Memorandum

MIAMI-DADE COUNTY

Date: September 16, 2015

To: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

Agenda Item No. 8(F)(2)

From: Carlos A. Gimenez
Mayor

Subject: Recommendation for Approval of a Legacy Purchase under Contract No. RFP403, Juvenile/Adult Photo Imaging System

---

Recommendation

It is recommended that the Board of County Commissioners (Board) approve this request for a legacy purchase under *Contract No. RFP403, Juvenile/Adult Photo Imaging System* for the Information Technology Department. This purchase is for two (2) years and $445,000 in expenditure authority. The Photo Imaging System (System) is utilized by various County departments to digitize mugshots, populate arrest data and share criminal background history with law enforcement agencies. It enables the expeditious processing of inmates (in a minute or less) by capturing front and side images without entering booking information.

The contract was competitively established in March 2005 and awarded to DataWorks Plus, LLC. Since then, the System has been customized by the vendor (e.g., the addition of applications, databases and investigative functionalities) to meet the County's needs. The current System is highly complex and can only be maintained and supported by DataWorks as it is the vendor's proprietary product. Accordingly, competition is unavailable and impracticable for the current System.

A legacy purchase is recommended to provide the Information Technology Department the time required to complete a full requirements review and consider a long-term solution that best meets the County's needs. During this period, the Information Technology Department will continue to research if the best option for the County is to recommend a successor legacy contract award or issue a solicitation for a System not proprietary to and customized by the current vendor, if it is determined that such competition exists. The requested allocation will ensure continuity of services for ongoing maintenance and support for user departments, including required software and hardware upgrades. Therefore, pursuant to Section 2-8.1(b)(2) of the County Code, it is in the County's best interest to approve this legacy purchase.

As a result of the countywide information technology consolidation, which includes the merging of information technology contracts, the Information Technology Department manages the operational needs under *Contract No. RFP403* on behalf of the PortMiami, Police, Corrections and Rehabilitation, and Juvenile Services departments. Currently, these user departments each have an allocation under the contract. Upon approval of this item by the Board, the various department allocations under *Contract No. RFP 403*, including this legacy purchase, will be consolidated under one (1) allocation for the Information Technology Department. The one (1) countywide allocation will allow the Information Technology Department to better utilize resources under the contract.

Scope

The impact of this item is countywide in nature.

Fiscal Impact/Funding Source

The requested allocation of $445,000 is based on the services to be delivered under the legacy purchase during the two-year term for the departments in the table below.

Department	Allocation	Funding Source	Contract Manager
Corrections and Rehabilitation	$47,000	General Fund	Mohammed Haq
Juvenile Services	17,000	General Fund	Cindy Akerman
Police	381,000	General Fund	Joy Stewart
Total	**$445,000**		

Track Record/Monitor

Julian Manduley, IT Contracts and Procurement Supervisor, for the Information Technology Department will manage this contract. Dakota Thompson of the Internal Services Department is the Procurement Contracting Officer.

Delegated Authority

The County Mayor or County Mayor's designee will have the authority to exercise all provisions of the contract pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38.

Awarded Vendor

Vendors	Address	Principal
DataWorks Plus, LLC	1168 North Pleasantburg Drive Greenville, SC	Brad Bylenga

Due Diligence

Pursuant to R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine Contractor responsibility, including verifying corporate status and review of performance or compliance issues. The lists referenced include convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There are no adverse findings relating to Contractor responsibility.

Applicable Ordinances and Contract Measures

- The two (2) percent User Access Program provision applies.
- The Small Business Enterprise Selection Factor and Local Preference ordinance apply.
- The Living Wage Ordinance does not apply.

Edward Marquez
Deputy Mayor

MEMORANDUM

(Revised)

TO: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

DATE: September 16, 2015

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No. 8(F)(2)

Please note any items checked.

_____ **"3-Day Rule" for committees applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Ordinance creating a new board requires detailed County Mayor's report for public hearing**

_____ **No committee review**

_____ **Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous _____) to approve**

✓ **Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(2)
9-16-15

RESOLUTION NO. _____

RESOLUTION AUTHORIZING APPROVAL OF A LEGACY PURCHASE FOR ONGOING MAINTENANCE AND SUPPORT SERVICES FOR THE COUNTY'S JUVENILE/ADULT PHOTO IMAGING SYSTEM, CONTRACT NO. RFP403, TO DATAWORKS PLUS, LLC, FOR AN ADDITIONAL TWO-YEAR TERM IN A TOTAL AMOUNT NOT TO EXCEED $445,000.00 AND APPROVING TERMS OF AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXECUTE CONTRACT AND TO EXERCISE ALL PROVISIONS OF THE CONTRACT PURSUANT TO SECTION 2-8.1 OF THE COUNTY CODE AND IMPLEMENTING ORDER 3-38

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that:

Section 1. This Board authorizes award of a legacy purchase pursuant to Section 2-8.1(b)(2) of the County Code by a majority vote of the members present.

Section 2. This Board approves additional time and expenditure authority for Contract No. RFP403 for the legacy purchase of ongoing maintenance and support services for the County's Juvenile/Adult Photo Imaging System to DataWorks Plus, LLC, for an additional two-year term in a total amount not to exceed $445,000.00.

Section 3. This Board authorizes the County Mayor or County Mayor's designee to execute the contract and to exercise all provisions of the contract pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38. A copy of the contract document is on file with and available upon request from the Internal Services Department, Procurement Management Services Division.

The foregoing resolution was offered by Commissioner ,

who moved its adoption. The motion was seconded by Commissioner

and upon being put to a vote, the vote was as follows:

Jean Monestime, Chairman
Esteban L. Bovo, Jr., Vice Chairman

Bruno A. Barreiro	Daniella Levine Cava
Jose "Pepe" Diaz	Audrey M. Edmonson
Sally A. Heyman	Barbara J. Jordan
Dennis C. Moss	Rebeca Sosa
Sen. Javier D. Souto	Xavier L. Suarez
Juan C. Zapata	

The Chairperson thereupon declared the resolution duly passed and adopted this 16th day of September, 2015. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By:_____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency. HB

Hugo Benitez