MEMORANDUM

Agenda Item No. 3(A)(16)

TO:	Honorable Chairwoman Rebeca Sosa and Members, Board of County Commissioners	**DATE:**	October 7, 2014
FROM:	R. A. Cuevas, Jr. County Attorney	**SUBJECT:**	Resolution retroactively authorizing in-kind services for July 4, 2014 "Fourth of July Celebration" sponsored by the City of South Miami

The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Commissioner Xavier L. Suarez.

R. A. Cuevas, Jr.
County Attorney

RAC/lmp

MEMORANDUM
(Revised)

TO: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

DATE: October 7, 2014

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No. 3(A)(16)

Please note any items checked.

_____ **"3-Day Rule" for committees applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Ordinance creating a new board requires detailed County Mayor's report for public hearing**

✓ **No committee review**

_____ **Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous _____) to approve**

✓ **Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 3(A)(16)
10-7-14

RESOLUTION NO. _____

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE PARKS, RECREATION AND OPEN SPACES DEPARTMENT FOR THE JULY 4, 2014 "FOURTH OF JULY CELEBRATION" SPONSORED BY THE CITY OF SOUTH MIAMI IN AN AMOUNT NOT TO EXCEED $790 TO BE FUNDED FROM THE BALANCE OF THE DISTRICT 7 FY 2013-14 IN-KIND RESERVE FUND

WHEREAS, the City of South Miami has requested in-kind services from the Parks, Recreation and Open Spaces Department for the July 4, 2014 "Fourth of July Celebration" in an amount not to exceed $790 (see attached Fee Waiver/In-kind Service Application); and

WHEREAS, the purpose of the "Fourth of July Celebration" is to celebrate Independence Day through the display of fireworks and family-friendly entertainment; and

WHEREAS, the "Fourth of July Celebration" event is a special event, as that term is defined in the attached Fee Waiver/In-kind Service Application, and $790 of the in-kind services shall be funded from the balance of the District 7 FY 2013-14 In-Kind Reserve Fund,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board retroactively authorizes in-kind services from the Parks, Recreation and Open Spaces Department for the July 4, 2014 "Fourth of July Celebration" sponsored by the City of South Miami in an amount not to exceed $790 to be funded from the balance of District 7 FY 2013-14 In-Kind Reserve Fund.

The Prime Sponsor of the foregoing resolution is Commissioner Xavier L. Suarez. It was offered by Commissioner , who moved its adoption. The motion was seconded by Commissioner and upon being put to a vote, the vote was as follows:

Rebeca Sosa, Chairwoman
Lynda Bell, Vice Chair

Bruno A. Barreiro
Jose "Pepe" Diaz
Sally A. Heyman
Jean Monestime
Sen. Javier D. Souto
Juan C. Zapata
Esteban L. Bovo, Jr.
Audrey M. Edmonson
Barbara J. Jordan
Dennis C. Moss
Xavier L. Suarez

The Chairperson thereupon declared the resolution duly passed and adopted this 7th day of October, 2014. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By:_____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency. GKS

Gerald K. Sanchez

MIAMI-DADE PARKS

SHOWMOBILES, STAGES, BLEACHERS, AND SOUND PRODUCTION

(305) 226-8315 Ext. 224/(305) 553-8511 (Fax)

EQUIPMENT (S) CONFIRMATION FORM

ORGANIZATION/AGENCY: City of South Miami

EQUIPMENT REQUESTED: Stage 24' x 40'

NAME OF PERSON RESPONSIBLE FOR THIS BILL: Commissioner Xavier L. Suarez
Commission District #7

OR INDEX CODE (MIAMI-DADE AGENCIES ONLY):

BILLING ADDRESS/ZIP CODE: 111 NW 1st Street Suite 220 Miami, FL 33128

NAME/TITLE OF THE EVENT: 2014 Fourth of July Event

ADDRESS OF EVENT: Palmer Park 6100 S.W. 67 Avenue

TODAY'S DATE: 06/23/14

DATE (S) & TIME OF EVENT: 07/04/14 5:00 P.M. – 10:00 P.M.

SET-UP TIME & DAY: 07/04/14 8:00 A.M.

TAKE-DOWN TIME & DAY: 07/04/14 11:30 P.M.

CONTACT PERSON/PHONE: Maria E Stout-Tate (305) 318-9231
AT SITE CONTACT/CELL PHONE#: (305) 498-3088

SPECIAL INSTRUCTIONS: Direction item(s) are to be placed, maps, diagrams, etc.
Contact person will be on site to direct the area of the drop off.

OTHER INFORMATION: Include additional equipment if needed.
N/A

We, the users, understand that we assume full responsibility for any damage, theft, or loss to said equipment and its accessories between the time the Miami-Dade Park and Recreation Department completes setting up and the time it takes down. We, the users, also agree to adhere to the requests set forth in the rental policy. We do have a copy of the rental policy and fully understand the requirements set forth in renting the equipment requested as out-lined in the rental policy. **We also understand that the total fee is to be remitted (15) fifteen working days before the event.**

***Fee:** **$790.00 In-kind District #7**
*(SEE FEE SCHEDULE FOR EXACT CHARGES)

Signature: Maria Stout-Tate

Agency/Group: City of South Miami

CANCELLATIONS MUST BE MADE 72 HOURS IN ADVANCE OF THE EVENT BY FAX OR EMAIL OTHERWISE EXPECT TO BE CHARGED ½ (HALF) OF RENTAL FEE. ***There will be no completed reservation on the schedule unless the confirmation Form is filled out completely and signed.**

Late equipment arrivals, please call (786) 236-7926

$790.00
24x40 Stage.

MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION
FY 2008-09
COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY
ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER
Please complete the following form and submit completed form along with requested materials, if applicable, to:

Office of Strategic Business Management Phone: (305) 375-5143
111 N.W. 1st Street, Suite 2200 Fax: (305) 375-5168
Miami, FL 33128

Type of Event/Application (select one of the following):
☐ District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)

☐ Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)

XX Special Event* - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)

☐ Major Event* - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

****Note: Event budget must be included for "Special" and "Major" event types.****

Commissioner sponsoring event Mr. Xavier Suarez,

1. Full legal name of the requesting organization: City of South Miami

2. Applicant Status: (Select one of the choices below)
☐ Not-For-Profit or Tax Exempt
☐ For-Profit
XX Local Government or Public Entity
☐ Other (specify): _____

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.): Maria E. Stout-Tate, Special Events Coordinator, City of South Miami, Special Events Division, City Hall – 6130 Sunset Drive, South Miami, Florida, 33143. Phone numbers :305-498-3088 (Cell) or 305-668-2509 (Office). Mstouttate@southmiamifl.gov .

4. Specify fee waiver or in-kind service requested (quantify, if applicable): In-Kind Service Request

---

MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION
Page 2
Revised: 9/4/08

5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries): **City of South Miami 2014 Fourth of July event held at Palmer Park, 6100 SW 67 Avenue, South Miami, Florida 33143**
6. Please select ALL that apply to event:
☐ Economic Development: Event supports vitality or growth of the local economy
XX Youth/Education: Event benefits youth of any age and/or offers educational benefits
☐ Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
XX Arts and Culture: Event supports music, theatre, literature, art or culture
☐ Environmental: Event benefits environmental concerns or promotes conservation
☐ Sports and Athletics: Event supports/promotes organized sports or recreational participation
7. Physical address of event venues (please specify Commission District(s)): **Palmer Park – 6100 SW 67 Avenue, South Miami, Florida 33143**
8. Description of regional or local impact: **Fourth of July Celebration for the residents of South Miami and surrounding communities.**
9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable): **Set up time: 8:00 a.m., Event begins at 5:00 p.m., Breakdown is after 10:00 p.m.**

MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION

10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): **Celebration of the Fourth of July, with bands, and Fireworks display.**

11. Expected number of participants and estimated attendance (per day, if applicable): **2-5,000**

12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed).

I hereby certify that all the statements made in this application are true and correct.
Shanda Kawiecki 6·20·2014
Signature of Authorized Representative Date

Memorandum

MIAMI-DADE COUNTY

Date: October 7, 2014

To: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor

Subject: District Specific In-Kind Request

A retroactive waiver for in-kind services has been requested by City of South Miami, for their "Fourth of July Celebration" event held on July 4, 2014.

In-kind services have been requested from the Parks, Recreation and Open Spaces Department in the amount of $790 to be funded from the balance of District 7 FY 2013-14 In-Kind Reserve Funds for the use of a 24' x 40' stage.

Edward Marquez
Deputy Mayor

Inkind01464