

Memorandum



Date: January 22, 2014

To: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor 

Subject: Resolution Authorizing Additional Expenditure Authority and Contract Extensions for
Various Contracts and Prequalification Pools

Agenda Item No. 8(F)(7)

Recommendation

It is recommended that the Board of County Commissioners (Board) approve time and/or and additional expenditure authority to previously Board-approved contracts and prequalification pools. The additional expenditure authority is for various goods and services allowed under the original terms and conditions of these contracts, but for which the funding necessary requires Board authorization. The total additional spending authority requested is \$69,552,000.

Item 1 – Auto, Vessel, Mobile Home, Parking Permit, Tag Registration Renewal: Extends this contract for an additional six months so the Finance Department may continue to purchase printing and mailing services for auto, vessel, mobile home, parking permits, and tag registration renewal notices. No additional funding is required.

Item 2 – Natural Gas Consulting Services: Additional expenditure authority in the amount of \$100,000 is requested to allow the Internal Services Department to access this contract for natural gas consulting services. Authorization is also requested to exercise the fourth option-to-renew term in the amount of \$400,000. Total amount requested is \$500,000.

Item 3 – Public Safety and Emergency Preparedness Equipment: Additional expenditure authority in the amount of \$500,000 is requested to allow the Miami-Dade Police Department to purchase an automated license plate recognition system. The purchase will be made using an Urban Areas Security Initiative Grant.

Item 4 – OEM Parts/ Repair Services/ Passenger Cars, Vans, Etc. – Prequalification Pool: Extends this pool for an additional five years and \$22,463,000 in expenditure authority so various County departments may purchase original equipment manufacturer parts and repair services for vehicles, construction equipment, and light equipment fleets.

Item 5 – Fire Rescue Apparatus – Prequalification Pool: Extends this pool contract for an additional five years and \$38,328,000 in expenditure authority so that Miami-Dade Fire Rescue can continue to purchase various fire apparatus.

Item 6 – Continuous Forms Printing Services – Prequalification Pool: Extends this pool contract for an additional five years and \$1,732,000 in expenditure authority so that various County departments may continue to purchase continuous forms printing services.

Item 7 – Signs and Banners (Purchase and Installation) – Prequalification Pool: Extends this pool contract for an additional five years and \$5,791,000 in expenditure authority so that various County departments may continue to purchase various types of signs, banners and installation services.

Item 8 – Pinnacle Maintenance Support and Professional Services: Additional expenditure authority in the amount of \$238,000 is requested to allow the Information Technology Department to purchase and implement an expansion to the existing Pinnacle Information Management System for County telecommunications services.

Scope

The scope of the actions in this item is countywide in nature.

Fiscal Impact/Funding Source

The allocations and funding sources, by department, is listed in the attached items.

The contract amounts and departmental allocations represent the maximum spending authority based on past utilization. This action does not guarantee that the total contract amount/value will be expended by the department. Funding will be expended only if the department's budget can support the expenditures approved in its annual budget adopted by the Board.

Track Record/Monitor

There are no known performance/compliance issues with the vendors recommended for award in the attached items. Each department's contract manager is reflected in the individual items.

Delegated Authority

Upon approval of items 4 through 7, the County Mayor or the County Mayor's designee will have the authority to solicit pricing and award contracts up to an aggregate contract amount of the allocation authorized by the Board. Additionally, the County Mayor or the County Mayor's designee may add qualified vendors to the pool at any time during the term of the contract, subject to bi-annual ratification by the Board. The County Mayor or County Mayor's designee will also have the authority to exercise, at their discretion, contract modifications, options-to-renew, and other extensions in accordance with the terms and conditions of the pool contracts.

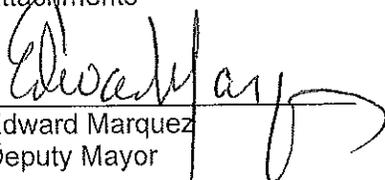
Due Diligence

Due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine Contractor responsibility, including verifying corporate status and review of performance or compliance issues. The lists that were referenced include: convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to Contractor responsibility. This information is being provided pursuant to Resolution R-187-12.

Background

Additional information on each item is attached.

Attachments


Edward Marquez
Deputy Mayor



MEMORANDUM

(Revised)

TO: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

DATE: January 22, 2014

FROM: 
R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No. 8(F)(7)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous ____) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(7)
1-22-14

RESOLUTION NO. _____

RESOLUTION AUTHORIZING ADDITIONAL TIME AND EXPENDITURE AUTHORITY IN A TOTAL AMOUNT UP TO \$69,552,000.00 FOR VARIOUS CONTRACTS FOR THE PURCHASE OF GOODS AND SERVICES

WHEREAS, the County Mayor recommends to this Board to authorize additional expenditure authority for the purchase of goods and services,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that:

Section 1. This Board authorizes additional expenditure authority and/or time as set forth in items 1 through 8 of the incorporated memorandum in an amount up to \$69,552,000.00 for the purchase of goods and services.

Section 2. This Board authorizes the County Mayor or County Mayor's designee to conduct spot bids, award subsequent contracts, and add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis, for the pools set forth in items 4 through 7 of the incorporated memorandum.

Section 3. This Board authorizes the County Mayor or County Mayor's designee to execute contracts for the items approved herein and exercise contract modifications, options-to-renew, any cancellation provisions, and any other rights contained therein in accordance with the terms and conditions of such contracts.

The foregoing resolution was offered by Commissioner _____ who moved its adoption. The motion was seconded by Commissioner _____ and upon being put to a vote, the vote was as follows:

Rebeca Sosa, Chairwoman
Lynda Bell, Vice Chair

Bruno A. Barreiro
Jose "Pepe" Diaz
Sally A. Heyman
Jean Monestime
Sen. Javier D. Souto
Juan C. Zapata

Esteban L. Bovo, Jr.
Audrey M. Edmonson
Barbara J. Jordan
Dennis C. Moss
Xavier L. Suarez

The Chairperson thereupon declared the resolution duly passed and adopted this 22nd day of January, 2014. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.



Oren Rosenthal

Item 1

Contract No.: 8722-3/13	Title: Auto/Vessel/Mobile Home/Parking Permit Tag Registration Renewal
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Type of Change:

<input checked="" type="checkbox"/> Additional Time	<input type="checkbox"/> Authorization to use Charter County Transportation Surtax Funds as a Component of MDT Operating Funds
<input type="checkbox"/> Additional Expenditure Authority	

Contract Description and Reason for Change:

Authorization is requested to modify this contract for additional time to allow the Finance Department to continue purchasing printing and mailing services for auto, vessel, mobile home, parking permits and tag registration renewal reminder notices. Bids received for a replacement contract were evaluated and the lowest bidder was referred to Florida Highway and Safety Motor Vehicles (FHSMV) for approval. Award cannot be made until the bidder is approved by FHSMV. It is expected the replacement contract will not be in place until mid-2014; therefore, approval is requested to extend this contract for an additional six months to ensure service continuity until the successor contract is established. No additional funds will be required for the six month extension.

Current Term Length:				Additional Time Requested:	
18 Months				6 Months	
Current Term Start Date:		Current Term Expiration Date:		Proposed Expiration Date:	
August 1, 2012		January 31, 2014		July 31, 2014	
Department	Existing Allocation	Additional Allocation Requested	Modified Allocation	Funding Source	Contract Manager
Finance	\$700,000	\$0	\$700,000	Proprietary Funds	Fernando Casamayor
TOTAL	\$700,000	\$0	\$700,000		

Contract Measures: Small Business Enterprise Set-Aside Bid Preference
 Selection Factor Other

Local Preference Ordinance: Applies Does not apply

Living Wage Ordinance: Applies Does not apply

User Access Program: Applies where permitted by funding source Does not apply

Procurement Contracting Officer: Lourdes Farley

Vendors	Address	Principal
Advanced Xerographics Imaging Systems	6851 TPC Drive Orlando, FL	David R. Salazar

Item 2

Contract No.: 8653-4/15-3	Title: Natural Gas Consulting Services
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Type of Change:	
<input type="checkbox"/> Additional Time	<input type="checkbox"/> Authorization to use Charter County Transportation Surtax Funds as a Component of MDT Operating Funds
<input checked="" type="checkbox"/> Additional Expenditure Authority	

Contract Description and Reason for Change:

This contract is for purchase of natural gas consulting services to assist with identifying continuous natural gas supply in normal and emergency environments, while identifying and exploring all opportunities for natural gas cost savings. Additional expenditure authority is requested to add an allocation for the Internal Services Department (ISD) as the County's Fleet Division embarks on the path of converting its diesel engine powered fleet to a more environmentally friendly, cleaner burning, and greener Compressed Natural Gas (CNG) powered fleet. Conversion to a CNG fleet will include the purchase of CNG vehicles, conversion of facilities and infrastructure, and the addition of new fueling stations to accommodate the new fleet.

A request for qualifications (RFQ) will be advertised in December to establish a pool of prequalified vendors to provide energy/fuel savings services to the County. Specifically, the proposers will be included in the "Compressed Natural Gas Guaranteed Energy/Fuel Savings Pool" to compete for work orders issued by the County for services on as needed when needed basis. Consulting services available through this contract will be instrumental in all matters related to CNG projects, including assistance with the RFQ to be issued. The scope of work under this contract will be expanded to include consulting services for the following CNG related issues: conversion, sourcing, availability, capacity, pricing, industry providers and technical assistance implementing changes.

In addition to the increase in expenditure authority, it is also requested the Board authorize the final OTR available for this contract as outlined further below. Total amount requested for the modification of the current term and final OTR is \$500,000.

Current Term Length:		Additional Time Requested:
12 months		N/A
Current Term Start Date:	Current Term Expiration Date:	Proposed Expiration Date:
May 1, 2013	April 30, 2014	N/A

Department	Existing Allocation under 3 rd OTR	Additional Allocation under 3 rd OTR	Modified Allocation under 3 rd OTR	Funding Source	Contract Manager
Water and Sewer	\$100,000	\$0	\$100,000	Proprietary Funds	Greg Hicks
Internal Services	0	100,000	100,000	Internal Service Funds	Ana Gutierrez
Total	\$100,000	\$100,000	\$200,000		

Request to Exercise OTR

Initial Contract Term and OTRs with Total Allocation		
Initial Contract Term:	May 1, 2010 – April 30, 2011	\$300,000
First OTR:	May 1, 2011 – April 30, 2012	300,000
Second OTR:	May 1, 2012 – April 30, 2013	300,000
Third OTR	May 1, 2013 – April 30, 2014 <i>1 - Includes the existing \$100,000 allocation for Water and Sewer plus the modification request of \$100,000 for Internal Services</i>	200,000 ¹
Subtotal		\$1,100,000
OTR Requested for Approval Under This Item:		
Fourth OTR:	May 1, 2014 – April 30, 2015 <i>2 - \$300,000 for Water and Sewer and \$100,000 for Internal Services</i>	\$400,000 ²
Subtotal		\$400,000
Cumulative Value		\$1,500,000

Contract Measures:	<input checked="" type="checkbox"/> Small Business Enterprise	<input type="checkbox"/> Set-Aside	<input checked="" type="checkbox"/> Bid Preference
	<input type="checkbox"/> Selection Factor	<input type="checkbox"/> Other	
Local Preference Ordinance:	<input checked="" type="checkbox"/> Applies <input type="checkbox"/> Does not apply		
Living Wage Ordinance:	<input type="checkbox"/> Applies <input checked="" type="checkbox"/> Does not apply		
User Access Program:	<input checked="" type="checkbox"/> Applies where permitted by funding source		<input type="checkbox"/> Does not apply
Procurement Contracting Officer:	Kristina Guillen		

Vendors	Address	Principal
Langer Energy Consulting, Inc.	913 Andalusia Avenue Coral Gables, FL	Jack Langer

Item 3

Contract No.: RQ11-205753-10A	Title: Public Safety and Emergency Preparedness Equipment
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<input type="checkbox"/> Additional Time <input checked="" type="checkbox"/> Additional Expenditure Authority	Type of Change: <input type="checkbox"/> Authorization to use Charter County Transportation Surtax Funds as a Component of MDT Operating Funds
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Contract Description and Reason for Change:
 This contract, established by the U.S. Communities Government Purchasing Alliance, is for purchase of public safety and emergency preparedness equipment and related services for various County departments. This contract provides a significant discount off of catalog pricing on thousands of safety-related items, including protective clothing, respirators and accessories, heating protection, first aid supplies, traffic safety supplies, lighting, batteries and other related items.

The Miami-Dade Police Department (MDPD) has received an Urban Areas Security Initiative Grant that will be used to purchase an Automated License Plate Recognition System (System). The data collected by the System will be stored and used for investigative purposes. An increase in expenditure authority will allow the department to use the grants under this contract.

Current Term Length:		Additional Time Requested:
30 Months		N/A
Current Term Start Date:	Current Term Expiration Date:	Proposed Expiration Date:
July 13, 2012	September 30, 2014	N/A

Department	Existing Allocation	Additional Allocation Requested	Modified Allocation	Funding Source	Contract Manager
Various	\$3,116,000	\$0	\$3,116,000	Various	Various
Police	164,000	500,000	664,000	General Fund / Urban Areas Security Initiative Grant	Laura Romano
TOTAL	\$3,280,000	\$500,000	\$3,780,000		

Contract Measures: <input type="checkbox"/> Small Business Enterprise <input type="checkbox"/> Set-Aside <input type="checkbox"/> Bid Preference <input type="checkbox"/> Selection Factor <input checked="" type="checkbox"/> Other Entity's Contract
Local Preference Ordinance: <input type="checkbox"/> Applies <input checked="" type="checkbox"/> Does not apply
Living Wage Ordinance: <input type="checkbox"/> Applies <input checked="" type="checkbox"/> Does not apply
User Access Program: <input checked="" type="checkbox"/> Applies where permitted by funding source <input type="checkbox"/> Does not apply
Procurement Contracting Officer: Robin Webb

Vendors	Address	Principal
Safeware	3200 Hubbard Road Landover, MD	Edward A. Simons

Item 4

Contract No.: 5387-5/13-5	Title: OEM Parts/ Repair Services/ Passenger Cars, Vans, Etc. - Prequalification Pool
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Type of Change:	
<input checked="" type="checkbox"/> Additional Time	<input type="checkbox"/> Authorization to use Charter County Transportation Surtax Funds as a Component of MDT Operating Funds
<input checked="" type="checkbox"/> Additional Expenditure Authority	

Contract Description and Reason for Change:

Authorization is requested to extend this existing pre-qualification pool for an additional five years to allow various County departments to continue the purchase of original equipment manufacturer parts and repair services for vehicles, construction equipment, and light equipment fleet. These parts are used primarily in our fleet shop operations when conducting preventative maintenance, mechanical repairs, and body work. Outside repair services are used occasionally when the required work cannot be completed by fleet shop mechanics. The value of the five-year extension of this pool is \$22,463,000, which is based on current and anticipated usage during the five year extension period.

This pool offers the County a competitive advantage when purchasing these parts and services. Market research shows the requirements, terms and conditions of the contract will not change if a replacement pool is issued, and it is anticipated that the same vendors will pre-qualify for a replacement solicitation. As such, it is in the best interest of the County to modify the existing pool for an additional five years to allow user departments to continue accessing this contract.

Qualified vendors may be added to the pool at any time during the term of the pool, subject to bi-annual ratification by the Board. This pre-qualification pool will remain advertised on the County's procurement management services website to encourage additional participation, and staff will also notify other vendors enrolled in this commodity code that the pre-qualification pool is available to access. The value of the proposed five-year allocation is higher on an annualized basis for some user departments due to an anticipated increase in repairs to aging equipment and fleet.

Current Term Length:		Additional Time Requested:
72 Months		60 Months
Current Term Start Date:	Current Term Expiration Date:	Proposed Expiration Date:
April 1, 2008	March 31, 2014	March 31, 2019

Department	Existing Allocation	Additional Allocation Requested	Modified Allocation	Funding Source	Contract Manager
Aviation	\$1,346,000	\$1,303,000	\$2,649,000	Proprietary Funds	Neivy Garcia
Internal Services	21,862,000	18,780,000	40,642,000	Internal Service Funds	Rey Llerena
Park, Recreation and Open Spaces	1,060,000	700,000	1,760,000	General Fund	Bill Solomon
Water and Sewer	1,452,000	1,680,000	3,132,000	Proprietary Funds	Gregory Hicks
Various	1,828,000	0	1,828,000		
TOTAL	\$27,548,000	\$22,463,000	\$50,011,000		

Contract Measures:	<input checked="" type="checkbox"/> Small Business Enterprise	<input type="checkbox"/> Set-Aside	<input checked="" type="checkbox"/> Bid Preference
	<input type="checkbox"/> Selection Factor	<input type="checkbox"/> Other	
Local Preference Ordinance:	<input checked="" type="checkbox"/> Applies <input type="checkbox"/> Does not apply		
Living Wage Ordinance:	<input type="checkbox"/> Applies <input checked="" type="checkbox"/> Does not apply		
User Access Program:	<input checked="" type="checkbox"/> Applies where permitted by funding source <input type="checkbox"/> Does not apply		
Procurement Contracting Officer:	Kristina Guillen		

Vendors	Address	Principal
FRL Automotive LLC	19390 NW 2 Avenue Miami Gardens, FL	Eric Friedman
Gus Machado Ford of Kendall LLC	15551 South Dixie Highway Miami, FL	Gus Machado
Southern Automotive Dealer Group Corp	30501 South Federal Highway Miami, FL	Rod Rifai
Miami Lakes AM LLC	16600 NW 57 Avenue Miami, FL	Faisal Ahmed
Kendall Lakes Automotive LLC	16600 NW 57 Avenue Miami, FL	Faisal Ahmed
Auto Holding LLC	200 SW 1 Avenue, 14 th Floor Fort Lauderdale, FL	Michael E. Maroone
Dadeland Dodge Inc.	16501 S Dixie Highway Miami, FL	James Rivchin
Hollywood Chrysler Plymouth Inc.	2100 N. State Road 7 Hollywood, FL	Faisal Y. Ahmed
Ford Midway Mall Inc.	8155 West Flagler Street Miami, FL	Charles Dascal
Rechtien International Trucks Inc.	7227 NW 74 Avenue Miami, FL	Richard C. Rechtien
Metro Ford Inc.	9000 NW 7 Avenue Miami, FL	Lombardo Perez
Gus Machado Ford Inc.	1200 W 49 Street Hialeah, FL	Gus Machado
Hooley Family Management Inc.	707 North State Rd 7 Plantation, FL	Michal E. Hooley Jr.
Grand Prize Motors Inc.	Presidential Circle, 4000 Hollywood Blvd, Suite 375, South Hollywood, FL	Ralph W. Sifford
Palmetto Ford Truck Sales, Inc.	7245 NW 36 Street Miami, FL	Robert G. Yglesias
Rick Case Cars Inc.	500 East Broward Blvd, Suite 1950 Fort Lauderdale, FL 3	Rick Case
Homestead Ford Inc.	30725 South Federal Highway Homestead, FL	William J. Armstrong
Miami Automotive Retail Inc.	665 SW 8 Street Miami, FL	Mario Murgado
Atlantic Ford Truck Sales, Inc.	2840 Center Port Circle Pompano Beach, FL	Phillip Maas
Potamkin Chrysler-Plymouth, Inc.	16600 NW 57 Avenue Miami, FL	Barry Frieder

Item 5

Contract No.: RFQ655-2(2)	Title: Fire Rescue Apparatus - Prequalification
Type of Change:	
<input checked="" type="checkbox"/> Additional Time	<input type="checkbox"/> Authorization to use Charter County Transportation Surtax Funds as a Component of MDT Operating Funds
<input checked="" type="checkbox"/> Additional Expenditure Authority	

Contract Description and Reason for Change:

Authorization is requested to extend this pre-qualification pool for an additional five years to allow Miami-Dade Fire Rescue (MDFR) to purchase various fire rescue apparatus including battalion and rescue vehicles, ladder trucks, articulating platforms, pumpers, and ventilation trucks. Through this pool, the vendors are eligible to compete for all work order proposal requests issued by MDFR. The value of the five-year extension is \$38,328,000. The apparatus being purchased are to both replace apparatus that have exceeded their useful life, and to purchase apparatus for any future stations during this extension period.

This pool offers the County a competitive advantage when purchasing these services. Market research shows the requirements, terms and conditions of the contract will not change if a replacement contract is issued, and it is anticipated that the same vendors will pre-qualify for a replacement solicitation. As such, it is in the best interest of the County to modify the existing pool for an additional five years to allow Fire Rescue to continue accessing this contract.

Qualified vendors may be added to the pool at any time during the term of the contract. This pre-qualification pool contract will remain advertised on the County's procurement management services website to encourage additional participation, and staff will also notify other vendors enrolled in this commodity code that the pre-qualification pool is available to access. The value of the five-year modification is based on current and anticipated usage.

Current Term Length:		Additional Time Requested:
60 Months		60 Months
Current Term Start Date:	Current Term Expiration Date:	Proposed Expiration Date:
July 1, 2009	June 30, 2014	June 30, 2019

Department	Existing Allocation	Additional Allocation Requested	Modified Allocation	Funding Source	Contract Manager
Fire Rescue	\$48,000,000	\$38,328,000	\$86,328,000	Fire District, Aviation Proprietary Funds, General Fund, and Grant Funds	Marianela Betancourt
TOTAL	\$48,000,000	\$38,328,000	\$86,328,000		

Contract Measures:	<input checked="" type="checkbox"/> Small Business Enterprise	<input type="checkbox"/> Set-Aside	<input type="checkbox"/> Bid Preference
	<input checked="" type="checkbox"/> Selection Factor	<input type="checkbox"/> Other	
Local Preference Ordinance:	<input checked="" type="checkbox"/> Applies <input type="checkbox"/> Does not apply		
Living Wage Ordinance:	<input type="checkbox"/> Applies <input checked="" type="checkbox"/> Does not apply		
User Access Program:	<input checked="" type="checkbox"/> Applies where permitted by funding source <input type="checkbox"/> Does not apply		
Procurement Contracting Associate:	Allan M. Garcia		

Vendors	Address	Principal
Ten-8 Fire Equipment, Inc	2904 59 Avenue Drive East Brandenton, FL	Dann A. Bower
Rosenbauer GSE, LLC	5181 260 Street, Wyoming, MN	Kevin Kirvida
Hall-Mark Fire Apparatus, Inc	3431 NW 27 Avenue Ocala, FL	James W. Hall
Braun Industries, Inc.	1170 Production Drive Van Wert, OH	Kim L Braun
Elite Custom Transporters	2379 Leibel Street White Bear Lake, MN	Jim M Bruggeman
Life Star Rescue, Inc.	1171 Production Drive Van Wert, OH	Louis H Tagliaferre
Road Rescue, Inc.	2914 Spartan Place Marion, SC	Ahren Tazreak
Crimson Fire Inc.	907 7 Avenue North Brandon, SD	James A. Salmi
Emergency Vehicles, Inc.	705 13 Street Lake Park, FL	Lee R Potter
ETR, LLC	212 Hickman Drive Sanford, FL	Johnny Moorner
Toyne, Inc.	104 Granite Avenue Breda, IA	William J Schwabe

Item 6

Contract No.: 3287-0/13	Title: Continuous Form Printing Services - Prequalification Pool
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Type of Change:	
<input checked="" type="checkbox"/> Additional Time	<input type="checkbox"/> Authorization to use Charter County Transportation Surtax Funds as a Component of MDT Operating Funds
<input checked="" type="checkbox"/> Additional Expenditure Authority	

Contract Description and Reason for Change:
 Authorization is requested to extend this existing pre-qualification pool contract for an additional five years to allow various County departments to continue purchasing continuous form printing services. Continuous form printing services are used for a wide array of printed material, including TRIM Notices, W-2 forms, various licenses and permits, receipts, reports, and notices sent via postal mail. The requested allocation is based on current and anticipated usage during the five-year extension period.

This pool offers the County a competitive advantage when purchasing these services by allowing for spot market quotations based on the operational needs of the departments. Market research confirmed that the qualification requirements, terms, and conditions of the contract will not change if a replacement contract is issued. The vendors pre-qualified under this pool have the required competencies to perform the services purchased under this contract. As such, it is recommended in the best interest of the County to modify the existing pool for an additional five years to allow user departments to continue accessing this contract.

Qualified vendors may be added to the pool at any time during the term of the contract, subject to bi-annual ratification by the Board. This pre-qualification pool contract will remain advertised on the County's procurement management services website to encourage additional participation, and staff will also notify other vendors enrolled in this commodity code that the pre-qualification pool is available.

Current Term Length:			Additional Time Requested:		
60 Months			60 Months		
Current Term Start Date:		Current Term Expiration Date:		Proposed Expiration Date:	
March 1, 2009		February 28, 2014		February 28, 2019	
Department	Existing Allocation	Additional Allocation Requested	Modified Allocation	Funding Source	Contract Manager
Fire Rescue	\$25,000	\$0	\$25,000	Fire District	Marianela Betancourt
Information Technology	1,501,000	1,500,000	3,001,000	Internal Service Funds	Manny Fernandez
Library	57,000	17,000	74,000	Library District Funds	Anna Rodriguez
Property Appraiser	111,000	150,000	261,000	General Fund	J.C. Romano
Regulatory and Economic Resources	60,000	65,000	125,000	Proprietary Funds	Manny Blanco
TOTAL	\$1,754,000	\$1,732,000	\$3,486,000		

Contract Measures:	<input checked="" type="checkbox"/> Small Business Enterprise	<input type="checkbox"/> Set-Aside	<input checked="" type="checkbox"/> Bid Preference
	<input type="checkbox"/> Selection Factor	<input type="checkbox"/> Other	
Local Preference Ordinance:	<input checked="" type="checkbox"/> Applies <input type="checkbox"/> Does not apply		
Living Wage Ordinance:	<input checked="" type="checkbox"/> Applies <input type="checkbox"/> Does not apply		
User Access Program:	<input checked="" type="checkbox"/> Applies where permitted by funding source <input type="checkbox"/> Does not apply		
Procurement Contracting Officer:	Lluís Gorgoy		

Vendors	Address	Principal
Better Business Forms Inc.	11620 SW 104 Street Miami, FL	Norbert McDermott
Copy Depot Inc.	8325 W 24 Avenue, Suite 2, Hialeah, FL	Leonel Ortiz
RR Donnelley & Sons Co.	3530 SW 148 Avenue, Suite 215 Miramar, FL	Mark Embden
Suncoast Marketing Inc.	6545 Nova Drive Suite 211, Davie, FL	Robert Scala

Contract No.: 0800-0/14	Title: Signs and Banners (Purchase and Installation) – Prequalification Pool
Type of Change:	
<input checked="" type="checkbox"/> Additional Time	<input type="checkbox"/> Authorization to use Charter County Transportation Surtax Funds as a Component of MDT Operating Funds
<input checked="" type="checkbox"/> Additional Expenditure Authority	

Contract Description and Reason for Change:

Authorization is requested to extend this existing pre-qualification pool contract for an additional five years so various County departments can continue to purchase various types of signs and banners, including construction signs, and facility and informational signage. The proposed allocation for this extension is proportionally higher than the current one-year allocation, which is due in large part to higher anticipated usage by the Internal Services Department (on behalf of other departments); Parks, Recreation and Open Spaces (PROS); and Port Miami. More specifically, the Internal Services Department has numerous expected orders for exterior signage projects at county facilities, pylon structures at Public Works and Waste Management transfer sites throughout the County, ongoing construction signage and banners for various countywide construction projects, and miscellaneous signage and banner requests made by County departments at various facilities. PROS requires a proportionally higher allocation for signs and banners for summer programs, events at Zoo Miami, special events and new bicycle trail and greenway signage. PortMiami requires a higher allocation for upgrade projects including new signs for cruise and cargo terminals, as well as signs for roadways at the Port.

This pool offers the County a competitive advantage when purchasing these products. Market research shows the requirements, terms and conditions of the contract will not change if a replacement contract is issued, and it is anticipated that the same vendors will pre-qualify for a replacement solicitation. As such, it is in the best interest of the County to modify the existing pool to allow user departments to continue accessing this contract. The user departments will issue spot market quotations as the need for such products arises. Qualified vendors may be added to the pool at any time during the term of the contract, subject to bi-annual ratification by the Board. This pre-qualification pool contract will remain advertised on the County's procurement management services website to encourage additional participation, and staff will also notify other vendors enrolled in this commodity code that the pre-qualification pool is available to access.

Current Term Length:		Additional Time Requested:
12 Months		60 Months
Current Term Start Date:	Current Term Expiration Date:	Proposed Expiration Date:
April 9, 2013	April 8, 2014	April 8, 2019

Department	Existing Allocation	Additional Allocation Requested	Modified Allocation	Funding Source	Contract Manager
Public Housing and Community Development	\$10,000	\$50,000	\$60,000	Federal Funds	Indira Rajkumar
Regulatory and Economic Resources	14,000	67,000	81,000	Proprietary Funds	Manuel Blanco
Economic Advocacy Trust	4,000	17,000	21,000	General Fund	Jose L Gonzalez
Community Action and Human Services	3,000	3,000	6,000	General Fund	Shirley Almeida
Library	27,000	83,000	110,000	Library District	Anna Rodriguez
Internal Services	463,000	4,500,000	4,963,000	Internal Service Funds	Michael Smart
Parks, Recreation and Open Spaces	50,000	400,000	450,000	General Fund	Maria Quinoa
PortMiami	55,000	636,000	691,000	Proprietary Funds	Gyselle Pino
Vizcaya	7,000	35,000	42,000	Proprietary Funds	Anabel Miro
TOTAL:	\$633,000	\$5,791,000	\$6,424,000		

Contract Measures:	<input checked="" type="checkbox"/> Small Business Enterprise <input type="checkbox"/> Set-Aside <input checked="" type="checkbox"/> Bid Preference <input type="checkbox"/> Selection Factor <input type="checkbox"/> Other
Local Preference Ordinance:	<input checked="" type="checkbox"/> Applies <input type="checkbox"/> Does not apply
Living Wage Ordinance:	<input type="checkbox"/> Applies <input checked="" type="checkbox"/> Does not apply
User Access Program:	<input checked="" type="checkbox"/> Applies where permitted by funding source <input type="checkbox"/> Does not apply
Procurement Contracting Officer:	Mary Hammett

Vendors	Address	Principal
A1A Signs & Service Co.	355 NE 79 Street Miami, FL	Ira Knigin
Acolite Claude United Sign Co., Inc. (CSBE;SBE)	540 W 83 Street Hialeah, FL	Paul J. Yesbeck
All Digital Industries (Micro/SBE)	282 Westward Drive Miami Springs, FL	Cesar E. Watanabe
Logistical Sourcing, Inc. (Micro/SBE)	4957 SW 74 Court Miami, FL	Elizabeth Penalver
Neon Signs Solutions, Inc.	9550 NW 12 Street, Bay 14B Doral, FL	Jorge Idarraga
Palmetto Uniforms, Inc. (Micro/SBE)	8869 SW 131 Street Miami, FL	Ramonita Cruz Feick
Quadco Printing & Signs	4345 SW 72 Avenue, Suite B Miami, FL	Jorge Quadreny
Enter Systems Corp.	2050 Coral Way, Suite 602 Miami, FL	Andres Sarrate
AAA Flag & Banner Mfg. Co. Inc.	681 NW 108 Street Miami, FL	Retta Logan
Tigo Inc.	6033 NW 31 Avenue Ft. Lauderdale, FL	Marco Tiapago
Annat Inc.	1095 5 Avenue North Naples, FL	Leonard Clarrochi
AGAS MFG, Inc.	2701 East Tiga Street Philadelphia, PA	Eyal Greenberg
Bach Sign Group, Inc.	8872 SE Marina Bay Drive Hobe Sound, FL	Robert E Hilterbrick
Rocal, Inc.	3186 County Road 550 Frankfort, OH	Fredrick Fisher
Positive Promotions Inc.	15 Gilpin Avenue Hauppauge, NY	Michael Taxel

Item 8

Contract No.: SS8861-2/18-1	Title: Pinnacle Maintenance Support and Professional Services
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Type of Change:	
<input type="checkbox"/> Additional Time	<input type="checkbox"/> Authorization to use Charter County Transportation Surtax Funds as a Component of MDT Operating Funds
<input checked="" type="checkbox"/> Additional Expenditure Authority	

Contract Description and Reason for Change:
 Additional expenditure authority is requested to allow the Information Technology Department (ITD) to purchase and implement an expansion to the existing Pinnacle Invoice Management System (System) for County telecommunication services. The additional funds will be used by ITD to purchase additional software licenses, professional services, and maintenance support through the remainder of the contract term. The System automates billing of telecommunication services and assists ITD in the reconciliation of invoices against County service inventory, contracted rates, and invoices. The expansion of the System will allow ITD to improve organizational performance by simplifying the lifecycle of managing service requests, enable more accurate billing, and minimize unexpected charges. In addition, System enhancement will define workflow procedures for approving invoices and will incorporate all necessary information to manage disputes in a timely manner; therefore creating a more efficient and timely method for managing these services and alleviating the potential of overpayment due to undetected or unchallenged billing error.

Current Term Length:		Additional Time Requested:
Three Years		N/A
Current Term Start Date:	Current Term Expiration Date:	Proposed Expiration Date:
May 1, 2012	April 30, 2015	April 30, 2015

Department	Current Allocation	Additional Allocation Requested	Modified Allocation	Funding Source	Contract Manager
Information Technology	\$282,000	\$238,000	\$520,000	Internal Service Funds	Julian Manduley
Total	\$282,000	\$238,000	\$520,000		

Contract Measures:	<input type="checkbox"/> Small Business Enterprise	<input type="checkbox"/> Set-Aside	<input type="checkbox"/> Bid Preference
	<input type="checkbox"/> Selection Factor	<input checked="" type="checkbox"/> Other <u>Sole Source</u>	
Local Preference Ordinance:	<input type="checkbox"/> Applies where permitted by funding source <input checked="" type="checkbox"/> Does not apply		
Living Wage Ordinance:	<input type="checkbox"/> Applies <input checked="" type="checkbox"/> Does not apply		
User Access Program:	<input checked="" type="checkbox"/> Applies where permitted by funding source <input type="checkbox"/> Does not apply		
Procurement Contracting Officer:	Dakota Thompson		

Vendor	Address	Principal
Paetec Software Corp.	4001 N. Rodney Parham Road Little Rock, AR	Jeffery R. Gardner