

# Memorandum



Date: May 13, 2014

FC  
Agenda Item No. 3(O)

To: Honorable Chairwoman Rebeca Sosa  
and Members, Board of County Commissioners

From: Carlos A. Gimenez  
Mayor

Subject: Resolution Authorizing Additional Time, Expenditure Authority, and Extending Prequalification Pool Contracts for Purchase of Goods and Services

## Recommendation

It is recommended that the Board of County Commissioners (Board) authorize time extensions for contracts and prequalification pools, and additional expenditure authority, with authority to exercise option-to-renew (OTR) periods as described below and in more detail in the accompanying attachments.

## Section 1 - Time and Expenditure Authority Increases

The items in this section will increase time and/or expenditure authority for various contracts to continue purchasing goods and services. The additional expenditure authority is for goods and services allowed under the original terms and conditions of these contracts, but for which the funding necessary requires Board authorization. The total additional expenditure amount requested for these contracts is \$7,482,800.

- **Item 1.1 – Urine Sample Testing:** Community Action and Human Services is requesting additional expenditure authority of up to \$464,000 for the purchase of clinical laboratory services to test urine samples for drugs. There is no extension of time under this modification.
- **Item 1.2 – Enterprise Content Management Solution:** Information Technology is requesting additional expenditure authority of up to \$1,835,000 to execute available contract options for purchase of licenses, professional services, maintenance and support to expand the Enterprise Content Management System. There is no extension of time under this modification.
- **Item 1.3 – Mobile Materials Handling Equipment – Prequalification Pool:** Parks, Recreation and Open Spaces is requesting additional expenditure authority of up to \$250,000 to purchase maintenance equipment for facilities, including ZooMiami and beaches. There is no extension of time under this modification.
- **Item 1.4 – Miami-Dade Section 8 Oversight and Management Services:** Extends this contract for up to six months, on a month-to-month basis, so Public Housing and Community Development may continue to purchase management and oversight services for the Section 8 Housing Voucher Program. The additional amount being required for the six-month extension is \$4,483,800.
- **Item 1.5 – SAS Data Analysis Software Maintenance:** Extends this contract for an additional five years so Information Technology may continue to purchase maintenance and support services for the existing SAS software. The amount requested for the five-year extension is \$450,000.

## Section 2 - Prequalification Pool Extensions

The items in this section extend prequalification pools, established for the purchase of goods and services, for a period of five years. The total additional expenditure amount requested for these prequalification pools is \$1,756,000

- **Item 2.1 – Time Equipment Maintenance and Repairs - Prequalification:** Extends this prequalification pool for an additional five years so various County departments may continue to use this pool to purchase maintenance and repair services for time clocks and related equipment. The amount requested for the five-year extension is \$131,000.
- **Item 2.2 – CCTV Pipeline Inspection Equipment, Repair Services, Supplies - Prequalification:** Extends this prequalification pool for an additional five years so Water and Sewer may continue to use this pool to purchase closed circuit television video pipeline inspection equipment, supplies, and services. The amount requested for the five-year extension is \$1,625,000.

**Scope**

The impact of the items is countywide in nature.

**Fiscal Impact/Funding Source**

The allocations and funding sources, by department, is listed in the attached items.

**Track Record/Monitor**

There are no known performance/compliance issues with the vendors recommended for award in this package. Each department's contract manager is reflected in the attached items.

**Delegated Authority**

If the items in Section 1 are approved, the County Mayor or County Mayor's designee will have the authority to exercise, in their discretion, subsequent options-to-renew periods and extend contracts for purchase of goods and services in accordance with the terms and conditions of each contract.

Upon approval of the items in Section 2, pools of pre-qualified vendors will be extended to continue to participate in spot market competitions. The County Mayor or the County Mayor's designee will have the authority to solicit pricing and award contracts up to an aggregate contract amount of the allocation authorized by the Board. Additionally, the County Mayor or the County Mayor's designee may add qualified vendors to the pool at any time during the term of the contract, subject to bi-annual ratification by the Board. The County Mayor or County Mayor's designee will also have the authority to exercise, at their discretion, contract modifications, options-to-renew, and other extensions in accordance with the terms and conditions of the pool contracts.

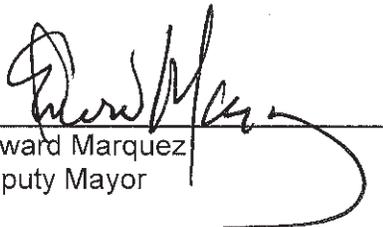
**Due Diligence**

Due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine Contractor responsibility, including verifying corporate status and review of performance or compliance issues. The lists referenced include convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to Contractor responsibility. This information is provided pursuant to R-187-12.

**Background**

Additional background information on each item is attached.

Attachments



Edward Marquez  
Deputy Mayor



# MEMORANDUM

(Revised)

**TO:** Honorable Chairwoman Rebeca Sosa  
and Members, Board of County Commissioners

**DATE:** June 3, 2014

**FROM:** R. A. Cuevas, Jr.  
County Attorney

**SUBJECT:** Agenda Item No.

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's \_\_\_\_, 3/5's \_\_\_\_, unanimous \_\_\_\_ ) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No.  
6-3-14

RESOLUTION NO. \_\_\_\_\_

RESOLUTION AUTHORIZING TIME EXTENSIONS FOR CONTRACTS AND PREQUALIFICATION POOLS, AND ADDITIONAL EXPENDITURE AUTHORITY IN A TOTAL AMOUNT UP TO \$9,238,880.00 FOR PURCHASE OF URINE SAMPLE TESTING, ENTERPRISE CONTENT MANAGEMENT SOLUTION, MOBILE MATERIALS HANDLING EQUIPMENT, MIAMI-DADE SECTION 8 OVERSIGHT AND MANAGEMENT SERVICES, SAS DATA ANALYSIS SOFTWARE MAINTENANCE, TIME EQUIPMENT MAINTENANCE AND REPAIRS, AND CCTV PIPELINE INSPECTION EQUIPMENT, REPAIR SERVICES, SUPPLIES

**WHEREAS**, the County Mayor recommends to this Board to authorize additional expenditure authority for the purchase of goods and services,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that:

**Section 1.** This Board authorizes additional time and expenditure authority as set forth in items 1.1 through 1.5 of the incorporated memorandum in an amount up to \$7,482,800.00 for the purchase of urine sample testing, enterprise content management solution, mobile materials handling equipment, Miami-Dade Section 8 oversight and management services, and SAS data analysis software maintenance.

**Section 2.** This Board authorizes extension of prequalification pool contracts as set forth in items 2.1 and 2.2 of the incorporated memorandum in an amount up to \$1,756,000.00 for the purchase of time equipment maintenance and repairs and CCTV pipeline inspection equipment, repair services, supplies.

**Section 3.** This Board authorizes the County Mayor or County Mayor's designee to execute contracts for the items approved herein and exercise contract modifications, options-to-renew, any cancellation provisions, and any other rights contained therein in accordance with the terms and conditions of such contracts.

**Section 4.** This Board authorizes the County Mayor or County Mayor's designee to conduct spot bids, award subsequent contracts, and add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis, for the pools set forth in items 2.1 and 2.2 of the incorporated memorandum.

The foregoing resolution was offered by Commissioner \_\_\_\_\_, who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_ and upon being put to a vote, the vote was as follows:

Rebeca Sosa, Chairwoman  
Lynda Bell, Vice Chair

Bruno A. Barreiro  
Jose "Pepe" Diaz  
Sally A. Heyman  
Jean Monestime  
Sen. Javier D. Souto  
Juan C. Zapata

Esteban L. Bovo, Jr.  
Audrey M. Edmonson  
Barbara J. Jordan  
Dennis C. Moss  
Xavier L. Suarez

The Chairperson thereupon declared the resolution duly passed and adopted this 3<sup>rd</sup> day of June, 2014. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY,  
FLORIDA  
BY ITS BOARD OF COUNTY  
COMMISSIONERS

HARVEY RUVIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.



Oren Rosenthal

**Item 1.1**

|                                  |                                    |
|----------------------------------|------------------------------------|
| <b>Contract No.:</b> 1981-1/16-1 | <b>Title:</b> Urine Sample Testing |
|----------------------------------|------------------------------------|

| Type of Change                           |  |
|--|--|
| <input type="checkbox"/> Additional Time | <input checked="" type="checkbox"/> Additional Expenditure Authority |

**Contract Description and Reason for Change:**  
 Authorization is requested to increase expenditure authority of this contract by \$464,000 to allow the Community Action and Human Services (CAHS) to test participants in the County Drug Court Program for use of additional illegal substances. After the contract's inception, the Drug Court Judge issued a directive requiring increased frequency of testing of participants. CAHS' allocation for this renewal term was set prior to the directive and did not contemplate this additional testing. It is therefore necessary to increase the department's expenditure authority to allow for the higher volume of drug tests.

The contract provides clinical laboratory services for testing of urine samples for drugs. The contractor collects and tests the samples and provides a report of the results to CAHS. Accordingly, an increase in the allocation is necessary to facilitate the unanticipated additional testing.

|                                 |                                      |                                   |
|---------------------------------|--------------------------------------|-----------------------------------|
| <b>Current Term Length:</b>     |                                      | <b>Additional Time Requested:</b> |
| 24 Months                       |                                      | N/A                               |
| <b>Current Term Start Date:</b> | <b>Current Term Expiration Date:</b> | <b>Proposed Expiration Date:</b>  |
| May 1, 2014                     | April 30, 2016                       | N/A                               |

| Department                          | Existing Allocation | Additional Allocation Requested | Modified Allocation | Funding Source | Contract Manager                |
|-------------------------------------|---------------------|---------------------------------|---------------------|----------------|---------------------------------|
| Community Action and Human Services | \$336,000           | \$464,000                       | \$800,000           | Federal Funds  | Marie Woodson / Shirley Almeida |
| <b>TOTAL</b>                        | <b>\$336,000</b>    | <b>\$464,000</b>                | <b>\$800,000</b>    |                |                                 |

|   |   |  |   |
|---|---|--|---|
| <b>Contract Measures:</b>               | <input type="checkbox"/> Small Business Enterprise  | <input type="checkbox"/> Set-Aside       | <input type="checkbox"/> Bid Preference |
|   | <input type="checkbox"/> Selection Factor   | <input checked="" type="checkbox"/> None |   |
| <b>Local Preference Ordinance:</b>      | <input type="checkbox"/> Applies <input checked="" type="checkbox"/> Does not apply                                   |  |   |
| <b>Living Wage Ordinance:</b>           | <input type="checkbox"/> Applies <input checked="" type="checkbox"/> Does not apply                                   |  |   |
| <b>User Access Program:</b>             | <input type="checkbox"/> Applies where permitted by funding source <input checked="" type="checkbox"/> Does not apply |  |   |
| <b>Procurement Contracting Officer:</b> | Martha Garofolo   |  |   |

| Vendor                              | Address                                   | Principal     |
|-------------------------------------|---|---------------|
| Redwood Toxicology Laboratory, Inc. | 3650 Westwind Boulevard<br>Santa Rosa, CA | Barry Chapman |

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Item 1.2

|                                  |  |
|----------------------------------|--|
| <b>Contract No.:</b> RFP733-1(3) | <b>Title:</b> Enterprise Content Management Solution |
|----------------------------------|--|

|  |  |
|--|--|
| <b>Type of Change:</b>                   |  |
| <input type="checkbox"/> Additional Time | <input checked="" type="checkbox"/> Additional Expenditure Authority |

**Contract Description and Reason for Change:**

Authorization is requested to increase expenditure authority of this contract by \$1,835,000 to allow the Information Technology Department (ITD) to execute available options within the contract for the purchase of professional services, licenses, and related maintenance and support to expand the existing Enterprise Content Management (ECM) Solution. The ECM Solution enables document management functions such as the conversion of paper to automated forms, the development of workflows to support County operational processes and scan, store, retrieve operations. The current allocation is for the maintenance and support services of the ECM application.

Through this action, the County will acquire additional licensing needed to support this capability and further streamline business processes for such lines of business as regulatory, construction, permitting and zoning functions. The additional allocation will provide ITD with the funding required to continue deployment of the ECM and Accounts Payable Solutions in a phased approach throughout the life of this contract. This will also enable the rollout of the ECM and Accounts Payable Solutions to all County departments, thus providing more effective information sharing, records retention and automatic redaction of sensitive information. This request for additional expenditure authority will enable the County's strategy of transparency of public documents that expand the scope of the original term, by providing a platform to search for public documents over the Internet.

|                                 |                                      |                                   |  |
|---------------------------------|--------------------------------------|-----------------------------------|--|
| <b>Current Term Length:</b>     |                                      | <b>Additional Time Requested:</b> |  |
| 24 months                       |                                      | N/A                               |  |
| <b>Current Term Start Date:</b> | <b>Current Term Expiration Date:</b> | <b>Proposed Expiration Date:</b>  |  |
| December 1, 2013                | November 30, 2015                    | N/A                               |  |

| Department             | Existing Allocation | Additional Allocation | Modified Allocation | Funding Source         | Contract Manager |
|------------------------|---------------------|-----------------------|---------------------|------------------------|------------------|
| Information Technology | \$430,000           | \$1,835,000           | \$2,265,000         | Internal Service Funds | Mirta Cardoso    |
| <b>TOTAL</b>           | <b>\$430,000</b>    | <b>\$1,835,000</b>    | <b>\$2,265,000</b>  |                        |                  |

|   |   |                                    |   |
|---|---|------------------------------------|---|
| <b>Contract Measures:</b>               | <input checked="" type="checkbox"/> Small Business Enterprise   | <input type="checkbox"/> Set-Aside | <input type="checkbox"/> Bid Preference |
|   | <input checked="" type="checkbox"/> Selection Factor  | <input type="checkbox"/> Other     |   |
| <b>Local Preference Ordinance:</b>      | <input checked="" type="checkbox"/> Applies <input type="checkbox"/> Does not apply                                   |                                    |   |
| <b>Living Wage Ordinance:</b>           | <input type="checkbox"/> Applies <input checked="" type="checkbox"/> Does not apply                                   |                                    |   |
| <b>User Access Program:</b>             | <input checked="" type="checkbox"/> Applies where permitted by funding source <input type="checkbox"/> Does not apply |                                    |   |
| <b>Procurement Contracting Officer:</b> | Dakota Thompson   |                                    |   |

| Vendor(s)       | Address                           | Principal    |
|-----------------|-----------------------------------|--------------|
| EMC Corporation | 176 South Street<br>Hopkinton, MA | Joseph Tucci |

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**Item 1.3**

|                               |  |
|-------------------------------|--|
| <b>Contract No.:</b> 9574-017 | <b>Title:</b> Mobile Materials Handling Equipment - Prequalification |
|-------------------------------|--|

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|--|--|
| <b>Type of Change:</b>                   |  |
| <input type="checkbox"/> Additional Time | <input checked="" type="checkbox"/> Additional Expenditure Authority |

**Contract Description and Reason for Change:**  
 Authorization is requested to increase expenditure authority of this contract to allow Parks, Recreation and Open Spaces (PROS) to purchase various maintenance vehicles/equipment needed at Zoo Miami and for maintenance of beaches. Specifically, the equipment to be purchased includes:

- Two 4x2 Kubota RTV500 utility vehicles for use within Zoo Miami. These vehicles, which are all-terrain type vehicles are used for transport of maintenance and repair equipment throughout the various trails and off-road portions of the Zoo Miami complex. These vehicles will replace the existing vehicles, which are beyond their useful life, and, will also be less costly to operate than the existing vehicles.
- Three 4x4 all-terrain utility vehicles are needed for use by the Turtle Program for relocation of turtle nests and related operational functions associated with the Turtle Program. These types of all-terrain vehicles are beach-use appropriate due to their versatility as well as the decreased impact/pressure place on beach sand (versus a traditional pick-up truck). These are new vehicles that will be 100 percent funded by the Turtle Trust.
- One Low Ground Pressure bulldozer is needed for beach-maintenance and beach clean-up related functions such as abandoned boat removal, clean-up of debris, and grading beach sand for the safety of our residents and visitors. The existing unit is beyond its useful life, has become costly to maintain, and a replacement is needed.

|                                 |                                      |                                   |  |
|---------------------------------|--------------------------------------|-----------------------------------|--|
| <b>Current Term Length:</b>     |                                      | <b>Additional Time Requested:</b> |  |
| 60 months                       |                                      | N/A                               |  |
| <b>Current Term Start Date:</b> | <b>Current Term Expiration Date:</b> | <b>Proposed Expiration Date:</b>  |  |
| August 8, 2012                  | August 31, 2017                      | N/A                               |  |

| Department                        | Existing Allocation | Additional Allocation Requested | Modified Allocation | Funding Source                   | Contract Manager |
|-----------------------------------|---------------------|---------------------------------|---------------------|----------------------------------|------------------|
| Various                           | \$2,459,000         | \$0                             | \$2,459,000         | Various                          | Various          |
| Parks, Recreation and Open Spaces | 765,000             | 250,000                         | 1,015,000           | General Fund / Proprietary Funds | Bill Solomon     |
| <b>TOTAL</b>                      | <b>\$3,224,000</b>  | <b>\$250,000</b>                | <b>\$3,474,000</b>  |                                  |                  |

|   |   |                                    |  |
|---|---|------------------------------------|--|
| <b>Contract Measures:</b>               | <input checked="" type="checkbox"/> Small Business Enterprise   | <input type="checkbox"/> Set-Aside | <input checked="" type="checkbox"/> Bid Preference |
|   | <input type="checkbox"/> Selection Factor   | <input type="checkbox"/> Other     |  |
| <b>Local Preference Ordinance:</b>      | <input checked="" type="checkbox"/> Applies <input type="checkbox"/> Does not apply                                   |                                    |  |
| <b>Living Wage Ordinance:</b>           | <input type="checkbox"/> Applies <input checked="" type="checkbox"/> Does not apply                                   |                                    |  |
| <b>User Access Program:</b>             | <input checked="" type="checkbox"/> Applies where permitted by funding source <input type="checkbox"/> Does not apply |                                    |  |
| <b>Procurement Contracting Officer:</b> | Jesus Lee   |                                    |  |

| Vendor                             | Address                                  | Principal        |
|------------------------------------|--|------------------|
| Fastenal Company                   | 2001 Theurer Boulevard<br>Winona, MN     | Willard Oberton  |
| Gray Manufacturing Company, Inc.   | 3501 South Leonard Road<br>St Joseph, MO | Sissy Wilson     |
| Jobbers' Equipment Warehouse, Inc. | 5440 NW 78 Avenue<br>Miami, FL           | Ronald M. Ahearn |

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| <b>Vendor (continued)</b>                        | <b>Address</b>   | <b>Principal</b>         |
|--|--|--------------------------|
| Kassbohrer All Terrain Vehicles, Inc.            | 750 South Rock Boulevard<br>Reno, NV                     | John C. Gilbert          |
| Kelly Tractor Co                                 | 8255 NW 58 Street<br>Miami, FL                           | Nicholas D. Kelly        |
| Kendall Lawn Equipment, Inc.                     | 14519 SW 42 Street<br>Miami, FL                          | Alfonso J. Cereceda, Jr. |
| Neff Rental LLC                                  | 3750 NW 87 Avenue, Suite 400<br>Miami, FL                | Robert M. Veazey         |
| Nortrax, Inc.                                    | 4042 Park Oaks Boulevard, Suite 200<br>Tampa, FL         | Tomothy J. Murphy        |
| Sunbelt Rentals, Inc.                            | 2341 Deerfield Drive<br>Fort Mill, SC                    | Brendan Horgan           |
| Tesco South, Incorporated D/B/A<br>Hector Turf   | 1301 NW 3 Street<br>Deerfield Beach, FL                  | James R. Mantey          |
| The Broyhill Manufacturing Company               | One North Market Square<br>Dakota City, NE               | Craig G. Broyhill        |
| Triple D Equipment, Inc.                         | 2820 S Firehouse Road<br>Deland, FL                      | C. Ray DeLong            |
| W.E. Johnson Equipment Company                   | 8801 NW 15 Street<br>Doral, FL                           | Gary A. Work             |
| W.W. Grainger, Inc.                              | 100 Grainger Parkway<br>Lake Forest, IL                  | James T. Ryan            |
| Pat's Pump & Blower, LLC                         | 630 West Church Street<br>Orlando, FL                    | Kevin A. Fender          |
| Bobcat of Miami, LLC                             | 800 South Douglas Road<br>12th Floor<br>Coral Gables, FL | Juan C. Mas              |
| Cargotec USA, Inc.                               | 415 East Dundee Street<br>Ottawa, KS                     | Tom Case                 |
| National Lift Truck Service, Inc.                | 2110 N Andrews Avenue<br>Pompano Beach, FL               | Robert Siano             |
| Diversified Golf Cars, Inc.                      | 5501 Commerce Drive, Suite 104<br>Orlando, FL            | Philip J. Gannon         |
| Richards Tractors & Implements, Inc.             | 1995 NE 8 Street<br>Homestead, FL                        | Mauricio Neret           |
| Environmental Products of Florida<br>Corporation | 2525 Clarcona Road<br>Apopka, FL                         | James E. Schwaller       |
| Golf & Electric Vehicles, Inc.                   | 17051 Jean Street, Unit 1<br>Ft. Myers, FL               | Dian L. Brownell         |
| Mr. Lift Truck, Inc.                             | 10450 SW 187 Terrace<br>Miami, FL                        | Donald E. Woods          |
| Southwest Trailer Manufacturing, Inc.            | 11950 SW 222 Street<br>Miami, FL                         | Paul A. Perez            |
| Briggs Equipment, Inc.                           | 10540 North Stemmons Freeway<br>Dallas, TX               | Michael Winemiller       |
| United Rentals (North America), Inc.             | 100 First Stamford Place<br>Suite 700<br>Stamford, CT    | Michael J. Kneeland      |

Item 1.4

|                                  |  |
|----------------------------------|--|
| <b>Contract No.:</b> RFP648-3(3) | <b>Title:</b> Miami-Dade Section 8 Oversight and Management Services |
|----------------------------------|--|

|   |  |
|---|--|
| <b>Type of Change:</b>                              |  |
| <input checked="" type="checkbox"/> Additional Time | <input checked="" type="checkbox"/> Additional Expenditure Authority |

**Contract Description and Reason for Change:**  
 Authorization is requested for additional time and expenditure authority to allow Public Housing and Community Development (PHCD) to continue to use the current contract. PHCD operates a large Low Rent Public Housing Program, and a large Section 8 Housing Choice Voucher Program. On October 18, 2007, the County and US HUD entered into a Settlement Agreement, by which US HUD took temporary possession of certain operations now managed under PHCD. Pursuant to the Settlement Agreement, on December 29, 2008, the County outsourced PHCD's Section 8 Housing Choice Voucher Program (Voucher Program) through a competitive RFP process. The resultant five-year contract was awarded to Quadel Consulting Corporation. Under the current contract, Quadel receives 90 percent of the County's HUD federal grant allocation for administering the program.

The current contract expires on June 28, 2014. Successor contracts for these services will be presented to the Board of County Commissioners for final approval before July 2014. At PHCD's discretion, the first three-months of the extension of the current contract will be on a month-to-month basis, and will afford PHCD the time to award the successor contracts and ensure continuity of services. If needed, at PHCD's discretion, the remaining three months of this six-month extension (from September 29, 2014 through December 28, 2014) will be used to ensure a smooth transition, on a month-to-month basis.

|                                 |                                      |  |
|---------------------------------|--------------------------------------|--|
| <b>Current Term Length:</b>     |                                      | <b>Additional Time Requested:</b>          |
| 18 Months*                      |                                      | Up to six months on a month-to-month basis |
| <b>Current Term Start Date:</b> | <b>Current Term Expiration Date:</b> | <b>Proposed Expiration Date:</b>           |
| December 29, 2012               | June 28, 2014                        | December 28, 2014                          |

\* Includes a six-month extension

| Department                               | Existing Allocation** | Additional Allocation*** | Modified Allocation | Funding Source | Contract Manager |
|--|-----------------------|--------------------------|---------------------|----------------|------------------|
| Public Housing and Community Development | \$18,404,356          | \$4,483,800              | \$22,888,156        | Federal Funds  | Craig Clay       |
| <b>Total</b>                             | <b>\$18,404,356</b>   | <b>\$4,483,800</b>       | <b>\$22,888,156</b> |                |                  |

\*\* Total allocation for 18 month term is as follows: \$13,471,033 (or 90 percent of \$14,967,814 received from US HUD for CY2011) and \$4,933,323 (half of the 90 percent of \$10,962,940 received from US HUD for CY2012).

\*\*\* Half of 90 percent of \$9,964,000 received from US HUD for CY2013

|   |   |                                    |   |
|---|---|------------------------------------|---|
| <b>Contract Measures:</b>               | <input type="checkbox"/> Small Business Enterprise  | <input type="checkbox"/> Set-Aside | <input type="checkbox"/> Bid Preference |
|   | <input type="checkbox"/> Selection Factor   | <input type="checkbox"/> Other     |   |
| <b>Local Preference Ordinance:</b>      | <input type="checkbox"/> Applies <input checked="" type="checkbox"/> Does not apply                                   |                                    |   |
| <b>Living Wage Ordinance:</b>           | <input type="checkbox"/> Applies <input checked="" type="checkbox"/> Does not apply                                   |                                    |   |
| <b>User Access Program:</b>             | <input type="checkbox"/> Applies where permitted by funding source <input checked="" type="checkbox"/> Does not apply |                                    |   |
| <b>Procurement Contracting Officer:</b> | Lydia Osborne   |                                    |   |

| Vendors                       | Address  | Principal  |
|-------------------------------|--|------------|
| Quadel Consulting Corporation | 1200 G Street, NW, Suite 700<br>Washington, DC 20005 | John Nolan |

Item 1.5

|                                    |  |
|------------------------------------|--|
| <b>Contract No.:</b> SS8298-4/14-4 | <b>Title:</b> SAS Data Analysis Software Maintenance |
|------------------------------------|--|

|   |  |
|---|--|
| <b>Type of Change:</b>                              |  |
| <input checked="" type="checkbox"/> Additional Time | <input checked="" type="checkbox"/> Additional Expenditure Authority |

**Contract Description and Reason for Change:**  
 Authorization is requested to extend this legacy contract with SAS Institute, Inc. for an additional five years to allow the Information Technology Department (ITD) to purchase continued maintenance and support services for the existing SAS software. The contract provides the County with software maintenance and support services for data analysis and graphing software products that are utilized by ITD and Miami International Airport (MIA) in the mainframe environment for database management. ITD manages the contract's allocation on behalf of all County departments.

SAS products are used to provide statistical, graphical, and data-mining reporting, which are considered critical tools for the Criminal Justice System, FAMIS, and many other mainframe applications. The SAS software and associated maintenance support services are proprietary. SAS software products have been used by the County since the 1980s to support various departmental applications and daily operations. Considerable time and expense would be involved in migrating away from SAS products. SAS is the sole proprietor of the required Data Analysis & Graphing Software, maintenance, and support services. There is no other source of supply. The proposed contract extension provides the County with fixed, firm pricing for the entirety of the proposed term, which is equal to the current annualized allocation.

|                                 |                                      |                                   |  |
|---------------------------------|--------------------------------------|-----------------------------------|--|
| <b>Current Term Length:</b>     |                                      | <b>Additional Time Requested:</b> |  |
| 84 months                       |                                      | 60 months                         |  |
| <b>Current Term Start Date:</b> | <b>Current Term Expiration Date:</b> | <b>Proposed Expiration Date:</b>  |  |
| September 1, 2007               | August 31, 2014                      | August 31, 2019                   |  |

| Department             | Existing Allocation | Additional Allocation | Modified Allocation | Funding Source         | Contract Manager |
|------------------------|---------------------|-----------------------|---------------------|------------------------|------------------|
| Information Technology | \$1,339,000         | \$450,000             | \$1,789,000         | Internal Service Funds | Mirta Cardoso    |
| <b>Total</b>           | <b>\$1,339,000</b>  | <b>\$450,000</b>      | <b>\$1,789,000</b>  |                        |                  |

**Contract Measures:**       Small Business Enterprise     Set-Aside     Bid Preference  
 Selection Factor     Other No Measure – Sole Source

**Local Preference Ordinance:**     Applies     Does not apply

**Living Wage Ordinance:**     Applies     Does not apply

**User Access Program:**     Applies where permitted by funding source     Does not apply

**Procurement Contracting Officer:**    Kimberly Craig

| Vendor             | Address                          | Principal          |
|--------------------|----------------------------------|--------------------|
| SAS Institute Inc. | 100 SAS Campus Drive<br>Cary, NC | James H. Goodnight |

**Item 2.1**

|                                    |  |
|------------------------------------|--|
| <b>Contract No.:</b> IB7282-5/13-5 | <b>Title:</b> Time Equipment Maintenance & Repairs - Pre Qualification |
|------------------------------------|--|

|   |  |
|---|--|
| <b>Type of Change</b>                               |  |
| <input checked="" type="checkbox"/> Additional Time | <input checked="" type="checkbox"/> Additional Expenditure Authority |

**Contract Description and Reason for Change:**  
 Authorization is requested to extend this prequalification pool contract for an additional five years to allow various County departments to continue purchasing maintenance, cleaning, inspection and repair services for time clocks and equipment. These items include time-stamping machines, analog clocks, and "punch in" clocks. The maintenance services include repairing, adjusting, lubricating and replacement of all parts as necessary to keep equipment in good operating condition. The value of the five-year extension is \$131,000, which is based on current and anticipated usage during the extension period.

As needed, the pre-qualified vendors participate in subsequent spot market quotes initiated by the client departments. The vendor offering the lowest fixed price is awarded a contract for the specific service. This pre-qualification pool is open and thus qualified vendors may be added to it at any time during the contract period subject to bi-annual ratification by the Board. The pool will remain advertised on the County's Procurement Management Services website to encourage additional participation, and staff will notify other vendors enrolled in this commodity code that the pool is available to access. Market research shows that the services, terms and conditions of the contract would not change if a replacement contract is issued, and it is anticipated that the same vendors will pre-qualify for a replacement solicitation. Accordingly, it is in the best interest of the County to modify this existing pool for an additional five years to allow user departments to continue accessing this contract.

| <b>Current Term Length:</b>              |                            |  |                            | <b>Additional Time Requested:</b>          |                                 |
|--|----------------------------|--|----------------------------|--|---------------------------------|
| 12 Months                                |                            |  |                            | 60 Months                                  |                                 |
| <b>Current Term Start Date:</b>          |                            | <b>Current Term Expiration Date:</b>   |                            | <b>Proposed Expiration Date:</b>           |                                 |
| August 1, 2013                           |                            | July 31, 2014                          |                            | July 31, 2019                              |                                 |
| <b>Department</b>                        | <b>Existing Allocation</b> | <b>Additional Allocation Requested</b> | <b>Modified Allocation</b> | <b>Funding Source</b>                      | <b>Contract Manager</b>         |
| Clerk of Courts                          | \$7,000                    | \$35,000                               | \$42,000                   | Proprietary Funds                          | Charis Lubeck                   |
| Community Action and Human Services      | 1,000                      | 1,000                                  | 2,000                      | General Fund / Federal Funds               | Marie Woodson / Shirley Almeida |
| Inspector General                        | 1,000                      | 1,000                                  | 2,000                      | General Fund                               | Patra Liu                       |
| Internal Services                        | 2,000                      | 10,000                                 | 12,000                     | General Fund, UAP / Internal Service Funds | Edsel Abreu                     |
| Juvenile Services                        | 2,000                      | 2,000                                  | 4,000                      | Grant Funds                                | George Steele                   |
| Medical Examiner                         | 2,000                      | 4,000                                  | 6,000                      | General Fund                               | Aylin Concepcion                |
| Parks, Recreation and Open Spaces        | 1,000                      | 5,000                                  | 6,000                      | General Fund                               | Bill Solomon                    |
| Police                                   | 5,000                      | 25,000                                 | 30,000                     | General Fund                               | Laura Romano                    |
| PortMiami                                | 1,000                      | 7,000                                  | 8,000                      | Proprietary Funds                          | Leticia Smith                   |
| Public Housing and Community Development | 2,000                      | 10,000                                 | 12,000                     | Federal Funds                              | Barry Cowvins                   |
| Public Works and Waste Management        | 4,000                      | 19,000                                 | 23,000                     | General Fund / Proprietary Funds           | Olga Espinosa-Anderson          |
| Regulatory and Economic Resources        | 1,000                      | 3,000                                  | 4,000                      | Proprietary Funds                          | Manuel Blanco                   |
| Water and Sewer                          | 2,000                      | 9,000                                  | 11,000                     | Proprietary Funds                          | Cheryl Thomas-Hughes            |
| <b>TOTAL</b>                             | <b>\$31,000</b>            | <b>\$131,000</b>                       | <b>\$162,000</b>           |  |                                 |

|   |   |                                    |  |
|---|---|------------------------------------|--|
| <b>Contract Measures:</b>                 | <input checked="" type="checkbox"/> Small Business Enterprise                 | <input type="checkbox"/> Set-Aside | <input checked="" type="checkbox"/> Bid Preference |
|   | <input type="checkbox"/> Selection Factor                                     | <input type="checkbox"/> Other     |  |
| <b>Local Preference Ordinance:</b>        | <input checked="" type="checkbox"/> Applies where permitted by funding source |                                    | <input type="checkbox"/> Does not apply            |
| <b>Living Wage Ordinance:</b>             | <input type="checkbox"/> Applies  |                                    | <input checked="" type="checkbox"/> Does not apply |
| <b>User Access Program:</b>               | <input checked="" type="checkbox"/> Applies where permitted by funding source |                                    | <input type="checkbox"/> Does not apply            |
| <b>Procurement Contracting Associate:</b> | Ana Lang  |                                    |  |

| Vendors  | Address                                     | Principal        |
|--|---|------------------|
| Automated Business Machines, Inc.              | 6073 NW 167 Street, Suite C-24<br>Miami, FL | Alan Mandel      |
| Computer Based Associates, Inc.<br>(MICRO/SBE) | 5068 NW 74 Avenue<br>Miami, FL              | Chao Wei         |
| Time Management Systems, Inc.                  | 3220 Line Drive<br>Sioux City, IA           | Carol Rademacher |

**Item 2.2**

|                                  |   |
|----------------------------------|---|
| <b>Contract No.:</b> 8913-3/14-3 | <b>Title:</b> CCTV Pipeline Inspection Equipment, Repair Services, Supplies – Prequalification Pool |
|----------------------------------|---|

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|---|--|
| <b>Type of Change:</b>                              |  |
| <input checked="" type="checkbox"/> Additional Time | <input checked="" type="checkbox"/> Additional Expenditure Authority |

**Contract Description and Reason for Change:**

Authorization is requested to extend this prequalification pool contract to allow for continued purchase of closed circuit television video (CCTV) pipeline inspection equipment, supplies and services for the Water and Sewer Department (WASD) to inspect and photograph the inside of various pipes to identify possible leaks and assess overall pipe integrity. It is requested to extend this pool for an additional five years and \$1,625,000, which is based on current and anticipated usage during the extension period.

Market research shows that the requirements, terms and conditions of the contract will not change if a replacement contract is issued, and it is anticipated that the same vendors will prequalify for a replacement solicitation. As such, it is in the best interest of the County to modify the existing pool to allow WASD to continue accessing this contract. Qualified vendors may be added to the pool at any time during the term of the contract, subject to bi-annual ratification by the Board. This prequalification pool contract will remain advertised on the County's Procurement Management Services website to encourage additional participation, and staff will also notify other vendors enrolled in this commodity code that the prequalification pool is available to access.

|                                 |                            |                                      |                                   |                                  |                         |
|---------------------------------|----------------------------|--------------------------------------|-----------------------------------|----------------------------------|-------------------------|
| <b>Current Term Length:</b>     |                            |                                      | <b>Additional Time Requested:</b> |                                  |                         |
| 60 Months                       |                            |                                      | 60 Months                         |                                  |                         |
| <b>Current Term Start Date:</b> |                            | <b>Current Term Expiration Date:</b> |                                   | <b>Proposed Expiration Date:</b> |                         |
| August 1, 2009                  |                            | July 31, 2014                        |                                   | July 31, 2019                    |                         |
| <b>Department</b>               | <b>Existing Allocation</b> | <b>Additional Allocation</b>         | <b>Modified Allocation</b>        | <b>Funding Source</b>            | <b>Contract Manager</b> |
| Water and Sewer                 | \$1,625,000                | \$1,625,000                          | \$3,250,000                       | Proprietary Funds                | Susan Pascul            |
| <b>Total</b>                    | <b>\$1,625,000</b>         | <b>\$1,625,000</b>                   | <b>\$3,250,000</b>                |                                  |                         |

|                                    |   |                                    |  |
|------------------------------------|---|------------------------------------|--|
| <b>Contract Measures:</b>          | <input checked="" type="checkbox"/> Small Business Enterprise   | <input type="checkbox"/> Set-Aside | <input checked="" type="checkbox"/> Bid Preference |
|                                    | <input type="checkbox"/> Selection Factor   | <input type="checkbox"/> Other     |  |
| <b>Local Preference Ordinance:</b> | <input checked="" type="checkbox"/> Applies <input type="checkbox"/> Does not apply                                   |                                    |  |
| <b>Living Wage Ordinance:</b>      | <input type="checkbox"/> Applies <input checked="" type="checkbox"/> Does not apply                                   |                                    |  |
| <b>User Access Program:</b>        | <input checked="" type="checkbox"/> Applies where permitted by funding source <input type="checkbox"/> Does not apply |                                    |  |
| <b>Procurement Officer:</b>        | Maggie Reynaldos  |                                    |  |

| Vendors                         | Address   | Principal           |
|---------------------------------|---|---------------------|
| SPX Corporation d/b/a Pearpoint | 13320 Ballantyne Corporate Place<br>Charlotte, NC | Christopher Kearney |
| ELXSI, INC. d/b/a Cues          | 3600 Rio Vista Avenue, Suite A<br>Orlando, FL     | Alexander Milley    |

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