

# Memorandum



Agenda Item No. 2(B)6  
June 2, 2015

**Date:** May 21, 2015  
**To:** Honorable Chairman Jean Monestime  
and Members, Board of County Commissioners  
**From:** Carlos A. Gimenez  
Mayor   
**Subject:** Requiring Affordable Housing Developers to Provide Written Notice to Miami-Dade  
County on Rental and Homeownership Opportunities – Directive 142716

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On January 21, 2015, the Board of County Commissioners (Board) adopted Resolution No. R-34-15 directing the County Mayor or County Mayor's designee to accomplish the following:

1. Include in all affordable housing funding agreements, grant agreements and rental regulatory agreements terms and conditions requiring affordable housing developers to provide written notice to Miami-Dade County of the availability of rental or homeownership opportunities;
2. Include terms and conditions in such agreements requiring affordable housing developers to advertise the information described herein in newspapers of general circulation; and
3. Post the information contained in such written notice on the County's website.

Beginning with the Consolidated Request for Applications (RFA) for Fiscal Year 2015 Funding, Public Housing and Community Development (PHCD) included the requisite language in the Housing Application for Home Investment Partnerships (HOME) Program as well as the Documentary Stamp Surtax (Surtax) Funding, and State Housing Initiatives Partnership (SHIP) Funding Application.

Additionally, all General Obligation Bond Program (GOB) Funding Agreements and Rental Regulatory Agreements from the Real Estate Services Division of Internal Services Department (ISD), will include a variation of the following language: Grantees are to provide written notice to Miami-Dade County of the availability of rental or homeownership opportunities; include terms and conditions in such agreements requiring affordable housing grantees to advertise the information described herein in newspapers of general circulation; and post the information contained in such written notice on the County's website.

ISD and PHCD will provide the following information to Community Information and Outreach (CIAO) for posting on PHCD's website: the number of available units (for sale and rental), sales prices or rental prices, bedroom size, and contact information for the developer, owner or appropriate agents and representatives.

Pursuant to Ordinance 14-65, this memorandum will be placed on the next available Board of County Commissioners meeting agenda.

c: Robert A. Cuevas, Jr., County Attorney  
Russell Benford, Deputy Mayor, Office of the Mayor  
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