

# MEMORANDUM

Agenda Item No. 11(A)(2)

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**TO:** Honorable Chairwoman Rebeca Sosa  
and Members, Board of County Commissioners


**DATE:** November 5, 2013

**FROM:** R. A. Cuevas, Jr.  
County Attorney

**SUBJECT:** Resolution directing the Mayor  
to develop a plan for the creation  
of a centralized database for code  
enforcement information

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The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Vice Chair Lynda Bell and Co-Sponsor Commissioner Audrey M. Edmonson.

  
\_\_\_\_\_  
R. A. Cuevas, Jr.  
County Attorney

RAC/lmp



**MEMORANDUM**  
(Revised)

**TO:** Honorable Chairwoman Rebeca Sosa  
and Members, Board of County Commissioners

**DATE:** November 5, 2013

**FROM:**   
R. A. Cuevas, Jr.  
County Attorney

**SUBJECT:** Agenda Item No. 11(A)(2)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's \_\_\_\_, 3/5's \_\_\_\_, unanimous \_\_\_\_ ) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 11(A)(2)  
11-5-13

RESOLUTION NO. \_\_\_\_\_

RESOLUTION DIRECTING THE MAYOR OR DESIGNEE TO  
DEVELOP A PLAN FOR THE CREATION OF A  
CENTRALIZED DATABASE FOR CODE ENFORCEMENT  
INFORMATION

**WHEREAS**, Miami-Dade County has a number of departments that issue County Code violations, including the Regulatory and Economic Resources Department, the Public Works and Waste Management Department, the Water and Sewer Department, Animal Services, Police and the Fire Rescue Department; and

**WHEREAS**, within the Regulatory and Economic Resources Department, there are a number of divisions that issue County Code violations, including the Neighborhood Compliance, Building Code Enforcement, Environmental Resources and Zoning; and

**WHEREAS**, constituents often contact one County department about County Code violations, but that department may not have access to information on all the County Code violations that may have been issued by other County departments or divisions; and

**WHEREAS**, it is difficult for a constituent to contact all the different County departments and divisions within County departments to determine whether there are outstanding County Code violations; and

**WHEREAS**, the Clerk of Courts maintains a searchable online database of all County code enforcement citations; and

**WHEREAS**, the Clerk of Courts' online database of code enforcement citations can be searched by citation number, folio number, name and mailing address; and

**WHEREAS**, the Clerk of Courts also maintains a searchable online database of all recorded documents including liens on property within Miami-Dade County that can be searched by name; and

**WHEREAS**, the Clerk of Court's online databases does not include information on County Code violations where a citation has not yet been issued or for which a different method of enforcement is being used; and

**WHEREAS**, the County should develop and maintain a single database that:

1. All County departments can access;
2. Does not duplicate, but instead builds upon the database maintained by the Clerk of Courts; and
3. Contains information about all County Code violations, searchable by name or address; and

**WHEREAS**, such a single searchable database would allow a constituent who contacts any one County department to get a full and complete answer related to the existence of all County Code violations,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that this Board directs the Mayor or designee to develop a plan for the creation of a centralized database for all County departments to access for code enforcement information, including the costs associated with implementing such a plan. The Mayor or designee shall develop and present such plan to this Board for committee review within ninety (90) days of the effective date of this resolution.

The Prime Sponsor of the foregoing resolution is Vice Chair Lynda Bell and the Co-Sponsor is Commissioner Audrey M. Edmonson. It was offered by

Commissioner \_\_\_\_\_, who moved its adoption. The motion was seconded

by Commissioner \_\_\_\_\_ and upon being put to a vote, the vote was as follows:

Rebeca Sosa, Chairwoman  
Lynda Bell, Vice Chair

Bruno A. Barreiro  
Jose "Pepe" Diaz  
Sally A. Heyman  
Jean Monestime  
Sen. Javier D. Souto  
Juan C. Zapata

Esteban L. Bovo, Jr.  
Audrey M. Edmonson  
Barbara J. Jordan  
Dennis C. Moss  
Xavier L. Suarez

The Chairperson thereupon declared the resolution duly passed and adopted this 5<sup>th</sup> day of November, 2013. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.



Jess M. McCarty