Memorandum

MIAMI-DADE COUNTY

Date: May 17, 2016

To: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

Agenda Item No. 8(F)(8)

From: Carlos A. Gimenez
Mayor

Subject: Recommendation for Approval of a Designated Purchase under Contract No. 9432-4/16-4, Contract Employee Services

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Recommendation

It is recommended that the Board of County Commissioners (Board) approve this request for a designated purchase under *Contract No. 9432-4/16-4, Contract Employee Services*, for increased expenditure authority of $12,710,000 to support the operational needs of the Administrative Office of the Courts and the Elections, Parks, Recreation and Open Spaces, and Corrections and Rehabilitation Departments. Approval of a designated purchase is being requested, pursuant to Section 2-8.1(b)(3) of the Miami-Dade County Code, to authorize the increase in expenditure authority which addresses the expanded requirements of the Elections and Parks, Recreation and Open Spaces Departments as further detailed below.

This contract was originally approved by the Board on September 20, 2011 for a one-year term with four (4) one-year option to renew terms through Resolution No. R-731-11. Multiple County departments rely on this contract to hire temporary staff for varying positions including, but not limited to, clerical, maintenance, food service, information technology, administrative, professional and construction. The method of award was to multiple vendors by group, including a pre-qualification pool, for a total of 26 groups awarded. The additional allocation requested will be applied as follows and is sufficient to cover the departments' needs through the duration of the contract term.

(1) The Administrative Office of the Courts is requesting a $30,000 increase in allocation to cover the costs of contract employees to support under-resourced divisions during peak service periods, complete special projects, and temporarily replace staff on extended leave.

(2) Elections is requesting a $12,200,000 increase in allocation to secure contract employees in lieu of seasonal staff for the 2016 Presidential Preference Primary Election, Primary Election, Presidential election, and various municipal elections. The use of contract employees in lieu of seasonal staff was included in the determination of the Fiscal Year 2015-16 Adopted Budget for the department. A modification for $4,300,000 was approved under the Mayor's delegated authority in March 2016 to support the department's immediate needs.

(3) Parks, Recreation and Open Spaces is requesting a $400,000 increase in allocation to secure contract employees to assist in delivering services at the 2016 Miami Open, Country Club of Miami, Palmetto Golf Course, the Underline Urban Trail Project, the Fit 2 Lead Program, which teaches leadership and career development skills to at-risk youth, and upcoming special events.

(4) Corrections and Rehabilitation is requesting an $80,000 increase in allocation to hire two (2) contract employees to assist in meeting an aggressive hiring plan per a U.S. Department of Justice Consent Decree.

This item is presented for Board approval as a designated purchase because the Elections Department has modified its contract requirements, i.e., forgoing the use of seasonal staff and instead utilizing

contract employees to support the various elections this year. Similarly, the Parks, Recreation and Open Spaces Department has modified its contract requirements, requesting this increase to hire contract employees to support the newly launched Fit 2 Lead Program. Accordingly, it is in the best interest of the County to authorize this designated purchase to support the operations of the aforementioned user departments as competition is not practicable at this time. The Administration anticipates the advertisement of a comprehensive replacement solicitation reflecting current departmental needs in April 2016.

Scope
The impact of this item is countywide in nature.

Fiscal Impact/Funding Source
This contract is in its fourth and final option to renew term and has an existing allocation of $26,010,000. The contract expires on November 30, 2016. If approved, this recommended modification will authorize additional expenditure authority of $12,710,000, increasing the total contract value to $38,720,000.

Department/Agency	Existing Allocation for the Current Option to Renew Term	Additional Allocation Requested	Modified Allocation	Funding Source	Contract Manager
Administrative Office of the Courts	$25,000	$30,000	$55,000	Proprietary Funds and General Fund	Valerie Regits
Elections	6,337,000	12,200,000	18,537,000	General Fund	Federico Arana
Corrections and Rehabilitation	25,000	80,000	105,000	General Fund	Ana Hassun
Parks, Recreation and Open Spaces	150,000	400,000	550,000	Proprietary Funds	Lluis Gorgoy
Various	19,473,000	0	19,473,000	Various	
Total:	**$26,010,000**	**$12,710,000**	**$38,720,000**		

Track Record/Monitor
Fredrick Taylor of the Internal Services Department is the Procurement Contracting Officer.

Delegated Authority
The County Mayor or County Mayor's designee will have the authority to exercise all provisions of the contract pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38.

Awarded Vendors

Vendor	Principal Address	Local Address	Principal
Active Staffing Hialeah, LLC	468 West 29 Street Hialeah, FL	Same	Elliot Elzwig
Alpha 1 Staffing/Search Firm, LLC	3350 SW 148 Avenue Suite 110 Miramar, FL	Same	Garrie J. Harris
Atrium Personnel, Inc.	3601 W Commercial Boulevard #12 Fort Lauderdale, FL	6625 Miami Lakes Drive #381 Miami Lakes, FL	Scott Rasbach
Careers USA, Inc.	6501 Congress Avenue Suite 200 Boca Raton, FL	None	Jennifer Johnson

Careerxchange, Inc.	10689 N Kendall Drive Suite 209 Miami, FL	Same	Sue Romanos
D & B Temporary Staffing Services, Inc.	7261 NW 12 Street Miami, FL	Same	Waldemaro Olivares
Eagle Resource Group, Inc.	12555 Orange Drive Suite 237 Davie, FL	Same	Ganesh Persaud
Fulltime Creatives, LLC	11700 Melaleuca Way Cooper City, FL	Same	Joseph Lopez
GDKN Corporation	1779 N University Drive, # 102 Pembroke Pines, FL	Same	Vic Narang
Howroyd-Wright Employment Agency, Inc. dba Apple One Employment Services	327 West Broadway Glendale, CA	6100 Blue Lagoon Drive #180 Miami, FL	Janice B. Howroyd
Ideal Personnel Services, LLC	139 NE 1 Street, PH 1 Miami, FL	Same	Rebeca Martinez
KForce, Inc.	1001 East Palm Avenue Tampa, FL	1300 Sawgrass Corporate Parkway, Suite 210 Sunrise, FL	David Dunkel
Packplus, Inc. dba Josmar Medical Staffing (DBE, SBE)	633 NE 167 Street Suite 620 North Miami Beach, FL	Same	Joseph Obadeyi
Pulmonary Exchange LTD, Inc. (SBE)	9840 SW Highway Oak Lawn, IL	17001 NE 20 Avenue Suite 1A North Miami Beach, FL	Raymond Kalinsky
Skilled Staffing, LLC	2890 Griffin Road, #3 Fort Lauderdale, FL	Same	Susan Shanahan
Total Connection, Inc. (DBE, LDB, SBE)	20451 NW 2 Avenue, #120 Miami, FL	Same	Joseph Orukotan
Veredus, LLC	4300 W Cypress, Suite 900 Tampa, FL	None	David Brown
Vestigo Staffing, LLC	8300 NW 53, Suite 350 Miami, FL	Same	Adan Brown
Vitaver & Associates, Inc.	401 E Las Olas Blvd Suite 1400 Fort Lauderdale, FL	Same	Pablo Vitaver
Westaff (USA), Inc.	1040 Crown Pointe Parkway Suite 1040 Atlanta, GA	419 W 49 Street Suite 104 Hialeah, FL	Brickes A. Thomas

Due Diligence

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine contractor responsibility, including verifying corporate status and review of performance or compliance issues. The lists referenced include convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to contractor responsibility.

Applicable Ordinances and Contract Measures

- The two (2) percent User Access Program provision applies and will be collected where permitted by the funding source.
- The Small Business Enterprise (SBE) Bid Preference was applied in accordance with the Ordinance where permitted by the funding source. Additionally, one group was a set-aside for certified SBEs. The SBE Bid Preference for the pre-qualification group will be applied at the time of spot market competition where permitted by the funding source.
- The Local Preference Ordinance was applied where permitted by the funding source.
- The Living Wage Ordinance is applicable to certain contract employee positions and will be applied in accordance with the Ordinance where permitted by the funding source.

Alina Hudak
Deputy Mayor

MEMORANDUM

(Revised)

TO: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

DATE: May 17, 2016

FROM: Abigail Price-Williams
County Attorney

SUBJECT: Agenda Item No. 8(F)(8)

Please note any items checked.

_____ **"3-Day Rule" for committees applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Statement of social equity required**

_____ **Ordinance creating a new board requires detailed County Mayor's report for public hearing**

_____ **No committee review**

✓ **Applicable legislation requires more than a majority vote (i.e., 2/3's ✓, 3/5's ____, unanimous _____) to approve**

✓ **Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(8)
5-17-16

RESOLUTION NO. _____

RESOLUTION AUTHORIZING DESIGNATED PURCHASE PURSUANT TO SECTION 2-8.1(B)(3) OF THE COUNTY CODE BY A TWO-THIRDS VOTE OF THE BOARD MEMBERS PRESENT; AUTHORIZING AWARD OF ADDITIONAL EXPENDITURE AUTHORITY OF UP TO $12,710,000.00 FOR CONTRACT NO. 9432-4/16-4 FOR PURCHASE OF CONTRACT EMPLOYEE SERVICES FOR VARIOUS DEPARTMENTS; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE ALL PROVISIONS OF THE CONTRACT PURSUANT TO SECTION 2-8.1 OF THE COUNTY CODE AND IMPLEMENTING ORDER 3-38

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board finds it is in the best interest of Miami-Dade County to award an additional amount of up to $12,710,000.00 for Contract No. 9432-4/16-4 for the purchase of contract employee services for various departments pursuant to Section 2-8.1(b)(3) of the County Code, by a two-thirds vote of the Board Members present; and authorizes the County Mayor or County Mayor's designee to exercise all provisions of the contract pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38. Copies of the contract document are on file with and available upon request from the Internal Services Department, Procurement Management Services Division.

The foregoing resolution was offered by Commissioner ,

who moved its adoption. The motion was seconded by Commissioner

and upon being put to a vote, the vote was as follows:

Jean Monestime, Chairman
Esteban L. Bovo, Jr., Vice Chairman

Bruno A. Barreiro	Daniella Levine Cava
Jose "Pepe" Diaz	Audrey M. Edmonson
Sally A. Heyman	Barbara J. Jordan
Dennis C. Moss	Rebeca Sosa
Sen. Javier D. Souto	Xavier L. Suarez
Juan C. Zapata	

The Chairperson thereupon declared the resolution duly passed and adopted this 17th day of May, 2016. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By:_____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency. HB

Hugo Benitez