MEMORANDUM

Agenda Item No. 11(A)(11)

TO:	Honorable Chairwoman Rebeca Sosa and Members, Board of County Commissioners	**DATE:**	June 3, 2014
FROM:	R. A. Cuevas, Jr. County Attorney	**SUBJECT:**	Resolution directing Mayor to analyze alternatives to reduce operating costs of the County's administrative departments without adversely affecting County services

A substitute was presented and forwarded to the BCC with a favorable recommendation at the 5-13-14 Finance Committee. This substitute differs from the original in that all references to employee layoffs for purposes of the Mayor's analysis and presentation of funding alternatives have been removed from the item.

The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Chairwoman Rebeca Sosa and Co-Sponsor Commissioner Sally A. Heyman.

R. A. Cuevas, Jr.
County Attorney

RAC/smm

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MEMORANDUM
(Revised)

TO: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

DATE: June 3, 2014

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No. 11(A)(11)

Please note any items checked.

_____ **"3-Day Rule" for committees applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Ordinance creating a new board requires detailed County Mayor's report for public hearing**

_____ **No committee review**

_____ **Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous _____) to approve**

_____ **Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 11(A)(11)
6-3-14

RESOLUTION NO. _____

RESOLUTION DIRECTING MAYOR OR MAYOR'S DESIGNEE TO ANALYZE ALTERNATIVES TO REDUCE OPERATING COSTS OF THE COUNTY'S ADMINISTRATIVE DEPARTMENTS WITHOUT ADVERSELY AFFECTING COUNTY SERVICES, TO PREPARE AND SUBMIT TO THIS BOARD A PLAN FOR IMPLEMENTATION OF COST SAVING MEASURES, AND TO INVOLVE THE COMMISSION AUDITOR IN THE PROCESS FOR DEVELOPMENT OF THE PROPOSED PLAN

WHEREAS, the Mayor has advised this Board of the need to make adjustments in an effort to lessen recurring expenditures; and

WHEREAS, the County must continue to find ways to fund County government without sacrificing the delivery of services [[~~and layoffs~~]] [1],

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board directs the Mayor or Mayor's designee to: review the operations of the administrative departments under his purview; analyze alternatives to reduce operating costs of each such department by three percent (3%), five percent (5%) and ten percent (10%), respectively, without affecting services [[~~and not laying off employees~~]]; prepare and submit to this Board a plan for implementation of cost saving measures; and involve the Commission Auditor in development of the plan so that cost savings identified in the plan can be independently verified. In order to equip the Board with information and analysis so that it may consider alternatives for cost saving measures that do not

[1] The differences between the substitute and the original item are indicated as follows: Words stricken through and/or [[double bracketed]] shall be deleted, words underscored and/or >>double arrowed<< are added.

sacrifice the delivery of services [[~~and result in layoffs~~]], the plan shall, at a minimum, be developed in accordance with the foregoing guidelines and shall detail, for each administrative department: the anticipated costs savings, with a further breakdown of cost savings derived from operations and capital, and a description of the anticipated impact; and the total number of positions anticipated to be impacted with a breakdown by administrative positions versus direct service providers, and a description of the anticipated impact. The Mayor or Mayor's designee shall submit a written report detailing the recommended plan to this Board within sixty days from the date of adoption of this resolution.

The Prime Sponsor of the foregoing resolution is Chairwoman Rebeca Sosa and the Co-Sponsor is Commissioner Sally A. Heyman. It was offered by Commissioner , who moved its adoption. The motion was seconded by Commissioner and upon being put to a vote, the vote was as follows:

Rebeca Sosa, Chairwoman
Lynda Bell, Vice Chair

Bruno A. Barreiro	Esteban L. Bovo, Jr.
Jose "Pepe" Diaz	Audrey M. Edmonson
Sally A. Heyman	Barbara J. Jordan
Jean Monestime	Dennis C. Moss
Sen. Javier D. Souto	Xavier L. Suarez
Juan C. Zapata	

The Chairperson thereupon declared the resolution duly passed and adopted this 3rd day of June, 2013. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By:_____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency. GBK

Geri Bonzon-Keenan