MEMORANDUM

Agenda Item No. 3(A)(1)

TO:	Honorable Chairwoman Rebeca Sosa and Members, Board of County Commissioners	**DATE:**	March 4, 2014
FROM:	R. A. Cuevas, Jr. County Attorney	**SUBJECT:**	Resolution retroactively authorizing in-kind services for the September 21, 2013 "Hispanic Coalition Corp." event

The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Commissioner Barbara J. Jordan.

R. A. Cuevas, Jr.
County Attorney

RAC/cp

MEMORANDUM
(Revised)

TO: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

DATE: March 4, 2014

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No. 3(A)(1)

Please note any items checked.

_____ **"3-Day Rule" for committees applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Ordinance creating a new board requires detailed County Mayor's report for public hearing**

✓ **No committee review**

_____ **Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous _____) to approve**

✓ **Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 3(A)(1)
3-4-14

RESOLUTION NO. _____

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE PARKS, RECREATION AND OPEN SPACES DEPARTMENT FOR THE SEPTEMBER 21, 2013 "HISPANIC HERITAGE FESTIVAL" SPONSORED BY HISPANIC COALITION CORP. IN AN AMOUNT NOT TO EXCEED $4,363.00 TO BE FUNDED FROM THE BALANCE OF THE DISTRICT 1 FY 2013-14 IN-KIND RESERVE FUND

WHEREAS, Hispanic Coalition Corp. has requested in-kind services from the Parks, Recreation and Open Spaces Department for the September 21, 2013 "Hispanic Heritage Festival" in an amount not to exceed $4,363.00 (see attached Fee Waiver/In-kind Service Application); and

WHEREAS, the purpose of the "Hispanic Heritage Festival" is to commemorate Hispanic culture and educate the community; and

WHEREAS, this event will include free music, art, food and entertainment; and

WHEREAS, Hispanic Coalition Corp. is a not-for-profit organization; and

WHEREAS, the "Hispanic Heritage Festival" is a district event, as that term is defined in the attached Fee Waiver/In-kind Service Application, and $4,363.00 of the in-kind services shall be funded from the balance of the District 1 FY 2013-14 In-Kind Reserve Fund,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board retroactively authorizes in-kind services from the Parks, Recreation and Open Spaces Department for the September 21, 2013 "Hispanic Heritage Festival" sponsored by Hispanic Coalition Corp. in an amount not to exceed $4,363.00 to be funded from the balance of District 1 FY 2013-14 In-Kind Reserve Fund.

The Prime Sponsor of the foregoing resolution is Commissioner Barbara J. Jordan. It was offered by Commissioner , who moved its adoption. The motion was seconded by Commissioner and upon being put to a vote, the vote was as follows:

Rebeca Sosa, Chairwoman
Lynda Bell, Vice Chair

Bruno A. Barreiro	Esteban L. Bovo, Jr.
Jose "Pepe" Diaz	Audrey M. Edmonson
Sally A. Heyman	Barbara J. Jordan
Jean Monestime	Dennis C. Moss
Sen. Javier D. Souto	Xavier L. Suarez
Juan C. Zapata	

The Chairperson thereupon declared the resolution duly passed and adopted this 4th day of March, 2014. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By:_____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency. GKS

Gerald K. Sanchez

MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION
FY 2008-09

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Office of Strategic Business Management
111 N.W. 1st Street, Suite 2200
Miami, FL 33128

Phone: (305) 375-5143
Fax: (305) 375-5168

Type of Event/Application (select one of the following):

- ☑ District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- ☐ Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
- ☐ Special Event* - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- ☐ Major Event* - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

Note: Event budget must be included for "Special" and "Major" event types.

Commissioner sponsoring event Commissioner Barbara J. Jordan

1. Full legal name of the requesting organization: Hispanic Coalition

2. Applicant Status: (Select one of the choices below)

   - ☑ Not-For-Profit or Tax Exempt
   - ☐ For-Profit
   - ☐ Local Government or Public Entity
   - ☐ Other (specify): _____

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.):
   Marlene Amibas · 5659 West Flagler Street
   305-262-0060

4. Specify fee waiver or in-kind service requested (quantify, if applicable): Open Large Stage 24x40, Medium Sound System, Power distribution Panel, Technitian, Generator 75 Kw, Park facility rental, Mobi-Mat rental

5. Name, date of event, description, and purpose of the event (If event is a fund-raiser, define the beneficiaries):
District 1 Hispanic Heritage Festival
Saturday September 21, 2013 1:00-5:00pm
Country Village Park 6550 NW 188 Terrace
Free event - Commemorating Hispanic Heritage,
Educating community in the areas of Music,
Folk dance, art, sports & food. Information and
Social Services available. Kid's Fun Zone

6. Please select ALL that apply to event:

- ☐ Economic Development: Event supports vitality or growth of the local economy
- ☐ Youth/Education: Event benefits youth of any age and/or offers educational benefits
- ☑ Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
- ☑ Arts and Culture: Event supports music, theatre, literature, art or culture
- ☐ Environmental: Event benefits environmental concerns or promotes conservation
- ☑ Sports and Athletics: Event supports/promotes organized sports or recreational participation

7. Physical address of event venues (please specify Commission District(s)): District 1
Country Village Park 6550 NW 188 Ter.

8. Description of regional or local impact: local impact D1 area
no major impact

9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable):
Set up 8AM? Participant arrival 11Am,
event open 1:00pm, event culmination 5pm
Breakdown 5-6pm

10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): Country Village Park is located on the corner of 67 Ave NW and 188 Terrace Entry point on 67 Ave. Includes sports fields, children's play ground, Cabana, & park restrooms and facility

11. Expected number of participants and estimated attendance (per day, if applicable): 200-300 through out the afternoon

12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed): Budget $9,015 for Advertising, equipment, Kids zone activity and Materials, supplies, art presentations & decoration

I hereby certify that all the statements made in this application are true and correct.

Arlene Arisha
Signature of Authorized Representative

10/15/2013
Date

Mendez, Mairenny (DIST1)

From: Seymour, Kesha (MDPR)
Sent: Monday, October 28, 2013 2:26 PM
To: Mendez, Mairenny (DIST1)
Subject: Hispanic Heritage

Good afternoon,

Per our conversation, please refer to the table below

Equipment	Rental Rate
Stage 24' x 40'	$790.00
Medium Sound System and Technician	$1,900.00
Power Distribution Panel	$100.00
Generator 75kw	$600.00
Mobie Mat (10 rolls)	$700.00
Total	**$4,090.00**

For additional information, please contact me at (305) 226-8315 ext. 221.

Thanks,
Kesha

MIAMI-DADE COUNTY PARKS & RECREATION

MIAMI-DADE
PARKS, RECREATION AND OPEN SPACES DEPARTMENT
SPECIAL EVENT PERMIT

Special Event: Hispanic Heritage 2013 Class: C

Promoter: Office of Commissioner Barbara J. Jordan

Park Facility: Country Village Park Dates: 9/21/13 9/21/13

Hours of Operation: 8 AM to PM Estimated Attendance/Day: 200

Terms:

Facility Use Fee: $273.00

Security/Clean-up Deposit: 0

Other Charges: 0

Application Fee: 0

Total Due: $273.00

Facility Manager: Date: 8/22/13
Linda Baker, Manager

Region Manager: Date: 8/22/13
Renae Nottage, Superintendent
Recreation and Program Services

Assistant Director: Date: 9/4/2013
Kevin Kirwin, Assistant Director
Operations Management Division

Assistant to the Director: Date: 9/16/2013
David Livingstone

Authorized pursuant to Administrativo Order 8-3 titled Special Event Permits in County Park and Recreation Department Facilities ordered January 13, 2000.

Approved: Date 9/17/13
Jack Kardys, Director, Parks, Recreation and Open Spaces Department

Detail by Entity Name

Florida Non Profit Corporation

HISPANIC COALITION, CORP.

Filing Information

Document Number	N24659
FEI/EIN Number	650026407
Date Filed	02/04/1988
State	FL
Status	ACTIVE
Last Event	AMENDMENT
Event Date Filed	12/02/2009
Event Effective Date	NONE

Principal Address

5659 WEST FLAGLER ST.
MIAMI, FL 33134

Changed: 02/16/2004

Mailing Address

5659 WEST FLAGLER ST.
MIAMI, FL 33134

Changed: 02/16/2004

Registered Agent Name & Address

KASSE, ROSA E
5659 W. FLAGLER ST.
MIAMI, FL 33134

Name Changed: 09/28/1995

Address Changed: 09/28/1995

Officer/Director Detail

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Name & Address

Title PD

KASSE, ROSA E
8238 N.W. 192ND TERR.
MIAMI, FL

Title SD

ROMAN, ROSARIO S
13325 S.W. 47TH STREET
MIAMI, FL

Title TD

DEL VALLE, MANUEL R
14436 S.W. 84TH COURT
MIAMI, FL

Title OD

GUTIERREZ, VICTOR T
905 BRICKELL BAY DRIVE #530
MIAMI, FL 33133

Title D

QUINONES, RENE A
4310 SW 15 STREET
MIAMI, FL 33134

Title D

PRIETO-VALDEZ, JUAN J
8969 SW 227 TERRACE
CUTLER BAY, FL 33190

Title Director

GARZA, MARIA
28300 SW 152 AVENUE
LEISURE CITY, FL 33033

Title Director

CASTILLO, DOMINGO
14821 SW 169 LANE
MIAMI, FL 33187

Annual Reports

Report Year	Filed Date
2011	04/20/2011
2012	03/23/2012
2013	04/12/2013

Document Images

04/12/2013 -- ANNUAL REPORT	View image in PDF format
03/23/2012 -- ANNUAL REPORT	View image in PDF format
04/20/2011 -- ANNUAL REPORT	View image in PDF format
04/06/2010 -- ANNUAL REPORT	View image in PDF format
12/02/2009 -- Amendment	View image in PDF format
04/10/2009 -- ANNUAL REPORT	View image in PDF format
04/29/2008 -- ANNUAL REPORT	View image in PDF format
04/18/2007 -- ANNUAL REPORT	View image in PDF format
04/24/2006 -- ANNUAL REPORT	View image in PDF format
04/18/2005 -- ANNUAL REPORT	View image in PDF format
02/16/2004 -- ANNUAL REPORT	View image in PDF format
01/16/2003 -- ANNUAL REPORT	View image in PDF format
01/23/2002 -- ANNUAL REPORT	View image in PDF format
01/23/2001 -- ANNUAL REPORT	View image in PDF format
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01/29/1998 -- ANNUAL REPORT	View image in PDF format
05/30/1997 -- REINSTATEMENT	View image in PDF format

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State of Florida, Department of State

Gonzalez-Cao, Vivian (OMB)

From: Gonzalez-Cao, Vivian (OMB)
Sent: Tuesday, January 14, 2014 11:43 AM
To: Hawkins, Ryan (DIST1); Luciani, Erika (OMB)
Cc: Sanchez, Gerald (CAO); Mendez, Mairenny (DIST1)
Subject: RE: Jordan in-kind reso re Hispanic Heritage Festival

I need to get the memo sign by the Mayor. Once we do, we will re-send to CAO.
Thanks, Vivian

From: Hawkins, Ryan (DIST1)
Sent: Monday, January 13, 2014 11:41 AM
To: Luciani, Erika (OMB); Gonzalez-Cao, Vivian (OMB)
Cc: Sanchez, Gerald (CAO); Mendez, Mairenny (DIST1)
Subject: FW: Jordan in-kind reso re Hispanic Heritage Festival

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Good Morning Erika/Vivian,

There appears to be an omission of $273 from the reso for the park use fee. If possible can you update the memo to $4,363 so that we may approve the item to be placed on the next possible agenda.

Thanks,

Ryan R. Hawkins, Senior Legislative Analyst
Commissioner Barbara J. Jordan – District 1

111 NW 1st Street, Suite 220
Miami, Florida 33128
Main: (305) 375-5694
Email: RyanH@miamidade.gov

Updates from Com. Jordan:

"One District, One Community"

miamidade.gov

From: Sanchez, Gerald (CAO)
Sent: Thursday, January 09, 2014 11:24 AM
To: Hawkins, Ryan (DIST1)
Cc: Sanchez, Gerald (CAO)
Subject: Jordan in-kind reso re Hispanic Heritage Festival

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Ryan,

For your review. Hope all is well. Gerald

Gerald K. Sanchez
Assistant County Attorney
111 N.W. 1st Street, Ste. 2810
Miami, Florida 33128
P: (305) 375-5151
F: (305) 375-5634

Memorandum

MIAMI-DADE COUNTY

Date: March 4, 2014

To: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor

Subject: District Specific In-Kind Request

A retroactive waiver for in-kind services has been requested by Hispanic Coalition, Corp. for their "Hispanic Heritage Festival" event held on September 21st, 2013.

In-kind services have been requested in an amount not to exceed $4,363.00 from the Parks, Recreation and Open Spaces Department for the use of a stage, sound system, distribution panel, a generator and ten mobie mats. This event will be funded from the balance of District 1 FY 2013-14 In-Kind Reserve Fund.

Edward Marquez
Deputy Mayor

Inkind01411