

Memorandum



Date: June 30, 2015

To: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

Agenda Item No. 8(F)(7)

From: Carlos A. Gimenez
Mayor

Subject: Request for Additional Time and Expenditure Authority to Contract No. C-1084(5),
Microsoft Computer Equipment, Accessories, Hardware, Related Software and Services

Recommendation

It is recommended that the Board of County Commissioners (Board) approve this request to extend the contract term by six (6) months and increase the expenditure authority by \$600,000 to Contract C-1084(5), Microsoft Computer Equipment, Accessories, Hardware, Related Software and Services, for the Miami-Dade Information Technology Department. The County originally accessed this State of Minnesota contract in February 2014 to purchase Microsoft Surface Pro Tablets for County staff working in the field with remote network access. The additional funds will be used to purchase Microsoft Surface Pro Tablets on behalf of the Miami-Dade Public Library System to replace existing laptops that have reached their end of useful life in addition to supporting new programs being implemented. The remaining allocation will be used as-needed to support operational needs throughout the County.

The State of Minnesota extended the contract for one (1) year with an expiration date of December 31, 2015. At the time of the extension, the County extended the contract for an additional six (6) months under the County Mayor's authority to ensure continuity of service until the full extension travelled to the next available Board meeting for approval. The six-month extension was for time only, as no additional funds were added to the contract.

Approval of this request for an additional six (6) months extends the contract from June 30, 2015 through December 31, 2015, aligning the County's term with the State of Minnesota contract. The County is also requesting \$600,000 in additional expenditure authority, which is based on the Information Technology Department's projected usage during the full 12-month extension term. The department will specifically use the funds to purchase Microsoft Surface Pro Tablets and associated accessories for County staff.

Scope

The impact of this item is countywide in nature.

Fiscal Impact/Funding Source

This 16-month contract expires on June 30, 2015 and has an existing allocation of \$996,000, of which only \$3,400 is remaining. The requested additional allocation of \$600,000 is based on anticipated purchases and results in a total modified contract allocation of \$1,596,000.

Department	Existing Allocation	Additional Allocation Requested	Modified Allocation	Funding Source	Contract Manager
Information Technology	\$996,000	\$600,000	\$1,596,000	Internal Service Funds	Manny Fernandez
Total	\$996,000	\$600,000	\$1,596,000		

Track Record/Monitor

The user department's contract manager is listed in the table above. Santiago A. Pastoriza of the Internal Services Department is the Procurement Contracting Officer.

Delegated Authority

The County Mayor or County Mayor's designee will have the authority to exercise all provisions of the contract pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38.

Awarded Vendor(s)

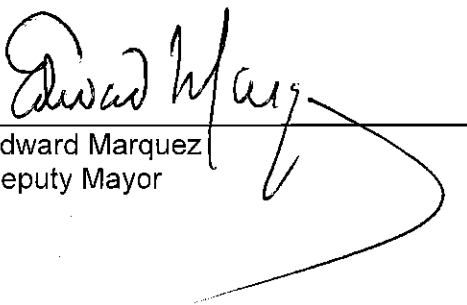
Vendors	Address	Principal
Microsoft Corporation	One Microsoft Way Redmond, WA	Steve Ballmer

Due Diligence

Pursuant to R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine Contractor responsibility, including verifying corporate status and review of performance or compliance issues. The lists referenced include convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There are no adverse findings relating to Contractor responsibility.

Applicable Ordinances and Contract Measures

- The two (2) percent User Access Program provision does apply where permitted by funding source.
- The Small Business Enterprise Bid Preference and Local Preference ordinance does not apply.
- The Living Wage Ordinance does not apply.



Edward Marquez
Deputy Mayor




MEMORANDUM

(Revised)

TO: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

DATE: June 30, 2015

FROM: 
R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No. 8(F)(7)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous ____) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(7)
6-30-15

RESOLUTION NO. _____

RESOLUTION AUTHORIZING ADDITIONAL TIME OF SIX MONTHS AND ADDITIONAL EXPENDITURE AUTHORITY IN A TOTAL AMOUNT UP TO \$600,000.00 FOR CONTRACT NO. C-1084(5) FOR PURCHASE OF MICROSOFT COMPUTER EQUIPMENT, ACCESSORIES, HARDWARE, RELATED SOFTWARE AND SERVICES FOR THE INFORMATION TECHNOLOGY DEPARTMENT; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE ALL PROVISIONS OF THE CONTRACT PURSUANT TO SECTION 2-8.1 OF THE COUNTY CODE AND IMPLEMENTING ORDER 3-38

WHEREAS, this Board desires to accomplish the purpose outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that:

Section 1. This Board authorizes additional time and expenditure authority as set forth in the incorporated memorandum in an amount up to \$600,000.00 for Contract No. C-1084(5) for the purchase of Microsoft computer equipment, accessories, hardware, related software and services.

Section 2. This Board authorizes the County Mayor or County Mayor's designee to exercise all provisions of the contract pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38. A copy of the contract document is on file with and available upon request from the Internal Services Department, Procurement Management Services Division.

The foregoing resolution was offered by Commissioner
who moved its adoption. The motion was seconded by Commissioner
and upon being put to a vote, the vote was as follows:

- | | |
|-------------------------------------|----------------------|
| Jean Monestime, Chairman | |
| Esteban L. Bovo, Jr., Vice Chairman | |
| Bruno A. Barreiro | Daniella Levine Cava |
| Jose "Pepe" Diaz | Audrey M. Edmonson |
| Sally A. Heyman | Barbara J. Jordan |
| Dennis C. Moss | Rebeca Sosa |
| Sen. Javier D. Souto | Xavier L. Suarez |
| Juan C. Zapata | |

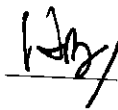
The Chairperson thereupon declared the resolution duly passed and adopted this 30th day of June, 2015. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.



Hugo Benitez