Memorandum

MIAMI-DADE COUNTY

Date: May 5, 2015

To: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor

Agenda Item No. 8(F)(2)

Subject: Recommendation for Approval to Purchase Multifunctional Devices for the Office of the Citizens' Independent Transportation Trust

---

Recommendation

It is recommended that the Board of County Commissioners (Board) approve this request to transfer $70,000 in unallocated funds under *Contract No. 9301-0/20, Multifunctional Devices, Maintenance and Solutions Prequalification*, to the Office of the Citizens' Independent Transportation Trust (Office), one of various departments having an allocation under the contract. The Office will use the funds to pay for replacement leases for two (2) multifunctional devices (i.e., copier machines). The copiers are used by the Office's staff to support daily office operations. The leases for the Office's current copiers expired and this funding will be used to lease one (1) high-capacity monochromatic and one (1) color copier.

Under this Board-approved pool, all releases of allocation require review and approval by the Mayor. Mayoral approval for the release was received in January 2015.

Approval by the Citizens' Independent Transportation Trust (CITT) and the Board is required as the funding source for these leases is People's Transportation Plan (PTP) Charter County Sales Surtax funding. Office equipment to support the Office's operations is an authorized use of PTP funding. Approval was received by the CITT at its March 2015 meeting.

Scope

The impact of this item is countywide in nature.

Fiscal Impact/Funding Source

Contract No. 9301-0/20, which expires on July 31, 2021, has an existing allocation of $34 million for the 10-year term. This item requests the transfer of $70,000 from the contract's existing allocation to cover the cost of the replacement leases. The transfer of funds does not change the contract's current allocation.

Department	Existing Allocation	Transferred Allocation	Modified Allocation	Funding Source	Contract Manager
Office of Citizens' Independent Transportation Trust	$15,000	$70,000	$85,000	PTP Funds	Marlene Amaro
Various	8,423,000	0	8,423,000	Various	Various
Unallocated	25,562,000	(70,000)	25,492,000	n/a	n/a
Total	**$34,000,000**	**$0**	**$34,000,000**		

Track Record/Monitor

The contract manager for the Office is Marlene Amaro. Brad Skinner of the Internal Services Department is the Procurement Contracting Officer.

Delegated Authority

The County Mayor or County Mayor's designee will have the authority to exercise all provisions of the solicitation document pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38. The County Mayor or the County Mayor's designee may also add qualified vendors to the pool at any time during the term of the pool, subject to bi-annual ratification by the Board.

Awarded Vendors

Vendor	Address	Principal
Barlop, Inc. (SBE)	8376 NW 68 Street Miami, FL	Madelyn Lopez
Canon Solutions America, Inc.	300 Commerce Square Boulevard Burlington, NJ	Yoroku Adachi
Heidelberg USA, Inc.	1000 Gutenberg Drive Kennesaw, GA	Thomas Topp
Konica Minolta Business Solutions U.S.A., Inc.	100 Williams Drive Ramsey, NJ	Richard Taylor
Milner, Inc.	5125 Peachtree Ind Boulevard Norcross, GA	Gene W. Milner, Jr.
PC Solutions & Integration, Inc. (MICRO/SBE)	4937 SW 75 Avenue Miami, FL	Michelle Rudnick
Ricoh USA, Inc.	70 Valley Stream Parkway Malvern, PA	Martin Brodigan
Sharp Electronics Corporation	1 Sharp Plaza, Suite 1 Mahwah, NJ	Toshiyuki Osawa
Toshiba America Business Solutions, Inc.	9740 Irvine Boulevard Irvine, CA	Scott MacCabe
Xerox Corporation	45 Glover Avenue Norwalk, CT	Ursula Burns
Zeno Office Solutions, Inc.	1101 North Ward Street Tampa, FL	Keith Roher

Due Diligence

Pursuant to R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine Contractor responsibility, including verifying corporate status and review of performance or compliance issues. The lists referenced include convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There are no adverse findings relating to Contractor responsibility.

Applicable Ordinances and Contract Measures

- The two (2) percent User Access Program provision does apply where permitted by funding source.
- The Small Business Enterprise Bid Preference and Local Preference ordinance apply.
- The Living Wage Ordinance does not apply.

Alina T. Hudak
Deputy Mayor

MEMORANDUM
(Revised)

TO: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

DATE: May 5, 2015

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No. 8(F)(2)

Please note any items checked.

_____ **"3-Day Rule" for committees applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Ordinance creating a new board requires detailed County Mayor's report for public hearing**

_____ **No committee review**

_____ **Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous _____) to approve**

_____ **Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(2)
5-5-15

RESOLUTION NO. _____

RESOLUTION AUTHORIZING TRANSFER OF UNALLOCATED FUNDS UNDER CONTRACT NO. 9301-0/20, MULTIFUNCTIONAL DEVICES, MAINTENANCE AND SOLUTIONS PREQUALIFICATION TOTALING $70,000.00 TO THE OFFICE OF THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST FOR REPLACEMENT LEASES OF SUCH DEVICES; AND AUTHORIZING THE USE OF CHARTER COUNTY TRANSPORTATION SURTAX FUNDS FOR SUCH PURPOSES

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes a transfer of $70,000.00 of unallocated funds under Contract No. 9301-0/20, Multifunctional Devices, Maintenance and Solutions Prequalification to the Office of the Citizens' Independent Transportation Trust. The Board authorizes the use of Charter County Transportation Surtax Funds for such purpose. A copy of the contract document is on file with and available upon request from the Internal Services Department, Procurement Management Services Division.

The foregoing resolution was offered by Commissioner
who moved its adoption. The motion was seconded by Commissioner
and upon being put to a vote, the vote was as follows:

Jean Monestime, Chairman
Esteban L. Bovo, Jr., Vice Chairman

Bruno A. Barreiro	Daniella Levine Cava
Jose "Pepe" Diaz	Audrey M. Edmonson
Sally A. Heyman	Barbara J. Jordan
Dennis C. Moss	Rebeca Sosa
Sen. Javier D. Souto	Xavier L. Suarez
Juan C. Zapata	

The Chairperson thereupon declared the resolution duly passed and adopted this 5th day of May, 2015. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By:_____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Alex S. Boker

Memorandum

To: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

From: Charles Scurr, Executive Director

Date: March 18, 2015

Re: **CITT AGENDA ITEM 5C:**
RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) RECOMMENDING THE BOARD OF COUNTY COMMISSIONERS' (BCC) AUTHORIZE MODIFICATION OF COMPETITIVE CONTRACT FOR ADDITIONAL EXPENDITURE AUTHORITY, IN THE AMOUNT OF $70,000.00, FOR PURCHASE OF GOODS AND SERVICES (MULTIFUNCTIONAL DEVICES), FOR THE OFFICE OF THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (OCITT); AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE CONTRACT MODIFICATIONS, OPTIONS-TO-RENEW, AND CANCELLATION PROVISIONS; AND AUTHORIZING THE USE OF CHARTER COUNTY TRANSPORTATION SURTAX FUNDS FOR SUCH PURPOSES **(OCITT/ISD – BCC Legislative File No. 150538)**

On March 18, 2015, the CITT voted (11-0) to forward a favorable recommendation to the Board of County Commissioners (BCC) for the approval of the above referenced item, CITT Resolution No. 15-011. The vote was as follows:

Paul J. Schwiep, Esq., Chairperson – Aye
Hon. Anna E. Ward, Ph.D., 1st Vice Chairperson – Aye
Glenn J. Downing, CFP®, 2nd Vice Chairperson – Aye

Joseph Curbelo – Aye
Alfred J. Holzman – Aye
Jonathan Martinez – Absent
Miles E. Moss, P.E. – Aye
Marilyn Smith – Absent

Peter L. Forrest – Aye
Prakash Kumar – Aye
Alicia Menardy, Esq. – Aye
Hon. James A. Reeder – Aye
Hon. Linda Zilber – Aye

cc: Alina Hudak, Deputy Mayor/Director Public Works & Waste Management Department
Bruce Libhaber, Assistant County Attorney