

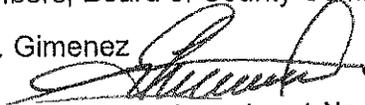
Memorandum



Date: November 5, 2013

To: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

Agenda Item No. 8(F)(4)

From: Carlos A. Gimenez
Mayor 

Subject: Resolution Authorizing Amendment No. 1 to the Professional Services Agreement between Miami-Dade County and Gurri Matute, P.A. for Design Services in the amount of \$103,438.00 for the Historic Hampton House Restoration - Project No: A06-OCED-01 GOB; Contract No: 255-70543

Recommendation

It is recommended that the Board of County Commissioners (Board) approve this item, which authorizes Amendment No. 1 to the professional services agreement between Gurri Matute, P.A. (Gurri) and the County for the Historic Hampton House Restoration (Hampton House) project. More specifically, this resolution authorizes an increase to the basic services fee, and partial replenishment of contingency and reimbursable expenses in the amount of \$103,438 resulting from unforeseen scope changes and regulatory requirements that have occurred to date and that are discussed in more detail in the Background section.

Design of the Hampton House project initially began in June 2007. The project is now fully funded and the construction contract was awarded by the Board on April 16, 2013 through Resolution R-292-13. The contractor, Link Construction Group, Inc., has been issued a Notice to Proceed. This project is scheduled to be completed by January 2015.

Scope

This project is located in Commission District 3, which is represented by Commissioner Audrey M. Edmonson.

Fiscal Impact / Funding Source

The additional \$103,438 requested is funded by Community Development Block Grant (CDBG) funds and is included in the FY 2013-14 Proposed Budget.

The total Hampton House project budget is \$9.29 million, which consists of land/building acquisition, planning and design, construction, construction management, and a contingency. The funding sources are \$6.5 million of Building Better Communities – General Obligation Bond (BBC-GOB) proceeds and \$2.79 million of CDBG funding. The CDBG funding portion includes the additional \$1.211 million that was approved by the Board at its meeting of March 5, 2013 through Resolution R-165-13.

Delegated Authority

The County Mayor or County Mayor's designee has the authority to execute, implement and exercise the one-year option to renew period for this contract.

Track Record/Monitor

Hugo Velasquez of the Internal Services Department, Design and Construction Services Division, is the Project Manager. Ronald Jones from Public Housing and Community Development manages this project on behalf of PHCD.

Background

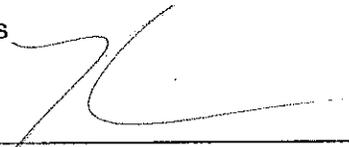
On June 5, 2007, the Board approved the original professional services agreement (PSA) with Gurri to provide design development, construction documents, and construction administration services required

for the Hampton House project. During the design development phase for the construction documents, several unforeseen scope changes and regulatory requirements required additional tasks to be completed by Gurri, resulting in use of a portion of the project contingency as well as additional tasks associated with the "Basic Services" portion of the original design contract. Those items total the previously referenced \$103,438, and are broken out as follows:

- Obtaining site surveys, including boundary, as well as topographic and geotechnical reports necessary to develop the construction documents for the Stabilization Phase, as required by Regulatory and Economic Resources (\$20,108);
- Securing a zoning variance to address the parking and landscaping conditions presented on the existing site to meet current code regulations, as required by Regulatory and Economic Resources (\$23,836);
- Production of one complete Stabilization Package intended to salvage the existing structure, which was needed because Hampton House was simultaneously designated an "Unsafe Structure" by Regulatory and Economic Resources, and a "Historic Building" by the Office of Historic Preservation (\$58,644); and
- Concurrent with the development of the stabilization package, Gurri was directed to perform site visits and inspections, as well as classify, tag, and store historical artifacts to be salvaged for the building restoration as requested by the Historic Preservation Board (\$850).

The Hampton House project is now fully funded and construction is underway. The additional work being performed by Gurri as referenced in this amendment was essential to complete the design of the project and in the best interest of the County.

Attachments



Russell Benford
Deputy Mayor



MEMORANDUM

(Revised)

TO: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

DATE: November 5, 2013

FROM: 
R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No. 8(F)(4)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous ____) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor

Agenda Item No. 8(F)(4)

11-5-13

Veto _____

Override _____

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE COUNTY MAYOR OR THE COUNTY MAYOR'S DESIGNEE TO EXECUTE AMENDMENT NO. 1 TO THE PROFESSIONAL SERVICES AGREEMENT BETWEEN MIAMI-DADE COUNTY AND GURRI MATUTE, P.A. IN THE AMOUNT OF \$103,438.00 FOR THE DESIGN SERVICES FOR THE HISTORIC HAMPTON HOUSE RESTORATION, CONTRACT NO: 255-70543; PROJECT NO: A06-ASD-01 ESP GOB; AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO MODIFY AMENDMENT NO. 1 AS NEEDED AND TO EXERCISE ANY AND ALL RIGHTS CONFERRED THEREIN

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes the County Mayor or the County Mayor's designee to execute Amendment No. 1 to Professional Services Agreement between Miami-Dade County and Gurri Matute, P.A. in the amount of \$103,438.00 for the design services for the Historic Hampton House Restoration, Contract No: 255-70543; Project No: A06-ASD-01 ESP GOB substantially in the form attached hereto and made a part hereof, and authorizes the County Mayor or County Mayor's designee to exercise any cancellation and renewal provisions therein.

The foregoing resolution was offered by Commissioner
who moved its adoption. The motion was seconded by Commissioner
and upon being put to a vote, the vote was as follows:

Rebeca Sosa, Chairwoman
Lynda Bell, Vice Chair

Bruno A. Barreiro
Jose "Pepe" Diaz
Sally A. Heyman
Jean Monestime
Sen. Javier D. Souto
Juan C. Zapata

Esteban L. Bovo, Jr.
Audrey M. Edmonson
Barbara J. Jordan
Dennis C. Moss
Xavier L. Suarez

The Chairperson thereupon declared the resolution duly passed and adopted this 5th day of November, 2013. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Eduardo W. Gonzalez



<u>Title</u>	<u>Name</u>	<u>Date</u>
Approved By: <u>County Attorney</u> (for legal sufficiency)	<u><i>EMP</i></u>	<u>8/27/13</u>
Approved By: <u>County Mayor</u>	_____	_____
Attested By: <u>Clerk of the Board</u>	_____	_____

Description of work authorized: (Continued)

2. **Contingency Allowance:** A partial replenishment of the original Contingency Allowance amount of \$63,600 is requested. An amount of \$63,540 has been spent to fund the following tasks by GMPA:
 - a) Development of construction documents for the temporary bracing required by the Stabilization Package effort (\$34,289);
 - b) Permitting, bidding and award of contract related to the temporary bracing effort (\$1,210);
 - c) Construction administration services during the temporary bracing (\$4,841);
 - d) Structural Inspection for temporary roof at Room Nos. 37 and 38 (\$1,200); and
 - e) Zoning Variance (\$22,000)

3. **Reimbursable Expenses:** A partial replenishment of the original Reimbursable Expenses amount of \$31,800 is requested. The amount of \$21,944 has been spent to reimburse the following expenses:
 - a) Boundaries, topographic, and geotechnical report (\$9,295);
 - b) Geotechnical Site Exploration (\$7,693);
 - c) Ground elevations of the adjacent property, west of the project site (\$3,120);
 - d) Remaining balance of the Zoning Variance (\$1,836); and
 - e) Printing Expenses.

Time Justification Declaration:

A time extension is provided for additional work performed outside the scope of the original Contract that affects the critical path schedule of the contracted work or previously approved changes. Should additional work be required which does not affect the critical path schedule, no time extension will be granted.