Memorandum

MIAMI-DADE COUNTY

Date: May 5, 2015

To: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

Agenda Item No. 8(F)(6)

From: Carlos A. Gimenez
Mayor

Subject: Recommendation for Approval to Establish a Pre-qualification Pool: Recycling Services (Batteries and White Goods)

Recommendation

It is recommended that the Board of County Commissioners (Board) approve the establishment of a pre-qualification pool under *Request to Qualify No. RTQ-00117, Recycling Services*. The pool will be used, as needed, by the Public Works and Waste Management Department to obtain services to recycle liquid or gel-filled lead acid batteries and white goods (e.g., refrigerators, air conditioning units, washing machines, dryers, and hot water heaters) accumulated at multiple disposal sites. The Public Works and Waste Management Department accumulates these goods and marks them for recycling, and then a spot market quote is conducted, a vendor is awarded, and the goods are collected by the awarded vendor for recycling.

Scope

The impact of this item is countywide in nature.

Fiscal Impact and Funding Source

The estimated revenue for the eight-year term is $1,800,000. This estimate is based on historical data and forecasting.

This Request to Qualify (RTQ) replaces two (2) contracts: *Contract No. 9171-0/14, Recycling Services for White Goods*, a five-year contract generating annual revenue of $270,000; and *Contract No. IQ9150-0/14, Recycle Auto/Boat Batteries*, a contract for five (5) years and six (6) months that generated annual revenue of $1,000. Market research indicates the same vendors under these two (2) contracts provide recycling services for the materials in the recommended contract. Accordingly, a single replacement solicitation was issued to reduce the administrative overhead required to issue multiple purchase orders for like services under two (2) contracts. The pre-qualification method of award allows the County to aggregate materials, when received, to issue a single spot market quote rather than multiple quotes in order to maximize the revenue generated.

Department	Allocation	Funding Source	Contract Manager
Public Works and Waste Management	$1,800,000	Revenue Generating	Olga Espinosa Anderson
Total	$1,800,000		

Track Record/Monitor

Maria Hevia, CPPB, of the Internal Services Department is the Procurement Contracting Officer.

Delegated Authority

Upon approval of this item, a pool of pre-qualified vendors will be established to participate in spot market competitions. The County Mayor or the County Mayor's designee will have the authority to solicit pricing and award contracts up to an aggregate amount of the allocation authorized by the Board. Additionally, the County Mayor or the County Mayor's designee may add qualified vendors to the pool

at any time during the term, subject to bi-annual ratification by the Board. If this item is approved, the County Mayor or County Mayor's designee will have the authority to exercise all provisions of the solicitation document pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38.

Vendor(s) Pre-Qualified for Pool

An RTQ was issued under full and open competition on August 11, 2014. Three (3) vendors responded to the RTQ. The method of award was to pre-qualify all responsive and responsible vendors that met the minimum requirements as specified in the RTQ for participation in future spot market competitions. Spot market quotes will be conducted amongst the qualified vendors with award to be made to the vendor offering the highest revenue to the County. The vendors listed in the following table met the pre-qualification criteria;

Vendor	Address	Principal
Southern Waste Systems, LLC	2380 College Avenue Davie, FL	Charles Gusmano
FPT Fort Lauderdale, LLC	3400 E Lafayette Detroit, MI	Yale Levin

Vendor not Pre-Qualified for Pool

Vendor	Reason for Not Recommending
Sun Recycling, Inc.	Vendor rescinded its submission

Due Diligence

Pursuant to Resolution R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine contractor responsibility, including verifying corporate status and that there are no performance or compliance issues. The lists that were referenced include: convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to contractor responsibility.

Applicable Ordinances and Measures

No measures apply as this is a revenue-generating pre-qualification pool.

Alina T. Hudak
Deputy Mayor

MEMORANDUM
(Revised)

TO: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

DATE: May 5, 2015

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No. 8(F)(6)

Please note any items checked.

_____ **"3-Day Rule" for committees applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Ordinance creating a new board requires detailed County Mayor's report for public hearing**

_____ **No committee review**

_____ **Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous _____) to approve**

_____ **Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(6)
5-5-15

RESOLUTION NO. _____

RESOLUTION AUTHORIZING ESTABLISHMENT OF PREQUALIFICATION POOL RTQ-00117 WITH A TOTAL ESTIMATED REVENUE OF $1,800,000.00 FOR RECYCLING SERVICES FOR THE MIAMI-DADE PUBLIC WORKS AND WASTE MANAGEMENT DEPARTMENT AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO CONDUCT SPOT BIDS, AWARD SUBSEQUENT CONTRACTS, ADD VENDORS TO THE POOL AT ANY TIME, SUBJECT TO RATIFICATION BY THE BOARD ON A BI-ANNUAL BASIS, EXECUTE CONTRACTS, AND EXERCISE ANY CANCELLATION PROVISIONS AND ANY OTHER RIGHTS CONTAINED THEREIN

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that:

Section 1. This Board authorizes the establishment of prequalification pool Contract No. RTQ-00117 for recycling services for the Miami-Dade Public Works and Waste Management Department with a total estimated revenue of $1,800,000.00 and authorizes the County Mayor or County Mayor's designee to conduct spot bids, award subsequent contracts, and add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis. A copy of the contract document is on file with and available upon request from the Internal Services Department, Procurement Management Services Division.

Section 2. This Board authorizes the County Mayor or County Mayor's designee to execute contracts for the services approved herein and exercise any cancellation provisions, and any other rights contained therein in accordance with the provisions of the Code of Miami-Dade County, Florida.

The foregoing resolution was offered by Commissioner , who moved its adoption. The motion was seconded by Commissioner and upon being put to a vote, the vote was as follows:

Jean Monestime, Chairman
Esteban L. Bovo, Jr., Vice Chairman

Bruno A. Barreiro	Daniella Levine Cava
Jose "Pepe" Diaz	Audrey M. Edmonson
Sally A. Heyman	Barbara J. Jordan
Dennis C. Moss	Rebeca Sosa
Sen. Javier D. Souto	Xavier L. Suarez
Juan C. Zapata	

The Chairperson thereupon declared the resolution duly passed and adopted this 5th day of May, 2015. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY,
FLORIDA
BY ITS BOARD OF COUNTY
COMMISSIONERS

HARVEY RUVIN, CLERK

By:_____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Hugo Benitez