

# MEMORANDUM

FC  
Agenda Item No. 3(T)

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**TO:** Honorable Chairwoman Rebeca Sosa  
and Members, Board of County Commissioners

**DATE:** August 25, 2014

**FROM:** R. A. Cuevas, Jr.  
County Attorney

**SUBJECT:** Resolution approving the  
amended budget for Fiscal Year  
2012-13 and the budget for the  
Fiscal Year 2013-14 for the  
North Miami Community  
Redevelopment Agency

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The accompanying resolution was prepared by the Office of Management and Budget Department and placed on the agenda at the request of Prime Sponsor Finance Committee.



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R. A. Cuevas, Jr.  
County Attorney

RAC/lmp

# Memorandum



**Date:** October 7, 2014  
**To:** Honorable Chairwoman Rebeca Sosa  
and Members, Board of County Commissioners  
**From:** Carlos A. Gimenez, Mayor   
**Subject:** North Miami Community Redevelopment Agency Amended FY 2012-13 and FY 2013-14 Budgets

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## **Recommendation**

It is recommended that the Board of County Commissioners (Board) consider the attached resolution approving the North Miami Community Redevelopment Agency's (Agency's) amended FY 2012-13 and final FY 2013-14 budgets for the North Miami Community Redevelopment Area (Area). The Agency's budgets include revenues and expenditures in the amount of \$2,698,128 for FY 2012-13 and \$1,759,704 for FY 2013-14. The Agency's FY 2012-13 budget was originally approved by the Board on February 25, 2013 Resolution R-83-13.

The Board must approve the Agency's budget prior to the Agency expending any funds as required by the Interlocal Agreement.

## **Scope of Agenda Item**

This resolution provides the appropriation of tax increment funds derived from the Area, which lies within Commission Districts 1, 2, 3, and 4 represented by Commissioner Barbara J. Jordan, Commissioner Jean Monestime, Commissioner Audrey M. Edmonson, and Commissioner Sally A. Heyman.

## **Fiscal Impact / Funding Source**

The Agency's revenue source is generated through the incremental growth of ad valorem revenues beyond an established base year, tax increment financing (TIF), as defined in Section 163.387 of Florida State Statutes. The Countywide TIF revenue payment into the Agency's Trust Fund for FY 2013-14 was \$127,999 and the City of North Miami (City) TIF revenue payment was \$267,875. The TIF payments to the Agency from the County and City did not change in the amended FY 2012-13 budget.

The County will continue to make annual payments to the Agency, based on each respective year's growth of ad valorem revenues over the base year, through 2016, when the Agency will sunset.

## **Track Record / Monitor**

This resolution does not provide for contracting with any specific entity. The resolution approves the amended FY 2012-13 and the FY 2013-14 budgets for the CRA.

## **Background**

On July 13, 2004, the Board adopted Resolution R-837-04, which approved the Finding of Necessity and established the Agency. On June 7, 2005, the Board adopted Resolution R-610-05 approving the Redevelopment Plan (Plan) and Interlocal Agreement. The Board approved the funding of the Plan when it enacted Ordinance No. 05-109 on June 7, 2005, which creating the Agency's Trust Fund. The Interlocal Agreement among the County, City and Agency requires, among other things, that the Agency refund the County's TIF payment for the redevelopment area west of Biscayne Boulevard and that the Agency to submit for County approval an annual budget for the implementation of the Plan prior to expending any funds.

Amended FY 2012-13 Budget

It is recommended that the Board consider approving the Agency's amended FY 2012-13 budget of \$2,698,128, which was originally approved by the Board on February 5, 2013 through R-83-13. The Agency's amended budget for FY 2012-13 differs from what the Board originally approved in that it includes additional carryover funding of \$207,639 and a reduction of 1,376 in interest for a net budget change of \$206,263. Additional administrative expenses consist of \$12,000 for community outreach activities. Additional operating expenses total \$194,263 and are comprised of the following items:

- \$129,162 for the Homebuyer's Subsidy Program;
- \$471,550 in additional Infrastructure and Capital Improvements;
- Reduction of \$149,449 in Economic Development Programs; and
- Reduction of \$257,000 in City of North Miami supplements.

Detail to the North Miami FY 2012-13 amended budget is included in Attachment 1.

FY 2013-14 Budget

It is also recommended that the Board consider approving the Agency's FY 2013-14 budget of \$1,759,704, which was approved by the CRA and City. The budget includes revenue sources of Countywide TIF revenues (\$127,999) and City TIF revenues (\$267,875), carryover from prior years (\$1,289,265), County refund to the CRA (\$63,032), and interest earnings (\$11,533). As previously noted, the Agency refunds the County's TIF payment for the redevelopment area west of Biscayne Boulevard, the County adjusts each year's payment for any prior year final tax roll. Because of an adjustment to the Agency's final 2011 tax roll, the amount of the refund to the County was greater than it should have been. As such, the County will not receive a refund for the area for FY 2013-14 and will pay the CRA \$63,032 to address the tax roll adjustment.

Administrative expenditures total \$249,310 and represent 14 percent of total expenditures, excluding the 1.5 percent County Administrative Charge (\$1,920), satisfying the 20 percent cap in administrative expenditures required by the Interlocal Agreement.

Operating expenditures total \$1,508,474 and are comprised of the following:

- \$109,960 for salaries and fringe benefits associated with direct support for CRA projects. This is the share of total salaries and fringes that is attributable to actual projects and not to administrative overhead.
- \$35,000 for legal and professional services.
- \$25,000 for legal services.
- \$35,000 for a Downtown Master Plan.
- \$100,000 for Economic Development Assistance homebuyers subsidies.
- \$488,514 for Infrastructure and Capital Improvements to include: \$323,367 for the business assistance programs to focus of NW 7<sup>th</sup> Avenue, West Dixie Highway and the Downtown area; \$35,000 for economic development and business assistance services; and \$130,147 in commercial grants.
- \$715,000 for property acquisition in the downtown area.

Detail to the North Miami FY 2013-14 budget is included in Attachment 2.

  
Edward Marquez  
Deputy Mayor

Attachments



# MEMORANDUM

(Revised)

**TO:** Honorable Chairwoman Rebeca Sosa  
and Members, Board of County Commissioners

**DATE:** October 7, 2014

**FROM:**   
R. A. Cuevas, Jr.  
County Attorney

**SUBJECT:** Agenda Item No.

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's \_\_\_\_, 3/5's \_\_\_\_, unanimous \_\_\_\_ ) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved \_\_\_\_\_ Mayor

Agenda Item No.

Veto \_\_\_\_\_

Override \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

RESOLUTION APPROVING THE AMENDED BUDGET FOR  
FISCAL YEAR 2012-13 AND THE BUDGET FOR THE  
FISCAL YEAR 2013-14 FOR THE NORTH MIAMI  
COMMUNITY REDEVELOPMENT AGENCY

**WHEREAS**, the Interlocal Cooperation Agreement between Miami-Dade County, Florida (the "County"), the city of North Miami (the "City"), and the North Miami Community Redevelopment Agency (the "Agency") requires that the City and Agency transmit its adopted annual budget and any amendments to the annual budget to the Board of County Commissioners of Miami-Dade County, Florida (the "Board") for approval; and

**WHEREAS**, the Agency and its counsel have determined that all expenditures associated with the attached budget are allowable under the Redevelopment Plan, Interlocal Agreement and Florida State Statute; and

**WHEREAS**, this Board desires to approve the Agency's amended annual budget for Fiscal Year 2012-13 for the North Miami Community Redevelopment Area in the form attached hereto and incorporated herein by reference; and

**WHEREAS**, this Board desires to approve the Agency's annual budget for Fiscal Year 2013-14 for the North Miami Community Redevelopment Area in the form attached hereto and incorporated herein by reference; and

**WHEREAS**, this Board desires to accomplish the purpose outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that:**

Section 1. The matters contained in the foregoing recitals are incorporated in this Resolution by reference.

Section 2. This Board approves the Agency's annual amended budget for Fiscal Year 2012-13 and the adopted budget for Fiscal Year 2013-14 related to the North Miami Community Redevelopment Area in the form attached hereto.

The foregoing resolution was offered by Commissioner \_\_\_\_\_, who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_ and upon being put to a vote, the vote was as follows:

	Rebeca Sosa, Chairwoman	
	Lynda Bell, Vice Chair	
Bruno A. Barreiro		Esteban L. Bovo, Jr.
Jose "Pepe" Diaz		Audrey M. Edmonson
Sally A. Heyman		Barbara J. Jordan
Jean Monestime		Dennis C. Moss
Sen. Javier D. Souto		Xavier L. Suarez
Juan C. Zapata		

The Chairwoman thereupon declared the resolution duly passed and adopted this 7<sup>th</sup> day of October, 2014. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.



Shannon D. Summerset-Williams





Attachment 1

NORTH MIAMI COMMUNITY REDEVELOPMENT AGENCY

CRA Board
Lucie M. Tondreau, Chair
Carol Keys, Esq.
Scott Galvin
Phillippe Bien-Aime
Marie Erlande Steril

Executive Director
Stephen Johnson

CRA Attorney
Steven W. Zelkowitz

CRA Secretary
Michael A. Etienne, Esq.

Date: December 10, 2013
To: Honorable Chairman and Members
CRA Board of Commissioners
From: Stephen Johnson.
Executive Director
Subject: FY 2012-13 Proposed Amended Budget

It is recommended that the CRA approve the proposed amendment to the FY 2012-13 budget for the North Miami Community Redevelopment Agency during its upcoming meeting on December 10, 2013. To facilitate the review and consideration of this proposed amendment to the FY 2012-13 budget several schedules are attached for your information and are referenced in the body of this memorandum. Please contact me if you would like to meet prior to this date

. As a result, the proposed amended budget includes total revenues of \$2,698,128, and includes a prior year designated carryovers of \$209,397 for the Commercial Grant Program. The budget is balanced with expenditures in the amount of \$2,698,128, that are allocated as follows:

NMCRA FY 2012-13 Proposed Amended Budget per City Budget Coordination

Revenue

Table with 2 columns: Revenue Category and Amount. Rows include Gross New TIF (Previously Approved) with sub-rows for City of North Miami and Miami-Dade County, Interest Income, Designated Carryover (Prior Year), Undesignated Funds (Current Year Amendment), Total Cash Carried Forward, and Total Revenue.

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NORTH MIAMI COMMUNITY REDEVELOPMENT AGENCY

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Expenditures (Previously Approved)

City Redevelopment Support

Table with 2 columns: Item, Amount. Includes Clean Team (93,013), Econ. & Bus. Dev. Services @50% (69,289), Jazz at MOCA Concert Series (42,436), Education Curator (MOCA) (100,349), Subtotal (\$ 305,087).

Other Redevelopment Programs (Previously Approved)

Table with 2 columns: Item, Amount. Includes Homebuyer's Subsidy (159,459), Capital Improvement Projects (256,550), Commercial & Business Grants (200,000), Commercial Grant - Prior Year carryover (209,397), Subtotal (\$825,406).

Redevelopment Program Amendments

Table with 2 columns: Item, Amount. Includes Pioneer Blvd Project (87,000), Four Circles Landscaping Project-District 3 (12,000), Capital Improvements-District-wide (715,000), Total (\$814,000).

CRA Operating Expenses(Amended) \$ 432,221

County TIF Payment Refund \$321,414

Total Expenditures \$2,698,128

To begin the review of the proposed amended budget, please note that Attachment A entitled NMCRA FY 2012-13 Proposed Amended Budget and dated 12/10/13 is the most recently updated version of the schedules that have been used to delineate and discuss the proposed amended FY 2012-13 budget priorities and revenue/expense re-cap with comparative budget summaries and detailed comments and descriptions regarding proposed allocations for CRA projects, programs and initiatives per budget coordination with the City of North Miami. In addition to Attachment A please find the following supporting attachments as listed below:

- Attachment B - NMCRA Tax Increment Financing (TIF) Revenue Projection for the FY 2012-13 Budget
Attachment C - NMCRA FY 2012-13 Proposed Personnel Services Expenses and Cost Allocation

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**NORTH MIAMI COMMUNITY REDEVELOPMENT AGENCY**

*CRA Board*  
Lucie M. Tondreau, Chair  
Carol Keys, Esq.  
Scott Galvin  
Phillippe Bien-Aime  
Marie Erlande Steril

*Executive Director*  
Stephen Johnson

*CRA Attorney*  
Steven W. Zelkowitz

*CRA Secretary*  
Michael A. Etienne, Esq.

- **Attachment D-1** – NMCRA FY 2012-13 Proposed Amended Schedule of Operating Expenses and Capital Outlay
- **Attachment D-2** – NMCRA FY 2012-13 Proposed Amended Schedule of Legal and Professional Services

As of September 30, 2013, the FY 2012-13 amended budget is balanced with total revenues and expenditures of **\$2,698,128**.

**FY 2012-13 Proposed Amended Revenues**

The FY 2012-13 Proposed Amended Budget anticipates a total of **\$2,698,128** in available revenues from the following sources: **\$790,475** in combined TIF revenue payments from the City of North Miami (\$533,900) and Miami-Dade County (\$256,575) respectively; **\$1,675,783** in Prior-Year Undesignated Carryover revenues resulting from under expenditure of prior year budget allocations and **\$209,397** in Prior-Year Designated Carryover revenue that will be used for payment to the CRA grant recipients that were pending per project approval as of September 30, 2013; **\$22,473** in estimated interest earnings on the CRA's bank accounts;

**FY 2012-13 Proposed Amended Expenditures**

The FY 2012-13 Proposed Amended Budget includes total estimated expenses of **\$2,698,128** Attachment C provides a detailed schedule in support of the estimated total personnel expenses of **\$257,371**, which includes salaries and fringe benefits for a total of two and one-half (1.5) staff positions, CRA Coordinator and CRA Finance Manager and 50% funding for the CRA Special Projects Manager. There has been no amendment to this expense category. Attachment D provides a detailed schedule of operating expenses totaling **\$159,850** amended to include **\$12,000** in community outreach. The operating expenses include **\$62,500** for the engagement of a variety of professional services that will be needed to support the CRA in the implementation of the various projects, programs and initiatives during FY 2012-13. A detailed schedule of the anticipated legal and professional services is included in Attachment D-2. Other significant operating expenses include the following: **\$25,000** for office lease and **\$2,500** for equipment rental (printer); \$7,000 for Marketing and Promotion which includes: **\$2,000** for Sponsorship

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and Contribution to support events, consistent with the mission and purpose of the CRA, in order to increase business volume and resident interest in the CRA district and allow the CRA to leverage its resources with other funding sources; **\$5,000** will be used for Marketing which includes promotion of the CRA through newsletters, radio and television productions, special events, promotional materials, etc.; **\$15,000** for local and out-of-town travel which includes attendance at professional conferences, workshops, and meetings involving CRA staff, and the five (5) members of the CRA Board and the twelve (12) members of the CRA Advisory Committee. Travel expenses include **\$5,000** registration fees to events such as the Florida Redevelopment Association (FRA) Annual Conference as well as local and regional conferences of the Urban Land Institute (ULI) and International Council of Shopping Centers (ICSC).

**Please note that the CRA's proposed amended total operating expenses for FY 2012-13 in the amount of \$417,221 is a five percent reduction from an allocation of \$437,743 in FY 2011-12.**

The proposed debt service expenses totaling **\$15,000** provides a funding allocation that would be necessary to meet the CRA's obligation for the repayment of any funds that may be drawn down and for the continued availability of the balance of funding in the CRA's Line of Credit which is the subject of ongoing discussions with Region's Bank.

Additional expenditures include required payments pursuant to the terms of the Interlocal Agreement among the CRA, City of North Miami and the County. These payments include a County Administrative Fee that is charged at a rate of 1.5% of the County TIF payment and a refund to the County of the TIF revenue generated from that portion of the CRA boundaries that is west of Biscayne Boulevard. For FY 2012-13 the payment for the County Administrative Fee is **\$3,849** and the payment for the TIF Refund is **\$317,565**.

The proposed FY 2012-13 available funding for Capital Projects and Redevelopment Activities totaling **\$1,944.493** (including prior year undesignated carryover and re-appropriations in the amount of \$1,675,783 and prior year designated carryover in the amount, of \$209,397) are allocated for the following programs, projects and initiatives as now described in Note 1 of Attachment A:

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- Economic Development Assistance and Incentive Fund
Homebuyers Subsidies
Capital Improvements- District-wide
Additional funding allocations to the City for the implementation of redevelopment projects...



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Table with 2 columns: Redevelopment Project, Program or Activity; \$ Amount. Rows include Jazz Music Monthly Concert Series, Commercial Corridor Clean Team, Specialized Services, Way finding Singe Project, Pioneer Blvd and 4Circles Landscaping, and Total.

Next Steps for Budget Review and Approval

It is recommended that the CRA Board further discuss and approve the FY 2012-13 Proposed Budget Amendment during the meeting on December 10, 2013.

The City Council will also be requested to approve the budget amendment on December 10, 2013, and the CRA's FY 2012-13 Budget amendments is to be transmitted to Miami-Dade County to be processed for review and approval at a later date.

NMCRA board memo for 12-10-13 re FY 2012-13 Proposed Amended Budget 12-10-13

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NORTH MIAMI COMMUNITY REDEVELOPMENT AGENCY  
PROPOSED AMENDED BUDGET  
FY 2012 - 13

ATTACHMENT A

Revenue and Expense Recap	Proposed FY2011 - 12 Budget	Proposed Amend FY 2011 - 12 Budget	Revised Adopted FY 2011-12 Budget	Projection FY 2011 -12 Budget	Adopted FY2012 - 13 Budget	Proposed Amendment FY2012 - 13 Budget	
Revenue							
City of North Miami	535,242	535,242	535,242	535,242	533,900	533,900	1
Miami-Dade County	279,728	279,728	279,728	279,728	256,575	256,575	
TIF Revenue	814,970	814,970	814,970	814,970	790,475	790,475	
Prior Year Carryover	-	-	-	-	-	-	
Undesignated Funds	-	-	-	-	-	-	
Designated Funds	-	-	-	-	-	-	
Prior Year Carryover	1,603,340	1,603,340	1,767,050	3,444,591	1,677,541	1,885,180	2
Other - LOC	-	-	-	-	-	-	
Other - City Advance for Operations	-	-	-	-	-	-	
Other -City Advance for Pioneer Gdns	-	-	-	-	-	-	
Other - Interest	19,196	19,196	19,196	19,196	23,849	22,473	
Other - Miscellaneous- FPL Recovery	-	-	-	-	-	-	
Other - Bel House Apts. Rents	-	-	-	-	-	-	
<b>Total Revenue</b>	<b>2,437,506</b>	<b>2,437,506</b>	<b>2,601,216</b>	<b>4,278,757</b>	<b>2,491,865</b>	<b>2,698,128</b>	
Expenses							
Personnel	229,864	229,864	284,824	284,824	257,371	257,371	
Operating	154,135	154,135	150,419	150,419	147,850	159,850	
Capital Outlay	-	-	2,500	2,500	-	-	
<b>Subtotal Operating Expenses</b>	<b>383,999</b>	<b>383,999</b>	<b>437,743</b>	<b>437,743</b>	<b>405,221</b>	<b>417,221</b>	
Debt Service	15,000	15,000	15,000	15,000	15,000	15,000	
Reserve for Debt Service							
County Administrative Fee	4,196	4,196	4,196	4,196	3,849	3,849	
County TIF Refund	128,031	128,031	128,031	128,031	317,565	317,565	
City TIF Refund	-	-	-	-	-	-	
City Advance Repayment	-	-	-	-	-	-	
Reserve/Contingency	-	-	-	-	-	-	
<b>Subtotal Expenses</b>	<b>531,226</b>	<b>531,226</b>	<b>584,970</b>	<b>584,970</b>	<b>741,635</b>	<b>753,635</b>	
<b>Total Balance Remaining for Projects and Program Allocations</b>	<b>1,906,280</b>	<b>1,906,280</b>	<b>2,016,246</b>	<b>3,693,787</b>	<b>1,750,230</b>	<b>1,944,493</b>	

**Note 1**

**Revenue Calculation**

The City and the County TIF payment includes a true-up adjustment based on prior year final taxable value for FY 10

The City payment calculation is \$1,064,883.30 less \$530,984.00 = \$533,899

The County payment calculation is \$658,417 less 401,842 + = \$256,575

**Note 2**

**Cash Carried Forward- See detailed Scheduled**

FY 2009 - 10 \$1,115,994 Phase II DT Sidewalk Improvements(Unencumber)

FY 2011 - 12 \$209,397 Commercial Grants Program (Designated)

FY 2011 - 12 \$107,701 Mortgage Subsidy Program (Un-designated)

FY 2011 - 12 \$100,000 Business Assistance Program(Undesignated)

FY 2011 - 12 \$96,387 Collection on Recievable from FPL

FY 2011 - 12 \$164,659 Recapture Commercial Grant program

FY 2011 - 12 \$91,042 Unexpended Funds FY 2011 -12 Budget

**Total** \$1,885,180

NORTH MIAMICOMMUNITY REDEVELOPMENT AGENCY  
 PROPOSED AMENDED BUDGET  
 FY 2012 - 13

ATTACHMENT A

Redevelopment Projects, Programs & Activities		Proposed FY 2011-12 Budget	Proposed Amend FY 2011 - 12 Budget	Revised Adopted FY 2011-12 Budget	Projection FY 2011 - 12 Budget	Adopted FY 2012-13 Budget	Proposed 1st Amend FY 2012 - 13 Budget
<b>A</b>	<b>Economic Development Assistance and Incentive Fund</b>	1,108,993	1,108,993	1,148,993	1,148,993	628,135	478,686
	Commercial Rehabilitation Program	-	-	-	-	100,000	100,000
	Commercial Beautification Program	50,000	50,000	150,000	150,000	100,000	100,000
	Carryover Funds for Grants	940,840	940,840	880,840	880,840	358,846	209,397
	50% Cost for City's Economic & Business Dev. Svcs	118,153	118,153	118,153	118,153	69,289	69,289
	Business Retention/Attraction & Econ Dev. Marketing Program	-	-	-	-	-	-
	Support for Local Business or Merchant Association Partnership Initiative involving the CRA, City & Universities	-	-	-	-	-	-
	Micro Business USA NM Entrepreneurial Training & Micro-loan Program	-	-	-	-	-	-
	Dynamic CDC-Business Outreach	-	-	-	-	-	-
	Business Incentive & Financial Assist	-	-	-	-	-	-
		-	-	-	-	-	-
<b>B</b>	<b>Commercial Corridor Improv. Program</b>	-	-	-	-	-	-
		-	-	-	-	-	-
<b>C</b>	<b>Site Improvement for Future Parks</b>	75,000	75,000	75,000	75,000	0	-
	Homebuyer Counseling & Credit Qualif	75,000	75,000	75,000	-	-	-
	Legal Fees/Prof	-	-	-	-	-	-
	Developer's Fees to NMH(Funding from the CRA LOC)	-	-	-	-	-	-
	Site/Environmental Conditions	-	-	-	-	-	-
		-	-	-	-	-	-
<b>D</b>	<b>Residential Rehabilitation Program for Homeowners</b>	-	-	-	-	-	-
	Homebuyer subsidies for home purchases(excluding Pioneer Gardens)	0	87,735	157,701	-	30,297	159,459
<b>F</b>	<b>Home Mortgage Foreclosure Prevention</b>	0	0	0	-	-	-
<b>G</b>	<b>Downtown Development Master Plan</b>	74,039	74,039	74,039	74,039	-	-
<b>H</b>	<b>Strategic Land/Property Acquisition</b>	0	-	-	-	-	-
<b>I</b>	<b>Neighborhood Beautification</b>	87,735	-	-	-	-	-
<b>J</b>	<b>Lease/Purchase of the Belhouse Apts</b>	-	-	-	-	-	-
<b>K</b>	<b>Rehab of Bel House Apts</b>	-	-	-	-	-	-
<b>L</b>	<b>Academic/Internship Program</b>	-	-	-	-	-	-
<b>M</b>	<b>MOCA Expansion A&amp;E Services and Development Support</b>	-	-	-	-	-	-
<b>N</b>	<b>Police Athletic League</b>	-	-	-	-	-	-
<b>O</b>	<b>North Miami Community ID Retail Study</b>	-	-	-	-	-	-
<b>P</b>	<b>Security Enhancement at City Park</b>	-	-	-	-	-	-
		-	-	-	-	-	-
<b>Q</b>	<b>Funding for Socio-Economic &amp; Buisness Development Programs &amp; Services</b>	0	0	0	-	0	-
	Dynamic CDC	-	-	-	-	-	-
	Fanm Ayisen Nan Miami, Inc	-	-	-	-	-	-
	Greater North Miami Chamber	-	-	-	-	-	-
	JHS Associates	-	-	-	-	-	-
	NANAY, Inc	-	-	-	-	-	-
	North Miami Foundaton for Senior Citizens	-	-	-	-	-	-
	Partners for Self Employment	-	-	-	-	-	-
	Police Athletic League of North Miami	-	-	-	-	-	-
	PTSA Collaboration	-	-	-	-	-	-
		-	-	-	-	-	-
	2010 U.S. Census Complete Count	-	-	-	-	-	-
		-	-	-	-	-	-
<b>R</b>	<b>City Redevelopment Projects Programs &amp; Activities</b>	-	-	-	-	-	-
		-	-	-	-	-	-
	Water & Sewer - Conservation Program	-	-	-	-	-	-
	MOCA - Jazz Music Monthly Concert Ser.	65,925	65,925	65,925	65,925	42,436	42,436
	Commercial Corridor - Improvement Program Clean Team-Public Works	225,207	225,207	225,207	225,207	93,013	93,013

NORTH MIAMICOMMUNITY REDEVELOPMENT AGENCY  
 PROPOSED AMENDED BUDGET  
 FY 2012 - 13

ATTACHMENT A

R	City Redevelopment Projects Programs & Activities						
	Commercial Corridor - Improvement Program Code Enforcement Compliance-Public Works	72,708	72,708	72,708	72,708	-	-
	Holiday Enforcement Action Team - Police Dept	-	-	-	-	-	-
	Web/Channel 77 Administrator - IT Dept	-	-	-	-	-	-
	Buyer- Purchasing Dept	-	-	-	-	-	-
	MOCA -Specialized Services	97,300	97,300	97,300	97,300	100,349	100,349
	Museum Education Curator-MOCA	99,373	99,373	99,373	99,373	-	-
	Finance Account Clerk - Finance Dept	-	-	-	-	-	-
	P & R Pepper Park Const. Mgmt - Parks & Rec Dept.	-	-	-	-	-	-
	P & R Kiwanis Bldg - Parks & Rec Dept.	-	-	-	-	-	-
	P& R Pepper Park Batting Cage Parks & Rec Dept	-	-	-	-	-	-
	Police Athletic League - Police Dept	-	-	-	-	-	-
	Capital Improvement Projects per City District	-	-	-	-	-	715,000 6
	Capital Improvement - Wayfinding Signage Project	-	-	-	-	256,550	256,550 2
	Capital Improvement - Side-walk Resealing Project	-	-	-	-	99,450	- 3
	Capital Improvement - Streetscaping	-	-	-	-	500,000	- 4
	Capital Improvement - Pioneer Boulevard	-	-	-	-	-	87,000 5
	Capital Improvement - 4Circles Dist 3	-	-	-	-	-	12,000 5
	North Miami High School Gymnasium Renov	-	-	-	-	-	-
	Property Acquisition-Small Business Incubator	-	-	-	-	-	-
	Sub-total-City Redevelopment Projects	560,513	560,513	560,513	560,513	1,091,798	1,306,348
	Total	1,906,280	1,906,280	2,016,246	2,016,246	1,750,230	1,944,493
	Balance Remaining	0	0	0	1,677,541	0	0

FY 2012 - 13

Explanation to Amended Expense Budget Estimates

- 1 Carry over Funds for Grants \$209,397 ( Schedule Update )
- 2 This is the completion of the Entryway Signage project. The 1st phase of the project was approved in the FY 10 budget
- 3 The City of North Miami received a grant to improve the the downtown sidewalks with brick pavers. This resealing consist of the rehabilitation of the the downtown brick paver sidewalk. This project has been cancelled
- 4 The Streetscaping is a continuation of the Phase 1 Capital Improvement Project and include a significant encancement to the downtown North Miami Corridor to include improving the side walk lighting, quality street furnishing, bulb-outs with Landscaping, new trees and planters on sidewalks and textured crosswalks at all downtown intersections.This project has been cancelled
- 5 Pioneer Boulevard Project and Landscaping for 4 Circles in District 3
- 6 Funds from the Side-walk resealing project and the Streetscaping project has been re-allocated to Capital Improvements Districtwide

NORTH MIAMI COMMUNITY REDEVELOPMENT AGENCY  
TAX INCREMENT FINANCING PROJECTIONS  
FY 2102 -13

ATTACHMENT B

Tax Year

TIF Revenue Projection	FY 2012	FY 2013
<b>City of North Miami TIF Revenue</b>		
City Of North Miami Milage Rate	8.1955	8.1
<b>City of North Miami TIF Revenue</b>		
Current Year Taxable Value in Tax Increment Dist	1,058,359,299	1,017,786,307
Taxable Value in Base Year 2004	-879,399,850	-879,399,850
Value of Tax Increment	178,959,449	138,386,457
Revenue at Proposed Millage Rate at 95%	1,393,329	1,064,884
Increase (Reduction) for prior year adjustment	-858,087	-530,984
<b>CNM Revenue Payable to CRA</b>	<b>535,242</b>	<b>533,900</b>
<b>Miami-Dade County TIF Revenue</b>		
County Milage Rate	4.805	4.7035
Preliminary Taxable Value of Tax Increment Dist.	1,046,763,780	1,017,786,307
Taxable Value in Base Year 2004	-870,434,294	-870,434,294
Value of Increment	176,329,486	147,352,013
Revenue at Proposed Millage Rate at 95%	804,900	658,417
Increase (Reduction) for prior year adjustment	-525,172	-401,842
<b>MDC Revenue Payable to CRA</b>	<b>279,728</b>	<b>256,575</b>
Combined CNM and MDC Revenues	814,970	790,475
<b>TIF Refund to MDC Calculation</b>		
Preliminary Assessed Value of Tax Increment Dist.	-954,593,637	-972,214,315
Taxable Value in Base Year 2004	855,698,241	855,698,241
Value of Increment	-98,895,396	-116,516,074
Revenue at Proposed Millage Rate at 95%	-451,433	-520,632
Increase (Reduction) for prior year adjustment	323,402	203,067
<b>Refund Due MDC</b>	<b>-128,030</b>	<b>-317,565</b>
<b>Administrative Fee to MDC</b>	<b>4,196</b>	<b>3,849</b>

**Notes to MDC Adjustments**

Note 1:

Adjustment Detail 2009

Final 2009 Tax Roll	1,359,592,225
Preliminary 2009 Tax Roll	-1,473,859,324
Revision per Value Adjustment Board	-114,267,099
Actual 2009 Milage Rate	4.8379
Adjustment to Amount Payable to CRA	-525,172

Note 2

Final 2009 Tax Roll	-1,191,349,313
Preliminary 2009 Tax Roll	-1,261,715,292
Value of Increment	70,365,979
Actual 2009 Milage Rate	4.8379
Actual 2009 Payment	323,402

Note 3

Adjustment Detail 2010

NORTH MIAMI COMMUNITY REDEVELOPMENT AGENCY  
TAX INCREMENT FINANCING PROJECTIONS  
FY 2102 -13

ATTACHMENT B

Final 2010 Tax Roll	1,064,537,829
Preliminary 2010 Tax Roll	-1,142,472,688
Revision per Value Adjustment Board	-77,934,859
Actual 2010 Milage Rate	5.4275
Adjustment to Amount Payable to CRA	-401,842

Note 4

Final 2010 Tax Roll	-989,571,038
Preliminary 2010 Tax Roll	-1,028,954,634
Value of Increment	39,383,596
Actual 2010 Milage Rate	5.4275
Actual 2010 Payment	203,067

NORTH MIAMI COMMUNITY REDEVELOPMENT AGENCY  
PERSONNEL COST  
BUDGET YEAR FY 2012 -13

ATTACHMENT C

Position	Fringe Benefits										Total Personnel Services				
	Regular Salaries/Taxable Earnings	Regular Salary	Taxable Earnings	Social Security-FICA Employer	Medicare MICA Employer	Health Insurance	Dental Insurance	Life Insurance	Disability Insurance	Workers Compensation		Pension-Employer	Total Fringe Benefits	Salary/Benefits Allocation to Admin Budget	Salary/Benefits Allocation to Project Budget
CRA Coordinator	85,500	85,500	85,500	5,301	1,240	7,601	257	213	968	370	8,550	24,500	55,000	55,000	110,000
Finance Manager	77,250	77,250	77,250	4,790	1,120	16,266	1,219	212	968	370	7,725	32,670	54,960	54,960	109,920
Special Projects C	28,325	28,325	28,325	1,756	411	3,801	95	96	0	136	2,833	9,126	18,726	18,725	37,451
<b>Total</b>	<b>191,075</b>	<b>191,075</b>	<b>191,075</b>	<b>11,847</b>	<b>2,771</b>	<b>27,668</b>	<b>1,571</b>	<b>521</b>	<b>1,936</b>	<b>876</b>	<b>19,108</b>	<b>66,295</b>	<b>128,686</b>	<b>128,685</b>	<b>257,371</b>

Notes:

- (1) Budgeted Regular Salary projections for 3 staff positions filled as of 9/30/12 with no provision for any salary increases. Including in the proposed FY 2012-13 budget regular salaries for full-time positions have not been increased in four consecutive years. For FY 2011-12 the salaries and pension contributions for all full-time employees were reduce CRA pays 100% of the annual cost for Health and dental insurance coverage obtained through the City of North Miami for each eligible full-time employee.
- (2) **Projected costs for FY 2012-13 are based on actual costs for FY 2011-12 with a 20% contingency included to cover any cost increase.**
- (3) CRA pays 100% of the cost for Life Insurance coverage in the amount of one (1) times the employee's gross annual salary for all full-time employees in addition to paying for disability insurance for all full time employees.
- (4) CRA pays the cost of required employer contributions and insurance coverage. As a percentage of the salary appropriation the employer's FICA contribution is estimated at 6.2%, is estimated at 6.2%, the Medicare contribution is estimated at 1.45% and worker's Compensation is estimated at 0.5%
- (5) CRA pays 100% of the Pension cost based on a contribution of 10% of the gross salary for each full-time employee.

Operating Expenses	Amended	Adopted	Amended	FY 2012 - 13	
	FY 2011 - 12	FY 2012 - 13	FY 2012 - 13	Admin (10)	Project (20)
<b>Professional Services</b>	62,500	62,500	74,500	49,500	25,000
<b>Other Services:</b>					
Finance and Bank Charges	-	-	-		
Licenses and Permits	-	-	-		
<b>Subtotal - Other Services</b>	0	-	-		
<b>Insurance</b>	5,100	6,000	6,000		
<b>Marketing &amp; Promotion:</b>					
Marketing	5,000	5,000	5,000		
Sponsorship and Contribution	2,500	2,000	2,000		
<b>Subtotal: Marketing &amp; Prom</b>	7,500	7,000	7,000		
<b>Printing and Reproduction</b>	5,000	3,000	3,000		
<b>Communication</b>					
Advertising & Notices	3,500	3,500	3,500		
Postage and Delivery	1,000	1,000	1,000		
Telephone/DSL/CableTV	3,625	3,000	3,000		
Internet/Web Services	1,000	1,000	1,000		
<b>Subtotal-Communications</b>	9,125	8,500	8,500		
<b>Leases and Rentals</b>					
Office Rent	26,184	25,000	25,000		
Equipment Rental	1,660	2,500	2,500		
<b>Subtotal-Leases and Rentals</b>	27,844	27,500	27,500		
<b>Repairs &amp; Maintenance</b>					
Computer Maintenance	1,000	1,000	1,000		
Office Cleaning	1,500	1,500	1,500		
<b>Subtotal- Repairs &amp; Maintenance</b>	2,500	2,500	2,500		
<b>Supplies:</b>					
Office Supplies	3,000	3,000	3,000		
Operating Supplies	2,000	2,000	2,000		
Data Processing: Supplies/Software	1,000	1,000	1,000		
Books & Subscription	1,000	1,000	1,000		
<b>Subtotal-Supplies</b>	7,000	7,000	7,000		

<b>Other Operating Expenses</b>			
Conferences	20,000	20,000	15,000
Registration	0	0	5,000
Meeting	1,000	1,000	1,000
Local Meetings & Schools	250	250	250
Mileage, Tools & Parking Fees	100	100	100
Dues & Memberships	2,500	2,500	2,500
<b>Subtotal-Other Operating Expenses</b>	<b>23,850</b>	<b>23,850</b>	<b>23,850</b>
<b>Total Operating Expense</b>	<b>150,419</b>	<b>147,850</b>	<b>159,850</b>
<b>Capital Outlay</b>			
Office Furniture	-	-	-
Computer Equipment	2,500	-	-
Other Office Equipment	-	-	-
	<b>2,500</b>	-	-
<b>Total Operating Exp. &amp; Capital Outlay</b>	<b>152,919</b>	<b>147,850</b>	<b>159,850</b>

## Notes:

Legal Expense reduced by \$25,000 due to projected actual

Insurance Expense is estimated at \$6,000.00

Telephone Expense is estimated at \$3,000.00

Leases and rental are estimated at \$25,000.00

Conferences are estimated at \$15,000.00

Registration is estimated at \$5,000.00

NORTH MIAMI COMMUNITY REDEVELOPMENT AGENCY  
 PROFESSIONAL SERVICES  
 BUDGET YEAR 2012 - 13

ATTACHMENT D -2

	Amended FY 2011- 12	Adopted FY 2012 -13	Amended FY 2012 - 13	Admin	Project
Legal and Professional Services					
Accounting (1)	12,500	12,500	12,500	12,500	
Legal Services	45,000	45,000	45,000	20,000	25,000
Financial Advisory Services	5,000	5,000	5,000	5,000	0
Bond Counsel Services	0	0	0		0
Community Outreach Services	0	0	12,000	12000	0
<b>Total</b>	<b>62,500</b>	<b>62,500</b>	<b>74,500</b>	<b>49,500</b>	<b>25000</b>

- (1) Services to be provided by Harvey Covington and Thomas
- (2) Services to be provided by GrayRobinson, PA per contractual agreement
- (3) Services to be provided by First Southwest per contractual Agreement
- (4) Bond Counsel Services to be provided by Squires and Saunders
- (5) Services to be provided by Guylene Berry per contractual agreement

Note that Legal Services consist of \$20,000 as General Fund Expense and \$33,000 as Capital Project Fund

Note that Community Outreach Services has been eliminated

Schedule of Unexpended Funds - City Projects- FY 2012

Fiscal Year	Budget Item	Unexpended Funds
2006 - 07	City Zining Rewrite	0
2009 - 10	P & R Pepper Park Batting Cage	0
2010 - 11	Economic Development Specialist	9,546
2010 - 11	MOCA Jazz concert Series	2,663
2011 - 12	CCIP Clean Team	73,254
2011 - 12	CCIP Code Enforcement	0
2010 - 11	MOCA Curator	5,579
		91,042

NORTH MIAMI COMMUNITY REDEVELOPMENT AGENCY  
 SCHEDULE OF COMMERCIAL GRANT RECAPTURE  
 AMENDED FY 2013

Grant Funds Recaptured in FY 2013		
NAME	PROJECT ADDRESS	RECAP AMT FY 13
Deborah Gray Mitchel	12345 W. Dixie Hgwy, North Miami	15,000.00
Alice Bilman	1396 N.W. 125th Str., North Miami	15,000.00
Max Sturman	12302 N.E. 6th Ave., North Miami	0.00
Neighborhood Assistance Corp. of America	662 N. E. 125th Str. North Miami	18,671.00
Reagan Hanson	12900 West Dixie Hgwy, North Miami	22,111.50
Le Chateau Restaurant	West Dixie Hgwy, North Miami	25,000.00
Ari Sklar/Craftsman Mall	12389 N.E. 13th Pl, North Miami	63,707.00
Sylvio Destinal/Indigo 7	14135 N.W. 7th Ave., North Miami	5,169.00
<b>Total</b>		<b>164,658.50</b>

Grant Funds Pending Disbursement

NAME	PROJECT ADDRESS	PENDING
Laura White/Starfire Enterprises	12370 N.W. 7th Ave. North Miami	20,000.00
Max Sturman	12202 N.E. 6th Ave., North Miami	79,250.00
Abdull R Khanani	1001-05 N.W. 119th Str. North Miami	48,000.00
Raduel Balsiero/El Kiosko Café	13290 W. Dixie Hgwy, North Miami	6,147.00
PI Beayty Express, Inc		56,000.00
		<b>\$209,397.00</b>

RESOLUTION NO. 2013-R-2013-1.

A RESOLUTION OF THE CHAIR AND BOARD MEMBERS OF THE NORTH MIAMI COMMUNITY REDEVELOPMENT AGENCY, APPROVING THE FISCAL YEAR 2013-2014 BUDGET; AUTHORIZING THE CRA EXECUTIVE DIRECTOR TO TRANSMIT THE FISCAL YEAR 2013-2014 BUDGET TO THE CITY OF NORTH MIAMI AND MIAMI-DADE COUNTY; AUTHORIZING THE CRA EXECUTIVE DIRECTOR TO TAKE ALL ACTION NECESSARY TO COMPLETE THE APPROVAL PROCESS FOR THE FISCAL YEAR 2013-2014 BUDGET WITH THE CITY OF NORTH MIAMI AND MIAMI-DADE COUNTY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Interlocal Cooperation Agreement between the North Miami Community Redevelopment Agency (the "CRA"), the City of North Miami (the "City") and Miami-Dade County (the "County") requires, among other things, the CRA to annually adopt and transmit a budget and annual report to the County for review and approval by the Board of County Commissioners (the "Board"); and

WHEREAS, the Interlocal Cooperation Agreement also requires that the annual budget for the CRA be adopted by the CRA and the City prior to review and approval by the Board; and

WHEREAS, the proposed CRA Fiscal Year 2013-2014 Budget is attached hereto as Exhibit "A"; and

WHEREAS, the Chair and Board Members of the CRA desire to approve the CRA Fiscal Year 2013-2014 Budget.

**NOW, THEREFORE, BE IT RESOLVED BY THE CHAIR AND BOARD MEMBERS OF THE NORTH MIAMI COMMUNITY REDEVELOPMENT AGENCY:**

**Section 1. Recitals.** The recitals in the whereas clauses are true and correct, and incorporated into this Resolution.

**Section 2. Chair and Board Members Approval and Adoption of Budget.** The Chair and Board Members of the North Miami Community Redevelopment Agency hereby approve and adopt the CRA Fiscal Year 2013-2014 Budget attached hereto as Exhibit "A".

**Section 3. Transmittal of Budget.** The CRA Executive Director is hereby authorized to transmit the Fiscal Year 2013-2014 Budget to the City and the County for review and approval thereby.

**Section 4. Authority of Executive Director.** The CRA Executive Director is hereby authorized to take all action necessary to complete the approval process for the Fiscal Year 2013-2014 Budget with the City and the County.

**Section 5. Effective Date.** This Resolution shall take effect immediately upon approval.

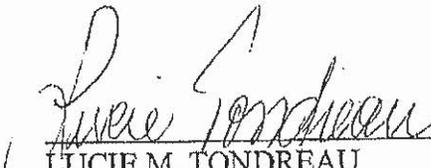
**PASSED AND ADOPTED** by a 4-1 vote of the Chair and Board Members of the North Miami Community Redevelopment Agency, 19th day of December, 2013

ATTEST:



MICHAEL A. ETIENNE, ESQ.  
CITY CLERK

NORTH MIAMI COMMUNITY  
REDEVELOPMENT AGENCY



LUCIE M. TONDREAU  
CHAIR

APPROVED AS TO FORM:



GRAY ROBINSON, P.A.  
CRA ATTORNEY

SPONSORED BY: ADMINISTRATION

Moved by: Galvin

Seconded by: Steril

Vote:

Chair Lucie M. Tondreau  
Board Member Philippe Bien-Aime  
Board Member Scott Galvin  
Board Member Carol Keys, Esq.  
Board Member Marie Erlande Steril

<u>  x  </u>	(Yes)	<u>      </u>	(No)
<u>  x  </u>	(Yes)	<u>      </u>	(No)
<u>  x  </u>	(Yes)	<u>      </u>	(No)
<u>      </u>	(Yes)	<u>  x  </u>	(No)
<u>  x  </u>	(Yes)	<u>      </u>	(No)

RESOLUTION NO. 2013-~~R-2013-2~~

A RESOLUTION OF THE CHAIR AND BOARD MEMBERS OF THE NORTH MIAMI COMMUNITY REDEVELOPMENT AGENCY, APPROVING THE FISCAL YEAR 2012-2013 AMENDED BUDGET; AUTHORIZING THE CRA EXECUTIVE DIRECTOR TO TRANSMIT THE FISCAL YEAR 2012-2013 AMENDED BUDGET TO THE CITY OF NORTH MIAMI AND MIAMI-DADE COUNTY; AUTHORIZING THE CRA EXECUTIVE DIRECTOR TO TAKE ALL ACTION NECESSARY TO COMPLETE THE APPROVAL PROCESS FOR THE FISCAL YEAR 2012-2013 AMENDED BUDGET WITH THE CITY OF NORTH MIAMI AND MIAMI-DADE COUNTY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Interlocal Cooperation Agreement between the North Miami Community Redevelopment Agency (the "CRA"), the City of North Miami (the "City") and Miami-Dade County (the "County") requires, among other things, the CRA to annually adopt and transmit a budget and annual report to the County for review and approval by the Board of County Commissioners (the "BCC"); and

WHEREAS, the Fiscal Year 2012-2013 Budget was previously approved by the CRA, the City and the BCC; and

WHEREAS, the CRA desires to amend the Fiscal Year 2012-2013 Budget in certain respects; and

WHEREAS, the amended Fiscal Year 2012-2013 Budget for the CRA is attached hereto as Exhibit "A" (the "Fiscal Year 2012-2013 Amended Budget").

NOW, THEREFORE, BE IT RESOLVED BY THE CHAIR AND BOARD MEMBERS OF THE NORTH MIAMI COMMUNITY REDEVELOPMENT AGENCY:

**Section 1. Recitals.** The recitals in the whereas clauses are true and correct, and incorporated into this Resolution.

**Section 2. Chair and Board Members Approval and Adoption of Amended Budget.** The Fiscal Year 2012-2013 Amended Budget for the CRA attached hereto as Exhibit "A" is hereby approved and adopted.

**Section 3. Transmittal of Budget.** The CRA Executive Director is hereby authorized to transmit the Fiscal Year 2012-2013 Amended Budget to the City and the County for review and approval.

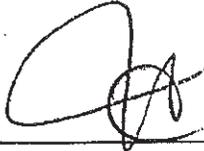
**Section 4. Authority of Executive Director.** The CRA Executive Director is hereby authorized to take all action necessary to complete the approval process for the Fiscal Year 2012-2013 Amended Budget with the City and the County.

Section 5. Effective Date. This resolution shall take effect immediately upon approval.

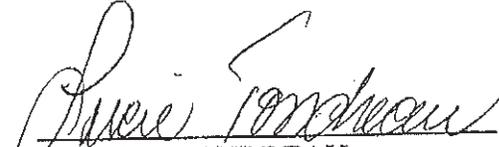
**PASSED AND ADOPTED** by a 5-0 vote of the Board of the North Miami Community Redevelopment Agency, this 12<sup>th</sup> day of November, 2013.

ATTEST:

NORTH MIAMI COMMUNITY  
REDEVELOPMENT AGENCY



MICHAEL A. ETIENNE, ESQ.  
CITY CLERK



LUCIE M. TONDREAU  
CHAIR

APPROVED AS TO FORM:



GRAY ROBINSON, P.A.  
CRA ATTORNEY

SPONSORED BY: ADMINISTRATION

Moved by: Keys

Seconded by: Bien-Aime

Vote:

Chair Lucie M. Tondreau  
Board Member Philippe Bien-Aime  
Board Member Scott Galvin  
Board Member Carol Keys, Esq.  
Board Member Marie Erlande Steril

<u>  x  </u>	(Yes)	<u>      </u>	(No)
<u>  x  </u>	(Yes)	<u>      </u>	(No)
<u>  x  </u>	(Yes)	<u>      </u>	(No)
<u>  x  </u>	(Yes)	<u>      </u>	(No)
<u>  x  </u>	(Yes)	<u>      </u>	(No)

RESOLUTION NO. R-2013-145

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF NORTH MIAMI, FLORIDA, APPROVING THE FISCAL YEAR 2012-2013 AMENDED BUDGET; AUTHORIZING THE COMMUNITY REDEVELOPMENT AGENCY (CRA) EXECUTIVE DIRECTOR TO TRANSMIT THE FISCAL YEAR 2012-2013 AMENDED BUDGET TO MIAMI-DADE COUNTY; AND FURTHER AUTHORIZING THE CRA EXECUTIVE DIRECTOR TO TAKE ALL ACTIONS NECESSARY TO COMPLETE THE APPROVAL PROCESS FOR THE FISCAL YEAR 2012-2013 AMENDED BUDGET WITH THE CITY OF NORTH MIAMI AND MIAMI-DADE COUNTY; PROVIDING FOR AN EFFECTIVE DATE AND FOR ALL OTHER PURPOSES.

WHEREAS, the Interlocal Cooperation Agreement between the North Miami Community Redevelopment Agency ("CRA"), the City of North Miami ("City") and Miami-Dade County ("County") requires, among other things, the CRA to annually adopt and transmit a budget and annual report to the County for review and approval by the Board of County Commissioners ("BCC"); and

WHEREAS, the Fiscal Year 2012-2013 Budget was previously approved by the CRA, the City and the BCC; and

WHEREAS, on November 12, 2013, the Chair and Board Members of the CRA passed and adopted Resolution No. 2013-\_\_\_\_, amending the Fiscal Year 2012-2013 Budget, in certain respects; and

WHEREAS, the CRA Executive Director respectfully requests that the Mayor and City Council of the City of North Miami, adopt and approve the Fiscal Year 2012-2013 Amended Budget for the CRA (attached hereto as "Exhibit A").

**NOW THEREFORE, BE IT DULY RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF NORTH MIAMI, FLORIDA:**

**Section 1. Approval and Adoption of Amended Budget.** The Fiscal Year 2012-2013 Amended Budget for the CRA (attached hereto as Exhibit "A") is hereby approved and adopted.

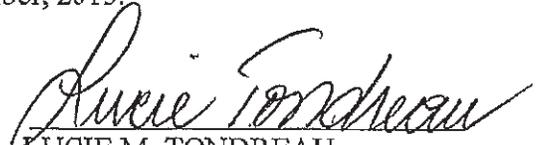
**Section 1. Approval and Adoption of Amended Budget.** The Fiscal Year 2012-2013 Amended Budget for the CRA (attached hereto as Exhibit "A") is hereby approved and adopted.

**Section 2. Transmittal of Budget.** The CRA Executive Director is hereby authorized to transmit the Fiscal Year 2012-2013 Amended Budget to Miami-Dade County for review and approval.

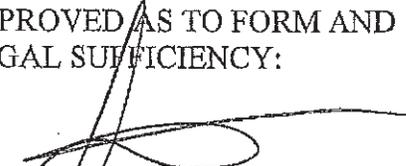
**Section 3. Authority of Executive Director.** The CRA Executive Director is hereby authorized to take all actions necessary to complete the approval process for the Fiscal Year 2012-2013 Amended Budget with the City of North Miami and Miami-Dade County.

**Section 4. Effective Date.** This Resolution shall become effective immediately upon adoption.

**PASSED AND ADOPTED** by a 5-0 vote of the Mayor and City Council of the City of North Miami, Florida, this 26th day of November, 2013.

  
LUCIE M. TONDREAU  
MAYOR

ATTEST:   
\_\_\_\_\_  
MICHAEL A. ETIENNE, ESQ.  
CITY CLERK

APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY:  
  
\_\_\_\_\_  
REGINE M. MONESTIME  
CITY ATTORNEY

SPONSORED BY: CITY ADMINISTRATION

Moved by: Galvin

Seconded by: Mayor Tondreau

**Vote:**

Mayor Lucie M. Tondreau	<u>  x  </u>	(Yes)	<u>      </u>	(No)
Vice Mayor Scott Galvin	<u>  x  </u>	(Yes)	<u>      </u>	(No)
Councilperson Carol Keys, Esq.	<u>  x  </u>	(Yes)	<u>      </u>	(No)
Councilperson Philippe Bien-Aime	<u>  x  </u>	(Yes)	<u>      </u>	(No)
Councilperson Marie Erlande Steril	<u>  x  </u>	(Yes)	<u>      </u>	(No)



ATTACHMENT 2

NORTH MIAMI COMMUNITY REDEVELOPMENT AGENCY

CRA Board
Lucie M. Tondreau., Chair
Carol Keys, Esq.
Scott Galvin
Phillippe Bien-Aime
Marie Erlande Steril

Executive Director
Stephen Johnson

CRA Attorney
Steven W. Zelkowitz

CRA Secretary
Michael A. Etienne, Esq.

Date: December 09, 2013
To: Honorable Chairman and Members
CRA Board of Commissioners
From: Stephen Johnson.
Executive Director
Subject: FY 2013-14 Proposed Budget

Attached for your review is the proposed FY 2013-14 budget for the North Miami Community Redevelopment Agency that will be presented on December 09th, 2013. Please contact me if you desire a meeting prior to this date to facilitate the review and consideration of this budget. Several schedules are attached for your information and are referenced in the body of this memorandum. Please note that the CRA's Proposed Budget for FY 2013-14 has been developed in coordination with the City of North Miami pursuant to the Board's direction to have the day-to-day management of the CRA transferred to the office of the City Manager. As a result, the proposed budget includes total revenues of \$1,759,704 with designated carryovers of \$130,147, and expenditures in the amount of \$1,759,704, that are allocated as follows:

NMCRA FY 2013-14 Proposed Budget per City Budget Coordination

Revenue

Table with 2 columns: Revenue Item, Amount. Includes Gross New TIF, Interest Income, MDC Refund due CRA, Cash Carried Forward (Prior Year Designated, Undesignated Carryover), Total Cash Carried Forward, and Total Revenue.

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Expenditures

Redevelopment Support Services

Table with 2 columns: Service Name, Amount. Rows include Econ. & Bus. Dev. Services (35,000), Homebuyer's Subsidy (100,000), Downtown Master Plan Study (35,000), Commercial Grant Program (130,147), Business Assistance Program (323,367).

Subtotal \$623,514

Table with 2 columns: Service Name, Amount. Rows include Strategic Property Acquisition in the Downtown Area (715,000), CRA Operating Expenses (419,270).

Subtotal Expenditures \$1,757,784

Table with 2 columns: Service Name, Amount. Rows include County TIF Payment Refund (1,920), Total Expenditures (\$1,759,704).

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To begin the review of the proposed budget, please note that Attachment A entitled NMCRA FY 2013-14 Proposed Budget and dated 12/09/2013 represents the schedules used to discuss the FY 2013-14 budget priorities and revenue/expense re-cap with comparative budget summaries and detailed comments and descriptions regarding proposed allocations for CRA projects, programs and initiatives per budget coordination with the City of North Miami. In addition to Attachment A please find the following supporting attachments as listed below:

- Attachment B - NMCRA Tax Increment Financing (TIF) Revenue Projection for the FY 2013-14 Budget
Attachment C - NMCRA FY 2013-14 Proposed Personnel Services Expenses and Cost Allocation
Attachment D-1 - NMCRA FY 2013-14 Proposed Schedule of Operating Expenses and Capital Outlay
Attachment D-2 - NMCRA FY 2013-14 Proposed Schedule of Legal and Professional Services

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**NORTH MIAMI COMMUNITY REDEVELOPMENT AGENCY**

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Stephen Johnson

*CRA Attorney*  
Steven W. Zelkowitz

*CRA Secretary*  
Michael A. Etienne, Esq.

As of October 1, 2013, the FY 2013-14 budget is balanced with total revenues and expenditures of **\$1,759,704**

**FY 2013-14 Proposed Revenues**

The FY 2013-14 Proposed Budget anticipates a total of **\$1,759,704** in available revenues from the following sources: **\$395,874** in combined TIF revenue payments from the City of North Miami (\$267,875) and Miami-Dade County (\$127,999) respectively; **\$1,159,118** in Prior-Year Undesignated Carryover revenue resulting from the under expenditure and re-appropriation of prior year budget allocations; **\$11,533** in estimated in interest earnings on the CRA's bank accounts; a refund of **\$63,032** from the County of the TIF revenue generated from that portion of the CRA boundaries that is west of Biscayne Boulevard, and **\$130,147** in Prior-Year Designated Carryover revenue that will be used for payments to CRA commercial grant recipients that were pending per project approvals as of September 30, 2013.

**FY 2013-14 Proposed Expenditures**

The FY 2013-14 Proposed Budget includes total estimated expenses of **\$1,759,704** Attachment C provides a detailed schedule in support of the estimated total personnel expenses of **\$219,920**, which includes salaries and fringe benefits for a total of two employees: the CRA Coordinator and CRA Finance Manager. Attachment D provides a detailed schedule of operating expenses totaling **\$199,350**. The operating expenses include **\$121,500** for the engagement of a variety of professional services that will be needed to support the CRA in the implementation of the various projects, programs and initiatives during FY 2013-14. A detailed schedule of the anticipated legal and professional services is included in Attachment D-2. Other significant operating expenses include the following: **\$25,000** for office space rental; **\$2,000** for Sponsorships & Contributions in support of events that are consistent with the mission and purpose of the CRA. This item is aimed at increasing business volume as well as resident interest in the CRA district and which leverage CRA resources with other funding sources; **\$5,000** for

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Marketing which includes promotion of the CRA and community outreach through newsletters, radio and television productions, special events, promotional materials, etc.; \$15,000 for local and out-of-town travel which includes attendance at professional conferences, workshops, and meetings involving CRA staff, and the five (5) members of the CRA Board and the twelve (12) members of the CRA Advisory Committee. Travel expenses include registration fees and travel costs for events such as the Florida Redevelopment Association (FRA) Annual Conference as well as local and regional conferences of the Urban Land Institute (ULI) and International Council of Shopping Centers (ICSC).

Additional expenditures include required payments pursuant to the terms of the Interlocal Agreement among the CRA, City of North Miami and the County. These payments include a County Administrative Fee that is charged at a rate of 1.5% of the County TIF payment. For FY 2012-13 and the payment for the County Administrative Fee is \$1,920.

The proposed FY 2013-14 available funding for Capital Projects and Redevelopment Activities totaling \$1,338,514 (including prior year undesignated carryover and re-appropriations in the amount of \$1,159,118 and prior year designated carryover in the amount of \$130,147) are allocated for the following programs, projects and initiatives as now described in Note 1 of Attachment A:

- Economic Development Assistance and Incentive Fund -The total proposed funding allocation of \$523, 514 supports the following:
\$323,367 for the Business Assistance Program. The funding for these programs and projects are air-marked to address blighted conditions with a focus in the commercial corridors located (1) on NW 7th Avenue, (2) on West Dixie Highway/NE 6th Avenue, and (3) in the Downtown area along 125th Street . The funding is air-marked to provide assistance of up to seventeen businesses.
\$35,000 for Economic Development and Business Assistance Services. This service was previously provided by the Economic Development Manager..
\$130,147 in encumbered carry forward funds that represent commercial grants that were awarded in prior years and which will be expended in FY 2013-14.

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- **Homebuyers Subsidies** – The proposed allocation is **\$100,000** and will be used to subsidize up to \$20,000 for a minimum of five home purchases for residents within the CRA district.
- **\$35, 000** will be used to fund a Downtown Master Plan study.
- **Capital Improvements** – The proposed allocation of **\$715,000** will be used to support capital improvement projects in the CRA designated areas.

**Next Steps for Budget Review and Approval**

It is recommended that the CRA Board further discuss and approve the FY 2013-14 Proposed Budget during the meeting on December 10th, 2013.

The City Council will be requested to approve the budget on December 10th, 2013, and the CRA's FY 2013-14 Adopted Budget is to be transmitted to Miami-Dade County to be processed for review and approval as soon as possible thereafter.

In addition to adopted budget and attachments, the CRA will be submitting as Exhibit 1 the FY 2013-14 budget summarized in the format required for submission to the County along with supporting schedules for the budget with comparative figures for the FY 2012-13 adopted and amended budgets.

NMCRA board memo for 12-10-13 re FY 2013-14 Proposed Budget

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NORTHMIAMICOMMUNITY REDEVELOPMENT AGENCY  
 FY 2011 - 2012  
 PROPOSED AND AMENDED BUDGET (rounded all dollars to nearest \$1000)

ATTACHMENT A

Sept. 30, 2013

	FY 2011 Budget Proposed	FY 2011 Budget Amended	FY 2012 Actual/Amal	FY 2012 Budget Proposed	FY 2013 Budget Amended	FY 2013 Budget Proposed	Sept. 30, 2013 Budget Processed
<b>Revenues</b>							
City Tax Increment Revenue	535,242	535,242	535,242	533,900	533,900	533,900	267,875
County Tax Increment Revenue	279,728	279,728	279,728	256,575	256,575	256,575	127,999
Carryover from prior year	1,603,340	1,603,340	2,442,843	1,877,541	1,829,180	3,095,195	1,289,285
City Advances for Operations	-	-	-	-	-	-	-
Other - Refund Due NMCRA	-	-	-	-	-	-	63,032
Line of Credit - Pioneer Gardens	-	-	-	-	-	-	-
Loan Proceeds - Bel House	-	-	-	-	-	-	-
Leases and rentals	-	-	-	-	-	-	-
Interest earnings	19,196	19,196	22,473	23,849	22,473	22,473	11,533
Miscellaneous	-	-	2,217	-	-	-	-
<b>Revenue Total</b>	<b>2,437,506</b>	<b>2,437,506</b>	<b>3,282,803</b>	<b>2,491,865</b>	<b>2,642,128</b>	<b>3,906,143</b>	<b>1,759,704</b>
<b>Expenditures</b>							
<b>Administrative Expenditures</b>							
Employee Salary and Fringe	114,932	114,932	127,108	128,686	128,686	128,686	109,960
Legal and Professional services	72,500	72,500	26,532	20,000	32,000	32,000	20,000
Audit and Studies	-	-	11,084	17,500	17,500	17,500	17,500
Other Services	-	-	1,490	-	-	-	24,000
Insurance	-	-	7,797	6,000	6,000	6,000	6,000
Advertising and Notices	-	-	1,897	3,500	3,500	3,500	1,000
Marketing and Promotions	7,500	7,500	-	5,000	5,000	5,000	5,000
Printing, Publishing Postage	5,000	5,000	5,393	4,000	4,000	4,000	4,000
Communications - advertising, phone, etc.	6,625	6,625	3,318	4,000	4,000	4,000	4,000
Sponsorship and Contribution	-	-	266	2,000	2,000	2,000	2,000
Leases and Rentals	9,160	9,160	25,614	27,500	27,500	27,500	27,500
Repairs & Maintenance	2,500	2,500	439	2,500	2,500	2,500	2,500
Supplies	7,000	7,000	3,049	6,000	6,000	6,000	3,500
Non-Local travel Conferences, Registration	6,000	6,000	15,369	20,000	20,000	20,000	17,500
Local meetings & schools	250	250	757	1,250	1,250	1,250	1,250
Mileage, tolls & parking	100	100	-	100	100	100	100
Dues, memberships, books & subscription	2,500	2,500	2,525	3,500	3,500	3,500	3,500
Capital outlay - equipment and furniture	-	-	-	-	-	-	-
Other Admin. Exps (see supporting documents)	-	-	620	-	-	-	-
<b>(A) Subtotal Admin Expenses, %</b>	<b>234,067</b>	<b>234,067</b>	<b>233,256</b>	<b>251,536</b>	<b>263,536</b>	<b>263,536</b>	<b>249,310</b>
County Administrative Charge at 1.5%	4,195	4,196	4,196	3,849	3,849	3,849	1,920
<b>(B) Subtotal Adm Exp &amp; County Charge</b>	<b>238,263</b>	<b>238,263</b>	<b>237,452</b>	<b>255,385</b>	<b>267,385</b>	<b>267,385</b>	<b>251,230</b>
<b>Operating Expenditures</b>							
Employee salary and fringe	114,932	114,932	124,047	128,685	128,685	128,685	109,960
Contractual services	-	-	-	-	-	-	-
Legal services	-	-	-	-	-	-	25,000
Legal and professional services	35,000	35,000	19,031	25,000	25,000	25,000	35,000
Audits and studies	-	-	-	-	-	-	-
Other services	-	-	259	-	-	-	-
Insurance	-	-	-	-	-	-	-
Advertising and Notices	-	-	-	-	-	-	-
Marketing and promotions	-	-	-	-	-	-	-
Printing and publishing	-	-	-	-	-	-	-
Communications - advertising, phone, etc.	-	-	-	-	-	-	-
Leases and rentals	-	-	-	-	-	-	-
Repairs & Maintenance	-	-	-	-	-	-	-
Printing and Publishing	-	-	-	-	-	-	-
Lease Payments-Bel House	-	-	-	-	-	-	-
Repairs & Maintenance	-	-	21,693	-	-	-	-
Supplies	-	-	-	-	-	-	-
Utilities-Bel House	-	-	-	-	-	-	-
Non-Local travel	-	-	-	-	-	-	-
Local meetings & schools	-	-	-	-	-	-	-
Mileage, tolls & parking	-	-	-	-	-	-	-
Dues and memberships	-	-	-	-	-	-	-
Capital outlay - equipment and furniture	-	-	-	-	-	-	-
Legal services/court costs	-	-	-	-	-	-	-
Land/building acquisitions	-	-	-	-	-	-	-
Infrastructure Improvements	-	-	-	-	-	-	-
Building construction & Improves	-	-	-	-	-	-	-
Debt service	15,000	15,000	-	15,000	15,000	15,000	-
Project Planning and Studies	74,039	74,039	47,284	-	-	-	35,000
Affordable Housing Programs	75,000	162,735	-	30,297	159,459	159,459	100,000
Economic Development Programs	1,108,993	1,108,993	634,708	628,135	476,686	399,438	488,514
Infrastructure and Capital Improvements	87,735	-	-	600,000	971,550	971,550	-

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NORTHMIAMICOMMUNITY REDEVELOPMENT AGENCY  
 FY 2011 - 2012  
 PROPOSED AND AMENDED BUDGET(rounded all dollars to nearest \$1000)

ATTACHMENT A

Strategic Property Acquisitions in the Downtown Area	-	-	-	-	-	-	715,000
Educational & Cultural Facilities	65,925	65,925	-	42,436	42,436	42,436	-
Socio-Economic Programs	-	-	-	-	-	-	-
Affordable Housing Homebuyer Subsidies	-	-	-	-	-	-	-
Affordable Housing -Pioneer Gardens	-	-	-	-	-	-	-
Affordable Housing -Bel House	-	-	-	-	-	-	-
City of North Miami Dept.Supplementals	494,588	494,588	2,069,963	549,362	292,362	292,362	-
Repayment to City on Agency Creation	-	-	-	-	-	-	-
Repayment to City on Current Advance	-	-	-	-	-	-	-
Transfers out to others (COUNTY)	128,031	128,031	128,031	317,565	317,565	317,565	-
Transfers out to others (CITY)	-	-	-	-	-	-	-
Other Oper. Exps (see supporting documents)	-	-	15	-	-	-	-
<b>(C) Subtotal Oper. Expenses</b>	<b>2,199,243</b>	<b>2,199,243</b>	<b>3,045,051</b>	<b>2,236,480</b>	<b>2,430,743</b>	<b>2,351,493</b>	<b>1,508,474</b>
<b>(D) Reserve/Contingency</b>	<b>-</b>						
<b>Expenditure Total (A+B+C+D)</b>	<b>2,437,506</b>	<b>2,437,506</b>	<b>3,282,503</b>	<b>2,481,865</b>	<b>2,698,128</b>	<b>2,618,878</b>	<b>1,769,704</b>
<b>Cash Position (Rev-Exp)</b>						<b>1,289,265</b>	

Projects	FY 11-12		FY 12-13		FY 13-14	
	Adopted Final Expenditures	Amended Final Expenditures	Adopted Final Expenditures	Amended Final Expenditures	Adopted Final Expenditures	Amended Final Expenditures
Detailed Projects List - see page 2						
<b>Total project dollars here:</b>	<b>1,806,280</b>	<b>1,806,280</b>	<b>1,750,230</b>	<b>1,944,493</b>	<b>1,944,493</b>	<b>1,338,514</b>

Projects	FY 11-12		FY 12-13		FY 13-14	
	Adopted Expenditures	Amended Expenditures	Adopted Expenditures	Amended Expenditures	Adopted Expenditures	Amended Expenditures
Proj Plann'g Agency Creation	-	-	-	-	-	-
Proj Plann'g Downtown Master Plan	-	-	-	-	-	-
Proj Plann'g ULDR (Zoning Rewrite)	-	-	-	-	-	-
Proj Plann'g Comp Plan Up-date	-	-	-	-	-	-
Proj Plann'g Downtown Maslar Plan	74,039	74,039	47,284	-	-	35,000
Proj Plann'g North Miami Community ID Retail Study	-	-	-	-	-	-
Proj Plann'g Water/Sewer Impact Fee Study	-	-	-	-	-	-
Afford Hsg Pioneer Gardens, Phase 1 Pre-development	75,000	75,000	-	-	-	-
Afford Hsg Pioneer Gardens: 10/05-9/09	-	-	-	-	-	-
Afford Hsg Homebuyers Subsidies: 10/06-on-going	-	87,735	50,000	30,297	159,459	100,000
Afford Hsg Rehab Loans & Grants: 10.06-on-going	-	-	-	-	-	-
Afford Hsg Home Mortgage Foreclosure Prevention	-	-	-	-	-	-
Afford Hsg Home Buyer Counseling & Credit Qualifying	-	-	-	-	-	-
Afford Hsg Developer Fees	-	-	-	-	-	-
Afford Hsg Bel House Lease Payments	-	-	-	-	-	-
Afford Hsg Bel House: 10/07-on-going	-	-	-	-	-	-
Econ Dev Com Corridor Impr's.: 10/05-on-going	-	-	-	-	-	-
Econ Dev Code Enforcement: 10/05-on-going	-	-	-	-	-	-
Econ Dev Com Rehab Prog.: 10/05-on-going	-	-	100,000	100,000	100,000	-
Econ Dev Com Beautif Prog.: 10/06-on-going	50,000	50,000	32,146	100,000	100,000	130,147
Econ Dev Com Grants Program: 10/07-on-going	940,840	940,840	552,562	358,846	209,397	323,367
Econ Dev Economic Development Specialist/Services	118,163	118,163	108,607	69,289	69,289	35,000
Econ Dev N.M Foundation for Senior Citizens	-	-	-	-	-	-
Econ Dev N.M Chamber of Comm-Outreach Services	-	-	-	-	-	-
Econ Dev Com Dynamic CDC Business Outreach	-	-	-	-	-	-
Econ Dev Business Incentive/Financial Incentive PTSA	-	-	-	-	-	-
Econ Dev Business Retention/Expansion & ED Prog.	-	-	-	-	-	-
Econ Dev Support for Local Business/Merchants Ass.	-	-	-	-	-	-
Econ Partnership Initiative re CRA & Universities	-	-	-	-	-	-
Infra & Capital Impr. District 4: 10/07-on-going	87,735	-	619,956	-	-	-
Infra & Capital Impr. NW 8 Ave FPL Lines: 10/07-on-going	-	-	-	-	-	-
Infra & Capital Impr.NM Stadium: 10/07-on-going	-	-	-	-	-	-
Infra & Capital Impr. City-wide WiFi: 10/07-on-going	-	-	-	-	-	-
Infra & Capital Impr.Security Enhancement-City Parks	-	-	-	-	-	-
Strategic Prop Acq.-13810 NE 5th Ave: 10/06-on-going	-	-	-	-	-	-
Strategic Property Acquisition in the Downtown Area	-	-	-	-	-	715,000
Ed & CF MOCA Expansion: 10/07-on-going	-	-	-	-	-	-
Socio-Eco Academic Internship: 10/07-on-going	-	-	-	-	-	-
Socio-Eco Police Athletic League	-	-	-	-	-	-
Socio-Eco Business Development & Services.	-	-	-	-	-	-
Socio-Eco U.S. Census Complete Count Outreach Support	-	-	-	-	-	-
CNM-Supplemental-CMO Redevelopment Support	-	-	-	-	-	-
CNM Supplemental-IT Web/TV Station Manager	-	-	-	-	-	-
CNM Supplemental-Purchasing/Buyer	-	-	-	-	-	-
CNM Supplemental-Police/ Holiday Enforcement	-	-	-	-	-	-

NORTHMIAMICOMMUNITY REDEVELOPMENT AGENCY  
 FY 2011 - 2012

ATTACHMENT A

PROPOSED AND AMENDED BUDGET(rounded all dollars to nearest \$1000)

CNM Supplemental-Water & Sewer Conservation	-	-	-	-	-	-	-
CNM Supplemental-MOCA Music Concert Series	65,925	65,925	63,262	42,436	42,436	42,436	-
CNM Supplemental-MOCA Special Svcs-Development Dir	97,300	97,300	97,300	100,349	100,349	100,349	-
CNM Supplemental-MOCA Special Svcs-Curator	99,373	99,373	93,794	-	-	-	-
CNM Supplemental-Finance Accounts Clerk	-	-	-	-	-	-	-
CNM Supplemental-PAL Police Dept	-	-	-	-	-	-	-
CNM Supplemental-Capital Improvement Projects-MOCA	-	-	464,811	-	-	-	-
CNM Supplemental-Comm Corridor Clean Team	225,207	225,207	151,953	93,013	93,013	93,013	-
CNM Supplemental-Code Enforcement	72,708	72,708	72,708	-	-	-	-
CNM Supplemental-Pepper Park Construction Management	-	-	206,715	-	-	-	-
CNM Supplemental-Kiwanis Park Bldg	-	-	-	-	-	-	-
CNM Supplemental-Pepper Park Batting cage	-	-	-	-	-	-	-
CNM Supplemental-Capital Improvement Projects	-	-	181,077	858,000	1,070,550	1,070,550	-
CNM Supplemental-NM High School Gymnasium Renov.	-	-	-	-	-	-	-
<b>Total project dollars here:</b>	<b>1,906,280</b>	<b>1,906,280</b>	<b>2,751,975</b>	<b>1,750,230</b>	<b>1,944,493</b>	<b>1,944,493</b>	<b>1,338,514</b>

NORTH MIAMICOMMUNITY REDEVELOPMENT AGENCY  
PROPOSED BUDGET  
FY 2013 - 14

ATTACHMENT A

Redevelopment Projects, Programs & Activities	Proposed FY 2011-12 Budget	Proposed Amend FY 2011 - '12 Budget	Revised Adopted FY 2011-12 Budget	Projection FY 2011 - 12 Budget	Proposed FY 2012-13 Budget	Proposed 1st Amend FY 2012 - 13 Budget	Projection FY 2012 - 13 Budget	Proposed FY 2013 14 Budget	
<b>A Economic Development Assistance and incentive Fund</b>	1,108,993	1,108,993	1,148,993	1,148,993	628,135	422,686	399,436	488,514	
Commercial Rehabilitation Program	-	-	-	-	100,000	100,000	100,000	-	
Commercial Beautification Program	50,000	50,000	150,000	150,000	100,000	100,000	100,000	-	
Carryover Funds for Grants	940,840	940,840	880,840	880,840	358,846	153,397	130,147	130,147	1
50% Cost for City's Economic & Business Dev. Svcs	118,153	118,153	118,153	118,153	69,289	69,289	69,289	-	
Business Assistance Program	-	-	-	-	-	-	-	323,367	2
Economic Development Services	-	-	-	-	-	-	-	35,000	3
Support for Local Business or Merchant Association	-	-	-	-	-	-	-	-	
Partnership initiative involving the CRA, City & Universities	-	-	-	-	-	-	-	-	
Micro Business USA NM Entrepreneurial Training & Micro-loan Program	-	-	-	-	-	-	-	-	
Dynamic CDC-Business Outreach	-	-	-	-	-	-	-	-	
Business Incentive & Financial Assist	-	-	-	-	-	-	-	-	
	-	-	-	-	-	-	-	-	
<b>B Commercial Corridor Improv. Program</b>	-	-	-	-	-	-	-	-	
	-	-	-	-	-	-	-	-	
<b>C Site Improvement for Future Parks</b>	75,000	75,000	75,000	75,000	0	0	0	0	
Homebuyer Counseling & Credit Qualif	75,000	75,000	75,000	-	-	-	-	-	
Legal Fees/Prof	-	-	-	-	-	-	-	-	
Developer's Fees to NMH(Funding from the CRA LOC)	-	-	-	-	-	-	-	-	
Site/Environmental Conditions	-	-	-	-	-	-	-	-	
	-	-	-	-	-	-	-	-	
<b>D Residential Rehabilitation Program for Homeowners</b>	-	-	-	-	-	-	-	-	
<b>E Homebuyer Subsidies for home purchases</b>	0	87,735	157,701	-	30,297	159,459	159,459	100,000	4
<b>F Home Mortgage Foreclosure Prevention</b>	0	0	0	-	-	-	-	-	
<b>G Downtown Master Plan Study</b>	74,039	74,039	74,039	74,039	-	-	-	35,000	5
Strategic Land/Property Acquisition in the Downtown Area	0	-	-	-	-	-	-	715,000	6
<b>I Neighborhood Beautification</b>	87,735	-	-	-	-	-	-	-	
<b>J Lease/Purchase of the Belhouse Apts</b>	-	-	-	-	-	-	-	-	
<b>K Rehab of Bel House Apts</b>	-	-	-	-	-	-	-	-	
<b>L Academic/Internship Program</b>	-	-	-	-	-	-	-	-	
<b>M MOCA Expansion A&amp;E Services and Development Support</b>	-	-	-	-	-	-	-	-	
<b>N Police Athletic League</b>	-	-	-	-	-	-	-	-	
<b>O North Miami Community ID Retail Study</b>	-	-	-	-	-	-	-	-	
<b>P Security Enhancement at City Park</b>	-	-	-	-	-	-	-	-	
	-	-	-	-	-	-	-	-	
<b>Q Funding for Socio-Economic &amp; Business Development Programs &amp; Services</b>	0	0	0	-	0	-	0	-	
Dynamic CDC	-	-	-	-	-	-	-	-	
Fanm Ayisen Nan Myaml, Inc	-	-	-	-	-	-	-	-	
Greater North Miami Chamber	-	-	-	-	-	-	-	-	
JHS Associates	-	-	-	-	-	-	-	-	
NANAY, Inc	-	-	-	-	-	-	-	-	
North Miami Foundaton for Senior Citizens	-	-	-	-	-	-	-	-	
Partners for Self Employment	-	-	-	-	-	-	-	-	
Police Athletic League of North Miami	-	-	-	-	-	-	-	-	
PTSA Collaboration	-	-	-	-	-	-	-	-	
2010 U.S. Census Complete Count	-	-	-	-	-	-	-	-	
	-	-	-	-	-	-	-	-	
<b>R City Redevelopment Projects Programs &amp; Activities</b>	-	-	-	-	-	-	-	-	
Water & Sewer - Conservation Program	-	-	-	-	-	-	-	-	
MOCA - Jazz Music Monthly Concert Ser.	65,925	65,925	65,925	65,925	42,436	42,436	42,436	-	
Commercial Corridor - Improvement Program Clean Team-Public Works	225,207	225,207	225,207	225,207	93,013	93,013	93,013	-	
Commercial Corridor - Improvement Program Code Enforcement Compliance-Public Works	72,708	72,708	72,708	72,708	-	-	-	-	
Holiday Enforcement Action Team - Police Dept	-	-	-	-	-	-	-	-	
Web/Channel 77 Administrator - IT Dept	-	-	-	-	-	-	-	-	
Buyer- Purchasing Dept	-	-	-	-	-	-	-	-	
MOCA -Specialized Services	97,300	97,300	97,300	97,300	100,349	100,349	100,349	-	

NORTH MIAMICOMMUNITY REDEVELOPMENT AGENCY  
PROPOSED BUDGET  
FY 2013 - 14

ATTACHMENT A

R	City Redevelopment Projects Programs & Activities									
	Museum Education Curator-MOCA	99,373	99,373	99,373	99,373	-	-	-	-	-
	Finance Account Clerk - Finance Dept									
	P & R Pepper Park Const. Mgmt - Parks & Rec Dept.	-	-	-	-	-	-	-	-	-
	P & R Kiwanis Bldg - Parks & Rec Dept.	-	-	-	-	-	-	-	-	-
	P& R Pepper Park Batting Cage Parks & Rec Dept	-	-	-	-	-	-	-	-	-
	Police Athletic League - Police Dept	-	-	-	-	-	-	-	-	-
	Capital Improvement Projects per City District	-	-	-	-	-	-	-	-	-
	Capital Improvement - Wayfinding Signage Project	-	-	-	-	256,550	256,550	256,550	-	-
	Capital Improvement - Side-walk Resealing Project	-	-	-	-	99,450	-	-	-	-
	Capital Improvement - Streetscaping	-	-	-	-	500,000	-	-	-	-
	Capital Improvement - Pioneer Boulevard	-	-	-	-	-	87,000	87,000	-	-
	Capital Improvement - 4Circles Dist 3 Landscaping	-	-	-	-	-	12,000	12,000	-	-
	North Miami High School Gymnasium Renov	-	-	-	-	-	-	-	-	-
	Property Acquisition-Small Business Incubator	-	-	-	-	-	715,000	715,000	-	-
	Sub-total-City Redevelopment Projects	560,513	560,513	560,513	560,513	1,091,798	1,306,348	1,306,348	0	0
	Total	1,906,280	1,906,280	2,016,246	2,016,246	1,750,230	1,888,493	1,865,243	1,338,514	0
	Balance Remaining	0	0	0	1,677,541	37,451	0	1,289,265	0	0

FY 2013 - 14

Explanation to Expense Budget Estimates

- 1 Carry over Funds for Grants \$130,147 ( Schedule Update )
- 2 Funds Available for Business Assistance Program
- 3 Funds Available for Economic Development Services
- 4 Funds Available for Home Mortgage Subsidy Program
- 5 Funds available for the Downtown Master Plan
- 6 Carry-over Funds - Capital Improvement Projects in FY 2012 - 13

NORTH MIAMI COMMUNITY REDEVELOPMENT AGENCY  
 PERSONNEL COST  
 BUDGET YEAR FY 2013 -14

ATTACHMENT C

Position	Regular Salaries/Taxable Earnings		Fringe Benefits										Salary/Benefits	
	Regular Salary	Taxable Earnings	Social Security-FICA Employer	Medicare/MICA Employer	Health Insurance	Dental Insurance	Life Insurance	Disability Insurance	Workers Compens ation	Pension-Employer	Total Fringe Benefits	Salary/Benefits Allocation to Admin Budget	Salary/Benefits Allocation to Project Budget	Total Personnel Services
CRA Coordinator	85,500	85,500	5,301	1,240	7,601	257	213	968	370	8,550	24,500	55,000	55,000	110,000
Finance Manager	77,250	77,250	4,790	1,120	16,266	1,219	212	968	370	7,725	32,670	54,960	54,960	109,920
Special Projects Co	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>162,750</b>	<b>162,750</b>	<b>10,091</b>	<b>2,360</b>	<b>23,867</b>	<b>1,476</b>	<b>425</b>	<b>1,936</b>	<b>740</b>	<b>16,275</b>	<b>57,169</b>	<b>109,960</b>	<b>109,960</b>	<b>219,920</b>

Notes:

- (1) Budgeted Regular Salary projections for 1 staff positions filled as of 9/30/14 with no provision for any salary increases. Including in the proposed FY 2013-14 budget regular salaries for full-time positions have not been increased in five consecutive years. For FY 2011-12 the salaries and pension contributions for all full-time employees were reduced.
- (2) CRA pays 100% of the annual cost for Health and dental insurance coverage obtained through the City of North Miami for each eligible full-time employee. **Projected costs for FY 2013-14 are based on actual costs for FY 2012-13 with a 20% contingency included to cover any cost increase.**
- (3) CRA pays 100% of the cost for Life Insurance coverage in the amount of one (1) times the employee's gross annual salary for all full-time employees in addition to paying for disability insurance for all full time employees.
- (4) CRA pays the cost of required employer contributions and insurance coverage. As a percentage of the salary appropriation the employer's FICA contribution is estimated at 6.2%, is estimated at 6.2%, the Medicare contribution is estimated at 1.45% and worker's Compensation is estimated at 0.5%
- (5) CRA pays 100% of the Pension cost based on a contribution of 10% of the gross salary for each full-time employee.

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Operating Expenses	Proposed	Amended	Proposed	FY 2013 - 14	
	FY 2012 - 13	FY 2012 - 13	FY 2013 - 14	Admin (10)	Project (20)
<b>Professional Services</b>	62,500	74,500	121,500	61,500	60,000
<b>Other Services:</b>					
Finance and Bank Charges	-	-	-		
Licenses and Permits	-	-	-		
<b>Subtotal - Other Services</b>	-	-	-		
<b>Insurance</b>	6,000	6,000	6,000		
<b>Marketing &amp; Promotion:</b>					
Marketing	5,000	5,000	5,000		
Sponsorship and Contribution	2,000	2,000	2,000		
<b>Subtotal: Marketing &amp; Prom</b>	7,000	7,000	7,000		
<b>Printing and Reproduction</b>	3,000	3,000	3,000		
<b>Communication</b>					
Advertising & Notices	3,500	3,500	1,000		
Postage and Delivery	1,000	1,000	1,000		
Telephone/DSL/CableTV	3,000	3,000	3,000		
Internet/Web Services	1,000	1,000	1,000		
<b>Subtotal-Communications</b>	8,500	8,500	6,000		
<b>Leases and Rentals</b>					
Office Rent	25,000	25,000	25,000		
Equipment Rental	2,500	2,500	2,500		
<b>Subtotal-Leases and Rentals</b>	27,500	27,500	27,500		
<b>Repairs &amp; Maintenance</b>					
Computer Maintenance	1,000	1,000	1,000		
Office Cleaning	1,500	1,500	1,500		
<b>Subtotal- Repairs &amp; Maintenance</b>	2,500	2,500	2,500		
<b>Supplies:</b>					
Office Supplies	3,000	3,000	1,500		
Operating Supplies	2,000	2,000	1,000		
Data Processing: Supplies/Software	1,000	1,000	1,000		
Books & Subscription	1,000	1,000	1,000		
<b>Subtotal-Supplies</b>	7,000	7,000	4,500		

<b>Other Operating Expenses</b>			
Conferences	20,000	15,000	15,000
Registration	0	5,000	2,500
Meeting	1,000	1,000	1,000
Local Meetings & Schools	250	250	250
Mileage, Tools & Parking Fees	100	100	100
Dues & Memberships	2,500	2,500	2,500
<b>Subtotal-Other Operating Expenses</b>	<b>23,850</b>	<b>23,850</b>	<b>21,350</b>
<b>Total Operating Expense</b>	<b>147,850</b>	<b>159,850</b>	<b>199,350</b>
<b>Capital Outlay</b>			
Office Furniture	-	-	-
Computer Equipment	-	-	-
Other Office Equipment	-	-	-
	-	-	-
<b>Total Operating Exp. &amp; Capital Outlay</b>	<b>147,850</b>	<b>159,850</b>	<b>199,350</b>

## Notes:

Legal Expense reduced by \$25,000 due to projected actual

Insurance Expense is estimated at \$6,000.00

Telephone Expense is estimated at \$3,000.00

Leases and rental are estimated at \$25,000.00

Conferences are estimated at \$15,000.00

Registration is estimated at \$5,000.00

NORTH MIAMI COMMUNITY REDEVELOPMENT AGENCY  
 PROFESSIONAL SERVICES  
 BUDGET YEAR 2013 - 14

ATTACHMENT D -2

	Amended FY 2011- 12	Proposed FY 2012 -13	Amended FY 2012 - 13	Proposed FY 2013 -14	Admin	Project
Legal and Professional Services						
Accounting (1)	12,500	12,500	12,500	12,500	12,500	0
Legal Services(2)	45,000	45,000	45,000	45,000	20,000	25,000
Financial Advisory Services(3)	5,000	5,000	5,000	5,000	5,000	0
Bond Counsel Services	0	0	0	0		0
Consultant - Redevelopment Plan(4)				35,000		35000
IT Support Services(5)	0	0	12,000	12,000	12000	0
Community Outreach				12,000	12000	0
<b>Total</b>	<b>62,500</b>	<b>62,500</b>	<b>74,500</b>	<b>121,500</b>	<b>61,500</b>	<b>60000</b>

- (1) Services to be provided by Harvey Covington and Thomas
  - (2) Services to be provided by GrayRobinson, PA per contractual agreement
  - (3) Services to be provided by First Southwest per contractual Agreement
  - (4) Consultant to rewrite the Redevelopment Plan
  - (5) IT Support Services to be provided by the City of North Miami
- Note that Legal Services consist of \$20,000 as General Fund Expense and \$25,000 as Capital Project Fund

RESOLUTION NO. R-2013-150

**A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF NORTH MIAMI, FLORIDA, APPROVING THE FISCAL YEAR 2013-2014 COMMUNITY REDEVELOPMENT AGENCY (CRA) BUDGET; AUTHORIZING THE CRA EXECUTIVE DIRECTOR TO TRANSMIT THE FISCAL YEAR 2013-2014 BUDGET TO MIAMI-DADE COUNTY; AND FURTHER AUTHORIZING THE CRA EXECUTIVE DIRECTOR TO TAKE ALL ACTIONS NECESSARY TO COMPLETE THE APPROVAL PROCESS FOR THE FISCAL YEAR 2013-2014 BUDGET WITH THE CITY OF NORTH MIAMI AND MIAMI-DADE COUNTY; PROVIDING FOR AN EFFECTIVE DATE AND FOR ALL OTHER PURPOSES.**

WHEREAS, the Interlocal Cooperation Agreement between the North Miami Community Redevelopment Agency ("CRA"), the City of North Miami ("City") and Miami-Dade County ("County") requires, among other things, the CRA to annually adopt and transmit a budget and annual report to the County for review and approval by the Board of County Commissioners ("BCC"); and

WHEREAS, the Interlocal Cooperation Agreement also requires that the annual budget for the CRA be adopted by the Chair and Board Members of the CRA and the City, prior to review and approval by the BCC; and

WHEREAS, on November 12, 2013, the Chair and Board Members of the CRA passed and adopted Resolution No. 2013-\_\_\_\_, adopting and approving the Fiscal Year 2013-2014 Budget, pursuant to the Interlocal Cooperation Agreement; and

WHEREAS, the CRA Executive Director respectfully requests that the Mayor and City Council of the City of North Miami, adopt and approve the Fiscal Year 2013-2014 Budget for the CRA (attached hereto as "Exhibit A").

**NOW THEREFORE, BE IT DULY RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF NORTH MIAMI, FLORIDA:**

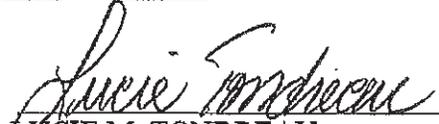
**Section 1. Approval and Adoption of CRA Budget.** The Fiscal Year 2013-2014 Budget for the CRA (attached hereto as Exhibit "A"), is hereby approved and adopted.

**Section 2. Transmittal of Budget.** The CRA Executive Director is hereby authorized to transmit the Fiscal Year 2013-2014 Budget to Miami-Dade County for review and approval.

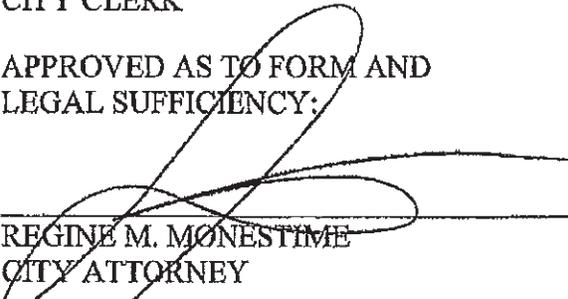
**Section 3. Authority of Executive Director.** The CRA Executive Director is hereby authorized to take all actions necessary to complete the approval process for the Fiscal Year 2013-2014 Budget with the City of North Miami and Miami-Dade County.

**Section 4. Effective Date.** This Resolution shall become effective immediately upon adoption.

**PASSED AND ADOPTED** by a 4-1 vote of the Mayor and City Council of the City of North Miami, Florida, this 10th day of December, 2013.

  
LUCIE M. TONDREAU  
MAYOR

ATTEST:  
  
\_\_\_\_\_  
MICHAEL A. ETIENNE, ESQ.  
CITY CLERK

APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY:  
  
\_\_\_\_\_  
REGINE M. MONESTIME  
CITY ATTORNEY

SPONSORED BY: CITY ADMINISTRATION

Moved by: ~~Scott~~ Steril

Seconded by: Mayor Tondreau

**Vote:**

Mayor Lucie M. Tondreau	<u>  x  </u>	(Yes)	<u>      </u>	(No)
Vice Mayor Scott Galvin	<u>  x  </u>	(Yes)	<u>      </u>	(No)
Councilperson Carol Keys, Esq.	<u>      </u>	(Yes)	<u>  xx  </u>	(No)
Councilperson Marie Erlande Steril	<u>  x  </u>	(Yes)	<u>      </u>	(No)
Councilperson Philippe Bien-Aime	<u>  x  </u>	(Yes)	<u>      </u>	(No)