



MEMORANDUM

Agenda Item No. 15(D)1

TO: Honorable Chairman Jean Monestime, and
Members, Board of County Commissioners

DATE: February 2, 2016

FROM: Harvey Ruvin, Clerk
Circuit and County Courts

SUBJECT: Ballot Appointment of Members
to the Miami-Dade County
Public Library Advisory Board

Christopher Agrippa, Director
Clerk of the Board Division

Please select three (3) nominees from the group listed on the attached ballot to fill three (3) vacancies that exist on the Miami-Dade County Public Library Advisory Board.

The Advisory Board consists of eleven (11) members to include three (3) residents of the City of Miami nominated by the City Manager and approved by the City of Miami Commission. On July 23, 2015, the City Commission nominated four (4) candidates, of which the Advisory Board has submitted the names, recommended in order of preference, from which replacement can be selected to fill the three (3) City of Miami vacant seats.

The memorandum of recommendation from the Director of Libraries; Resoulution No. 15-00811 adopted by the City of Miami Commission; and the resume of each candidate are attached for your review.

CA/dmcb
Attachments

COUNTY ADVISORY BOARD BALLOT

Miami-Dade County, Florida

February 2, 2016

PUBLIC LIBRARY ADVISORY BOARD

Vote (✓) for Three (3)

Vanessa I. Acosta	<input type="checkbox"/>
Kevin Kirwin	<input type="checkbox"/>
Arva Moore Parks	<input type="checkbox"/>
Jacqueline M. Zelman	<input type="checkbox"/>

Commissioner _____
(Please sign Ballot)

Commissioner District Number _____

Memorandum



CLERK OF THE COUNTY
2016 JAN 11 PM 2:08
CLERK OF THE COUNTY
MIAMI-DADE COUNTY, FLA.

Date: January 11, 2016
To: Shania Momplaisir
Commission Clerk
Clerk of the Board
From: Gia Arbogast
Director of Libraries
Subject: Miami-Dade Public Library Advisory Board Appointments

In compliance with ordinance 77-81, the Library Advisory Board, at its meeting of September 22, 2015, selected candidates to fill three vacancies on the Board. All candidates are qualified and each has agreed to serve if appointed by the Commission.

On July 23, 2015, the City of Miami Commission passed a resolution to nominate (4) qualified candidates who are residents of the City of Miami to serve on the Miami-Dade Public Library Advisory Board; Ms. Vanessa I. Acosta, Esq., Mr. Kevin Kirwin, Ms. Arva Moore Parks and Ms. Jacqueline M. Zelman.

Since there are three City of Miami vacancies, the Board highly recommends that Vanessa I. Acosta, Esq., Mr. Kevin M. Kirwin and Ms. Arva Moore Parks be appointed to fill the City of Miami vacancies.

Attached is the list of candidates, named in order of Board preference and the City of Miami Resolution.

Thank you for your attention to this matter.

cc: Alex Ferro, Chief of Staff
Michael Spring, Senior Advisor to the Mayor

VACANCIES – MIAMI-DADE COUNTY LIBRARY ADVISORY BOARD

VACANCIES

Candidates recommended by the Board listed in order of Board preference.

VACANT
(City of Miami Appointment)

1. **Vanessa I. Acosta, Esq.**
444 SW 2 Avenue
Miami, FL 33131
(305) 416-1176
Vacosta@miamigov.com

VACANT
(City of Miami Appointment)

1. **Kevin M. Kirwin**
1918 Brickell Avenue #306
Miami, FL 33129
(305) 305-2722

VACANT
(City of Miami Appointment)

1. **Arva Moore Parks**



City of Miami
Legislation
Resolution

City Hall
3500 Pan American
Drive
Miami, FL 33133
www.miamigov.com

File Number: 15-00811

Final Action Date:

A RESOLUTION OF THE MIAMI CITY COMMISSION NOMINATING MS. VANESSA ACOSTA, MS. ARVA MOORE PARKS, MS. JACQUELINE M. ZELMAN, AND MR. KEVIN KIRWIN TO THE MIAMI-DADE COUNTY PUBLIC LIBRARY ADVISORY BOARD IN COMPLIANCE WITH MIAMI-DADE COUNTY CODE SECTION 2-195; FURTHER DIRECTING THE CITY CLERK TO TRANSMIT A COPY OF THIS RESOLUTION TO THE HEREIN DESIGNATED OFFICIALS.

WHEREAS, pursuant to Section 2-195 of the Miami-Dade County Code, the Miami-Dade County Public Library Advisory Board shall consist of eleven (11) members, including three (3) members who are City of Miami ("City") residents; and

WHEREAS, the three (3) City members of the Miami-Dade County Public Library Advisory Board must be nominated by the City Manager and approved by the City Commission for appointment to the Miami-Dade County Public Library Advisory Board; and

WHEREAS, the City is committed to ensuring that our libraries remain properly funded, professionally staffed, and adequately stocked with the materials and books the public expects; and

WHEREAS, the City wants its representatives on the Miami-Dade County Library Advisory Board to have input on the Master Plan formulated by Mayor Carlos Gimenez's Blue Ribbon Task Force for the Miami-Dade Public Library System; and

WHEREAS, the City wishes to continue to serve and represent its citizens through the Miami-Dade County Library Advisory Board; and

WHEREAS, the City Commission nominates four (4) qualified candidates, who are residents of the City: Ms. Vanessa Acosta, Ms. Arva Moore Parks, Ms. Jacqueline M. Zelman and Mr. Kevin Kirwin, three (3) of whom may be appointed to the Miami-Dade County Public Library Advisory Board.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE CITY OF MIAMI, FLORIDA:

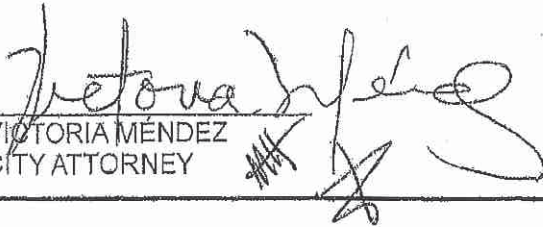
Section 1. The recitals and findings contained in the Preamble to this Resolution are adopted by reference and incorporated as if fully set forth in this Section.

Section 2. Ms. Vanessa Acosta, Ms. Arva Moore Parks, Ms. Jacqueline M. Zelman and Mr. Kevin Kirwin are nominated for appointment to the Miami-Dade County Public Library Advisory Board.

Section 3. The City Clerk is directed to transmit a copy of this Resolution to Mayor Carlos Gimenez and the Members of the Miami-Dade County Commission.

Section 4. This Resolution shall become effective immediately upon its adoption and signature of the Mayor.{1}

APPROVED AS TO FORM AND CORRECTNESS:


VICTORIA MÉNDEZ
CITY ATTORNEY

Footnotes:

{1} If the Mayor does not sign this Resolution, it shall become effective at the end of ten (10) calendar days from the date it was passed and adopted. If the Mayor vetoes this Resolution, it shall become effective immediately upon override of the veto by the City Commission.

VANESSA I. ACOSTA, ESQ.

444 SW 2nd Ave
Miami, Florida 33131
305-416-1176
vacosta@miamigov.com

Admitted to practice law in Florida, January 2002

PROFESSIONAL EXPERIENCE

City of Miami, Miami, Florida

Office of the City Manager, Senior Assistant to the City Manager October 2013 to Present

Office of the City Manager, Special Projects Manager, October 2012 to October 2013

Assistant Director of Building and Zoning, November 2010 to October 2012

- Oversee Committee charged with review of the City Charter in order to implement necessary changes
- Coordinate with Departments the review of the City Code of Ordinances in order to make changes.
- Coordinated with City departments on interdepartmental matters including large scale development concerns, constituent complaints, and permitting issues.
- Counseled administration in negotiating with the Federal Highway Administration and the Florida Department of Transportation with regards to outdoor advertising issues
- Spearheaded City's Billboard and Mural programs.
- Drafted legislative ordinances and resolutions for Commission approval.
- Managed human resources matters for a municipal department consisting of over fifty employees.
- Assisted with the preparation of the departmental and municipal budget.
- Aided in the implementation of a new software system to streamline building permit process.
- Coordinated with various municipalities, Miami-Dade County and FPL regarding the placement of the new FPL corridor along US-1.
- Reviewed and collected outstanding City liens related to Code Enforcement and Unsafe Structure violations.
- Participated in recruitment and hiring of department Directors.
- Coordinated large scale special events at City facilities.
- Prepared procurement documents for multiple departments and administered their execution.
- Involved in intergovernmental negotiations with Miami-Dade County on a variety of interlocal governance issues.
- Drafted and administered Settlement Agreements and Amendments with billboard companies as proscribed by State and municipal law.
- Served as the administration's chief expeditor and trouble shooter for projects of public importance.

Vanessa I. Acosta, P.A., Miami, Florida

Development Consultant, March 2004 to November 2010

- Represented developers, businesses and property owners in development matters before the City of Miami and Miami-Dade County.
- Researched the feasibility of prospective development, expedited permit issues and coordinated with staff to resolve issues arising from new development and redevelopment of land.
- Represented clients seeking municipal, state, and federal disadvantaged and minority status certification.
- Reviewed the Miami 21 Zoning Code for the City of Miami Mayor's Office and prepared report regarding industry concerns and internal inconsistencies.
- Fundraised and strategized on various political campaigns.
- Engaged in pro bono fundraising, community engagement and public relation efforts for various 501(c)(3) entities.

Cardinal Development, Miami, Florida

Project Manager, January 2005 to November 2010

- Identified potential projects, conducted land use and zoning due diligence, consulted with attorneys, architects and engineers, assisted in the preparation of pro-formas, and secured MUSP and Class I/II Permits.
- Spearheaded governmental relations and business development opportunities with FPL, WASD, DERM, FAA, Miami-Dade County and municipalities.
- Reviewed and negotiated contracts with consultants, contractors, vendors, and buyers.
- Selected and acquired insurance products for the various project sites.
- Reviewed pricing exercises provided by the general contractor, including pay applications and change orders.
- Reviewed condominium documents, surveys and budgets. Administered developer turnover to the associations and punch lists for the common areas and individual units, as well as maintained relationships with associations and property management companies.
- Assisted in all aspects of the entitlement, development, construction, sale and delivery of a \$45 million project consisting of two mid-rise residential condominiums totaling 350,000 square feet; entitlement and development of a 350,000 square foot commercial project including both office and retail space; and entitlement and development of a \$250 million dollar mixed used project that included 600 residential units, 50,000 square feet of retail space, 50,000 square feet of office space and 1,200 parking spaces.

Adorno & Yoss, P.A., Miami, Florida

Associate, Real Estate, Land Use and Governmental Affairs Department, September 2002 to March 2004

Law Clerk and Law Firm of the Americas Coordinator, July 2001 to June 2002

- Represented clients in planning and zoning quasi-judicial and legislative matters, residential and commercial real estate transactions, governmental affairs at the local and state level, and title claims.
- Prepared RFP and RFQ responses and other proposals.
- Represented and coordinated events and responses to government action affecting the Miami-Dade County Board of Realtors at a local and state level.
- Served as firm coordinator for the Law Firm of the Americas initiative; researched and coordinated a network of law firms throughout the Americas to develop and implement policies for the overall organization, identified potential clients as well as developed RFP responses and other proposals. Planned conferences, assisted with public relations and marketing, finances, member communication, and reports to the Managing Partner of LFA and its Chair.

Greenberg Traurig, Miami, Florida

Paralegal Clerk, August 2000 to June 2001

- Researched, translated and prepared trial notebooks, closing binders, closing memoranda, and other documents pertaining to the acquisition of radio stations, communication frequencies and land.

Taylor Development, Miami, Florida

Assistant, October 1997 to April 2000

- Assisted in expediting plans, as well as, project conceptualization and development for commercial projects in Miami-Dade and Broward counties.

Miami-Dade County State Attorney's Office, Samantha Ruiz-Cohen, Miami, Florida

Intern, June 1995 to August 1995

- ☐ Assisted in hearing preparations, coordination of witnesses, and file management.

EDUCATION

University of Miami School of Law, Coral Gables, Florida
Juris Doctor, May 2002

Florida International University, Miami, Florida
Bachelor of Arts, August 1999

PROFESSIONAL AND COMMUNITY ENGAGEMENT

Professional:

Member, Florida Bar

Member, American Bar Association

Civic:

Carrollton School of the Sacred Heart Lawyers Association, 2012-Present

National Association of Women Law Judges Conference, November 2012

Member, City of Miami Waterfront Advisory Board, 1999-2001 Member,

City of Miami Orange Bowl Committee, 2001-2009

Academic:

Summer Abroad at University College of London, 2001?

University of Miami Hispanic Law Student Association

Miami Law Women

American Bar Association, Student Member

Computer Skills: Westlaw, LEXIS, Word, WordPerfect, PowerPoint, Access, CMS and Excel

Language Skills: Fluent in Spanish

Kevin M. Kirwin

1918 Brickell Avenue #306
Miami, Florida 33129
305.305.2722 (c) / (h) 305.755.7912

SKILLS SUMMARY

Advanced leadership, management and administrative experience, asset management and personnel development coupled with dynamic people skills. Successful track record of budget preparation, administration and instructional program development. Initiated, implemented and monitored several performance improvement, control processes and efficiency based performance measures in relation to operational responsibilities. Extensive experience in contract management, negotiations and revenue development. Strong customer-focused and satisfaction skills, public relations and communication background through education and professional experience.

EXPERIENCE

October 2014 – Present City of Miami, Parks and Recreation Department, Director

- Department director focused on reorganizing the organization to meet the wants and needs of the residents and visitors of the City of Miami. Focus areas are Organizational Excellence, Extreme Customer Focus, Park and Open Space Land Acquisition and Capital Development and Renovation of Park Facilities.

February 2012 – October 2014 Miami-Dade County, Parks, Recreation and Open Spaces Department, Assistant Director for Operations Management

- Assistant Director with the operational and administrative responsibility of 254 metropolitan, regional, district, community and neighborhood parks, marinas and facilities with an overall annual operating budget of \$71 million and revenues of \$45 million, 424 full-time employees and 375 part-time FTEs.
- Oversight and responsible for the efficient and effective operations and coordination of the following divisions; Coastal Park and Marina Enterprises, Park Operations, Recreation and Programming Services, Special Taxing Districts, Grounds Maintenance, Landscape Agency, Park Enforcement Division, Aquatics, Beach Maintenance Operations and the Right-of-Way Aesthetics and Asset Management.
- Reorganized Operations Management from geographically defined regions to functionally aligned divisions in order to increase service-levels and services to residents and to realize efficiencies in the areas of grounds maintenance, park operations and recreation. The creation and reorganization of the Park Operations as a functional area under one senior manager was seamlessly and successfully accomplished. This reorganization has enabled this division to focus on revenue generation and park/grounds/facility conditions.
- The Right-of-Way Aesthetic and Assets Management Division (RAAM) was successfully functionally and systematically integrated from the Public Works Department into Parks syncing processes, personnel and work. By benchmarking the RAAM process for contacted maintenance accountability and invoice processing it was determined to be a Best Practice perfect for adoption of how contacted grounds maintenance

all Special Event Permit Applications and Permits to Conduct Private Business on County Property.

- Advise the Director on high level revenue contract and programming partnership negotiations.
- Lead, Coordinate and direct special projects, activities and attention item resolution. Assist senior and mid level management with policy, procedure, and resource issues. Recommend and assist senior and mid level managers with decisions, resources, and coordination with other departments and outside agencies.

*March 2006 – December 2007 Miami-Dade County, Office of Strategic Business Management, Miami, FL
Senior Management Consultant, Management Planning and Strategy Division*

- *Enable and facilitate the implementation of the Results Oriented Government (ROG) and performance improvement processes with executive level and senior department management throughout the County.*
- *Assisting with the county-wide roll out of the Active Strategies Enterprise Software program which enables executive level managers and departments to track their progress toward the achievement of objectives adopted in the 2003 Miami-Dade County Strategic Plan.*
- *Assisted with the development of the 2006 Progress Report to the Community, which will communicate the feedback derived from the 2005 Resident Survey via a tangible mail/hand out that directs residents to in-depth information available on the county's web portal.*

*September 2004 -- March 2006 Miami-Dade County, Park and Recreation Department
Miami, FL*

Administrative Officer 3, Operations Division Coordinated the post Hurricane Katrina and Wilma emergency tree trimming and debris removal process to include RFP/vendor selection, coordination of in-house crews and assets, established FEMA compliant monitoring procedures and coordinated these efforts with the five operating regions of the Department and the Special Tax District Coordinator. The effective coordination and prioritization of these resources enabled the Department to open most of our parks within one week of the storm.

- *Selected to research, develop and market county-wide wellness and fitness programs for Miami Dade County employees.*
- *Developed business plan, budget and operating procedures for Miami-Dade County Employee Fitness and Wellness Center. Conducted life cycle cost analysis of equipment options, benchmarked public and private sector fitness centers and developed a comprehensive marketing plan for the planned facility.*
- *Developed and coordinated customer satisfaction and marketing survey of golf course operations. Conducted analysis of findings and provided recommendations in order to increase customer retention and satisfaction.*
- *Grant writer and project leader to implement an online/web based program registration and facility reservation system for the department. Oversaw*

- *As the range manger Miami-Dade County's public sport shooting facility responsible for preparing the facilities expenditure and revenue budget of 1 million dollars.*

1995 - 1996 Miami-Dade County, Community Action Agency
Miami, FL *Job Training Specialist / Project Assistant*

- Project assistant, responsible for administration and operation of county work experience training.
- Reported to the Senior Community Service Employment Project Advisory Board. Communicated program updates and implemented suggestions made by the program's advisory board members.
- Assisted with funding grant research, application and grant administration
- Prepared curriculum and conducted skill based and informative training to program participants.
- Exceeded training and placement goal by 30% for the budget year.

1995 Miami-Dade Park and Recreation Department
Park Service Aide, Trail Glades Range

- Performed duties of Range Safety Officer and Trap / Skeet Puller.

1989 - 1997 United Parcel Service, Wilmington, DE and Miami, FL
Package Car Driver, PT Sorter and Trainer

- Full-time delivery driver, consistently exceeding company standards for efficiency
- Part-time Sorter and Trainer while serving on location's Comprehensive Safety and Training Committee.

1979 - 1988 United States Marine Corps
Honorable Discharge

- Selected for an education and commissioning program based on performance and aptitude.
- Trained and provided leadership to progressively large units numbering from 4 to 120 Marines.
- Honorably discharged following recovery from service connected injuries.

EDUCATION

- Masters in Public Administration, Florida International University,
 - 2003- 2004 Academic Achievement Award, School of Policy and Management
- Certificate of Completion, Florida International University, Academy for Strategic Management
- B.A. History, University of Delaware
- Graduate, National Parks and Recreation Association, Revenue

ARVA MOORE PARKS

Ms. Parks, a Miami native with a master's degree in history, has been researching and writing about South Florida for more than 40 years. She is the author of award-winning documentaries; eight books, including *Miami the Magic City*, the city's official history, and has written or contributed to more than a 20 others. She is an indefatigable historic preservationist and many South Florida landmarks have been preserved because of her leadership.

She has been widely honored for her scholarship, books and advocacy including receiving an honorary doctorate from Barry University and being named an Alumnae of Outstanding Achievement by both the University of Florida and the University of Miami. She is a member of the State of Florida and City of Miami Women's Hall of Fame, held a presidential appointment to the Federal Advisory Council on Historic Preservation and received the Coral Gables Chamber of Commerce first George Merrick Award of Excellence. The Florida Historical Society honored her as the Caroline B. Rossitter "Outstanding Woman in Florida History."

Locally, she is past-chair of the Vizcaya Trust and the City of Miami Planning Advisory Board. She was pro bono acting director and chief curator of the new Coral Gables Museum for 18 months and then served two years as chair of the board. She currently is a member of the board of the University of Miami, the Florida Trust for Historic Preservation and the University of Florida St. Augustine Historic District Board.

In the fall, the University Press of Florida will publish her latest book: *Son of the South Wind: George Merrick and the Creation of Coral Gables*.

ARVA MOORE PARKS

EDUCATION:

Barry University, Doctor of Laws *Honorius Causa*, 1996.
University of Miami: 1971 Master of Arts in History Highest Honors
Thesis: "The History of Coconut Grove, Florida, 1821-1926."
University of Florida: Bachelor of Arts with High Honors.

OTHER:

Historic Interiors Conference - Philadelphia
National Trust for Historic Preservation and
U.S. Department of the Interior, 1988.
Summer Program in Urban Preservation -New York City
National Trust for Historic Preservation, 1986.
Summer Program in Historic Preservation at Christ Church
College, Oxford University, Oxford, England, 1985.

PROFESSIONAL:

Acting Director and Chief Curator Coral Gables Museum 2011-2012
President of Arva Parks & Company, 1986-
President of Centennial Press, 1990-
Former Adjunct Professor - The University of Miami
Former secondary school history teacher

PRINCIPAL ROLE IN HISTORICAL RESEARCH, AND/OR INTERPRETATION, PRESERVATION AND RESTORATION

Creating the Dream Exhibit: Coral Gables Museum
Peacock Garden Café
The Graham Companies: Governor's Square, Miami Lakes
The Graham Companies: Shula's Steak House
Old Spanish Village, Coral Gables
The Allan Morris Company: Alhambra Towers, Ponce de Leon Towers
The Colonnade Hotel, Coral Gables
The Alhambra Hotel, Coral Gables
Pigeon Key Historic and Thematic Study, Munroe County
Granada Site Historical Study, State of Florida
Harry Truman's Little White House, Little Whitehouse Company
St. Moritz Hotel, Nichols
Tower Theater, City of Miami
Olympia Building, Cornerstone Group
Coconut Grove Planning Study, City of Miami, DPZ
Calle Ocho Study, City of Miami
"Snug Harbor," Coconut Grove
"Pinewood," Bok Tower and Gardens, Lake Wales, Florida

The Florida Governor's Mansion, Tallahassee
Coral Gables Merrick House, Coral Gables
Lummus Park Historic District, City of Miami
Downtown Miami Historic District, City of Miami
"The Barnacle," Home of Ralph M. Munroe, State of Florida
"Hissar," Coconut Grove
"La Brisa," Coconut Grove
"Irving J. Thomas Home," Coconut Grove
Biltmore Hotel, Coral Gables

BOOKS AND PUBLICATIONS:

- Son of the South Wind: George Merrick and the Creation of Coral Gables.* University of Florida Presses, Fall 2015.
- Legendary Locals,* Howard Kleinberg and Arva Moore Parks. Charleston, S. C. Arcadia Publishing, 2013.
- Coconut Grove,* Arva Moore Parks and Bo Bennett. Charleston, S.C., Arcadia Publishing, 2010.
- The Varieties of Women's Experiences,* Larry Eugene Rivers and Canter Brown, Jr., eds. Chapter 5: "Mary Barr Munroe" by Arva Moore Parks. Gainesville, Florida: University Press of Florida, 2009.
- The New Miami the Magic City,* Arva Moore Parks. San Diego, California, Community Media, 2008. (Named official city history by City of Miami.)
- Celebrate: The Preview Exhibition of the Coral Gables Museum,* Arva Moore Parks, Coral Gables Museum, 2007.
- George Merrick's Coral Gables,* Arva Moore Parks. Coral Gables, Florida: Ponce Circle, LLC, 2006.
- Reimagining West Coconut Grove.* Samina Quareshi, ed. "History of Coconut Grove," Arva Moore Parks. Coral Gables, Florida: University of Miami, 2005
- Miami: A Sense of Place,* Arva Moore Parks, ed. Miami, Florida: Greater Miami Visitors and Convention Bureau, 2004. Revised edition 2014.
- Miami: Then and Now,* Arva Moore Parks and Carolyn Klepser. San Diego, California: Thunder Bay Press, 2002, Revised ed. 2014.
- The Pathway to Greatness: Building the University of Miami,* Arva Moore Parks. Coral Gables, Florida: University of Miami, 2001.
- Miami's Historic Neighborhoods,* Introduction by Arva Moore Parks. San Antonio, Texas: Historical Publishing Network, 2001.
- A Personal Touch,* by Laura Pincus and Arva Moore Parks. Miami, Florida: Centennial Press, 2000.
- Crosslinked: History of the Greater Miami and Keys Chapter of the American Red Cross,* Laura Pincus and Arva Moore Parks. Miami, FL: Centennial Press, 1997.

- Miami: The American Crossroad*, Arva Moore Parks and Gregory W. Bush, Eds. Boston: Prentice Hall, Simon & Schuster Custom Publishing, 1996.
- A Century of Service: The History of the Miami Police Department*, Arva Moore Parks. Dallas, Texas: Taylor Publishing Company, 1996.
- Miami Beach: A History*, by Howard Kleinberg, photo editor, Arva Moore Parks. Miami, Florida: Centennial Press, 1994.
- Places in Time*, by John Gillan, with introduction and history by Arva Moore Parks. Miami, Florida: Florida International University School of Design, 1994.
- Miami Then and Now*, Arva Moore Parks. Miami, Florida: Centennial Press, 1992.
- The Florida Hurricane and Disaster 1926, 1992*, Howard Kleinberg and L.H.Reardon, with introductions by Arva Moore Parks. Miami, Florida: Centennial Press, 1992.
- Miami the Magic City*, by Arva Moore Parks. Revised and Updated Second Edition. Miami, Florida: Centennial Press, 1991. (Named Official City History by the City of Miami.)
- Miami the Sophisticated Tropics*, photography by Mort Beebe with Historical chapter: "Miami the Magic City" by Arva Moore Parks. San Francisco: Chronicle Books, 1991.
- Harry Truman and the Little White House in Key West*, Arva Moore Parks, Miami, Florida: Centennial Press, 1991, revised edition, 2004.
- Miami: Insight City Guides*, History by Arva Moore Parks. Singapore: APA Publications, Ltd. 1991.
- Miami the Magic City*, Arva Moore Parks. Tulsa: Continental Heritage Press, 1981.
- Marching With the Drums*, Arva Moore Parks. Miami, FL.: Barnett Bank, 1990.
- John Sewell's Miami Memoirs*, revised edition by Arva Moore Parks. Tulsa: Lion and Thorne, 1987.
- The Florida Hurricane and Disaster* by L.H. Reardon with introduction by Arva Moore Parks. Tulsa: Lion and Thorne, 1986.
- Dade County Environmental Story*, "Dade County's Recorded History," Arva Moore Parks. Miami, FL.: Dade County Schools, 1985.
- The Forgotten Frontier, Florida Through the Lens of Ralph M. Munroe*, Arva Moore Parks. Miami, FL.: Banyan Books, 1977, revised edition Centennial Press, 2004.

SELECTED PUBLISHED MONOGRAPHS:

- "The Palace on Flagler Street," Miami, Florida; *HistoryMiami*, vol 39, No. 1-2, 2011.

"Birth of the New Miami: 100 Years of Energy and Opportunity,"
Forbes, September 23, 1996

"Where the River Meets the Bay: The Granada Site"
Historical Study for the State of Florida Division of Archives,
History and Records Management, Tallahassee, 1984.

"The Barnacle: Home of Ralph M. Munroe" Historical Interpretive
Study for State of Florida Division of Archives, History and
Record Management, 1976.

FILMS/VIDEO:

Parallel Lives, Mark Baker, writer and producer. Miami, Florida:
WLRN Public Television. Original documentary featuring life
stories of historians Arva Moore Parks and Dorothy Fields, 2011.

One United Band: The Miami Edison Story, WPBT, 1999.

Honorable Mention: Louis Wolfson Media History Center, 1999.

Nuestro Miami: La Ciudad Magica, 1995.

Our Miami the Magic City (Junior League of Miami, Inc.) 1994.

"Addy" Award, 1995.

Honorable Mention: Louis Wolfson Media History Center, 1996.

Storm and Sunshine for National Trust for Historic Preservation
Conference, 1992.

Harry Truman in Key West, Little White House Company, 1991.

Miami, The Magic City. (Junior League of Miami, Inc.) 1980.

"Emmy" Florida Academy of Television Arts and Sciences, 1981.

"Good Faith Award" Black Archives, 1981

"Creative Excellence" U.S. Industrial Film Festival, 1982.

"Bronze Medal" New York Film Festival, 1982.

Ours is a Tropic Land, (Junior League of Miami, Inc.) 1973.

Winner of "Certificate of Commendation"

American Association of State and Local History, 1974.

Coconut Grove (Junior League of Miami, Inc.) 1971.

Other:

Associate Editor, and Editor, *Tequesta* - Journal of the Historical
Association of Southern Florida: 1976-1995.

BOARDS AND COMMISSIONS:

CURRENT:

Member: Board of Directors Florida Trust for Historic Preservation, 2013-

Member: Board of Trustees: University of Florida Historic St. Augustine Board,
2013-

Member: Board of Trustees, University of Miami, 1994-
Member: Orange Bowl Committee, 1989-
Advisory Council, 1996-2000.
Member: Board of Advisors, Dade Heritage Trust
Member: Board of Advisors, Hampton Inn and Virginia Key Beach Trust

FORMER:

Chair, Coral Gables Museum Board, 1912-1914
Chair, Prologue Society, 2010-2011; Founder and Chair 1992-1997.
Member: Board of Directors, Bok Tower and Gardens, 2005-2010
Member: Board of Directors, Coral Gables Museum 2004-2011
Chair: City of Miami Planning Advisory Board 2005-2009; Member,
2002-2009.
Member: Board of Trustees, Baptist Health Systems, 1993-2008.
Member: Board of Trustees, Doctor's Hospital, 2004-2008.
President: Florida Chapter, International Women's Forum 2003-2005.
Member: Board of Directors, 1996-2009.
Chair: Vizcaya Museum and Gardens Trust, 1998-2004, Member 1998-
2008.
Member: Federal Advisory Council on Historic Preservation, 1995-2003.
Appointed by President William J. Clinton.
Member: Board of Directors International Women's Forum International, 2005-2007.
Member: International Women's Forum National Foundation Board, 2001-2005.
Member: Board of Directors, Greater Miami Convention and Visitors
Bureau, 2004-2007.
Member: Board of Directors, Friends of Gusman Theater, 1999-2007.
Co-Chair: Greater Miami Convention and Visitors Bureau:
Heritage Tourism Initiative, 2002-2005.
Vice-Chairperson: Dade Community Foundation, 2002; Member 1997-
2003.
Chairperson: Orange Bowl Parade, 1995-1997.
Co-Chair: City of Miami Centennial, Centennial Ball, 1996.
Chairperson: Southern Region Board of Advisors National Trust for
Historic Preservation, 1989-91. Member Board of Advisors, 1984-
1992.
Member: Miami's Image Committee, Greater Miami Chamber of
Commerce, 1990.
Member: Board of Advisors: Miami Design Preservation League.
Member: Advisory Committee: Mosaic, Jewish Museum of Florida.
Member: U.S. Federal Bi-Racial/Tri-Ethnic Advisory
Board, Appointed by Judge Clyde Atkins, 1981-1999.
Member: Board of Trustees Miami-Dade Community College,
Appointed by Florida Governor Bob Graham, 1984-1990.
Executive Committee: New World School of the Arts, 1986-1990.

Founder and Board Member: Louis Wolfson Media History Center, 1985-1990.
 Member: State of Florida Historical Records Comm., 1982-1984.
 Chairperson: Florida Governor's Mansion Commission, Appointed by Governor Bob Graham, 1979-1983.
 Chairperson: Florida Endowment for the Humanities, 1982-1983.
 Appointed by Governor Bob Graham, 1979-1983.
 Vice-Chairperson: City of Miami Heritage Conservation Board, 1982-1983.
 Chairperson: City of Coral Gables Historic Preservation Board, 1974-1978.
 Member: Coral Gables Mediterranean Architecture Design Committee, 1985-87.
 Liaison between City of Coral Gables Preservation Board and Developer The Biltmore Hotel Restoration, 1980-1986.
 Member: The Biltmore Advisory & Selection Committee, 1978.
 President: Historical Association of Southern Florida, 1973-1974.
 President: George Washington Carver P.T.A. 1973, 1975, 1984.

HONORS AND AWARDS:

Florida House: Distinguished Florida Author Award, 2014.
 España-Florida 500, Certificate of Appreciation, 2012.
 Florida Zeta Phi Beta, Extraordinary Woman Award, 2011.
 Carl Weinhardt Award, Florida Trust for Historic Preservation, May 2009.
 Human Services Coalition, Community Leadership Award, 2009.
 American Red Cross Rosalind R. Ludwig Chairmen's Award, 2009.
 Miami Woman's Club Outstanding Historian Award, 2009.
 Florida Historical Society's Caroline B. Rossitter "Outstanding Woman in Florida History Award," 2008.
 Coral Gables Chamber of Commerce "George E. Merrick Award of Excellence," 2008.
Who's Who in America, Wilmette, IL: Marquis, 2007-
 Florida Preservation Award for Preservation Education Media, *Miami—A Sense of Place*, Florida Trust For Historic Preservation, 2006.
 "Olympian Award," Olympia Theater at Gusman Center, 2006.
 "Julia Tuttle Award," City of Miami Commission on the Status of Women, 2006.
 "Henriette Harris Award," highest preservation award given by Dade Heritage Trust, 2004.
 "Arva Moore Parks Award," Award named for Arva Moore Parks by Vizcaya Museum and Gardens, 2004.
 "Pioneering Women Award," Florida Memorial College, 2003.
 National Trust for Historic Preservation, National Preservation Award for Miami Edison Senior High, 2003.
 Temple Israel, "Rabbi Joseph R. Narot Community Service Award," 2002.
 "In the Company of Women Award," Miami-Dade County, 2002.
 "Edward T. Foote II, University of Miami Alumnus of Distinction Award," 2002.
 University of Miami Iron Arrow Honor Society, 2001.

"Orange Blossom Initiative Award," 2001.
 "Renaissance Woman of the Year," Renaissance Historical Society, 2000.
 "Charles Whited Spirit of Excellence Award," *Miami Herald*, 1999.
 "Vizcayans Star of the Millennium Award," 1999.
 "Father Theodore Gibson Unity Award," 1999.
 "Maxi Award," 1999.
 "Miami Edison Senior High "Hall of Fame," 1999.
 "Alumni of Outstanding Achievement," University of Florida, 1997.
 "Charlton W. Tebeau Book Award," Florida Historical Society, 1997.
 Miami Centennial Women's Hall of Fame, City of Miami, 1996.
 "Woman of Distinction," Girls Scout Council of Tropical Fla., 1996.
 "Women of Impact," Community Coalition for Women's History, 1996.
 "Community Star Award," Family Counseling Services, 1996.
 "JLM Sustainer of the Year Award," 1994.
 "Dade Heritage Trust Advocate for Preservation Award," 1993.
 "AIA Preservation Award," 1993.
 "Community Award," Cuban Women's Club, 1992.
 "Women Who Make a Difference: Lifetime Achievers," NAWBO, 1992.
 "Women of Distinction," Soroptimist International of the Americas, 1992.
Who's Who of American Women. Wilmette, IL: Marquis, 1990-.
 "Daughters of the American Revolution American History Award," 1987.
 "Florida Women's Hall of Fame," 1986.
 "100 Who Made a Difference," *Miami Magazine*, 1985.
 "Alumni Hall of Fame," Dade County Public Schools, 1985.
 "Pathfinder's Award," Women's Committee of 100, 1985.
Who's Who and Why of Successful Florida Women. Winter Park:
 Currier Davis, 1985.
 "Robert B. Knight Outstanding Citizen Award," Coral Gables Chamber of
 Commerce, 1983
 "Outstanding Preservationist Award," Dade Heritage Trust, 1983.
 "Good Faith Award," Black Archives and Research Foundation, 1981.
 "Museum of Science Award for History and Literature," 1981.
 "Community Headliner Award," Women in Communications, 1980.
 "Humanitarian Award," Urban League Guild, 1980.
 "Certificate of Commendation," American Association of State and
 Local History for *Forgotten Frontier*, 1978.