

# MEMORANDUM

Agenda Item No. 11(A)(3)


**TO:** Honorable Chairman Jean Monestime  
and Members, Board of County Commissioners

**DATE:** January 21, 2015

**FROM:** R. A. Cuevas, Jr.  
County Attorney

**SUBJECT:** Resolution directing the County  
Mayor to study the feasibility of  
the use of an inter-agency  
collaborative client information  
system pursuant to Chapter 163,  
Part VI of the Florida Statutes

The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Commissioner Sally A. Heyman.



R. A. Cuevas, Jr.  
County Attorney

RAC/smm



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(Revised)

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and Members, Board of County Commissioners

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Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's \_\_\_\_\_, 3/5's \_\_\_\_\_, unanimous \_\_\_\_\_) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 11(A)(3)  
1-21-15

RESOLUTION NO. \_\_\_\_\_

RESOLUTION DIRECTING THE COUNTY MAYOR OR MAYOR'S DESIGNEE TO STUDY THE FEASIBILITY OF THE USE OF AN INTER-AGENCY COLLABORATIVE CLIENT INFORMATION SYSTEM PURSUANT TO CHAPTER 163, PART VI OF THE FLORIDA STATUTES AND TO REPORT FINDINGS AND MAKE RECOMMENDATIONS TO THE BOARD WITHIN 90 DAYS IN A WRITTEN REPORT

**WHEREAS**, a significant group of individuals repeatedly cycle through the local jails, emergency rooms, psychiatric crisis units, homeless shelters, and other emergency and acute care settings; and

**WHEREAS**, to improve public health and safety, and to more effectively address the needs of individuals who frequently come into contact with high cost services in the criminal justice system, emergency rooms, and mental health crisis settings, it is necessary to develop mechanisms to efficiently and securely share information across systems and agencies within the community; and

**WHEREAS**, increased exchange of information may help to promote continuity of care and prevent recidivism as individuals move across systems; and

**WHEREAS**, Chapter 163, Part VI of the Florida Statutes provides that county governments may establish a collaborative client information system to exchange data related to criminal justice, juvenile justice, education, health, employment training, human services and other sectors; and

**WHEREAS**, Chapter 163, Part VI of the Florida Statutes further allows for the exchange of information, including confidential client information, among agencies participating in the collaborative client information system without the requirement to first obtain individual

consents to release information, provided that appropriate safeguards exist to ensure proper handling of confidential information; and

**WHEREAS**, counties that establish such collaborative client information systems are required to form a steering committee consisting of all participating organizations to govern the organization and administration of the system as well as establish security policies to ensure the integrity of the data and safeguard privacy; and

**WHEREAS**, it is the intent of this Board to consider the implementation of a collaborative client information system that is designed to promote increased exchange of information and continuity of care; and

**WHEREAS**, in light of the foregoing, this Board desires to have the County Mayor or Mayor's designee study the feasibility of a collaborative client information system, including but not limited to, issues relating to: (1) steps necessary for the formation of a collaborative client information system steering committee, (2) which government and private agencies should participate in the collaborative client information system, (3) what information would be shared with the collaborative client information system, (4) how the confidentiality of the information could be maintained and (5) what agreements would be necessary between or among the members of the collaborative client information system,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that this Board:

**Section 1.** Directs the County Mayor or Mayor's designee to study the feasibility of the use of an inter-agency collaborative client information system pursuant to Chapter 163 of the Florida Statutes, including but not limited to, (1) steps necessary for the formation of a collaborative client information system steering committee, (2) which government and private agencies should participate in the collaborative client information system, (3) what information

would be shared with the collaborative client information system, (4) how the confidentiality of the information could be maintained and (5) what agreements would be necessary between or among the members of the collaborative client information system.

**Section 2.** Directs the County Mayor or Mayor's designee shall provide the findings, results and recommendations of the feasibility study to this Board in a report within 90 days of the effective date of this resolution and shall place the completed report on an agenda of the Board pursuant to Ordinance No. 14-65.

The Prime Sponsor of the foregoing resolution is Commissioner Sally A. Heyman. It was offered by Commissioner \_\_\_\_\_, who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_ and upon being put to a vote, the vote was as follows:

Jean Monestime, Chairman	
Esteban L. Bovo, Jr., Vice Chairman	
Bruno A. Barreiro	Daniella Levine Cava
Jose "Pepe" Diaz	Audrey M. Edmonson
Sally A. Heyman	Barbara J. Jordan
Dennis C. Moss	Rebeca Sosa
Sen. Javier D. Souto	Xavier L. Suarez
Juan C. Zapata	

The Chairperson thereupon declared the resolution duly passed and adopted this 21<sup>st</sup> day of January, 2015. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.



Christopher C. Kokoruda