

# MEMORANDUM

Agenda Item No. 7(F)

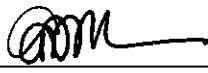

**TO:** Honorable Chairman Jean Monestime  
and Members, Board of County Commissioners

**DATE:** (Second Reading 5-17-16)  
February 2, 2016

**FROM:** Abigail Price-Williams  
County Attorney

**SUBJECT:** Ordinance amending Article LXXX, Section 2-1102 of the Code concerning the Miami-Dade HIV/AIDS Partnership; revising membership requirements for the representative seats for member representatives of affected communities by requiring 13 representative seats for individuals living with HIV disease; waiving qualified elector requirement for the 13 representative seats for individuals living with HIV disease; establishing guidelines for criminal background screening by the County Mayor of candidates recommended by the Miami-Dade HIV/AIDS Partnership for appointment by the County Mayor; excluding ad hoc committees and workgroups from the requirements of Section 2-1102(g) (1) and (2) of the Code related to demographics and parity; deleting requirement that partnership members' terms shall end concurrently with the last day of the County's fiscal year; correcting scrivener's errors

The accompanying ordinance was prepared and placed on the agenda at the request of Prime Sponsor Commissioner Barbara J. Jordan.

  
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Abigail Price-Williams   
County Attorney

APW/smm

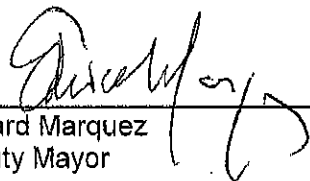
# Memorandum



**Date:** May 17, 2016  
**To:** Honorable Chairman Jean Monestime  
and Members, Board of County Commissioners  
**From:** Carlos A. Gimenez  
Mayor  
**Subject:** Fiscal Impact for Ordinance Concerning the Miami--Dade HIV/AIDS Partnership

The proposed Ordinance amends Article LXXX, Section 2-1102 of the Code of Miami-Dade County concerning the Miami-Dade HIV/AIDS Partnership, revising membership requirements, establishing guidelines for criminal background screening, and increasing the number of voting members, among other adjustments.

Implementation of this ordinance will not have a fiscal impact to the County. The Office of Management and Budget provides support for this federally required board and these resources will not be impacted by the adjustments in the proposed ordinance.

  
Edward Marquez  
Deputy Mayor

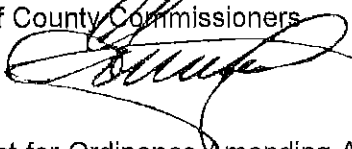
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# Memorandum



**Date:** May 17, 2016

**To:** Honorable Chairman Jean Monestime  
and Members, Board of County Commissioners

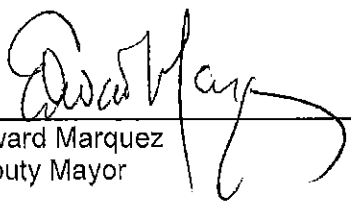
**From:** Carlos A. Gimenez  
Mayor 

**Subject:** Social Equity Statement for Ordinance Amending Article LXXX, Section 2-1102 of the Code concerning the Miami-Dade HIV/AIDS Partnership

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The proposed Ordinance amends Article LXXX, Section 2-1102 of the Code of Miami-Dade County concerning the Miami-Dade HIV/AIDS Partnership (Partnership), revising membership requirements, establishing guidelines for criminal background screening, and increasing the number of voting members, among other adjustments.

The Partnership determines the HIV-related needs of the community, establishes service priorities and allocates funding to the areas of greatest need. It is composed of thirty-nine (39) voting members from various categories of representatives. One representative is a former inmate of a local, state or federal prison released from custody of the penal system during the preceding three (3) years. Establishing guidelines for the criminal background screening will be beneficial to the Partnership and to the former inmate candidate, because it only allows for the denial of a recommended candidate if they have been convicted of a violent crime within five years of the date of recommendation or if they have been registered as a sex offender, regardless of when the candidate was convicted.

  
Edward Marquez  
Deputy Mayor


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**MEMORANDUM**  
(Revised)

**TO:** Honorable Chairman Jean Monestime  
and Members, Board of County Commissioners

**DATE:** May 17, 2016

**FROM:**   
Abigail Price-Williams  
County Attorney

**SUBJECT:** Agenda Item No. 7(F)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Statement of social equity required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's \_\_\_\_, 3/5's \_\_\_\_, unanimous \_\_\_\_ ) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 7(F)  
5-17-16

ORDINANCE NO. \_\_\_\_\_

ORDINANCE AMENDING ARTICLE LXXX, SECTION 2-1102 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA CONCERNING THE MIAMI-DADE HIV/AIDS PARTNERSHIP; REVISING MEMBERSHIP REQUIREMENTS FOR THE REPRESENTATIVE SEATS FOR MEMBER REPRESENTATIVES OF AFFECTED COMMUNITIES BY REQUIRING 13 REPRESENTATIVE SEATS FOR INDIVIDUALS LIVING WITH HIV DISEASE; WAIVING QUALIFIED ELECTOR REQUIREMENT FOR THE 13 REPRESENTATIVE SEATS FOR INDIVIDUALS LIVING WITH HIV DISEASE; ESTABLISHING GUIDELINES FOR CRIMINAL BACKGROUND SCREENING BY THE COUNTY MAYOR OR THE COUNTY MAYOR'S DESIGNEE OF CANDIDATES RECOMMENDED BY THE MIAMI-DADE HIV/AIDS PARTNERSHIP FOR APPOINTMENT BY THE COUNTY MAYOR; EXCLUDING AD HOC COMMITTEES AND WORKGROUPS FROM THE REQUIREMENTS OF SECTION 2-1102(G) (1) AND (2) OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA RELATED TO DEMOGRAPHICS AND PARITY; DELETING REQUIREMENT THAT PARTNERSHIP MEMBERS' TERMS SHALL END CONCURRENTLY WITH THE LAST DAY OF THE COUNTY'S FISCAL YEAR; CORRECTING SCRIVENER'S ERRORS; PROVIDING SEVERABILITY, INCLUSION IN THE CODE, AND AN EFFECTIVE DATE

**WHEREAS**, Part A of the Ryan White HIV/AIDS Treatment Extension Act of 2009 ("the Act" or "Ryan White Part A"), as amended, requires that to be eligible for federal assistance under the Act, each grantee shall establish or designate an HIV health services planning council ("Planning Council"); and

**WHEREAS**, the Act further requires that in fulfilling its roles and responsibilities, a planning council must include persons living with HIV/AIDS in all its activities; and

**WHEREAS**, the Act further requires that at least 33 percent of the planning council shall be consumers of Ryan White Part A services ("Consumer Representatives") who are not officers, employees, or consultants to any entity that receives Ryan White Part A funds; and

**WHEREAS**, the Act also requires that the Consumer Representatives must, like the planning council as a whole, reflect the demographics of the population of individuals with HIV/AIDS in the eligible metropolitan area/transitional grant area (“Eligible Metropolitan Area”); and

**WHEREAS**, Miami-Dade County (“County”) is an Eligible Metropolitan Area and currently a Ryan White Part A grantee, which receives more than \$26 million from the United States Department of Health and Human Services, Health Resources and Services Administration, HIV/AIDS Bureau (“Federal Government”); and

**WHEREAS**, as required by the Act, this Board adopted Ordinance No. 98-127, as amended and codified in Article LXXX of the Code of Miami-Dade County (“Code”), creating the Miami-Dade HIV/AIDS Partnership (“Partnership”); and

**WHEREAS**, this Board created the Partnership to determine the HIV-related needs of the community, to establish service priorities, and to allocate funding to the areas of greatest need as defined by the Federal Government; and

**WHEREAS**, the Code solely authorizes the County Mayor to appoint members to the Partnership; and

**WHEREAS**, Section 2-11.38 of the Code requires that “[a]ll members of County boards shall be permanent residents and electors of Miami-Dade County unless the Board of County Commissioners, by a two-thirds vote of its membership, waives this requirement, and should have reputations for integrity and community service”; and

**WHEREAS**, the Partnership, through its Community Coalition Committee, conducts a pre-screening of all potential applicants to the Partnership, prior to recommending the applicants to the County Mayor; and

**WHEREAS**, the County Mayor, as a matter of policy, uniformly conducts criminal background screenings on all County board applicants, who are appointed by the County Mayor, including applicants to the Partnership; and

**WHEREAS**, this Board finds that the criminal background screenings may have an impact on persons living with HIV/AIDS who seek to apply for membership to the Partnership; and

**WHEREAS**, this Board finds that as a result of their past criminal history, persons living with HIV/AIDS have lost certain rights, such as the right to register to vote, which are difficult, costly, and timely to be restored; and

**WHEREAS**, this Board also finds that even if a potential Partnership applicant is able to rehabilitate themselves, become productive members of society, and have their voting rights restored, the use of criminal background screenings may prevent them from serving on the Partnership; and

**WHEREAS**, according to the County's data, approximately 71,390 formerly incarcerated individuals ("Formerly Incarcerated Individuals") were living in the County in 2014; and

**WHEREAS**, the County's data also reveals that an estimated 3,570 Formerly Incarcerated Individuals have HIV; and

**WHEREAS**, the County's data also shows that of the 9,655 consumers living with HIV/AIDS served by the County's Ryan White Part A funded program in fiscal year 2014, 2,209 of these consumers have had a history of drug usage and in all likelihood some have had some dealings with the criminal justice system; and

**WHEREAS**, notwithstanding a person’s criminal history, the Act does not prevent such person, who meets all Ryan White Part A eligibility requirements, from receiving services under the Ryan White Part A program or serving on the planning council; and

**WHEREAS**, in fact, in recognition of the need to have Formerly Incarcerated Individuals represented on each planning council, the Act and the Code require a Formerly Incarcerated Individual to be a member of the Partnership without regard to past criminal history; and

**WHEREAS**, this Board finds that the Code should be amended to ensure that all consumers of the Ryan White Program have equal representation on the Partnership,

**BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA:**

**Section 1.** Section 2-1102 of the Code of Miami-Dade County, Florida, is hereby amended to read as follows:<sup>1</sup>

**ARTICLE LXXX.  
MIAMI-DADE COUNTY HIV/AIDS PARTNERSHIP**

**Sec 2-1102. Membership requirements; appointment of members; terms; removal.**

(a) All members of the Partnership shall be permanent residents and electors of Miami-Dade County, unless the Board of County Commissioners, by a two-thirds vote of its membership, waives this requirement and shall have reputations for integrity and community service. Notwithstanding the qualified elector requirement stated herein >>and in Section 2-11.38 of the Code of Miami-Dade County<<, applicants for or members of the Partnership who are appointed >>by the County Mayor<< to fill the ~~[[seat]]~~ seats<< of >>the 13 individuals with HIV disease as described in Section 2-1102 (b)(1) or<< ~~[[a]]~~ >>one<< former inmate of a local, state, or federal prison as described in Section 2-1102 ~~[[23]]~~ >>(b)(18)<< of this code shall be exempt from ~~[[the]]~~ >>any<< qualified elector requirement ~~[[set forth herein]]~~.

<sup>1</sup> Words stricken through and/or ~~[[double bracketed]]~~ shall be deleted. Words underscored and/or >>double arrowed<< constitute the amendment proposed. Remaining provisions are now in effect and remain unchanged.

8



(b) The Partnership shall be composed of ~~[[thirty-eight (38)]]~~>>thirty-nine (39)<< voting members from the following categories of representatives:

- (1) Fifteen (15) member representatives of affected communities that include >>thirteen (13)<< individuals with HIV disease, who are not affiliated or employed by a Part A funded provider and are recipients of Part A services, and historically underserved groups and subpopulations that reflect the demographics of the population within the eligible metropolitan area~~[[, and constitute]]~~;
- (2) One (1) Health care provider, which must represent a Federally Qualified Health Center;
- (3) One (1) Community based AIDS service organization;
- (4) Two (2) Housing, Homeless or Social Service providers;
- (5) One (1) Mental health provider;
- (6) One (1) Substance abuse provider;
- (7) One (1) HIV prevention provider;
- (8) One (1) Hospital or health care planning agency;
- (9) One (1) representative from agencies receiving grants under Part C of the Ryan White Program;
- (10) One (1) representative from agencies receiving grants under Part D of the Ryan White Program, or from organizations with a history of providing services to children, youth, and families if funded locally;
- (11) Four (4) grantee representatives of Other Federal HIV programs including Ryan White Program Part F and HOPWA, if funded locally;
- (12) One (1) Ryan White Program Part A local grantee;
- (13) One (1) State government/Ryan White Program Part B grantee representative;
- (14) One (1) State government/Medicaid Agency representative;
- (15) One (1) Local public health agency representative from the Miami-Dade County Health Department;
- (16) One (1) Miami-Dade County Public Schools representative;
- (17) One (1) Non-elected community leader who does not provide HIV related health care services subject to funding under Partnership programs;

- (18) One (1) former inmate of a local, state, or federal prison released from the custody of the penal system during the preceding three (3) years and had HIV disease as of the date of his release, or a representative of HIV+ incarcerated persons;
- (19) One (1) State of Florida General Revenue grantee representative;
- (20) One (1) representative of a federally recognized Indian tribe as represented in the population from the affected community;
- (21) One (1) representative co-infected with hepatitis B or C from the affected community.

[[~~(b)~~]]>>(c)<< Ex officio members shall be appointed in the same manner by which voting members are appointed, and at a minimum shall include ex officio members from the following categories of representatives:

- (1) One (1) representative from the Office of the Mayor;
- (2) One (1) representative from the Board of County Commissioners.

[[~~(e)~~]]>>(d)<< Three (3) representatives of the affected community who are not affiliated or employed by a Part A funded provider, and are recipients of Part A services shall also be appointed as alternates. Alternate members may be assigned as voting members of committees, but are non-voting members of the full Partnership except when the voting member appointed to that category of representatives is unable to serve, at which time an alternate member of the same category of representatives designated by the chairperson shall serve as voting member for the full Partnership.

[[~~(d)~~]]>>(e)<< The Partnership shall maintain at all times a fair and open nominations process as written in its By-Laws which shall result in a recommended slate of candidates, including alternates, which is forwarded to the >>County<< Mayor for his consideration. Members and alternates shall be appointed by the >>County<< Mayor, who shall designate which category listed in subsections (a) and (b) above each member shall represent. Members shall be appointed in accordance with Sections >>2-1102,<< 2-11.38 and 2-11.38.1 of the Code of Miami-Dade County. >>To the extent that the County Mayor or the County Mayor's designee conducts criminal background screening of all candidates recommended by the Partnership to be appointed by the County Mayor, the County Mayor or County Mayor's designee shall only deny such candidates if they have been convicted of a violent crime within five years of the date the County Mayor or County Mayor's

designee receives a recommendation for appointment from the Partnership. Additionally, the County Mayor or the County Mayor's designee shall deny any candidate who has registered as a sex offender regardless of when such candidate has been convicted of such sexual offense. Whenever feasible, the County Mayor or County Mayor's designee shall expedite such criminal background screening. Whenever feasible the County Mayor shall either appoint or deny a candidate within 20 days of receipt of the recommendation from the Partnership.<<

~~[(e)]>>(f)<<~~ Vacancies on the Partnership shall be filled in the same manner as above, except for affected community positions, which may be filled by an affected community alternate member appointed by the Partnership.

~~[(f)]>>(g)<<~~ Appointment shall comply with the following requirements:

- (1) Composition of the Partnership shall reflect in its composition the demographics of the epidemic in Miami-Dade County with particular consideration given to disproportionately affected and historically underserved groups, subpopulations, and geographic areas in Miami-Dade County.
- (2) Composition of the Partnership, including committee membership shall strive to assure the following:
  - (A) Parity, with each member having equal opportunity for input and participation as well as equal voice in voting and other decision making activities;
  - (B) Inclusiveness, that all affected communities are represented and involved in a meaningful manner in the community planning process;
  - (C) Representation, that members who represent a specific community truly reflect that community's values, norms and behaviors.

>>The foregoing requirements set forth in subsections (g) (1) and (2) above shall not apply to ad hoc committees and workgroups established by the Partnership from time to time.<<

- (3) No more than fifteen (15) individuals shall be appointed >>to the Partnership<< who personally provide, who represent entities that provide, or who otherwise possess a financial relationship with entities that provide HIV related services funded by Partnership programs.
- (4) No funded provider shall have more than one (1) representative or employee as a member, except as mandated by the legal requirements of Partnership programs.

[[~~(g)~~]]>>(h)<<The term of office of members shall be in accordance with Section 2-11.38.2 of the Code of Miami-Dade County. Members shall be appointed to three (3) year terms ~~[[, which shall end concurrent with the last day of the county's fiscal year]]~~, except that initially twelve (12) members shall be appointed to a one (1) year term and twelve (12) members appointed to a two (2) year term.

[[~~(h)~~]]>>(i)<< No member shall be permitted to serve more than two (2) consecutive and complete terms of three (3) years except as required by law. Notwithstanding the term limit requirements set forth herein, members appointed to fill government or grantee seats are excepted from these requirements and shall serve as members of the Partnership for as long as they are designated by their respective agencies to serve in this capacity.

[[~~(i)~~]]>>(j)<< Attendance requirements for members shall be in accordance with Section 2-11.39, except that five (5) absences, excused or unexcused, in any fiscal year shall also constitute grounds for removal and except absences that are due to Partnership business related travel are not counted against the total of five (5) absences. If a member appointed to represent a category listed in subsection (a) or (b) above loses such representative status, fails to maintain the qualifications for membership set forth in Section 2-11.38, fails to maintain attendance requirements, voluntarily resigns, or for other good cause is removed, the member shall forfeit membership on the Partnership.

[[~~(j)~~]]>>(k)<< Members shall serve without compensation but shall be entitled to reimbursement for necessary authorized expenses incurred in the discharge of their duties pursuant to policies and procedures published by the County.

**Section 2.** If any section, subsection, sentence, clause or provision of this ordinance is held invalid, the remainder of this ordinance shall not be affected by such invalidity.

**Section 3.** It is the intention of the Board of County Commissioners, and it is hereby ordained that the provisions of this ordinance, including any sunset provision, shall become and be made a part of the Code of Miami-Dade County, Florida. The sections of this ordinance may be renumbered or relettered to accomplish such intention, and the word "ordinance" may be changed to "section," "article," or other appropriate word.

**Section 4.** This ordinance shall become effective ten (10) days after the date of enactment unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

PASSED AND ADOPTED:

Approved by County Attorney as  
to form and legal sufficiency:

Prepared by:

Terrence A. Smith

Prime Sponsor: Commissioner Barbara J. Jordan

Handwritten signature of GBK, Jr. in black ink, consisting of the letters 'GBK' followed by 'Jr.' and a stylized flourish below.