

# MEMORANDUM

Agenda Item No. 11(A) (18)

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**TO:** Honorable Chairwoman Rebeca Sosa  
and Members, Board of County Commissioners

**DATE:** July 1, 2014

**FROM:** R. A. Cuevas, Jr.  
County Attorney

**SUBJECT:** Resolution directing the Mayor  
to develop a plan for the creation  
and implementation of a system  
to allow payment of library fines,  
rentals, and other fees through  
the library's internet site

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The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Commissioner Juan C. Zapata.

  
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R. A. Cuevas, Jr.  
County Attorney

RAC/cp



**MEMORANDUM**  
(Revised)

**TO:** Honorable Chairwoman Rebeca Sosa  
and Members, Board of County Commissioners

**DATE:** July 1, 2014

**FROM:**   
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County Attorney

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Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's \_\_\_\_, 3/5's \_\_\_\_, unanimous \_\_\_\_ ) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved \_\_\_\_\_ Mayor

Agenda Item No. 11(A)(18)

Veto \_\_\_\_\_

7-1-14

Override \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

RESOLUTION DIRECTING THE MAYOR OR MAYOR'S DESIGNEE TO DEVELOP A PLAN FOR THE CREATION AND IMPLEMENTATION OF A SYSTEM TO ALLOW PAYMENT OF LIBRARY FINES, RENTALS, AND OTHER FEES THROUGH THE LIBRARY'S INTERNET SITE

**WHEREAS**, providing accessible library services is an important public policy; and

**WHEREAS**, the Miami-Dade County Public Library System ("Library") provides library services to Library patrons within the Library Taxing District; and

**WHEREAS**, facilitating the efficient payment of fines, rental payments, and other library fees will increase the collection rate of such fees and enable library patrons, particularly those with disabilities, to pay such fees more easily and conveniently; and

**WHEREAS**, the fee schedule for overdue Library materials, use of meeting space at Library facilities, rental of Library equipment, and other Library services ("Library Fees") is set forth in Implementing Order 4-97 approved by the Board of County Commissioners in the Fiscal Year 2014-15 Budget Ordinance and effective October 1, 2013; and

**WHEREAS**, the Library Fees set forth in the fee schedule are assessed and collected by the Library; and

**WHEREAS**, the Library currently maintains an integrated software system that tracks, among other things, circulation records, the due dates for lent Library materials, the inventory of Library materials, and the Location of Library inventory; and

**WHEREAS**, subject to software licensing restrictions, requirements and/or purchases, as well as technical limitations, the software system used by the Library may be able to be modified by County staff and/or the current software provider, or, alternatively another system developed, to allow for online payment of Library Fees; and

**WHEREAS**, there is currently no system option allowing Library patrons to pay Library Fees online; and

**WHEREAS**, the creation of a user-friendly countywide online payment option for Library patrons will facilitate the efficient collection of payments and be a convenient, accessible method of payment for Library patrons; and

**WHEREAS**, such an online payment option should be created and implemented for the benefit of Library patrons and the Library; and

**WHEREAS**, optimally, the online payment option could be paired and integrated with a smartphone application that would be designed to enable Library patrons to easily and expeditiously make Library Fee payments to the Library using their smartphone devices,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA** that the Mayor or the Mayor's designee is hereby directed to develop a plan for the creation and implementation of a user-friendly online payment system for all library fines, rental payments, and other fees described in Implementing Order 4-97 or in other Library rules, and, if feasible, a compatible smartphone application, accessible by the public. The plan should address the timing, capabilities, method of implementation, and costs associated with the creation and implementation of this online payment system. The Mayor or the Mayor's designee shall develop and present such plan to this Board for review within thirty (30) days of the effective date of this resolution.

The Prime Sponsor of the foregoing resolution is Commissioner Juan C. Zapata. It was offered by Commissioner \_\_\_\_\_, who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_ and upon being put to a vote, the vote was as follows:

Rebeca Sosa, Chairwoman

Lynda Bell, Vice Chair

Bruno A. Barreiro

Jose "Pepe" Diaz

Sally A. Heyman

Jean Monestime

Sen. Javier D. Souto

Juan C. Zapata

Esteban L. Bovo, Jr.

Audrey M. Edmonson

Barbara J. Jordan

Dennis C. Moss

Xavier L. Suarez

The Chairperson thereupon declared the resolution duly passed and adopted this 1st day of July, 2014. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.



Richard Seavey