

Memorandum



Date: January 22, 2014

To: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

Agenda Item No. 8(F)(10)

From: Carlos A. Gimenez
Mayor

Subject: Resolution Authorizing Additional Expenditure Authority for Various Board Approved Contracts with Use of Charter County Surtax Funds

Recommendation

It is recommended that the Board of County Commissioners (Board) authorize additional expenditure authority to the previously Board-approved contracts listed below. The additional expenditure authority is for various goods and services allowed under the original terms and conditions of these contracts, but for which the funding necessary requires Board authorization. The total funding requested for the items listed below and described in more detail in the accompanying attachments is \$1,471,000.

Item 1 – Flat Tire Repair Services – Miami-Dade Transit (MDT) is requesting an allocation to this contract for the purchase of flat tire repair services for its buses and fleet vehicles. Approval is requested to increase the expenditure authority on this contract by an additional \$100,000 so that MDT can utilize this contract through the October 31, 2018 contract expiration date.

Item 2 – Special Purpose Trucks – MDT is requesting an allocation to this contract for the purchase of four armored vehicles for daily fare collection activities at Metrorail stations. Approval is requested to increase the expenditure authority on this contract by an additional \$640,000. By purchasing these armored vehicles, MDT will no longer be required to rent vehicles for fare collection activities.

Item 3 – Integrated Pest Management – MDT is requesting additional expenditure authority of up to \$68,000 to increase the frequency of pest control treatments and employ additional methods of pest management for its bus fleet through the July 31, 2014 contract expiration date.

Item 4 – Petroleum Products - Prequalification – Requests retroactive approval for additional expenditure authority of up to \$636,000 that was necessary for MDT to continue purchasing automatic transmission fluid and other petroleum products for the transit fleet through the December 31, 2013 contract expiration date. MDT's original allocation was depleted and it was necessary to replenish the allocation to ensure availability of these products through the end of the contract term.

Item 5 –Tires – MDT is requesting an allocation to this contract for the purchase of tires for Metromover and other vehicles. Approval is requested to increase the expenditure authority on this contract by an additional \$27,000 so that MDT can utilize this contract through the April 30, 2014 contract expiration date.

Section 29-124 of the Code requires all contracts funded by People's Transportation Plan Surtax proceeds, regardless of value, to be approved by the Citizen's Independent Transportation Trust (CITT) and the Board. This package is placed for Committee review pursuant to Miami-Dade County Code Section 29-124(f). These recommendations may only be considered by the Board if the CITT has forwarded a recommendation to the Board prior to the date scheduled for Board consideration or

Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners
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45 days have elapsed since the filing with the Clerk of the Board of this contract award recommendation. If the CITT has not forwarded a recommendation and 45 days have not elapsed since the filing of this award recommendation, I will request a withdrawal of this item. The contracts in this package are scheduled for the November 2013 CITT meeting.

Scope

The scope of the actions in this item is countywide in nature.

Fiscal Impact/Funding Source

The additional expenditure authority and funding sources are listed in the accompanying attachments.

The contract amounts and departmental allocations represent the maximum spending authority based on past utilization. This action does not guarantee that the total contract amount/value will be expended by the department. Funding will be expended only if the department's budget can support the expenditures approved in its annual budget adopted by the Board.

Track Record/Monitor

There are no known performance/compliance issues with the vendors recommended for award in the attached items. Each department's contract manager is reflected in the individual items.

Delegated Authority

If this item is approved, the County Mayor or County Mayor's designee will have the authority to extend the contracts for purchase of goods and services in accordance with the terms and conditions of the contracts listed in the attached items.

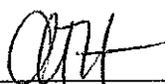
Due Diligence

Due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine Contractor responsibility, including verifying corporate status and review of performance or compliance issues. The lists that were referenced include: convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to Contractor responsibility. This information is being provided pursuant to Resolution R-187-12.

Background

Additional information on each item is attached.

Attachments



Alina T. Hudak
Deputy Mayor



MEMORANDUM

(Revised)

TO: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

DATE: January 22, 2014

FROM: 
R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No. 8(F)(10).

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous ____) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(10)
1-22-14

RESOLUTION NO. _____

RESOLUTION AUTHORIZING ADDITIONAL
EXPENDITURE AUTHORITY FOR PURCHASE OF GOODS
AND SERVICES IN A TOTAL AMOUNT UP TO \$1,471,000.00,
AND AUTHORIZING THE USE OF CHARTER COUNTY
TRANSPORTATION SURTAX FUNDS FOR SUCH
CONTRACT

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that:

Section 1. This Board authorizes additional expenditure authority for contracts as set forth in items 1 – 5 of the incorporated memorandum in a total amount up to \$1,471,000.00, for the purchase of goods and services.

Section 2. This Board authorizes the County Mayor or County Mayor's designee to execute contracts for the items approved herein and exercise contract modifications, options-to-renew, any cancellation provisions, and any other rights contained therein in accordance with the terms and conditions of such contracts.

Section 3. This Board authorizes the use of Charter County Transportation Surtax Funds for the contracts set forth herein.

The foregoing resolution was offered by Commissioner
who moved its adoption. The motion was seconded by Commissioner
and upon being put to a vote, the vote was as follows:

	Rebeca Sosa, Chairwoman	
	Lynda Bell, Vice Chair	
Bruno A. Barreiro		Esteban L. Bovo, Jr.
Jose "Pepe" Diaz		Audrey M. Edmonson
Sally A. Heyman		Barbara J. Jordan
Jean Monestime		Dennis C. Moss
Sen. Javier D. Souto		Xavier L. Suarez
Juan C. Zapata		

The Chairperson thereupon declared the resolution duly passed and adopted this 22nd day of January, 2014. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.



Bruce Libhaber

Item 1

Contract No.: 4935-0/18	Title: Flat Tire Repair Services
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Type of Change:

<input type="checkbox"/> Additional Time	<input checked="" type="checkbox"/> Authorization to use Charter County Transportation Surtax Funds as a Component of MDT Operating Funds
<input checked="" type="checkbox"/> Additional Expenditure Authority	

Contract Description and Reason for Change:
 Miami-Dade Transit (MDT) is requesting to add an allocation to this existing contract for flat tire repair and roadside tire repair services. MDT will use this contract for tire repair services for its buses and fleet vehicles. Additional expenditure authority in the amount of \$100,000 is requested and is expected to be sufficient through the December 31, 2018 contract expiration date.

Current Term Length: 60 months		Additional Time Requested: N/A
Current Term Start Date: January 1, 2014	Current Term Expiration Date: December 31, 2018	Proposed Expiration Date: N/A

<u>Departments</u>	<u>Existing Allocations</u>	<u>Additional Allocations</u>	<u>Modified Allocations</u>	<u>Funding Source</u>	<u>Contract Manager</u>
Various	\$488,000	\$0	\$488,000	Various	Various
Transit	0	100,000	100,000	MDT Operating	Angel Castro
Total	\$488,000	\$100,000	\$588,000		

Contract Measures: Small Business Enterprise Set-Aside Bid Preference
 Selection Factor Other

Local Preference Ordinance: Applies Does not apply

Living Wage Ordinance: Applies Does not apply

User Access Program: Applies where permitted by funding source Does not apply

Procurement Contracting Officer: Tracey L. Jones

<u>Vendors</u>	<u>Address</u>	<u>Principal</u>
Pelar Trading Corporation	581 East 33 Street Hialeah, FL	Danitza Miranda

Item 2

Contract No.: 7855-4/15-3	Title: Special Purpose Trucks - Prequalification
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Type of Change:

<input type="checkbox"/> Additional Time	<input checked="" type="checkbox"/> Authorization to use Charter County Transportation Surtax Funds as a Component of MDT Operating Funds
<input checked="" type="checkbox"/> Additional Expenditure Authority	

Contract Description and Reason for Change:

Miami-Dade Transit (MDT) is requesting to include an allocation on this contract in order to purchase four armored trucks for fare collection activities at Metrorail Stations. As detailed in an MDT analysis on the procurement of armored vehicles sent to the Board on June 6, 2013, MDT has seven armored trucks used for revenue collection. Only two of the vehicles are in working condition; the remaining five vehicles have either reached their useful life or have been severely damaged. MDT has been renting two non-armored trucks and has two cargo vans on loan from the Internal Services Department (ISD) to complete 9,155 pick-ups annually from 28 locations (bus garages, ticket vending machines, and delivery to bank), as well as nearly 1,000 pick-ups at 100 retail sales outlets.

ISD issued a Request for Information (RFI) on behalf of MDT to determine practicality of outsourcing the process. The specifications for the RFI included the option of picking up safes from garages and ticket vending machines for processing by MDT staff (Option 1), as well as picking up safes from garages and ticket vending machines with full counting and processing by a vendor (Option 2). Based on the information received, it would cost the County \$5,273,280 annually for Option 1 (quotes were not obtained for Option 2), compared to the MDT's annual cost of \$886,351. Over a ten-year period, which is the estimated useful life of the armored trucks, the estimated average savings per year is \$4,411,124 if the service is carried out by MDT staff.

As such, additional expenditure authority up to \$640,000 (approx. \$160K per truck) is requested. Purchase of these four armored trucks will replace the need to rent vehicles for fare collection activities.

Current Term Length: 12 months		Additional Time Requested: N/A
Current Term Start Date: July 1, 2013	Current Term Expiration Date: June 30, 2014	Proposed Expiration Date: N/A

<u>Departments</u>	<u>Existing Allocations</u>	<u>Additional Allocations</u>	<u>Modified Allocations</u>	<u>Funding Source</u>	<u>Contract Manager</u>
Internal Services Department	\$200,000	\$0	\$200,000	Internal Service Funds	Rey Llerena
Transit	0	640,000	640,000	MDT Operating	Daryl Hurston
Total	\$200,000	\$640,000	\$840,000		

Contract Measures: Small Business Enterprise Set-Aside Bid Preference
 Selection Factor Other

Local Preference Ordinance: Applies Does not apply

Living Wage Ordinance: Applies Does not apply

User Access Program: Applies where permitted by funding source Does not apply

Procurement Contracting Officer: Kristina Guillen

<u>Vendors</u>	<u>Address</u>	<u>Principal</u>
TP Investment Group LLC	2909 S. Andrews Avenue, Ft. Lauderdale, FL	Robert T. Hays
Atlantic Ford Truck Sales Inc.	2840 Center Port Circle, Pompano Beach, FL	Phillip S. Maas
Palm Peterbilt GMC Trucks Inc.	2441 South State Road 7, Ft. Lauderdale, FL	David A. Weiger
Gus Machado Ford, Inc.	1200 West 49 Street, Hialeah, FL	Gus Machado
Palmetto Ford Truck Sales, Inc.	7245 NW 36 Street, Miami, FL	Robert G. Yglesias

Item 3

Contract No.: RFQ8264-1	Title: Integrated Pest Management
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Type of Change:

Additional Time
 Additional Expenditure Authority

 Authorization to use Charter County Transportation Surtax Funds as a Component of MDT Operating Funds for this option term

Contract Description and Reason for Change:
 Authorization is requested for additional expenditure authority so Miami-Dade Transit (MDT) may address pest control problems in the bus fleet. In response to complaints from bus passengers relative to active roach populations, MDT intends to increase the frequency of treatments and employ additional methods of pest management. An increase in expenditure authority in the amount of \$68,000 would allow MDT to revise the current pest management schedule in an effort to monitor and reduce pest levels. This allocation will be sufficient through the July 31, 2014 expiration date of this contract.

Current Term Length:		Additional Time Requested:
12 months		N/A
Current Term Start Date:	Current Term Expiration Date:	Proposed Expiration Date:
August 1, 2013	July 31, 2014	N/A

Department	Existing Allocation	Additional Allocation Requested	Modified Allocation	Funding Source	Contract Manager
Various	\$653,000	\$0	\$653,000	Various	Various
Transit	93,000	68,000	161,000	MDT Operating	Daryl Hurston
TOTAL	\$746,000	\$68,000	\$814,000		

Contract Measures: Small Business Enterprise Set-Aside Bid Preference
 Selection Factor Other

Local Preference Ordinance: Applies Does not apply

Living Wage Ordinance: Applies Does not apply

User Access Program: Applies where permitted by funding source Does not apply

Procurement Contracting Officer: Basia Pruna

Vendor(s)	Address	Principal
Terminix International Company Limited Partnership	3467 NW 55 th Street, Building #8 Ft. Lauderdale, FL	Terminix International, Inc.
Steritech Group Inc.	6500 NW 12 th Avenue, Suite 119, Ft. Lauderdale, FL	Robert Howarth
Hulett Environmental Services Inc.	7670 Okeechobee Blvd West Palm Beach, FL	Timothy Hulett
El Toro Exterminator of Florida Inc.	1460 NW 107 Avenue, Unit 1 Miami, FL	Renato Perez

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Item 4

Contract No.: 8318-5/17-1	Title: Petroleum Products - Prequalification
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Type of Change:

Additional Time
 Additional Expenditure Authority

 Authorization to use Charter County Transportation Surtax Funds as a Component of MDT Operating Funds for this option term

Contract Description and Reason for Change:

Authorization is requested for a retroactive modification to this existing contract for petroleum products. Miami-Dade Transit's (MDT) allocation under this contract was depleted due to a combination of fluctuation in petroleum pricing as well as the allocation for this term being inadvertently set lower than historical expenditures. It was necessary to immediately authorize additional expenditure authority of up to \$636,000 to ensure availability of automatic transmission fluid and other petroleum products utilized by MDT for their transit fleet under this contract. This allocation will be sufficient through the December 31, 2013 expiration date of this contract term.

Current Term Length:		Additional Time Requested:
12 months		N/A
Current Term Start Date:	Current Term Expiration Date:	Proposed Expiration Date:
January 1, 2013	December 31, 2013	N/A

Department	Existing Allocation	Additional Allocation Requested	Modified Allocation	Funding Source	Contract Manager
Various	\$2,434,000	\$0	\$2,434,000	Various	Various
Transit	1,216,000	636,000	1,852,000	MDT Operating	Dunbar Corneille
TOTAL	\$3,650,000	\$636,000	\$4,286,000		

Contract Measures: Small Business Enterprise Set-Aside Bid Preference
 Selection Factor Other

Local Preference Ordinance: Applies Does not apply

Living Wage Ordinance: Applies Does not apply

User Access Program: Applies where permitted by funding source Does not apply

Procurement Contracting Officer: Jesus Lee

Vendors	Address	Principal
SID Tool Co., Inc.	75 Maxess Road Melville, NY	David Sandler
Applied Industrial Technologies-Dixie, Inc.	One Applied Plaza Cleveland, OH	Mark O. Eisele
W.W. Grainger Inc.	100 Grainger Pkwy, Tax Dept B3.E40 Lake Forest, IL	Michael L. Howard
Fuchs Lubricants Co.	17050 Lathrop Avenue Harvey, IL	Steven P. Puffpaff
American Chemicals Technologies, Inc.	485 E. Van Riper Road Fowlerville, MI	Kevin P. Kovanda

Vendors (continued)	Address	Principal
Chemtreat, Inc.	4461 Cox Road Glen Allen, VA	Hire Steve
Tropic Oil Company	10002 NW 89 Avenue Miami, FL	George E. Levasser
Blaylock Oil Co.	724 South Flagler Avenue Homestead, FL	Lawrence H. Blaylock
Osher Oil Corp.	9780 NW 115 Way Miami, FL	Luis Costa
B.V. Oil Company, Inc.	7950 NW 58 Street Miami, FL	Alejandro A. Varas
Santex Corporation	14780 SW 136 Street Miami, FL	Micheal E. Santana
Motion Industries, Inc.	1605 Alton Road Birmingham, AL 35210	William J. Stevens
Burck Oil Company, Inc.	1401 53 Street West Palm Beach, FL	Jeffrey L. Burck
Flamingo Oil Corporation	205 NW 179 Street Miami, FL	Dale U. Moseley
Urbieta Oil Inc.	9701 NW 89 Avenue Medley, FL	Guillermo Urbieta
Enbio Industries, Inc.	6290 C. Durham Drive Lake Worth, FL	Daniel M. Da Costa
SSI Lubricants, LLC	5131 Recker Highway Winter Haven, FL	Carlos M. Arruza
NCH Corporation	2727 Chemsearch Blvd. Irving, TX	Irvin L. Levy

Item 5

Contract No.: 863-000-10-1-A-2	Title: Tires
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Type of Change:

Additional Time
 Authorization to use Charter County Transportation Surtax Funds as a Component of MDT Operating Funds

Additional Expenditure Authority

Contract Description and Reason for Change:
 Miami-Dade Transit (MDT) is requesting to add an allocation to this existing Board approved contract for the purchase of tires for Metromover cars and other vehicles on an as needed basis. Additional expenditure authority in the amount of \$27,000 is requested and is expected to be sufficient through the April 30, 2014 contract expiration date.

Current Term Length: 60 months		Additional Time Requested: N/A
Current Term Start Date: May 1, 2013	Current Term Expiration Date: April 30, 2014	Proposed Expiration Date: N/A

<u>Departments</u>	<u>Existing Allocations</u>	<u>Additional Allocations</u>	<u>Modified Allocations</u>	<u>Funding Source</u>	<u>Contract Manager</u>
Various	\$3,641,000	\$0	\$3,641,000	Various	Various
Transit	0	27,000	27,000	MDT Operating	Rodney McMillian
Total	\$3,641,000	\$27,000	\$3,668,000		

Contract Measures:
 Small Business Enterprise
 Set-Aside
 Bid Preference
 Selection Factor
 Other No Measure – Other Entity's Contract

Local Preference Ordinance: Applies Does not apply

Living Wage Ordinance: Applies Does not apply

User Access Program: Applies where permitted by funding source Does not apply

Procurement Contracting Officer: Jesus Lee

<u>Vendors</u>	<u>Address</u>	<u>Principal</u>
Zafco Retail Commercial Center LLC	751 South Congress Avenue West Palm Beach, FL	Gary Turner
Earl W. Colvard Inc.	816 S. Woodland Blvd Deland, FL	Earl W. Colvard
South Dade Automotive, Inc.	2875 NW 77 Avenue Miami, FL	Jorge I. Pola
Tiresoles of Broward, Inc.	1865 S. Powerline Road, Suite C Deerfield Beach, FL	Stephen H. Stafford
KM Pedersen Enterprises Inc.	29430 SW 172 Avenue Homestead, FL	Michele Pedersen



Memorandum



To: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

From: Charles Scurr, Executive Director 

Date: November 14, 2013

Re: **CITT AGENDA ITEM 5A:**
RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) RECOMMENDING THAT THE BOARD OF COUNTY COMMISSIONERS (BCC), AUTHORIZE COMPETITIVE CONTRACT AWARDS AND CONTRACT MODIFICATIONS FOR PURCHASE OF GOODS AND SERVICES, PROCESSED BY THE INTERNAL SERVICES DEPARTMENT (ISD) ON BEHALF OF MIAMI-DADE TRANSIT (MDT), AND AUTHORIZING THE USE OF CHARTER COUNTY TRANSPORTATION SURTAX FUNDS IN THE AMOUNT OF \$2,374,000.00, (MDT/ISD – BCC Legislative File Nos. 132234 and 131859)

On November 14, 2013, the CITT voted (11-0) to forward a favorable recommendation to the Board of County Commissioners (BCC) for the approval of the above referenced item, CITT Resolution No. 13-050. The vote was as follows:

Paul J. Schwiep, Esq., Chairperson – Absent
Hon. Anna E. Ward, Ph.D., 1st Vice Chairperson – Aye
Glenn J. Downing, CFP®, 2nd Vice Chairperson – Aye

Joseph Curbelo – Aye
Alfred J. Holzman – Aye
Jonathan Martinez – Aye
Miles E. Moss, P.E. – Aye
Marilyn Smith – Absent

Peter L. Forrest – Aye
Prakash Kumar – Aye
Alicia Menardy, Esq. – Aye
Hon. James A. Reeder – Aye
Hon. Linda Zilber – Aye

cc: Alina Hudak, Deputy Mayor/County Manager
Bruce Libhaber, Assistant County Attorney