MEMORANDUM

Agenda Item No. 3(A)(13)

TO:	Honorable Chairwoman Rebeca Sosa and Members, Board of County Commissioners	**DATE:**	October 7, 2014
FROM:	R. A. Cuevas, Jr. County Attorney	**SUBJECT:**	Resolution retroactively authorizing in-kind services for the August 20, 23, and 24, 2014 "Cert Basic Training Courses"

The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Commissioner Xavier L. Suarez.

R. A. Cuevas, Jr.
County Attorney

RAC/smm

MEMORANDUM
(Revised)

TO: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

DATE: October 7, 2014

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No. 3(A)(13)

Please note any items checked.

_____ **"3-Day Rule" for committees applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Ordinance creating a new board requires detailed County Mayor's report for public hearing**

✓ **No committee review**

_____ **Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous _____) to approve**

✓ **Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 3(A)(13)
10-7-14

RESOLUTION NO. _____

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE INTERNAL SERVICES DEPARTMENT FOR THE AUGUST 20, 23, AND 24, 2014 "CERT BASIC TRAINING COURSES" SPONSORED BY COLLABORATIVE DEVELOPMENT CORPORATION, A NOT-FOR-PROFIT ORGANIZATION, IN AN AMOUNT NOT TO EXCEED $239.00 TO BE FUNDED FROM THE BALANCE OF THE DISTRICT 7 FY 2013-14 IN-KIND RESERVE FUND

WHEREAS, Collaborative Development Corporation has requested in-kind services from the Internal Services Department for the August 20, 23, and 24, 2014 "CERT Basic Training Courses" in an amount not to exceed $239.00 (see attached Fee Waiver/In-kind Service Application); and

WHEREAS, the "CERT Basic Training Courses" teach life-saving skills to the residents of the County in an effort to better prepare them to respond to emergency situations and disasters such as hurricanes; and

WHEREAS, Collaborative Development Corporation. is a not-for-profit organization; and

WHEREAS, these courses are district events, as that term is defined in the attached Fee Waiver/In-kind Service Application, and $239.00 of the in-kind services shall be funded from the balance of the District 7 FY 2013-14 In-Kind Reserve Fund,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board retroactively authorizes in-kind services from the Internal Services Department for the August 20, 23, and 24, 2014 "CERT Basic Training Courses" sponsored by Collaborative Development Corporation in

an amount not to exceed $239.00 to be funded from the balance of District 7 FY 2013-14 In-Kind Reserve Fund.

The Prime Sponsor of the foregoing resolution is Commissioner Xavier L. Suarez. It was offered by Commissioner , who moved its adoption. The motion was seconded by Commissioner and upon being put to a vote, the vote was as follows:

Rebeca Sosa, Chairwoman
Lynda Bell, Vice Chair

Bruno A. Barreiro	Esteban L. Bovo, Jr.
Jose "Pepe" Diaz	Audrey M. Edmonson
Sally A. Heyman	Barbara J. Jordan
Jean Monestime	Dennis C. Moss
Sen. Javier D. Souto	Xavier L. Suarez
Juan C. Zapata	

The Chairperson thereupon declared the resolution duly passed and adopted this 7th day of October, 2014. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By:_____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency. GKS

Gerald K. Sanchez

MIAMI-DADE COUNTY
FEE WAIVER/IN-KINo SERVICES APPLICATION
FY 2008-09

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Office of Strategic Business Management
111 N.W. 1st Street, Suite 2200
Miami, FL 33128

Phone: (305) 375-5143
Fax: (305) 375-5168

Type of Event/Application (select one of the following):

☑ District Event- Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)

☐ Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)

☐ Special Event*- Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)

☐ Major Event* - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

****Note: Event budget must be included for "Special" and "Major" event types.****

Commissioner sponsoring event: **Xavier Suárez, District 7**

1. Full legal name of the requesting organization: **Collaborative Development Corporation**

2. Applicant Status: (Select one of the choices below)

   ☑ Not-For-Profit or Tax Exempt
   ☐ For-Profit
   ☐ Local Government or Public Entity
   ☐ Other (specify): _____

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.):

Linda Williams
Collaborative Development Corporation
3628 Grand Avenue
Miami, FL 33133
Ph. 305-446-5150
Fax 305-446-9898

4. Specify fee waiver or in-kind service requested (quantify, if applicable):

The request is for thirty (30) CERT Basic Training manuals to be printed.

5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries):

Community Emergency Response Team (CERT) Basic Training is a course offered by Miami-Dade County Office of Emergency Management. The purpose of the course is to teach life-saving skills to residents of the county so that they may be better equipped to prepare for and to respond to emergency situations and disasters such as hurricanes. The 20-hour course will be taught on August 20th, 23rd, and 24th in Coconut Grove Village West.

6. Please select ALL that apply to event:

- ☐ Economic Development: Event supports vitality or growth of the local economy
- ☐ Youth/Education: Event benefits youth of any age and/or offers educational benefits
- ☑ Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
- ☐ Arts and Culture: Event supports music, theatre, literature, art or culture
- ☐ Environmental: Event benefits environmental concerns or promotes conservation
- ☐ Sports and Athletics: Event supports/promotes organized sports or recreational participation

7. Physical address of event venues (please specify Commission District(s)):

The CERT Basic Training Course will be taught in Coconut Grove Village West in District 7. The classroom portion of the training course will be administered at the KROMA Art Gallery located at 3670 Grand Avenue. The field exercises, including search and rescue exercises, will be conducted at the Village House located at 3628 Grand Avenue.

8. Description of regional or local impact:

CERT Basic Training will equip local residents with life-saving skills and disaster preparedness know-how. Also, the training event will help to further develop the community's capacity to work together to solve tough problems. Finally, the training event will assist the Miami-Dade Office of Emergency Management to achieve its programmatic goals in this locale.

9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable):

The CERT Basic Training event will be held on Wednesday, August 20th from 5pm-9pm, on Saturday, August 23rd from 8am-5pm, and on Sunday, August 24th from 8am-5pm.

10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable):

The CERT Basic Training event will be conducted primarily indoors at the aforementioned locations. There will be no effect on traffic, and the event will not impede the public right-of-way.

11. Expected number of participants and estimated attendance (per day, if applicable):

The 20-hour CERT Basic Training event will host two (2) instructors and thirty (30) participants.

12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed):

The total event budget is $0 (zero dollars). The initiative to create a CERT team(s) to serve the local community was initiated by an individual and supported by several community-based organizations, including Collaborative Development Corporation. The CERT Basic Training program is normally offered completely free of charge to participants. The Miami-Dade County Office of Emergency Management provides each participant with a CERT backpack, a CERT hardhat, a CERT safety vest, and a small collection of tools /resources related to emergency/disaster response, including a first aid kit. Each of the 30 kits that will be provided was pre-purchased by the County. Under normal circumstances, the Miami-Dade County Office of Emergency Management also provides one CERT Basic Training manual to each participant free of charge. That office is unable to do so at this time due to its own budget shortfalls. Unfortunately, this was only made known to the event organizers very recently.

I hereby certify that all the statements made in this application are true and correct.

Signature of Authorized Representative

07·28·2014
Date

President & CEO
Collaborative Development Corporation

FLORIDA DEPARTMENT OF STATE
DIVISION OF CORPORATIONS www.sunbiz.org

Detail by Entity Name

Florida Non Profit Corporation

COLLABORATIVE DEVELOPMENT CORPORATION

Filing Information

Document Number	N02000001976
FEI/EIN Number	030406037
Date Filed	03/19/2002
State	FL
Status	ACTIVE
Last Event	NAME CHANGE AMENDMENT
Event Date Filed	08/20/2010
Event Effective Date	NONE

Principal Address

3628 GRAND AVE
COCONUT GROVE, FL 33133

Changed: 07/30/2007

Mailing Address

3628 GRAND AVE
COCONUT GROVE, FL 33133

Changed: 04/28/2004

Registered Agent Name & Address

RASHID, JIHAD S
2983 WASHINGTON STREET
COCONUT GROVE, FL 33133

Address Changed: 07/06/2006

Officer/Director Detail

Name & Address

Title DP

RASHID, JIHAD S
2983 WASHINGTON STREET
COCONUT GROVE, FL 33133

Title DC

8

BYRD, CHARLES
680 NE 64TH ST
MIAMI, FL 33138

Title DVC1

HARRIS, ALTHEA
2464 SW 23RD TER
MIAMI, FL 33145

Title D

RIVERS, BRENDA
3627 SW 37 AVE. #15
MIAMI, FL 33133

Title D

BARTON, MERLINE
3651 CHARLES AVE
COCONUT GROVE, FL 33133

Title D

WHITE, DAVID
3523 MARLER AVE
COCONUT GROVE, FL 33133

Annual Reports

Report Year	Filed Date
2012	04/30/2012
2013	04/15/2013
2014	02/06/2014

Document Images

02/06/2014 -- ANNUAL REPORT	View image in PDF format
04/15/2013 -- ANNUAL REPORT	View image in PDF format
04/30/2012 -- ANNUAL REPORT	View image in PDF format
04/26/2011 -- ANNUAL REPORT	View image in PDF format
08/20/2010 -- Name Change	View image in PDF format
05/04/2010 -- ANNUAL REPORT	View image in PDF format
05/14/2009 -- ANNUAL REPORT	View image in PDF format
10/14/2008 -- REINSTATEMENT	View image in PDF format
07/30/2007 -- ANNUAL REPORT	View image in PDF format
07/06/2006 -- ANNUAL REPORT	View image in PDF format
12/27/2005 -- Amendment	View image in PDF format
06/15/2005 -- ANNUAL REPORT	View image in PDF format

9

04/28/2004 -- ANNUAL REPORT	View image in PDF format
03/13/2003 -- ANNUAL REPORT	View image in PDF format
03/19/2002 -- Domestic Non-Profit	View image in PDF format

Frs|ul|kwL #dqg#Sulvdf|#Srdflhv

Vwdwh#ri#Iorulgd/#Ghsduwp hqw#ri#Vwdwh

10

Memorandum

MIAMI-DADE COUNTY

Date: October 7, 2014

To: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor

Subject: District Specific In-Kind Request

A retroactive waiver for in-kind services has been requested by Collaborative Development Corporation, for the "CERT Basic Training Courses" held on August 20, 23, and 24, 2014.

In-kind services have been requested in an amount not to exceed $239 from the Internal Services Department for the printing of 30 CERT Program Manuals. This event will be funded from the balance of District 7 FY 2013-14 In-Kind Reserve Fund.

Edward Marquez
Deputy Mayor

Inkind01473