

Memorandum



Date: May 5, 2015

To: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

Agenda Item No. 8(F)(7)

From: Carlos A. Gimenez
Mayor

Subject: Recommendation for Approval to Establish a Pre-Qualification Pool: Meat, Poultry, Dairy and Frozen Foods

Recommendation

It is recommended that the Board of County Commissioners (Board) approve the establishment of a pre-qualification pool, RTQ-00116, for the purchase of meat, poultry, dairy and frozen foods for multiple County departments. Pre-qualified vendors shall provide and deliver grocery products, including, but not limited to, frozen poultry products, frozen beef, assorted vegetables, cheeses and yogurts. The food products shall be graded by the United States Department of Agriculture and shall not contain pink slime.

Scope

The impact of this item is countywide in nature.

Fiscal Impact/Funding Source

The fiscal impact for the eight-year term is \$20,236,000. The current pre-qualification pool, 2834-0/14, is for five (5) years and four (4) months and is valued at \$15,498,000. The new pool represents approximately a \$31,000 reduction per month when compared to the previous pool. The difference in allocation under the replacement pool is based on the user departments' projected needs over the eight-year term.

Department	Allocation	Funding Source	Contract Manager
Corrections and Rehabilitation	\$18,500,000	General Fund	Debra Graham
Community Action and Human Services	160,000	General Fund and Federal Funds	Marie Woodson
Parks, Recreation and Open Spaces	776,000	General Fund	William Solomon
Public Housing and Community Development	800,000	Federal Funds	Indira Rajkumar-Futch
Total	\$20,236,000		

Track Record/Monitor

Anthony Wells of the Internal Services Department is the Procurement Contracting Officer.

Delegated Authority

Upon approval of this item, a pool of pre-qualified vendors will be established to participate in spot market competitions. The County Mayor or the County Mayor's designee will have the authority to solicit pricing and award contracts up to an aggregate amount of the allocation authorized by the Board. The County Mayor or the County Mayor's designee will also have the authority to (a) exercise all provisions of the solicitation documents and any resulting contracts pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38, and (b) add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis.

Vendor(s) Pre-Qualified for Pool

A Request to Qualify (RTQ) was issued on August 20, 2014 under full and open competition. The method of award was to pre-qualify all responsive and responsible vendors that met the minimum requirements as specified in the RTQ for participation in future spot market competitions. Seven (7) vendors responded to the solicitation. The vendors listed in the table below satisfied the pre-qualification criteria.

Vendor	Address	Principal
Prawn Seafoods, Inc. d/b/a Sunset Foods	6894 NW 32 Avenue Miami, FL	Jeffrey Wine
K-Brand Distributors, Inc.	1223 Lincoln Street Hollywood, FL	Hadassah Keynan
JNS Foods, LLC	1401 N University Drive, Suite # 602 Coral Springs, FL	Elliot Meiseles
Benjamin Foods, LLC	1001 S York Road Hatboro, PA	Howard Klayman
Good Source Solutions, Inc.	3115 Melrose Drive, Suite # 160 Carlsbad, CA	Rich Friedlen

Vendor(s) Not-Pre-Qualified for Pool

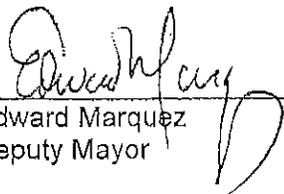
Vendor	Reason for not Recommending
Cheney Bros, Inc.	Vendor failed to submit documents- references and licenses- to meet the RTQ's requirements. Upon receipt and verification of the missing information, the vendor will be added to the pool.
National Food Group	

Due Diligence

Pursuant to Resolution R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine contractor responsibility, including verifying corporate status and that there are no performance or compliance issues. The lists that were referenced include: convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to contractor responsibility.

Applicable Ordinances and Contract Measures

- The two (2) percent User Access Program provision applies and will be collected on all purchases where permitted by the funding source.
- The Small Business Enterprise (SBE) Bid Preference and Local Preference will be applied at the time of spot market competition, where permitted by the funding source. A SBE set-aside also applies for a spot market competition up to \$100,000, where permitted by the funding source, when there are three (3) or more certified SBE firms available.
- The Living Wage Ordinance does not apply.


 Edward Marquez
 Deputy Mayor



MEMORANDUM

(Revised)

TO: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

DATE: May 5, 2015

FROM: 
R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No. 8(F)(7)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's _____, 3/5's _____, unanimous _____) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(7)
5-5-15

RESOLUTION NO. _____

RESOLUTION AUTHORIZING ESTABLISHMENT OF PREQUALIFICATION POOL RTQ-00116 IN A TOTAL AMOUNT UP TO \$20,236,000.00 FOR MEAT, POULTRY, DAIRY AND FROZEN FOODS FOR VARIOUS COUNTY DEPARTMENTS; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO SOLICIT PRICING, AWARD CONTRACTS, EXERCISE ALL PROVISIONS OF THE SOLICITATION DOCUMENTS AND ANY RESULTING CONTRACTS PURSUANT TO SECTION 2-8.1 OF THE COUNTY CODE AND IMPLEMENTING ORDER 3-38, AND ADD VENDORS TO THE POOL AT ANY TIME, SUBJECT TO RATIFICATION BY THE BOARD ON A BI-ANNUAL BASIS

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes the establishment of prequalification pool RTQ-00116 for meat, poultry, dairy and frozen foods for various County departments in a total amount up to \$20,236,000.00 and authorizes the County Mayor or County Mayor's designee to (a) solicit pricing and award contracts up to the aggregate amount of the allocation authorized by the Board, (b) exercise all provisions of the solicitation documents and any resulting contracts pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38, and (c) add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis. A copy of the solicitation document and resulting contracts are on file with and available upon request from the Internal Services Department, Procurement Management Services Division.

The foregoing resolution was offered by Commissioner
who moved its adoption. The motion was seconded by Commissioner
and upon being put to a vote, the vote was as follows:

Jean Monestime, Chairman	
Esteban L. Bovo, Jr., Vice Chairman	
Bruno A. Barreiro	Daniella Levine Cava
Jose "Pepe" Diaz	Audrey M. Edmonson
Sally A. Heyman	Barbara J. Jordan
Dennis C. Moss	Rebeca Sosa
Sen. Javier D. Souto	Xavier L. Suarez
Juan C. Zapata	

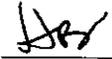
The Chairperson thereupon declared the resolution duly passed and adopted this 5th day of May, 2015. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.



Hugo Benitez