

Memorandum



Date: June 2, 2015
To: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners
From: Carlos A. Gimenez
Mayor

Supplement to
Agenda Item No. 8(F)8

Subject: Supplement to Recommendation for Approval to Award a Legacy Contract: Water and Sewer Rates and Fees Analysis

This supplemental report for Legistar 151111 provides further information on the award recommendation for consideration by the Board of County Commissioners (Board). While the item was initially presented as a Legacy Contract, it has been determined that the contract can be re-bid in the future. Therefore, the item before the Board is not appropriate as a Legacy Contract and is now being amended to recommend award as a Bid Waiver Contract.

It is recommended that the Board amend this item to approve waiving competitive bid procedures for the purchase of goods and services pursuant to Implementing Order 3-38 and approve award of *Bid Waiver Contract No. L530-0/19, Water and Sewer Rates and Fees Analysis*, to Black & Veatch Corporation (B&V) for purchase of retail and wholesale water and sewer rate study services on behalf of the Water and Sewer Department for a one-year term.

B&V provided similar services under a previous contract. Their experience in working with the Water and Sewer Department has allowed the firm to develop an in-depth understanding of the department's operations, particularly its assets, capital improvements, and consent decree requirements. This engagement will allow the firm to complete the rate studies and provide recommendations expeditiously. Proceeding with a one-year term will allow the Water and Sewer Department to meet the operational need while developing a competitive solicitation. It will also allow for the alignment of the new contract with the start of the new Capital Improvements Program.

During the one-year term of this contract, a competitive solicitation will be developed with an expanded scope of services to include future rate and fee analyses, as well as bond engineering and other related services. The consolidation of these services will allow the Water and Sewer Department to leverage the larger scope to build operational efficiencies and garner savings by awarding to a single vendor. To ensure the best value to the County, staff negotiated a further reduction in the cost of the one-year term. The cost is now \$415,000 as opposed to the \$500,000 allocation before the Board.

A handwritten signature in cursive script, appearing to read "Jack Osterholt", written over a horizontal line.

Jack Osterholt
Deputy Mayor