



**BOARD OF COUNTY COMMISSIONERS  
OFFICE OF THE COMMISSION AUDITOR**

**M E M O R A N D U M**

**TO:** Honorable Chairwoman Rebeca Sosa  
and Members, Board of County Commissioners

**FROM:** Charles Anderson  
Commission Auditor

A handwritten signature in black ink, appearing to read "Charles Anderson", is written over the printed name.

**DATE:** October 21, 2014

**SUBJECT:** Supplement to Board Directives

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In addition to the Board Directives Quarterly Report ending September 30, 2014, attached is *Supplemental Information* reflecting actions taken from October 1, 2014 through October 15, 2014.

Attachment

Office of the Commission Auditor

Board of County Commissioners  
Directives Report  
(Supplement)

This is supplemental information to the quarterly report ending September 30, 2014, showing an additional seven (7) board directives that were completed after the reporting period.

*The directives database is maintained by the Clerk of the Board and updated by the responsible department. As part of our review process, the Office of the Commission Auditor verifies the accuracy of status details associated with directives and refers to designated assignees for appropriate action(s), if necessary.*

Assigned to	Completed
BENFORD, Russell	1
MARQUEZ, Ed	1
OSTERHOLT, Jack	3
SPRING, Michael	2
<b>TOTAL</b>	<b>7</b>

AGENDA INFO	BODY	REQUESTER	PRIME	ASSIGNED TO	DUE DATE	STATUS
11A11 121102 COUNTY TO PURCHASE FROM LOCAL MANUFACTURER	BCC 7/3/2012	Jordan		Ed Marquez	12/3/2012	<b>COMPLETE</b> – Closed 10/2/2014 ISD staff has been working with the office of the sponsor, Commissioner Jordan, on this directive. ISD has proposed enhanced marketing information for distribution to local manufacturers on how to utilize the County's existing small business programs, to be distributed by Regulatory and Economic Resources' Business Affairs Division. Staff from both the Mayor's Office and the office of Commissioner Jordan have spoken and feel that the intent of the directive has been met to the greatest extent possible.
<b>INSTRUCTIONS</b> DIRECTING THE MAYOR OR MAYOR'S DESIGNEE TO DEVELOP RECOMMENDATIONS AND SPECIFICATIONS TO REQUIRE THE COUNTY TO PURCHASE FROM LOCAL MANUFACTURERS						
3D 132130 PSA RICONDO ASSOCIATES	TAC 11/13/2013	Moss		Jack Osterholt	7/11/2013	<b>COMPLETE</b> - Closed 10/3/2014 The MDAD RFQ process for air service development consultant is nearing completion and should be in place before the new year. Once the contract is active, the consultant will be charged with development of a five-year strategic plan (with annual updates to the strategic plan) as a first assignment and should be a deliverable during 1st Quarter 2014. As per the directive, we will assure that one of the mandated projects within the plan will be review/study on the feasibility of establishing an "airway system and gateway" between Miami-Dade County and West Africa. This will be executed through a special assignment to the consultant, and its findings (where feasible), will be incorporated into the work plan for air service airline and/or market targets. In all cases, reports, findings and project status will be relayed to the Board.
<b>INSTRUCTIONS</b> CHAIRMAN MOSS ASKED DEPUTY MAYOR ALINA HUDAK ALONG WITH MIAMI DADE AVIATION DEPARTMENT DIRECTOR EMILIO GONZALEZ TO ENSURE THE AVIATION PLANNING CONSULTING SERVICES INCLUDED A CONSULTANT REVIEW/STUDY ON THE FEASIBILITY OF ESTABLISHING AN AIRWAY SYSTEM AND GATEWAY BETWEEN MDC AND WEST AFRICA, AND TO PROVIDE THIS COMMITTEE WITH A REPORT ON THE FINDINGS.						
11A4 132419 DIRECTING PLAN ON RELEASING INMATES INTO MULTIPLE DISTRICTS	BCC 2/4/2014	Edmonson		Russell Benford	8/28/2014	<b>COMPLETE</b> – Closed 10/15/2014 Release Plan submitted.
<b>INSTRUCTIONS</b> DIRECTING THE MAYOR OR MAYOR'S DESIGNEE TO DEVELOP A COMPREHENSIVE PLAN TO AVOID CONCENTRATING THE RELEASE OF COUNTY CORRECTIONAL INMATES INTO A SMALL NUMBER OF COUNTY COMMISSION DISTRICTS, AND PROVIDE THE BOARD WITH A REPORT WITHIN SIXTY DAYS						
11A10 140453 ANTI-BULLYING POLICY	BCC 4/8/2014	Heyman		Michael Spring	10/21/2014	<b>COMPLETE</b> - Closed 10/3/2014 Mayor's memo distributed on 10/2/2014.
<b>INSTRUCTIONS</b> DIRECTING THE COUNTY MAYOR OR MAYOR'S DESIGNEE TO CREATE AN AWARENESS CAMPAIGN AT COUNTY PARKS TO EDUCATE CHILDREN ABOUT BULLYING; DIRECTING THE COUNTY MAYOR OR MAYOR'S DESIGNEE TO CREATE A SYSTEM FOR REPORTING INCIDENTS OF BULLYING, HARASSMENT, AND INTIMIDATION OF CHILDREN ON COUNTY PROPERTY; URGING MUNICIPALITIES TO JOIN IN THE COUNTY'S AWARENESS CAMPAIGN						

AGENDA INFO	BODY	REQUESTER	PRIME	ASSIGNED TO	DUE DATE	STATUS
11A7 140642 SOBER HOUSE STUDY	BCC 5/6/2014	Souto	Jordan	Jack Osterholt	9/19/2014	<b>COMPLETE - Closed – 10/3/2014</b> Per RER Deputy Director Lourdes Gomez- Oct. 12, 2014. The Sober House Study was completed. RER met with the Addiction Services Board which includes members from law enforcement, judiciary and multiple agencies. RER has also met Commissioner Jordan. Subsequently, a report was developed. It was determined that all agencies would work towards better coordination of existing enforcement methods within existing resources. Based on the foregoing, this directive is closed.
<b>INSTRUCTIONS</b> RECOMMENDED THAT THE COUNTY'S ADMINISTRATION SHOULD SCHEDULE A MEETING WITH THE MEMBERS OF THE BOARD TO DETERMINE THE COUNTY'S EXISTING RESOURCES AND HOW THOSE RESOURCES COULD BE UTILIZED IN CONJUNCTION WITH LAW ENFORCEMENT, CRIME WATCHERS, AND THE COUNTY COMMISSIONER'S OFFICE TO INSPECT THE COMMUNITY AND PROVIDE REGULATIONS AND CODE ENFORCEMENT. HE ALSO ADVISED THAT THE STATE ALREADY HAD IN PLACE AGENCIES ADDRESSING THIS ISSUE, AND THE COUNTY COMMISSION NEEDED TO ADDRESS THESE FACILITIES EVEN IF IT WAS NECESSARY TO CREATE AN ADDITIONAL DEPARTMENT OR DEPARTMENTAL DIVISION						
11A19 140779 EXTEND TIME FOR CATTLE SHOW	BCC 5/6/2014	Souto		Michael Spring	11/12/2014	<b>COMPELTE - Closed – 10/14/2014</b> The PROS Director had a meeting with Senator Souto on October 7 <sup>th</sup> during which the Senator informed the Director that he does not want to proceed with the Cattle Show Manager RFP-00036: Miami International Agriculture, Horse and Cattle Show Management, Promotion, and Production. Given those instructions, this directive is closed. GL
<b>INSTRUCTIONS</b> DIRECTING THE MAYOR OR MAYOR'S DESIGNEE TO UTILIZE THAT TIME TO RESEARCH OTHER LARGE, PRESTIGIOUS LIVESTOCK AND CATTLE SHOWS FOR GUIDANCE ON THE DURATION, CONTENT, MANAGEMENT, OPERATIONS, FUNDING, PRICING, AND ALL OTHER ECONOMIC CONSIDERATIONS THAT SHOULD BE INCLUDED IN THE COUNTY'S REQUEST FOR PROPOSALS						
11A10 141494 CHINESE CONSULATE-GENERAL	BCC 9/3/2014	Zapata		Jack Osterholt	9/17/2014	<b>COMPLETE - Closed 10/3/2014</b> Per Jimmy Nares: A plan of action to establish a Chinese Consulate General in Miami was created. As such, this directive is closed.
<b>INSTRUCTIONS</b> DIRECTING MAYOR OR MAYOR'S DESIGNEE TO DEVELOP A PLAN TO ESTABLISH A CHINESE CONSULATE-GENERAL IN MIAMI						