

Memorandum



Date: March 8, 2016
To: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners
From: Carlos A. Gimenez
Mayor
Subject: Request for Additional Expenditure Authority to Prequalification Pool No. 1298-1/21,
Plant Materials and Tree Services

Agenda Item No. 8(F)(2)

Recommendation

It is recommended that the Board of County Commissioners (Board) approve the attached resolution authorizing increased expenditure authority of \$3,655,000 to *Prequalification Pool No. 1298-1/21, Plant Materials and Tree Services*, for various County departments. This pool was originally approved by the Board in February 2012 for a five-year term and is used by County departments to purchase and install plant materials and ground coverings, and for tree services including tree trimming prior to hurricane season. Under the pool, services are divided into groups: Group 1 - Furnish Plant Material; Group 2 - Furnish and Install Plant Material; and Group 3 - Tree Services. Group 4 - Tree Relocation was awarded to multiple vendors based on low price by item.

The additional expenditure authority will ensure completion of the following projects:

- The Aviation Department will complete Phase 2 of the landscape improvement project at Miami Executive Airport;
- The Internal Services Department will implement planting projects for facilities under its management, including the Children's Courthouse, West Lot Facility, and Overtown Transit South Tower;
- The Parks, Recreation and Open Spaces Department will provide landscaping services for ongoing roadway construction, capital improvement projects, and other right-of-way beautification and tree replacement planting projects;
- Vizcaya Museum and Gardens will engage in the historic restoration of its gardens to emphasize the original appearance during the time of James Deering with an anticipated completion date prior to the American Public Gardens Association's national conference in June 2016; and
- The Water and Sewer Department will install plant material, including sustainable vegetation, for aesthetic improvement of structures, buildings, pump stations, and treatment facilities.

Scope

The impact of this item is countywide in nature.

Fiscal Impact/Funding Source

The initial five-year term expires on February 28, 2017 and has an existing allocation of \$11,252,000. The recommended modification will authorize additional expenditure authority of \$3,655,000, increasing the total pool value to \$14,907,000.

Department	Existing Allocation	Additional Allocation Requested	Modified Allocation	Funding Source	Contract Manager
Aviation	\$ 966,000	\$910,000	\$1,876,000	Proprietary Funds	Neivy Garcia
Community Action and Human Services	110,000	0	110,000	General Fund, State Funds and Federal Funds	Richard Signori

Department	Existing Allocation	Additional Allocation Requested	Modified Allocation	Funding Source	Contract Manager
Corrections and Rehabilitation	56,000	0	56,000	General Fund	Mohammed Haq
Fire Rescue	70,000	0	70,000	Fire District	Marianela Betancourt
Internal Services	37,000	100,000	137,000	Internal Service Funds	Juan Silva
Parks, Recreation and Open Spaces	5,836,000	2,000,000	7,836,000	General Fund, State Funds, Capital Funds and Proprietary Funds	William Solomon
PortMiami	59,000	0	59,000	Proprietary Funds	Gyselle Pino
Public Housing and Community Development	454,000	0	454,000	Federal Funds	Indira Rajkumar-Futch
Public Works and Waste Management	1,565,000	0	1,565,000	General Fund and Proprietary Funds	Olga Espinosa-Anderson
Regulatory and Economic Resources	1,033,000	0	1,033,000	Proprietary Funds and Departmental Trust Funds and Grants	Manuel Blanco
Vizcaya Museum and Gardens	227,000	45,000	272,000	Proprietary Funds	Luis Correa
Water and Sewer	839,000	600,000	1,439,000	Proprietary Funds	Susan H. Pascual
Total	\$11,252,000	\$3,655,000	\$14,907,000		

Track Record/Monitor

Jennyfer Calderon of the Internal Services Department is the Procurement Contracting Officer.

Delegated Authority

There is no additional delegation of authority sought in this item as the authority to solicit pricing and award contracts up to an aggregate amount of the allocation authorized by the Board, exercise all provisions of the solicitation documents and any resulting contracts pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38, and add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis, was granted when the pool was established under Resolution No. R-131-12.

Prequalified Vendors

Vendor	Principal Address	Local Address	Principal
A Native Tree Service, Inc. (SBE/Micro)	15733 SW 117 Avenue Miami, FL	Same	Dayne Tomasetti
Alejandro Pardo Landscaping, LLC	14825 SW 36 Terrace Miami, FL	Same	Alejandro Pardo
Arazoza Brothers Corporation	15901 SW 242 Street Homestead, FL	Same	Alberto Arazoza
Bannerman Greenworks, LLC	13925 NE 3 Court Miami, FL	Same	Melvin Bannerman
Comfort Farms, Inc.	22650 SW 194 Avenue Miami, FL	Same	Marsha Goldman Foster
Crodon, Inc.	11767 S Dixie Highway, #429 Miami, FL	Same	Mark Donnelly
Distreebutors, Inc. (SBE/Micro)	12171 NW 137 Avenue Miami, FL	Same	Marcos A. Urrea
Florida Garden Center, Corp. (SBE/Micro/DBE)	10639 SW 185 Terrace Miami, FL	Same	Estrella Sampedro

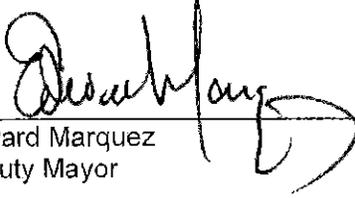
Vendor	Principal Address	Local Address	Principal
Florida Lawn Service, Inc. d/b/a Florida Landscape Nursery	5845 SW 125 Avenue Miami, FL	Same	Andres Viamontes
Foliage Xpress, Inc. (SBE/Micro)	16351 SW 216 Street Miami, FL	Same	Daryl Mund
General Mow, LLC d/b/a Groundkeepers	255 University Drive Coral Gables, FL	Same	Oscar Garcia
Ginley Lawn Service & Landscaping, Inc. (SBE/Micro)	12140 SW 188 Terrace Miami, FL	Same	Ginley L. Sardinas
Lawn Keepers of South Florida, Inc. (SBE/Micro)	21550 SW 184 Place Miami, FL	Same	David Borrego
MCT Service, LLC	3607 Charles Avenue Miami, FL	Same	Tammy Buffington
Mitchell's Lawn Maintenance Corp. (SBE/Micro)	15665 SW 117 Avenue Miami, FL	Same	Elsa Gleman
Mix'D Greens, Inc. (SBE/Micro)	28905 SW 162 Avenue Homestead, FL	Same	Michael J. Gnaegy
National Core Services Corp d/b/a Grounds Group Landscaping	1110 S Flamingo Road Davie, FL	Same	Jeremy D. Wehby
Pine Island Nursery, Inc.	16300 SW 184 Street Miami, FL	Same	Colleen H. Boggs
R. F. Orchids, Inc.	28100 SW 182 Avenue Homestead, FL	Same	Robert Fuchs
SFM Services, Inc.	9700 NW 79 Avenue Hialeah Gardens, FL	Same	Christian H. Infante
South Florida Grassing, Inc.	4580 SE Bridge Road, Box 725 Hobe Sound, FL	None	Homer C. Greene
Sunset Sod, Inc. (SBE/Micro)	13100 SW 124 Avenue Miami, FL	Same	Kathleen Hernandez
Superior Landscaping & Lawn Service, Inc.	2200 NW 23 Avenue Miami, FL	Same	Orlando Otero
The Bannerman Group, Inc. (DBE)	6600 NW 27 Avenue Miami, FL	Same	Andrey D. Bannerman
Thomas Maintenance Services, Inc. (SBE/Micro)	16205 SW 117 Avenue, Unit 7 Miami, FL	Same	Mary K. Thomas
Tip-Top Enterprises, Inc.	18101 SW 98 Court Miami, FL	Same	Justin A. Porter
Triple O Nursery Farms, Inc. (SBE)	14750 SW 248 Street Homestead, FL	Same	Obdulia Dominguez
Veber's Jungle Garden, Inc.	24605 SW 197 Avenue Homestead, FL	Same	Leslie Veber
VisualScape, Inc. (SBE/Micro)	15980 NW 117 Avenue Miami, FL	Same	Ivan C. Vila
Weed-A-Way, Inc. (SBE/Micro/DBE)	5900 Dewey Street, #202 Hollywood, FL	Same	Monday Okotogbo
Ynigo Landscaping and Lawn Services, Inc. (SBE/Micro)	20205 SW 188 Street Perrine, FL	Same	Pedro Ynigo

Due Diligence

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine contractor responsibility, including verifying corporate status and review of performance or compliance issues. The lists referenced include convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There are no adverse findings relating to contractor responsibility.

Applicable Ordinances and Contract Measures

- The two (2) percent User Access Program provision applies and will be collected on all purchases where permitted by funding source.
- Groups 1-3: The Small Business Enterprise (SBE) Bid Preference and Local Preference Ordinance apply at the time of spot market competition where permitted by funding source. An SBE set-aside applies for spot market competition up to \$100,000 where permitted by the funding source when there are three (3) or more SBE-certified firms available.
Group 4: The SBE Bid Preference and Local Preference Ordinance were applied at time of award, where permitted by funding source.
- The Living Wage Ordinance applies.



Edward Marquez
Deputy Mayor

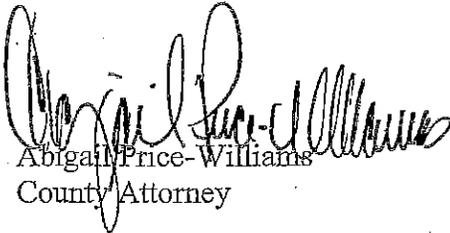


MEMORANDUM

(Revised)

TO: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

DATE: March 8, 2016

FROM: 
Abigail Price-Williams
County Attorney

SUBJECT: Agenda Item No. 8(F)(2)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Statement of social equity required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous ____) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(2)
3-8-16

RESOLUTION NO. _____

RESOLUTION AUTHORIZING ADDITIONAL EXPENDITURE
AUTHORITY IN A TOTAL AMOUNT UP TO \$3,655,000.00
FOR PREQUALIFICATION POOL NO. 1298-1/21, PLANT
MATERIALS AND TREE SERVICES, FOR VARIOUS
COUNTY DEPARTMENTS

WHEREAS, this Board desires to accomplish the purpose outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes additional expenditure authority as set forth in the incorporated memorandum in an amount up to \$3,655,000.00 for Prequalification Pool No. 1298-1/21 for purchase of plant materials and tree services. A copy of the solicitation document and the contracts once awarded are on file with and available upon request from the Internal Services Department, Procurement Management Services Division.

The foregoing resolution was offered by Commissioner who moved its adoption. The motion was seconded by Commissioner and upon being put to a vote, the vote was as follows:

Jean Monestime, Chairman	
Esteban L. Bovo, Jr., Vice Chairman	
Bruno A. Barreiro	Daniella Levine Cava
Jose "Pepe" Diaz	Audrey M. Edmonson
Sally A. Heyman	Barbara J. Jordan
Dennis C. Moss	Rebeca Sosa
Sen. Javier D. Souto	Xavier L. Suarez
Juan C. Zapata	

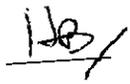
The Chairperson thereupon declared the resolution duly passed and adopted this 8th day of March, 2016. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.



Hugo Benitez