Memorandum

MIAMI-DADE COUNTY

Date:	February 4, 2014
To:	Honorable Chairwoman Rebeca Sosa and Members, Board of County Commissioners
From:	Carlos A. Gimenez Mayor
Subject:	Resolution Authorizing Award of Competitive Contract, Additional Expenditure Authority and Contract Extensions for Various Contracts and Prequalification Pools

Agenda Item No. 8(F)(4)

Recommendation

It is recommended that the Board of County Commissioners (Board) award a competitive contract, and approve extension and additional expenditure authority to previously Board-approved contracts and prequalification pools. The total funding requested for the items listed below and described in more detail in the accompanying attachments is $19,402,000.

Section 1 – Competitive Contract Awards

The item included in this section will award a competitive contract to the recommended vendors for the purchase of goods and services. The total spending authority requested is $1,155,000.

Item 1.1 – Aerial Spraying Services: Awards a contract for the operation and service of ultra-low volume spraying of insecticides for mosquito control within Miami-Dade County. The amount requested for the five-year term is $1,155,000.

Section 2 – Additional Expenditure Authority and/or Term Extension

The items included in this section will increase expenditure authority and/or extend term for prequalification pools and contracts for the purchase of goods and services. The additional expenditure authority is for various goods and services allowed under the original terms and conditions of these contracts, but for which the funding necessary requires Board authorization. The total additional spending authority requested is $18,247,000.

Item 2.1 – Various Off-road, Landfill & Heavy Equipment – Prequalification Pool: Extends this pool for an additional five years and $17,847,000 to allow the Internal Services Department to continue purchasing off-road, construction, landfill, street maintenance, landscaping, and other heavy equipment and vehicles on behalf of various County departments on an as-needed basis.

Item 2.2 – Forensic Casework for DNA Analyses: The Miami-Dade Police Department is requesting additional expenditure authority of up to $400,000 to use grant funding to outsource forensic DNA casework.

Scope

The scope of the actions in this item is countywide in nature.

Fiscal Impact/Funding Source

The allocations and funding sources, by department, is listed in the attached items.

The contract amounts and departmental allocations represent the maximum spending authority based on past utilization. This action does not guarantee that the total contract amount/value will be expended by the department. Funding will be expended only if the department's budget can support

the expenditures approved in its annual budget adopted by the Board.

Track Record/Monitor
There are no known performance/compliance issues with the vendors recommended for award in the attached items. Each department's contract manager is reflected in the individual items.

Delegated Authority
If the item in Section 1 of this package are approved, the County Mayor or County Mayor's designee will have the authority to exercise, in their discretion, subsequent options-to-renew periods and extend contracts for purchase of goods and services in accordance with the terms and conditions of each contract.

Upon approval of item 2.1 of Section 2, the County Mayor or the County Mayor's designee will have the authority to solicit pricing and award contracts up to an aggregate contract amount of the allocation authorized by the Board. Additionally, the County Mayor or the County Mayor's designee may add qualified vendors to the pool at any time during the term of the contract, subject to bi-annual ratification by the Board. The County Mayor or County Mayor's designee will also have the authority to exercise, at their discretion, contract modifications, options-to-renew, and other extensions in accordance with the terms and conditions of the pool contracts.

Due Diligence
Due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine Contractor responsibility, including verifying corporate status and review of performance or compliance issues. The lists that were referenced include: convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to Contractor responsibility. This information is being provided pursuant to Resolution R-187-12.

Background
Additional information on each item is attached.

Attachments

Edward Marquez
Deputy Mayor

MEMORANDUM

(Revised)

TO: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

DATE: February 4, 2014

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No. 8(F)(4)

Please note any items checked.

_____ **"3-Day Rule" for committees applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Ordinance creating a new board requires detailed County Mayor's report for public hearing**

_____ **No committee review**

_____ **Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous _____) to approve**

✓ **Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(4)
2-4-14

RESOLUTION NO. _____

RESOLUTION AUTHORIZING AWARD OF A COMPETITIVE CONTRACT IN A TOTAL AMOUNT UP TO $1,155,000.00, AND AUTHORIZING ADDITIONAL TIME AND EXPENDITURE AUTHORITY IN A TOTAL AMOUNT UP TO $18,247,000.00 FOR VARIOUS CONTRACTS FOR THE PURCHASE OF GOODS AND SERVICES

WHEREAS, the County Mayor recommends to this Board to authorize additional expenditure authority for the purchase of goods and services,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that:

Section 1. This Board authorizes award of competitively established contract as set forth in item 1.1 of the incorporated memorandum in a total amount up to $1,155,000.00.

Section 2. This Board authorizes additional expenditure authority and or time as set forth in items 2.1 through 2.2 of the incorporated memorandum in an amount up to $18,247,000.00 for the purchase of goods and services.

Section 3. This Board authorizes the County Mayor or County Mayor's designee to conduct spot bids, award subsequent contracts, and add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis, for the pool set forth in item 2.1 of the incorporated memorandum.

Section 4. This Board authorizes the County Mayor or County Mayor's designee to execute contracts for the items approved herein and exercise contract

modifications, options-to-renew, any cancellation provisions, and any other rights contained therein in accordance with the terms and conditions of such contracts.

The foregoing resolution was offered by Commissioner , who moved its adoption. The motion was seconded by Commissioner and upon being put to a vote, the vote was as follows:

Rebeca Sosa, Chairwoman
Lynda Bell, Vice Chair

Bruno A. Barreiro	Esteban L. Bovo, Jr.
Jose "Pepe" Diaz	Audrey M. Edmonson
Sally A. Heyman	Barbara J. Jordan
Jean Monestime	Dennis C. Moss
Sen. Javier D. Souto	Xavier L. Suarez
Juan C. Zapata	

The Chairperson thereupon declared the resolution duly passed and adopted this 4th day of February, 2014. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By:_____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Oren Rosenthal

Item 1.1

Memorandum

MIAMI-DADE COUNTY

Date: November 26, 2013

To: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor

Subject: Recommendation for Award: Aerial Spraying Services

Recommendation

It is recommended that the Board of County Commissioners (Board) approve award of *Contract No. 7031-0/18, Aerial Spraying Services* to Clarke Environmental Mosquito Control Management Inc. as primary vendor, and Vector Disease Control International, LLC as secondary vendor for the operation and service of ultra-low volume spraying of insecticides for mosquito control within Miami-Dade County.

The vendors are responsible for the provision of all labor, administrative support, equipment, supplies, aircraft, pilots, gasoline, oil, maintenance, landing, tie-down fees and all other costs associated necessary to perform aerial mosquito spraying services in accordance with applicable law and regulations (e.g. Occupational Safety and Health Administration, National Institute for Occupational Safety and Health, and the National Fire Protection Association).

The Public Works and Waste Management Department has an agreement in place with the United States Air Force which has allotted three weeks from May through October of each year to perform aerial mosquito spraying services at no cost to the County. This option is to augment this contract and could be reduced or eliminated should budgetary cuts be experienced at the federal level.

Scope

The impact of this item is countywide in nature.

Fiscal Impact/Funding Source

The fiscal impact for the five-year term of the recommended contract is $1,155,000. The current contract is valued at $1,187,000 with a term of five years and three months. The total value of the replacement contract is based on anticipated usage and vendor pricing, with a proposed allocation budgeted as follows:

Department	Allocation	Funding Source	Contract Manager
Public Works and Waste Management	$1,155,000	General Fund	Olga Espinosa-Anderson
Total	**$1,155,000**		

Track Record/Monitor

Esmeralda Cardenas of the Internal Services Department is the Procurement Contracting Associate.

Delegated Authority

If this item is approved, the County Mayor or County Mayor's designee will have the authority to exercise, at their discretion, contract modifications and extensions in accordance with the terms and conditions of the contract.

Vendor Recommended for Award

An Invitation to Bid was issued under full and open competition on July 31, 2013. Award of this contract is being made to the responsive and responsible, primary and secondary bidders offering the lowest price.

Awardee	Address	Principal	Award
Clarke Environmental Mosquito Control Management Inc.	3036 Michigan Avenue Kissimmee, FL	Frank Clarke	Primary Vendor
Vector Disease Control International, LLC	1320 Brookwood Dr., Suite H Little Rock, AR	Malcom Williams	Secondary Vendor

Vendors Not Recommended for Award:

None

Due Diligence

Due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine Contractor responsibility, including verifying corporate status and that there are no performance or compliance issues. The lists that were referenced include: convicted vendors, debarred vendors, delinquent contractors, suspended vendors and federal excluded parties. There were no adverse findings relating to Contractor responsibility. This information is being provided pursuant to Resolution R-187-12.

Applicable Ordinances and Contract Measures

- The two percent User Access Program provision applies and will be collected on all purchases.
- A Small Business Enterprise Bid Preference and Local Preference Ordinances were included in the solicitation. Application of the preferences at the time of bid evaluation did not affect the outcome of the award recommendation.
- The Living Wage Ordinance does not apply.

Alina T. Hudak
Deputy Mayor

Item 2.1

Contract No.: 8535-5/13-5	Title: Various Off-road, Landfill & Heavy Equipment - Prequalification Pool

Type of Change:

☒ Additional Time
☒ Additional Expenditure Authority
☐ Authorization to use Charter County Transportation Surtax Funds as a Component of MDT Operating Funds

Contract Description and Reason for Change:

Authorization is requested to extend this existing pre-qualification pool contract for an additional five years to allow the Internal Services Department (ISD) to continue purchasing off-road, construction, landfill, street maintenance, landscaping, and other heavy equipment and vehicles on behalf of various County departments. The value of the five-year extension of this pool is $17,847,000, which is based on current and anticipated usage during the five-year extension period. Some types of heavy equipment and vehicles likely to be purchased by ISD on behalf of other departments include, but are not limited to, street sweeping equipment, landfill operation equipment, refuse and sanitary stream handling equipment, and construction-type equipment.

This pool offers the County a competitive advantage when purchasing these products. Market research shows the requirements, terms and conditions of the contract will not change if a replacement contract is issued, and it is anticipated that the same vendors will pre-qualify for a replacement solicitation. As such, it is in the best interest of the County to modify the existing pool for an additional five year period to allow ISD to continue accessing this contract on behalf of user departments.

Qualified vendors may be added to the pool at any time during the term of the contract, subject to bi-annual ratification by the Board. This pre-qualification pool will remain advertised on the County's procurement management services website to encourage additional participation, and staff will also notify other vendors enrolled in this commodity code that the pre-qualification pool is available to access. The value of the proposed five-year allocation is based on anticipated needs.

Current Term Length:		Additional Time Requested:
72 Months		60 Months
Current Term Start Date:	**Current Term Expiration Date:**	**Proposed Expiration Date:**
May 1, 2008	April 30, 2014	April 30, 2019

Department	Existing Allocation	Additional Allocation Requested	Modified Allocation	Funding Source	Contract Manager
Various	$7,840,000	$0	$7,840,000	Various	Various
Internal Services Department	13,577,000	17,847,000	31,424,000	Internal Service Funds	Rey Llerena
TOTAL	**$21,417,000**	**$17,847,000**	**$39,264,000**		

Contract Measures: ☒ Small Business Enterprise ☐ Set-Aside ☒ Bid Preference ☐ Selection Factor ☐ Other

Local Preference Ordinance: ☒ Applies ☐ Does not apply

Living Wage Ordinance: ☐ Applies ☒ Does not apply

User Access Program: ☒ Applies where permitted by funding source ☐ Does not apply

Procurement Contracting Officer: Kristina Guillen

Vendors	Address	Principal
Nortrax Inc.	4042 Park Oaks Blvd, Suite 200 Tampa, FL	Timothy J. Murphy
Kelly Tractor Co.	8255 NW 58 Street Miami, FL	Nicholas D. Kelly

Item 2.2

Contract No.: EPP-RFP8514-3/13-3	Title: Forensic Casework for DNA Analyses

Type of Change:

☐ Additional Time
☒ Additional Expenditure Authority
☐ Authorization to use Charter County Transportation Surtax Funds as a Component of MDT Operating Funds

Contract Description and Reason for Change:

The U.S. Department of Justice has awarded funds to the Miami-Dade Police Department (MDPD) for the purpose of outsourcing forensic Deoxyribonucleic Acid (DNA) casework. The MDPD Forensic Services Bureau is requesting an additional $400,000 in expenditure authority be added to the existing contract in order to utilize the designated grant funds. The funding will be utilized to engage commercial laboratories to conduct DNA analyses on cases related to property crimes and cold case violent crimes. By outsourcing these cases, MDPD will be able to expedite the analysis of DNA evidence and reduce the time required to identify suspects and provide investigative leads through matches from the DNA database. The outsourcing effort reduces the number of cases pending analysis, and enables MDPD to focus on in-house DNA analysis on current violent crimes.

Current Term Length:		Additional Time Requested:
12 months		N/A
Current Term Start Date:	**Current Term Expiration Date:**	**Proposed Expiration Date:**
June 1, 2013	May 31, 2014	N/A

Department	Existing Allocation	Additional Allocation	Modified Allocation	Funding Source	Contract Manager
Police	$540,000	$400,000	$940,000	Federal Grant	Laura Romano
Total	**$540,000**	**$400,000**	**$940,000**		

Contract Measures:	☐ Small Business Enterprise ☐ Set-Aside ☐ Bid Preference ☐ Selection Factor ☒ Other – No measure due to funding source
Local Preference Ordinance:	☐ Applies ☒ Does not apply
Living Wage Ordinance:	☐ Applies ☒ Does not apply
User Access Program:	☒ Applies where permitted by funding source ☐ Does not apply
Procurement Contracting Officer:	Ingrid Bernal

Vendors	Address	Principal
The Bode Technology Group, Inc.	10430 Furnace Road Lorton, VA	Barry S. Watson
Cellmark Forensics, Inc.	231 Maple Ave Burlington, NC	Floyd Eberts