33128

CLERK'S SUMMARY OF

Meeting Minutes

Health & Social Services Committee

Audrey M. Edmonson (3) Chair; Jean Monestime (2) Vice Chair; Commissioners
Lynda Bell (8), Jose "Pepe" Diaz (12), and Javier D. Souto (10)

Monday, June 10, 2013

2:00 PM

COMMISSION CHAMBERS

Members Present: Audrey M. Edmonson, Jean Monestime.

Members Absent: Jose "Pepe" Diaz, Javier D. Souto.

Members Late: Lynda Bell 2:04:00 PM.

Members Excused: None.

Members Absent County Business: None.

1 MINUTES PREPARED BY:

Report: *Maryse Fontus, Commission Reporter
(305) 375-4906*

**1A INVOCATION AS PROVIDED IN RULE
5.05 (G)**

Report: *Chairwoman Edmonson welcomed everyone to the
Health & Social Services Committee meeting,
which was convened at 2:06 p.m. with a moment
of silence.*

1B **ROLL CALL**

Report: *In addition to the Committee members, the following staff members were present: Deputy Mayor Russell Benford; Assistant County Attorneys Cynthia Johnson-Stacks, and Terrence Smith; and Deputy Clerks Jovel Shaw, and Maryse Fontus.*

Assistant County Attorney Cynthia Johnson-Stacks advised that Agenda Item 3C pertaining to a Memorandum of Understanding with the City of Miami was added to the Preliminary Agenda, and the sponsor of Agenda Item 2A had requested that the item be deferred to no date certain.

She stated that a motion to set the agenda was in order.

It was moved by Commissioner Bell that the Committee approve today's (6/10) agenda, with the changes noted by Assistant County Attorney Johnson-Stacks. This motion was seconded by Commissioner Monestime, and upon being put to a vote, passed by a vote of 4-0; (Commissioners Diaz and Souto were absent).

1C **PLEDGE OF ALLEGIANCE**

Report: *The Pledge of Allegiance followed the moment of silence.*

1D **SPECIAL PRESENTATIONS (SCHEDULED TO BEGIN AT 1:30 PM)**

1D1

131087 Report

Audrey M. Edmonson

ORAL REPORT FROM PHCD ON STATUS OF 1.5 RATIO

Presented

Report: *Mr. Greg Fortner, Director, Public Housing and Community Development Department (PHCD), informed the Committee members that the United States Department of Housing and Urban Development (HUD) allocated Community Development Block Grant program (CDBG) funds to the County on a 1.5 ratio, and required that only a certain amount remain in its line of credit. He explained that in previous years this translated into a line of credit which equaled the amount of the allocation for the year plus half of that allocation. He indicated that in 2012 the County was allocated \$10 million, and its line of credit amounted to \$15 million. He said that the department received a letter from HUD informing staff that the County's line of credit had exceeded the amount allowed by \$13 million; and that HUD would recapture these funds unless the department was able to explain why this amount was in the County's line of credit. Mr. Fortner said that he and his staff met with HUD representatives and explained that the funds had accumulated because the 2010 federal budget was only adopted in April 2011; therefore, the County received its funds late. Furthermore, in 2012, the federal government did not release the funds until September. As a result of this meeting, Mr. Fortner stated, he and his staff were able to agree on a plan with HUD. He noted the department had received a letter from HUD indicating that it would receive \$11 million in CDBG funding this year; and there was approximately \$24-25 million in that account presently.*

Mr. Fortner pointed out that the City of Miami lost 12 percent of its allocation because it had not met HUD's ratio over the last couple of years, and he wanted to ensure that this would not happen to the County. He indicated that at the next Committee meeting, the department would present an item to recapture \$6-8 million from County departments and municipalities that would not be able to spend the funds by November 1st; and the recaptured funds would be re-allocated to projects for which the funds would be spent within that timeframe. He noted in some ways this would be beneficial for the County because the department intended to use the recaptured CDBG funds for projects that were supposed to be undertaken with Surtax funds,

and this would free up the Surtax funds for other affordable housing projects, and demolition projects.

In response to Chairwoman Edmonson's question, Mr. Fortner confirmed that the recapture of \$6-8 million would be sufficient to bring the County's line of credit within the 1.5 ratio if the current projects progressed as scheduled.

Pursuant to Chairwoman Edmonson's question, Mr. Fortner indicated that the 12 percent taken from the City of Miami amounted to \$600,000. Commissioner Monestime said he was pleased that Mr. Fortner was taking action pro-actively to ensure that the County would not have to return the CDBG funds. He asked about the criteria that the department used to determine which funds to recapture, noting in the past he had received complaints regarding recaptured funds.

Mr. Fortner explained that if the County had awarded a contract, but the funds had not been spent within the prescribed timeframe, the department would recapture the funds. He added that if funds had been allocated, but a contract had not yet been signed, those funds would be subject to recapture, as well. He noted in the present recapture, the department would only recapture funds that would not be spent by November 1st, and indicated that the funds would be reallocated in a future CDBG allocation if the projects were on-going.

Referring to Mr. Fortner's explanation that allocated funds would be recaptured if the contract had not yet been signed; Chairwoman Edmonson asked what would prevent a vendor from signing a contract.

Mr. Fortner indicated that a number of reasons could explain why a contract had not been signed: sometimes it was not possible for a vendor to meet the insurance requirements; some vendors did not agree with the conditions in the CDBG contract; and some vendors wanted to change the scope of activities.

In response to Chairwoman Edmonson's question as to whether the vendors were informed of the CDBG conditions when they responded to a Request for Proposals (RFP), Mr. Fortner noted the process was somewhat dysfunctional because the department put out a RFP, received applications and allocated funds, which HUD only sent later in the year. For example, explained Mr.

Fortner, if a recapture allocation was approved by the Commission in January, the department may not receive the funds in its line of credit until September. He noted this put the vendors in a precarious situation, as they had to pre-finance their activities, because the funds were only sent by the federal government later in the year. He said that in the past the department used to wait to receive the funds from HUD to start the process, but this did not give the vendors sufficient time to carry out their projects. Therefore, he indicated, the department fast-forwarded the process, had he contract signed, and had the vendors begin the projects until the funds were received, and the vendors were reimbursed.

1E PUBLIC HEARING

1E1

130433 Ordinance

Lynda Bell

ORDINANCE REPEALING ORDINANCE 05-14 FOR THE ESTABLISHMENT OF HOMESTEAD EDUCATIONAL FACILITIES BENEFIT DISTRICT ("DISTRICT"); DISSOLVING THE DISTRICT AND AUTHORIZING THE MAYOR OR DESIGNEE TO TERMINATE INTERLOCAL AGREEMENT WITH THE SCHOOL BOARD OF MIAMI-DADE COUNTY, CITY OF HOMESTEAD AND THE DISTRICT; PROVIDING SEVERABILITY, EXCLUSION FROM THE CODE, AND AN EFFECTIVE DATE

*Forwarded to BCC with a favorable recommendation
Mover: Bell
Seconder: Monestime
Vote: 3-0
Absent: Souto, Diaz*

Report: Assistant County Attorney Cynthia Johnson-Stacks read the foregoing proposed ordinance into the record.

Chairwoman Edmonson opened the public hearing on the foregoing proposed ordinance. She closed the public hearing after no one appeared wishing to speak.

Commissioner Bell noted she was one of the original creators of this ordinance, but it was her pleasure to repeal it.

Hearing no further questions or comments, the Committee members proceeded to vote on the foregoing proposed ordinance, as presented.

2 COUNTY COMMISSION

2A

130708 Resolution Audrey M. Edmonson

RESOLUTION DECLASSIFYING DESIGNATED FACILITIES OF THE PUBLIC HEALTH TRUST THAT WERE FORMERLY OPERATED BY THE PUBLIC HEALTH TRUST AS THE LIBERTY CITY HEALTH CENTER, WHICH FACILITIES ARE LOCATED AT 1312, 1320, 1330 AND 1342 NW 62 STREET, MIAMI, FLORIDA 33147

Deferred to no date certain
Mover: Bell
Seconder: Monestime
Vote: 3-0
Absent: Souto, Diaz

Report: *The Committee deferred the foregoing proposed resolution to no date certain during consideration of today's agenda.*

3 DEPARTMENT

3A

131077 Resolution

RESOLUTION AUTHORIZING THE COUNTY MAYOR OR THE COUNTY MAYOR'S DESIGNEE TO APPLY FOR, RECEIVE, AND EXPEND FUNDS TOTALING UP TO APPROXIMATELY \$34.5 MILLION FROM THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FOR HOMELESS CONTINUUM OF CARE HOUSING AND SERVICES; AUTHORIZING THE COUNTY MAYOR OR THE COUNTY MAYOR'S DESIGNEE TO ISSUE A REQUEST FOR APPLICATION PROCESS TO SELECT NON-PROFIT SERVICE PROVIDER SUB-RECIPIENTS; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXECUTE AGREEMENTS, SOME OF WHICH MAY EXCEED \$1 MILLION IF RENEWED, WITH THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT AND WITH SELECTED SUB-RECIPIENTS; AND TO MAKE DIRECT RENTAL ASSISTANCE PAYMENTS TO OWNERS ON BEHALF OF PARTICIPATING SUB-RECIPIENTS UNDER THE RENTAL ASSISTANCE PROGRAM (Miami-Dade Homeless Trust)

Forwarded to BCC with a favorable recommendation
Mover: Monestime
Seconder: Bell
Vote: 3-0
Absent: Diaz, Souto

Report: *Assistant County Attorney Terrence Smith read the foregoing proposed resolution into the record.*

Hearing no questions or comments, the Committee members proceeded to vote on the foregoing proposed resolution, as presented.

3B

131152 Resolution Health & Social Services Committee

RESOLUTION AUTHORIZING THE BOARD TO ADOPT AND APPROVE THE LOCAL HOUSING ASSISTANCE PLAN AS REQUIRED BY THE STATE HOUSING INITIATIVES PARTNERSHIP PROGRAM ACT, SECTIONS 420.907-420.9079, FLORIDA STATUTES, AND RULE 67-37, FLORIDA ADMINISTRATIVE CODE; AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXECUTE ANY NECESSARY DOCUMENTS AND CERTIFICATIONS NEEDED BY THE STATE, TO SUBMIT THE LOCAL HOUSING ASSISTANCE PLAN FOR REVIEW AND APPROVAL TO THE FLORIDA HOUSING FINANCE CORPORATION, AND TO DO ALL THINGS NECESSARY AND PROPER TO CARRY OUT THE TERMS AND CONDITIONS OF THE PROGRAM PURSUANT TO THE LOCAL HOUSING ASSISTANCE PLAN, WITH CERTAIN EXCEPTIONS; AND PROVIDING AN EFFECTIVE DATE (Public Housing and Community Development)

Forwarded to BCC with a favorable recommendation

Mover: Bell

Seconder: Monestime

Vote: 3-0

Absent: Souto, Diaz

Report: *Assistant County Attorney Terrence Smith read the foregoing proposed resolution into the record.*

Hearing no questions or comments, the Committee members proceeded to vote on the foregoing proposed resolution, as presented.

3C

131204 Resolution Audrey M. Edmonson

RESOLUTION AUTHORIZING MEMORANDUM OF UNDERSTANDING BETWEEN CITY OF MIAMI AND MIAMI-DADE COUNTY FOR THE INSTALLATION OF YOUTH ATHLETIC FIELD AT THE LIBERTY SQUARE PUBLIC HOUSING DEVELOPMENT; AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXECUTE ALL CONTRACTS, AGREEMENTS AND AMENDMENTS NECESSARY; AND AUTHORIZING COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE ANY AMENDMENT, EXTENSION, CANCELLATION, AND MODIFICATION PROVISIONS CONTAINED THEREIN (Public Housing and Community Development)

Forwarded to BCC with a favorable recommendation

Mover: Edmonson

Seconder: Monestime

Vote: 3-0

Absent: Souto, Diaz

Report: *Assistant County Attorney Terrence Smith read the foregoing proposed resolution into the record.*

Chairwoman Edmonson relinquished the Chair to Vice Chair Bell.

Hearing no questions or comments, the Committee members proceeded to vote on the foregoing proposed resolution, as presented.

Chairwoman Edmonson resumed the Chair.

4 COUNTY MAYOR

5 COUNTY ATTORNEY

6 CLERK OF THE BOARD

6A

131117 Report

CLERK'S SUMMARY OF MEETING MINUTES FOR THE
HEALTH AND SOCIAL SERVICE COMMITTEE
MEETING(S): MAY 13, 2013 (Clerk of the Board)

Approved
Mover: Bell
Seconder: Monestime
Vote: 3-0
Absent: Souto, Diaz

Report: *Assistant County Attorney Terrence Smith read the title of the foregoing report into the record.*

Hearing no questions or comments, the Committee proceeded to vote on the foregoing report, as presented.

7 REPORTS

8 ADJOURNMENT

Report: *There being no further business to come before the Committee, the meeting adjourned at 2:22 p.m.*