Memorandum

MIAMI-DADE COUNTY

Date: March 3, 2015

To: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

Agenda Item No. 8(F)(5)

From: Carlos A. Gimenez
Mayor

Subject: Recommendation for Approval to Establish a Pre-Qualification Pool: Food and Beverage Products

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Recommendation

It is recommended that the Board of County Commissioners (Board) approve the establishment of a pre-qualification pool, *Bid No. RTQ-00112*, for the purchase and delivery of an array of food and beverage products for various County departments. The food and beverage products covered under this pool include, but are not limited to, canned goods, juices, beans, dry goods, spices and condiments. These food and beverage products are used primarily by the Corrections and Rehabilitation Department's food services operations.

Scope

The impact of this item is countywide in nature.

Fiscal Impact/Funding Source

The fiscal impact for the eight-year term is $19,026,000. The current contract, *6083-0/14*, is for five (5) years and is valued at $12,030,000. On an annualized basis, the proposed contract is slightly lower in value than the current contract, which is based on user departments' anticipated needs.

Department	Allocation	Funding Source	Contract Manager
Community Action and Human Services	$218,000	General Fund and Federal Funds	Marie Woodson
Corrections and Rehabilitation	16,000,000	General Fund	Debra Graham
Parks, Recreation and Open Spaces	152,000	General Fund	William Solomon
PortMiami	40,000	Proprietary Funds	Gyselle Pino
Public Housing and Community Development	2,200,000	Federal Funds	Colleen Johnson
Public Works and Waste Management	416,000	General Fund and Proprietary Funds	Olga Espinosa-Anderson
Total	**$19,026,000**		

Track Record/Monitor

Anthony Wells of the Internal Services Department is the Procurement Contracting Officer.

Delegated Authority

Upon approval of this item, a pool of pre-qualified vendors will be established to participate in spot market competitions. The County Mayor or the County Mayor's designee will have the authority to solicit pricing, and award contracts, up to the aggregate contract amount authorized by the Board. Additionally, the County Mayor or the County Mayor's designee may add qualified vendors to the pool at any time during the contract term, subject to bi-annual ratification by the Board. The County Mayor or the County Mayor's designee will also have the authority to exercise, at their discretion any cancellation and renewal provisions, in accordance with the terms and conditions of the pool contract and other rights contained therein.

Vendors Pre-Qualified for Pool

A Request to Qualify (RTQ) was issued under full and open competition on August 20, 2014. Seven (7) vendors responded to the RTQ. The method of award was to pre-qualify all responsive and responsible vendors that met the minimum requirements as specified in the RTQ for participation in future spot market competitions. Additional qualified vendors may be added to the pool during the term of the RTQ. The vendors listed in the following table met the solicitation's pre-qualification criteria.

Vendor	Address	Principal
Prawn Seafoods, Inc. d/b/a Sunset Foods	6894 NW 32 Avenue Miami, FL	Jeffrey Wine
Roses Delight, Inc.	1574 NE 191 Street, #355 Miami, FL	Nahomie Ductant
Family & Son, Inc.	2140 NW 23 Street Miami, FL	Claudio Angulo
JNS Foods, LLC	1401 N University Drive, #602 Coral Springs, FL	Elliot Meiseles
Benjamin Foods, LLC	1001 South York Road Hatboro, PA	Howard Klayman
Majestic International Spice Corporation	6433 Canning Street Commerce, CA	Mahvash Shahrbabaki

Vendor(s) Not-Pre-Qualified for Pool

Vendor	Reason for not Recommending
Performance Food Group, Inc. d/b/a Vistar	Vendor has yet to complete the County's vendor registration process. Upon completion of the process, the vendor will be added to the pool.

Due Diligence

Pursuant to Resolution R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine contractor responsibility, including verifying corporate status and that there are no performance or compliance issues. The lists referenced include: convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to contractor responsibility.

Applicable Ordinances and Contract Measures

- The two (2) percent User Access Program provision applies and will be collected on all purchases where permitted by the funding source.
- The Small Business Enterprise (SBE) Bid Preference and Local Preference will be applied at the time of spot market competition where permitted by the funding source when SBEs join this prequalification pool. A SBE set-aside also applies, where permitted by the funding source, for spot market competition up to $100,000 when there are three (3) or more certified SBE firms available.
- The Living Wage Ordinance does not apply.

Edward Marquez
Deputy Mayor

MEMORANDUM
(Revised)

TO: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

DATE: March 3, 2015

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No. 8(F)(5)

Please note any items checked.

_____ **"3-Day Rule" for committees applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Ordinance creating a new board requires detailed County Mayor's report for public hearing**

_____ **No committee review**

_____ **Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous _____) to approve**

✓ **Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(5)
3-3-15

RESOLUTION NO. _____

RESOLUTION AUTHORIZING ESTABLISHMENT OF PREQUALIFICATION POOL RTQ-00112 IN A TOTAL AMOUNT UP TO $19,026,000.00 FOR FOOD AND BEVERAGE PRODUCTS AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO CONDUCT SPOT BIDS, AWARD SUBSEQUENT CONTRACTS, ADD VENDORS TO THE POOL AT ANY TIME, SUBJECT TO RATIFICATION BY THE BOARD ON A BI-ANNUAL BASIS, EXECUTE CONTRACTS, AND EXERCISE OPTIONS TO RENEW AND CANCELLATION PROVISIONS, AND ANY OTHER RIGHTS CONTAINTED THEREIN

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that:

Section 1. This Board authorizes the establishment of prequalification pool Contract No. RTQ-00112 for Food and Beverage Products in a total amount of up to $19,026,000.00, and authorizes the County Mayor or County Mayor's designee to conduct spot bids, award subsequent contracts, and add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis. A copy of the contract document is on file with and available upon request from the Internal Services Department, Procurement Management Services Division.

Section 2. This Board authorizes the County Mayor or County Mayor's designee to execute contracts for the items approved herein and exercise options-to-

renew, any cancellation provisions, and any other rights contained therein in accordance with the terms and conditions of such contract.

The foregoing resolution was offered by Commissioner , who moved its adoption. The motion was seconded by Commissioner and upon being put to a vote, the vote was as follows:

Jean Monestime, Chairman
Esteban L. Bovo, Jr., Vice Chairman

Bruno A. Barreiro	Daniella Levine Cava
Jose "Pepe" Diaz	Audrey M. Edmonson
Sally A. Heyman	Barbara J. Jordan
Dennis C. Moss	Rebeca Sosa
Sen. Javier D. Souto	Xavier L. Suarez
Juan C. Zapata	

The Chairperson thereupon declared the resolution duly passed and adopted this 3rd day of March, 2015. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By:_____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Hugo Benitez