

# MEMORANDUM

Agenda Item No. 8(G)(5)

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**TO:** Honorable Chairman Jean Monestime  
and Members, Board of County Commissioners

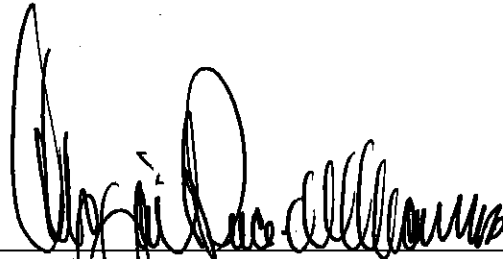
**DATE:** July 6, 2016

**FROM:** Abigail Price-Williams  
County Attorney

**SUBJECT:** Resolution approving the  
budget totaling \$2,541,567.00  
for Fiscal Year 2015-16 for the  
Homestead Community  
Redevelopment Agency

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The accompanying resolution was prepared by the Office of Management and Budget Department and placed on the agenda at the request of Prime Sponsor Economic Prosperity Committee.



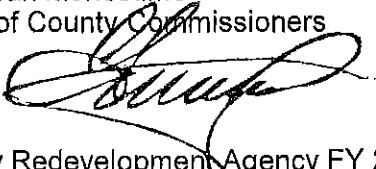
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Abigail Price-Williams  
County Attorney

APW/cp

# Memorandum



**Date:** July 6, 2016  
**To:** Honorable Chairman Jean Monestime  
and Members, Board of County Commissioners  
**From:** Carlos A. Gimenez   
Mayor  
**Subject:** Homestead Community Redevelopment Agency FY 2015-16 Budget

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## **Recommendation**

It is recommended that the Board of County Commissioners (Board) consider the attached resolution approving the Homestead Community Redevelopment Agency's (Agency) FY 2015-16 Budget for the Homestead Community Redevelopment Area (Area). The Agency's Budget includes revenues and expenditures in the amount of \$2,541,567.

## **Scope**

The Area lies within Commission Districts 8 and 9, which are represented by Commissioner Daniella Levine Cava and Commissioner Dennis C. Moss, respectively.

## **Fiscal Impact / Funding Source**

The Agency's revenue source is tax increment financing (TIF), which is generated through the incremental growth of ad valorem revenues beyond an established base year, as defined in Section 163.387, Florida Statutes. The Countywide TIF revenue payment into the Agency's Trust Fund for FY 2015-16 is \$914,785 and the City of Homestead's (City) TIF revenue payment into the Trust Fund is \$1,161,309.

The County will continue to make annual payments to the Agency through 2024, which is when the Agency will sunset.

## **Track Record / Monitor**

This resolution does not provide for contracting with any specific entity and only approves the Agency's FY 2015-16 Budget of \$2,541,567 (Exhibit A).

## **Background**

On June 7, 1994, the Board approved the establishment of the Agency when it adopted the Agency's Community Redevelopment Plan (Plan) pursuant to Resolution No. R-915-94 and funded the Plan when it enacted Ordinance No. 94-125 (Trust Fund). An Interlocal Agreement between Miami-Dade County and the Agency was also approved by the Board on June 7, 1994, and was later amended on July 27, 2004 to include a Community Policing Program.

The Interlocal Agreement requires that the Agency submit its budget for approval at the beginning of each County fiscal year and further states that the County's approval shall not be unreasonably withheld or delayed. It would be reasonable for the County to withhold approval of a budget containing expenditures inconsistent with the Plan. Unlike other Interlocal Agreements, it does not expressly state that the Agency may not engage in any spending until the County approves the budget.

The Agency's FY 2015-16 budget of \$2,541,567 was approved by the Agency on September 8, 2015, and by the City on September 24, 2015. The budget includes revenue sources of County and City TIF revenue payments totaling \$914,785 and \$1,161,309, respectively; carryover from prior years totaling \$428,473; and interest earnings totaling \$37,000.

Administrative expenditures total \$473,203, excluding the 1.5 percent County Administrative Charge (\$13,722), and represent 19 percent of total expenditures, which satisfies the 20 percent cap in administrative expenditures required by the Interlocal Agreement. As part of the administrative expenditures, the City charges the Agency \$124,566 for services provided to the Agency such as human resources, finance, city manager, city clerk and procurement. The City's charges satisfy the six percent cap of indirect and overhead related expenses required by the interlocal.

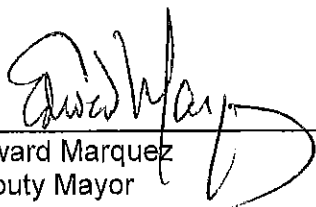
Operating expenditures total \$2,009,642 and are broken down as follows:

1. \$375,000 for building construction and improvements that include the:
  - Commercial Enhancement Program to assist building owners and tenants in making exterior and interior building repairs (\$200,000);
  - Residential Grant for the improvement of curb appeal and necessary emergency repairs to make homes safe and secure (\$100,000); and
  - Planning Phase of a multi-story parking facility in the downtown area (\$75,000)
2. \$349,000 for a debt service payment on a 1995 bond that matures in 2020.
3. \$312,925 for general operating expenses that include:
  - Maintenance of Agency properties and renovate landscapes to enhance Area aesthetics (\$229,600);
  - Special events held at Losner Park and Roby George Park to support and promote the businesses in the Downtown Historic District and the SW Neighborhood (\$45,000);
  - Cleaning services, utilities, and telephone (\$32,340);
  - Building repairs and maintenance as needed on Agency's properties (\$4,500); and
  - Vehicle repair and maintenance of one (1) Agency-owned vehicle (\$1,485).
4. \$251,471 for the cost of one (1) police officer, one (1) code compliance officer and related expenses.
5. \$190,000 for marketing related expenses to promote Agency programs including the advertisement of grants programs and special events at Losner Park in an effort to promote downtown new development and opportunities for businesses in the Area.
6. \$186,800 for contractual services that include:
  - Painting over graffiti, mowing alley ways and right-of-ways and trash removal with the State of Florida (\$91,800); and
  - Professional and consultant services necessary for the operation of the CRA including engineering, consultants and management agreements (\$95,000).
7. \$174,653 for the salary and fringes for five (5) employees related to redevelopment projects, including a 20 percent share of one (1) Planning and Zoning Assistant in charge of processing all related aspects of the Area's Historic Preservation District.

8. \$100,000 for assistance to non-profit organizations. These funds will be awarded after conducting a competitive process through which the Agency will seek applicants, and through a review committee that will evaluate applications for funding to determine eligibility and award amounts.
9. \$69,793 for other operating expenditures including insurance and legal services.

The budget also includes a contingency reserve of \$45,000.

Attachment



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Edward Marquez  
Deputy Mayor

Mayor02216

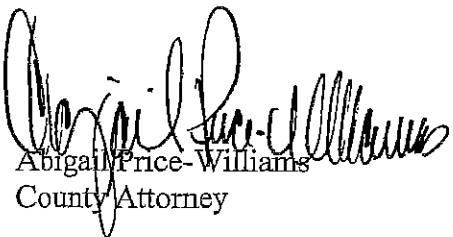


# MEMORANDUM

(Revised)

**TO:** Honorable Chairman Jean Monestime  
and Members, Board of County Commissioners

**DATE:** July 6, 2016

**FROM:**   
Abigail Price-Williams  
County Attorney

**SUBJECT:** Agenda Item No. 8(G)(5)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Statement of social equity required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's \_\_\_\_, 3/5's \_\_\_\_, unanimous \_\_\_\_ ) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 8(G)(5)  
7-6-16

RESOLUTION NO. \_\_\_\_\_

RESOLUTION APPROVING THE BUDGET TOTALING  
\$2,541,567.00 FOR FISCAL YEAR 2015-16 FOR THE  
HOMESTEAD COMMUNITY REDEVELOPMENT AGENCY

**WHEREAS**, the Interlocal Cooperation Agreement between Miami-Dade County, Florida (the "County") and the Homestead Community Redevelopment Agency (the "Agency") requires that the Agency transmit its adopted annual budget to the Board of County Commissioners of Miami-Dade County, Florida (the "Board") for approval; and

**WHEREAS**, the Agency and its counsel have determined that all expenditures associated with the attached budget are allowable under the Redevelopment Plan, Interlocal Agreement and Florida State Statute; and

**WHEREAS**, this Board desires to approve the Agency's adopted annual budget for Fiscal Year 2015-16 for the Homestead Community Redevelopment Area in the form attached hereto as Exhibit A and incorporated herein by reference; and

**WHEREAS**, this Board desires to accomplish the purpose outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that:**

Section 1. The matters contained in the foregoing recitals are incorporated in this resolution by reference.

Section 2. This Board approves the Agency's annual adopted budget for Fiscal Year 2015-16 related to the Homestead Community Redevelopment Area in the form attached hereto as Exhibit A.

The foregoing resolution was offered by Commissioner who moved its adoption. The motion was seconded by Commissioner and upon being put to a vote, the vote was as follows:

Jean Monestime, Chairman	
Esteban L. Bovo, Jr., Vice Chairman	
Bruno A. Barreiro	Daniella Levine Cava
Jose "Pepe" Diaz	Audrey M. Edmonson
Sally A. Heyman	Barbara J. Jordan
Dennis C. Moss	Rebeca Sosa
Sen. Javier D. Souto	Xavier L. Suarez
Juan C. Zapata	

The Chairperson thereupon declared the resolution duly passed and adopted this 6<sup>th</sup> day of July, 2016. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

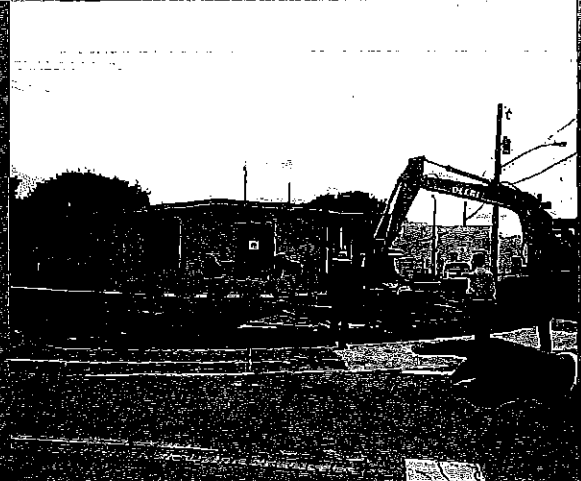
Approved by County Attorney as  
to form and legal sufficiency.

BKW

Brenda Kuhns Neuman

*City of Homestead*

**Community  
Redevelopment  
Agency**



**FY 2015—2016**



**CRA BOARD**

Jeff Porter  
*Chairman*

Jon Burgess  
*Board Member*

Patricia Falclough  
*Vice-Chairman*

Stephen R. Shelley  
*Board Member*

Larry Roth  
*Board Member*

Jimmie L. Williams, III  
*Board Member*

Elvis R. Maldonado  
*Board Member*

**City Manager's Office**

George Gretsas  
*City Manager*

**Assistant City Manager**

Rick Ammirato

**Assistant City Manager**

Cate McCaffrey

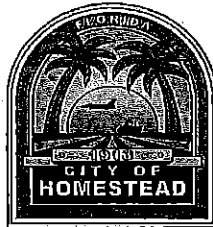
**Administrative Staff**

Stephen Scott  
*CRA Executive Director*

Elizabeth Mangual  
*Assistant Executive Director*

Eddie Sanchez  
*Administrative Assistant*

Marlln Riesco  
*Administrative Secretary*



212 NW 1st Avenue  
Homestead, Florida 33030  
(305) 224-4480  
[www.cityofhomestead.com](http://www.cityofhomestead.com)

# ***MISSION, SERVICES AND GOALS***

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## **MISSION STATEMENT**

The mission of the Community Redevelopment Agency (CRA) is to revitalize the Community Redevelopment Area and to provide an economic stimulus such that the future value of property within the Community Redevelopment Area is optimized.

## **SERVICES, FUNCTIONS AND ACTIVITIES**

The City created the CRA in 1994 following Hurricane Andrew under the powers granted by the Legislature. Its goal is to combat neighborhood deterioration and eliminate economic blight in the designated Community Redevelopment Area. The work program for the Agency is defined in the Community Redevelopment Plan. In this Plan, comprehensive strategies were formulated to promote community development in various neighborhoods within the Community Redevelopment Area. This strategy provides for a series of activities over the 30-year life span of the Agency that should be catalysts for the revitalization of the area into a prosperous and vital part of the City.

## **GOALS AND MEASUREMENTS**

### **Improve Economic Opportunities**

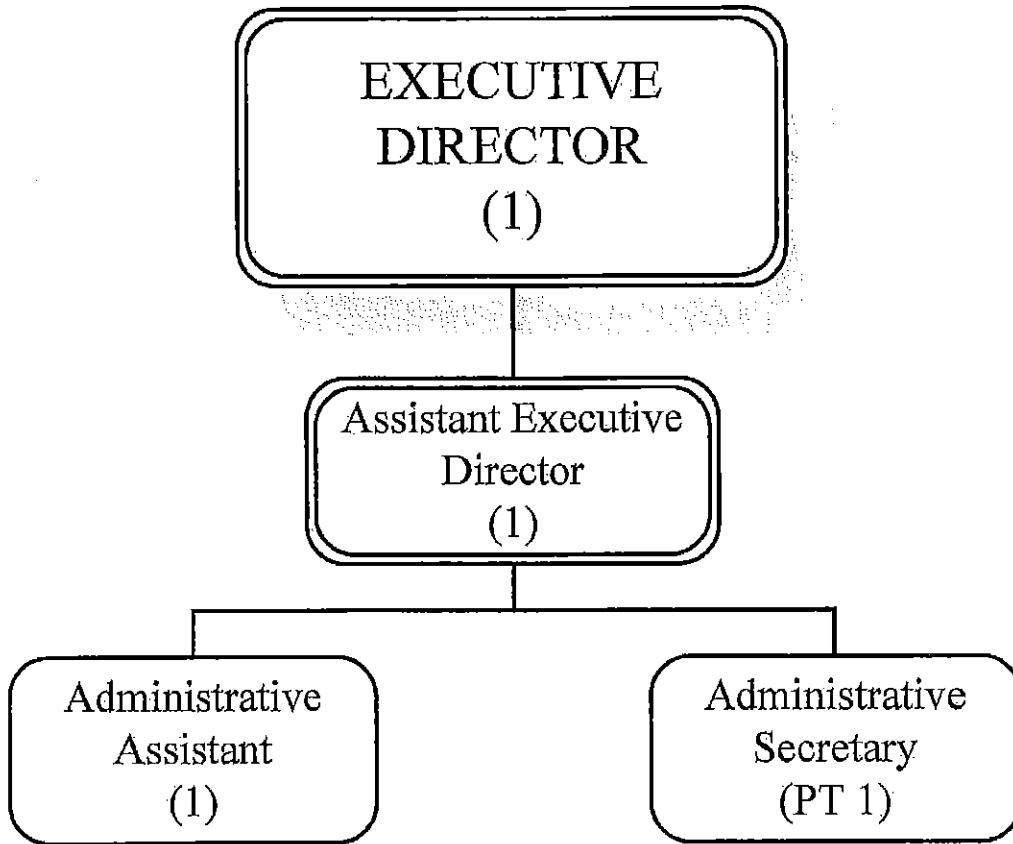
- Undertake projects to enhance commercial property values
  - Facilitate Commercial Façade Grants
    1. Approve and process, at least, four (4) Commercial Grants during the year
- Promote Community Development
  - Provide Economic Stimulus to the area
    1. Hire a minimum of one (1) local vendor per month to work with residential grants.

### **Improve the Quality of Life**

- Improve Community Neighborhood
  - Facilitate Residential Façade Improvement and Emergency Repair Grants to increase property value
    1. Process, at least, one (1) Residential Grant per month
    2. Process and approve grants within 60 days of submission
    3. Ensure improvements be in accordance with submitted request

# MISSION, SERVICES AND GOALS

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# MISSION, SERVICES AND GOALS

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BENCHMARK	FREQUENCY
Process and approve, at least, one (1) Residential Grant each month.	M
Process and approve, at least, one (1) Commercial Grant each quarter.	Q
Hire a minimum of one (1) local vendor per grant to work with residential grants.	M

## FREQUENCY

- A = Annual
- M = Monthly
- Q = Quarterly
- S = Seasonal
- B = Bi-annual

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# CRA ACCOMPLISHMENTS

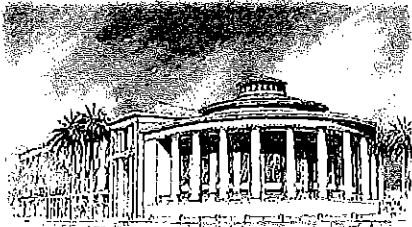
## FY 2014 – 2015

### PLANNING FOR THE FUTURE

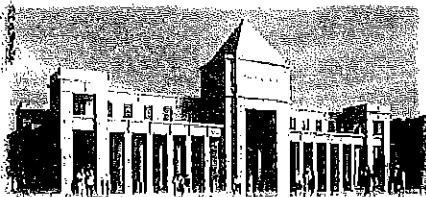
As part of the future development of the Downtown Area, located within the CRA District, the CRA completed surveys and appraisals on various properties. Also, the CRA contracted consultant services for cost studies, renderings and conceptual design for different projects. In addition, the CRA sent a mailer to our residents letting them know the new construction and changes in the area.



The Seminole Theatre will open to the public the First Quarter of Fiscal Year 2016.



The New City Hall, located in Washington Avenue, is opening the Second Quarter of Fiscal Year 2016.



Ground Breaking for the New Police Department, that will be located in the Center of Downtown Homestead, will be on the First Quarter of Fiscal Year 2016.



New plans for a new Parking Garage in Krome Avenue are in progress.

# **CRA ACCOMPLISHMENTS**

## **FY 2014 – 2015**

### **SEMINOLE THEATRE**



The Seminole Theatre was originally built in 1921, was first restored in 1940 with the iconic Art Deco façade you see today. The theatre, a central part of Homestead's social life, was mainly used as a movie house until it closed its doors in 1979. In 1992, it suffered a near total loss as a result of Hurricane Andrew. In an attempt to salvage the historic property, citizen groups embarked on a renovation effort that would span decades.

In anticipation to the Grand Opening of the Theatre, the CRA contributed with Kick-Off banners and construction signs.

### **BUILDING IMPROVEMENTS**

The ADA Railing for the handicap ramp at the CRA Building was replaced. A Historic Designation Plaque was mounted on a monument block structure on front of the building. Also, an air conditioning unit was replaced in one of the properties.

### **RESIDENTIAL GRANT PROGRAM**

The CRA combined efforts with the City and their Community Development Block Grant (CDBG) Funds and continue offering our residents financial assistance to fix and beautify their properties. The CRA contracted the services of a temporary position to review and process the applications. During fiscal year 2015, twelve (12) grants were processed and approved and, six (6) roofs jobs were completed.

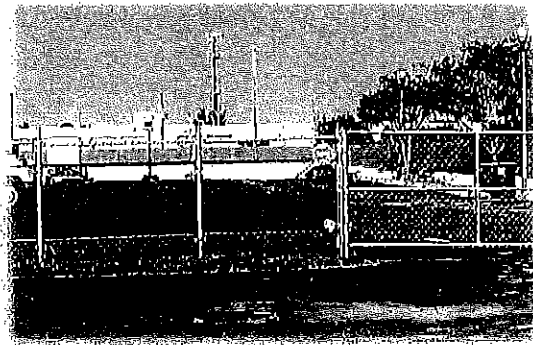
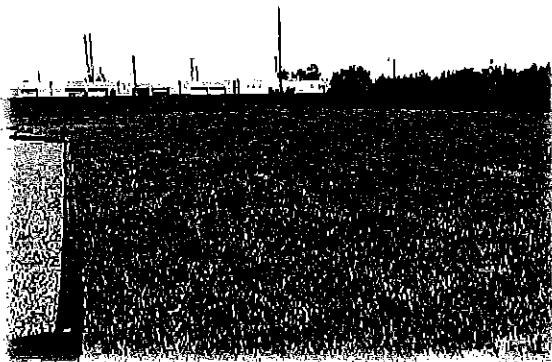
# CRA ACCOMPLISHMENTS

## FY 2014 – 2015

### COMMERCIAL GRANT PROGRAM

The CRA Commercial Enhancement Grant program is for the improvement or rehabilitation of the interior and/or exterior of existing qualified commercial buildings and for businesses' relocation to and expansion within the City's CRA district, including but not limited to the removal of architectural barriers that improve access for people with disabilities.

This fiscal year, the CRA awarded six (6) commercial grants and a total of \$155,000 in grant monies were used to assist businesses within the CRA to rehabilitate and beautify their properties. New roof, landscape and fencing were part of the jobs covered by the grants.



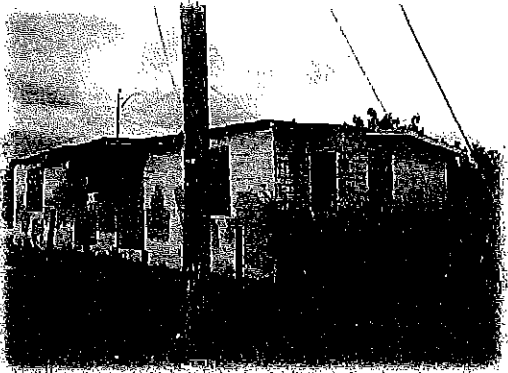
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# CRA ACCOMPLISHMENTS

## FY 2014 – 2015

### BLIGHT REMOVAL



Deteriorating and unsafe buildings, dilapidated, overcrowded and unsafe housing, and illegally dumped trash are a drain on the community and a hindrance to business investment. As part of the CRA Blight Removal Program, the above property located at 605 SW 5<sup>th</sup> Avenue was completely demolished. The structure was a hazard to safety or health by reason of inadequate maintenance, delapidation, obsolescence, or abandonment. The structure was partially destroyed, was vacant and abandoned and, the doors and windows were not covered.

### WEST HOMESTEAD K-8 CENTER

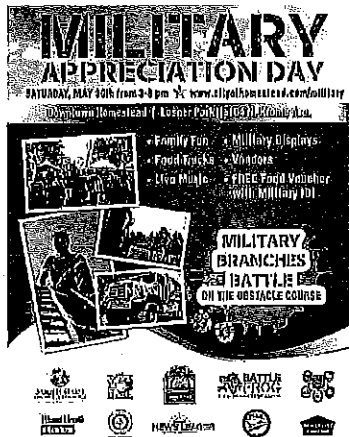


On February 9th, the Homestead Community gathered to kick off improvements to the West Homestead K-8 Center. The renovation project will include select building demolition, new construction of additional general purpose and science classrooms to achieve the school's full conversion to a K-8 center, accommodating approximately 270 middle school students. The project also includes art and dining patios, P.E. spaces, playgrounds, remodeling of the existing

remaining buildings to include HVAC system improvements, classroom remodeling, covered walkways, and parking and site improvements.

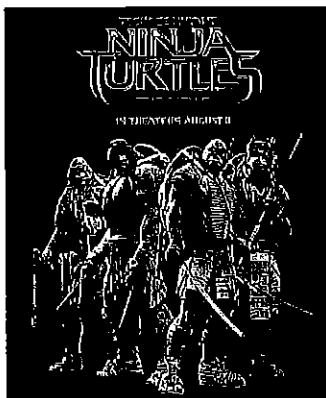
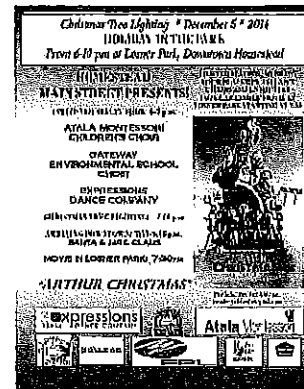
# CRA ACCOMPLISHMENTS FY 2014 – 2015

## COMMUNITY EVENTS



The CRA joined the City of Homestead in honoring our troops partnering for the fourth annual **Homestead Military Appreciation Day** celebrated on Saturday, May 30, 2015. Once again, the free event was a complete success. The real draw for this year's event was an obstacle course designed to showcase the strength of our military. The event was also an exceptional military display with vehicles and weaponry not often accessible to the public.

During Fiscal Year 2015, the CRA partnered with Homestead Main Street for six (6) **Community Events at Losner Park**. In October "Main Street Book Fair", in November "2014 Burger Brawl", in December "Holiday in the Park", in January, "Al Gusto Movie in the Park", in February "2015 Eco-Fair" and, in April "Easter Car Show". Music, dance performances, competitions, food and, games were part of the events.

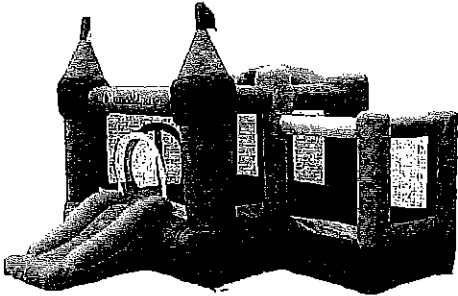


From January 17 to January 19 the Community celebrated the **Martin Luther King Festival**. The Festival included a Parade and Induction Ceremony and the traditional MLK Movie Night on the Park. This year the movie "Teenage Mutant Ninja Turtles" was shown and kids all ages enjoyed the movie, pizza, a bounce house and giant slide in addition to a selection of gaming booths.

# CRA ACCOMPLISHMENTS

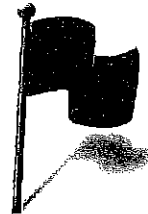
## FY 2014 – 2015

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This year the CRA partner with the City of Homestead Police Department for a **“Celebrating Safe Communities”** Event. The event took place on March 13<sup>th</sup> at Blakely Park. Our Police Department offered Crime Prevention Techniques and valuable community resources were in attendance. Also, music, entertainment and games were part of the event.

Also, on May 9<sup>th</sup> the CRA sponsors the “Haitian Flag Day Event” at Losner Park organized by Three Virtues Organization, Inc.



A unique display of Christmas Lights and Decorations was installed along SW 4<sup>th</sup> Street.

# CRA ACCOMPLISHMENTS

## FY 2014 – 2015

### SUPPORT TO NOT-FOR-PROFIT ORGANIZATIONS

Less than six percent (6%) of new CRA revenues were used to assist Not-for-Profit organizations that service CRA residents. A committee was appointed to review and examine the applicants. After the review process, the Committee made recommendations to the Board to award the funds. Below is a list of organizations that participated in the program and the amounts that were awarded in FY 2014 - 2015:

NOT-FOR-PROFIT ORGANIZATION	FINAL RECOMENDATION
Mexlcan American Council	\$ 35,000.00
Le Jardin Community Center	\$ 25,000.00
Homestead Main Street	\$ 20,000.00
Open Door Health Center	\$ 10,000.00
Start Off Smart, Inc. (SOS)	\$ 10,000.00
<b>TOTAL</b>	<b>\$ 100,000.00</b>

A detailed description of the organizations and the programs funded are below.

**Mexican American Council**

Mexican American Council requested \$35,000 to support the operations of the Mariachi Music Academy. The academy is an after school program for Homestead Students in grades K-12. The funds will cover for consultants (45% music instructors), administration (35% salaries) and equipment (20% musical instruments and costumes).

**Le Jardin Community Center**

Le Jardin is a childcare center that provides educational, nutritional, medical and parenting training services to 512 children and their families. They requested \$20,000 for the replacement of an Early Head Start Playground for the Center located at 107 SW 8<sup>th</sup> Street, Homestead.

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# **CRA ACCOMPLISHMENTS**

## **FY 2014 – 2015**

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### **Homestead Main Street**

The Main Street program was created to develop a comprehensive strategy that encourages economic development and historical preservation. Main Street requested \$35,000 and, the funds will be used to assist the efforts to engage the Homestead community into the Downtown District through a series of events and projects. Some of these projects are: Movie and Dinner in the Park, NASCAR Burger Brawl, Mardi Grass Parade and Crawfish Boil, Main Street Car Show, Holiday in Losner Park, Main Street Book Fair, etc.

### **Open Door Health Center**

Open Door Health Center is a free clinic for people that cannot afford primary healthcare. They requested \$35,000 to provide comprehensive healthcare to 110 new patients. Routine health screenings including blood sugar and cholesterol; Clinical breast exam and PAP smear and, referrals to Mammogram tests at Baptist Hospital.

### **Start Off Smart, Inc.**

Start Off Smart (SOS) is an organization working with families who have been exposed to violence. Their facility houses a dedicated classroom that will be utilized as a free technological hub for families without computers or internet access at their homes. SOS requested \$33,900 to purchase 10 computers and printers (28%), to install internet access and cover for office supplies (5%), to purchase a van that will transport children to and from the facilities (45%) and to hire a part-time tutor (22%).

City of Homestead  
Community Redevelopment Agency  
FY 2015 - 2016 Proposed Budget

September 30, 2016

October 2015 through September 2016

	FY 13-14	FY 13-14	FY 14-15	FY 14-15	FY 15-16
	Budget Adopted	Budget Actual	Budget Adopted	Budget Projected	Budget Proposed
<b>Revenues</b>					
City Tax Increment Revenue	\$990,200	\$990,237	\$1,028,315	\$1,028,315	\$1,161,309
County Tax Increment Revenue	\$801,400	\$801,433	\$790,208	\$790,207	\$914,785
Approp/Retain Earnings	\$810,400	\$152,791	\$725,447	\$578,553	\$428,473
Interest on Investment	\$50,000	\$103,243	\$50,130	\$47,127	\$37,000
Miscellaneous Revenues	\$0	\$1,600	\$0	\$2,971	\$0
<b>Revenues Total</b>	<b>\$2,652,000</b>	<b>\$2,049,304</b>	<b>\$2,594,100</b>	<b>\$2,447,173</b>	<b>\$2,541,567</b>
<b>Expenditures</b>					
<b>Administrative Expenditures:</b>					
Employee Salary and Fringe	\$231,100	\$214,778	\$237,800	\$219,677	\$261,980
Contractual Services	\$5,000	\$5,871	\$29,000	\$18,213	\$25,000
Insurance	\$17,900	\$22,972	\$20,300	\$22,223	\$22,892
Audits and Studies	\$0	\$0	\$0	\$0	\$0
Printing and publishing	\$500	\$372	\$500	\$402	\$500
Marketing	\$0	\$0	\$0	\$0	\$0
Advertising and Notices	\$9,000	\$1,173	\$500	\$2,359	\$1,500
Travel & Training	\$8,300	\$4,670	\$10,000	\$4,696	\$10,000
Rent/Lease Costs	\$4,000	\$3,801	\$4,200	\$4,129	\$4,165
Equipment (Other than Office)	\$0	\$0	\$0	\$0	\$0
Office Equipment and Furniture	\$6,000	\$11,038	\$0	\$0	\$0
Other Administrative Expenses	\$127,100	\$122,253	\$132,100	\$127,781	\$147,166
<b>Subtotal Admin. Expenses</b>	<b>\$408,900</b>	<b>\$388,928</b>	<b>\$434,400</b>	<b>\$399,479</b>	<b>\$473,203</b>
County Administrative Charge at 1.5%	\$12,000	\$12,022	\$11,900	\$11,960	\$13,722
<b>(A) Total Adm Exp &amp; County Charges</b>	<b>\$420,900</b>	<b>\$398,950</b>	<b>\$446,300</b>	<b>\$411,439</b>	<b>\$486,925</b>
<b>Operating Expenditures:</b>					
Employee Salary and Fringe	\$154,200	\$143,185	\$158,500	\$146,452	\$174,653
Contractual Services	\$152,000	\$199,777	\$118,500	\$167,507	\$186,800
Insurance	\$26,800	\$26,850	\$29,200	\$29,182	\$19,793
Audits and Studies	\$0	\$0	\$0	\$0	\$0
Printing and Publishing	\$0	\$0	\$0	\$0	\$0
Marketing	\$5,000	\$360	\$52,000	\$10,303	\$190,000
Legal Services/Court Costs	\$75,000	\$36,914	\$30,000	\$32,667	\$50,000
Architect/Engineer Fees	\$0	\$0	\$0	\$0	\$0
Land/Building Acquisitions	\$0	\$0	\$0	\$0	\$0
Infrastructure Improvements	\$0	\$0	\$0	\$0	\$0
Building Construction & Improvement	\$430,000	\$225,754	\$410,000	\$194,157	\$375,000
Debt Service Payments	\$376,000	\$376,000	\$363,000	\$363,000	\$349,000
Assistance to Non-Profits	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
Public Safety	\$472,500	\$476,367	\$494,800	\$488,952	\$251,471
Other Operating Expenses	\$408,100	\$65,147	\$365,900	\$75,040	\$312,925
<b>(B) Total Operating Expenses</b>	<b>\$2,199,600</b>	<b>\$1,650,354</b>	<b>\$2,121,900</b>	<b>\$1,607,261</b>	<b>\$2,009,642</b>
<b>(C) Reserve/Contingency</b>	<b>\$31,500</b>	<b>\$0</b>	<b>\$25,900</b>	<b>\$0</b>	<b>\$45,000</b>
<b>Expenditures Total (A+B+C)</b>	<b>\$2,652,000</b>	<b>\$2,049,304</b>	<b>\$2,594,100</b>	<b>\$2,018,700</b>	<b>\$2,541,567</b>
<b>**Cash Position</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$428,473</b>	<b>\$0</b>

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### Capital Projects List

CAPITAL PROJECTS					AMOUNT
1	Commercial Enhancement Program				\$200,000
2	Residential Façade Program				\$100,000
3	Parking Facilities				\$75,000
					\$375,000
<b>TOTAL CAPITAL PROJECTS</b>					<b>\$375,000</b>

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# **BUDGET EXPLANATIONS**

## **CRA FY 2015 - 2016 BUDGET**

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### **BUDGET VARIANCE**

#### ***Cash Position FY 2014 - 2015 (\$428,473)***

The FY 2015-2016 net surplus rollover was estimated in \$428,473.

#### ***Interest on Investment (\$37,000)***

The FY 2015-2016 Interest on Investment amount has been forecasted by the Finance Department.

#### ***Overhead/Indirect Expenses (\$124,566)***

The City's indirect cost allocation plan calculates the cost of central services such as the City Manager, City Clerk, Finance, ITS, Procurement and Human Resources across user departments based on the percentage of usage of the central services by the user department. Measurement data includes such items as number of agenda items, number of full time employees and the number of transactions, among others. For fiscal year 2015-2016 the CRA Cost Allocation is in compliance with the 6% maximum stipulated in the Interlocal Agreement.



# BUDGET EXPLANATIONS

## CRA FY 2015 - 2016 BUDGET

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### REVENUES

**Tax Increment Revenue** **\$2,076,094**

*TIF COH Contribution-\$1,161,309*

*TIF County Contribution-\$914,785*

**Miscellaneous** **\$ 465,473**

*Appropriation of Fund Balance- \$428,473*

*Projected cash position at the end of FY 2014-2015*

*Interest on Investment- \$37,000*

*Accumulated interest earned on cash balance*

<b>TOTAL CRA REVENUES</b>	<b>\$2,541,567</b>
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# BUDGET EXPLANATIONS CRA FY 2015 - 2016 BUDGET

## ADMINISTRATIVE EXPENSES

### *Employee Salary and Fringe Benefits - \$261,980*

POSITION		Administrative 60%	Operational 40%
Executive Director	\$ 171,387	\$ 102,832	\$ 68,555
Assistant Executive Director	\$ 143,813	\$ 86,288	\$ 57,525
Administrative Assistant	\$ 78,908	\$ 47,344.80	\$ 31,563.20
Administrative Secretary	\$ 27,233	\$ 16,339.80	\$ 10,893.20
Planning & Zoning Assistant	\$ 15,292	\$ 9,175	\$ 6,117
<b>TOTAL</b>	<b>\$ 436,633</b>	<b>\$ 261,980</b>	<b>\$ 174,653</b>

\* The salaries are split 60% for administration and 40% for operations.

The CRA payroll includes a share of one City position that is essential for the accomplishment of the CRA mission. The Planning & Zoning Assistant will be in charge of the Historic Preservation Area responsibilities (Board meetings, designations, reports, etc.). The CRA will be responsible for 20% of this employee's salary.

### **Contractual Services - \$25,000**

This allocation will cover professional services for the CRA Department such as: surveys, appraisals, inspections, etc.

### **Liability Insurance - \$22,892**

This allocation will cover the CRA liability insurance costs.

### **Printing and Publishing - \$500**

This allocation will cover the printing on CRA documents such as, business cards, letterhead, envelopes, annual report, etc.

### **Advertising & Notices - \$1,500**

This allocation will cover newspaper advertisements for Board meetings, Bid Notices, Public Hearings, Budget and Annual Report Notices, etc.

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# **BUDGET EXPLANATIONS**

## **CRA FY 2015 - 2016 BUDGET**

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### ***Travel & Training - \$10,000***

This allocation covers the CRA staff expenses to attend training/meetings and to complete certifications for professional improvement.

### ***Rent/Lease Cost (Equipment) - \$4,165***

This will cover the cost of leasing the copier/fax/scanner machine. Also, it will cover the lease payment of three (3) work stations for CRA staff.

### ***Other Administrative Expenses - \$147,166***

Other Administrative Expenses are itemized as follows:

#### **Supplies - \$9,000**

This amount will cover office supplies for CRA staff. Some of these items includes: copier paper, folders, pens and pencils, postal stamps, Ink cartridges, etc. Also, will cover all other supplies not directly related to the office. Some of these items are bathroom and break room supplies, electrical supplies, paint, tools, and hardware.

#### **Dues & Subscriptions - \$2,000**

This amount will cover subscriptions to different local, state and national organizations and annual fees on various publications. Some of these are:

- *Florida Redevelopment Association*
- *South Dade News Leader*
- *American Society for Public Administrators*
- *The Miami Herald*
- *Department of Economic Opportunities*
- *Florida Trust for Historic Preservation*
- *National Trust for Historic Preservation*
- *Project Management Institute*

#### **Maintenance Contracts and Licenses - \$11,600**

This amount was allocated to cover maintenance under contract. Some of these are:

- *El Toro Exterminator*
- *Arresco Alarm Monitoring Services*
- *Temptrol Air Conditioning Services*
- *Comcast*
- *NEC*
- *Miami Fire Rescue*

# **BUDGET EXPLANATIONS**

## **CRA FY 2015 - 2016 BUDGET**

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### Overhead/Indirect Expenses - \$124,566

For fiscal year 2015-2016 the CRA Cost Allocation will be \$124,566 in compliance with the 6% maximum stipulated in the Interlocal Agreement. This amount is used to pay for overhead charges in accordance with the Interlocal Cooperation Agreement dated June 7th, 1994 between the City of Homestead (CRA) & Miami Dade County which provides that "no more than 20% of the funds contemplated to be expended under the Plan shall be used for total administrative expenses allowable under Section 163.387(6) (a), Florida statutes, (including indirect and overhead expenses which may not exceed 6% of such funds contemplated to be spent under the plan)". This allocation will include, but is not limited to, the following services: Human Resources, Finance, City Manager's Office, City Clerk, and Procurement.

### **County Administrative Charge - \$13,722**

This will cover the County Administrative Reimbursement Charge of 1.5% of new CRA revenues.

**Sub-Total Administrative Expenses      \$486,925**

# BUDGET EXPLANATIONS

## CRA FY 2015 - 2016 BUDGET

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### OPERATING EXPENSES

#### *Employee Salary and Fringe Benefits - \$174,653*

POSITION	Administrative 60%		Operational 40%
Executive Director	\$ 171,387	\$ 102,832	\$ 68,555
Assistant Executive Director	\$ 143,813	\$ 86,288	\$ 57,525
Administrative Assistant	\$ 78,908	\$ 47,344.80	\$ 31,563.20
Administrative Secretary	\$ 27,233	\$ 16,339.80	\$ 10,893.20
Planning & Zoning Assistant	\$ 15,292	\$ 9,175	\$ 6,117
<b>TOTAL</b>	<b>\$ 436,633</b>	<b>\$ 261,980</b>	<b>\$ 174,653</b>

*\* The salaries are split 60% for administration and 40% for operations.*

The CRA payroll includes a share of one City position that is essential for the accomplishment of the CRA mission. The Planning & Zoning Assistant will be in charge of the Historic Preservation Area responsibilities (Board meetings, designations, reports, etc.). The CRA will be responsible for 20% of this employee's salary.

#### ***Contractual Services - \$186,800***

Professional and Consultant Services are itemized as follow:

##### *Professional & Consultant Services - \$95,000*

This allocation will cover services necessary for the operation of the CRA such as: engineering, consultants and management agreements.

##### *State of Florida Contract Agreement - \$91,800*

This allocation will cover a contract agreement with the State of Florida to outsource duties such as painting over graffiti, cutting alley ways and right of ways and removing trash within the CRA boundaries.

#### ***Insurance - \$19,793***

This allocation will cover property building insurance for CRA properties.

# **BUDGET EXPLANATIONS**

## **CRA FY 2015 - 2016 BUDGET**

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### ***Marketing - \$190,000***

This allocation will cover the promotion of CRA programs such as the Grants and the special events at Losner Park. Also, this year the CRA will continue to intensify their efforts to promote downtown new development and vast opportunities for businesses in the Area. The money will be used to produce flyers, brochures and mailings to increase public awareness. Also, the CRA will alert and report on new businesses opportunities.

### ***Legal Services/Court Costs - \$50,000***

This line item will cover fees for legal services in relation to CRA projects and for documents requiring the creation, review and approval of the City's Attorney. Examples of these services include: legal opinions, property purchases and transfers, title searches, satisfaction of mortgages, agreements and contract reviews.

### ***Building Construction & Improvements - \$375,000***

A detailed report of all Building Construction & Improvements projects can be found on Attachment I at the end of this section.

### ***Debt Service Payments - \$349,000***

The Series 1995 Bonds were refinanced in 2003 at a fixed rate of 5.4%. The original bonds were used to: (1) finance the costs of acquisition, clearing and/or rehabilitation of certain properties, the construction of public improvements and other redevelopment activities permitted under the Community Redevelopment Act in the Redevelopment Area of the City of Homestead, (2) fund a deposit to the Debt Service Reserve Account for the Series 1994 Bonds, and (3) pay the costs of issuance of the Series 1995 bonds. The Bond will be paid off in 2020.

### ***Assistance to Non-Profits - \$100,000***

Less than five percent (5%) of CRA new revenues (\$2,113,094) was allocated to assist Non-Profit Organizations. A detailed report on the non-profit organizations' that were funded during FY 2014-2015 and their programming can be found on Attachment II at the end of this section.

# **BUDGET EXPLANATIONS**

## **CRA FY 2015 - 2016 BUDGET**

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### **Public Safety - \$251,471**

This allocation will cover the cost (salary plus benefits) of one (1) Police Officer and one (1) Code Compliance Officer in addition to miscellaneous expenses such as; supplies, gas and car maintenance. The intention of the CRA is to address specific proactive plans, policies and programs for community policing, code enforcement and public safety improvements.

<b>PAYROLL</b>	
Police Officer (1)	\$122,261
Code Enforcement (1)	<u>\$96,921</u>
<b>Total Payroll</b>	<b>\$219,182</b>
<b>OPERATING EXPENSES</b>	
Annual Employee Testing	\$380
Overtime	\$10,581
Car Leases	\$7,012
Car Expenses	<u>\$14,316</u>
<b>Total Operating Expenses</b>	<b>\$32,289</b>
<b>TOTAL</b>	<b>\$251,471</b>

### **Other Operational Expense - \$312,925**

The group of accounts is separated from General Administrative Expenses. These accounts are described below:

#### Special Events - \$45,000

This allocation is to sponsor community monthly events, such as Movie in the Park. The events will be held at Losner Park in Krome Avenue and at Roby George Park in the SW Neighborhood. These events include music, movies, children activities and different food kiosks. The main purpose is to support and promote the businesses located in the Downtown Historic District and the SW Neighborhood, and to bring the community together.

# **BUDGET EXPLANATIONS**

## **CRA FY 2015 - 2016 BUDGET**

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Automobile Repair & Maintenance - \$1,485

This allocation will cover automobile expenses (fuel, maintenance, and repairs) for the CRA Car.

Building Repairs and Maintenance - \$4,500

This allocation will cover the maintenance on CRA properties as needed.

Ground Maintenance- \$229,600

These line items are to upkeep grounds within the District, including CRA owned properties. In addition to regularly scheduled grounds maintenance, the CRA will renovate existing landscapes that have deteriorated and install new landscaping to enhance to aesthetics of the CRA. A detailed report of the list of lots and properties to be maintained can be found on Attachment III at the end of this section.

Miscellaneous - \$32,340

This will cover miscellaneous expenses such as cleaning services, utilities on CRA properties, telephones, etc.

**Sub-Total Operating Expenses      \$2,009,642**

**Contingency      \$45,000**

<b>TOTAL CRA EXPENSES</b>	<b>\$2,541,567</b>
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# ATTACHMENT I

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## **BUILDING CONSTRUCTION & IMPROVEMENT TOTAL - \$375,000**

### **Commercial Enhancement Grant - \$200,000**

The Façade Improvement Program is for businesses located within the CRA area (with emphasis on the Historic Downtown and the South West Neighborhood). The program will assist building owners and tenants in making exterior and interior building repairs such as: repainting, replacing windows and doors, installing new awning, and installing new signage for the beautification of the area.

### **Residential Grant - \$100,000**

This grant is for the improvement of residential curb appeal and necessary emergency repairs to make homes safe and secure. The goal of the CRA is to improve the quality of life for homeowners and residents, bring properties up to current building code, improve and upgrade the appearance of the area, and facilitate and encourage redevelopment activity.

### **Parking Facility - \$75,000**

This allocation will cover the planning phase of a multi-story facility in the Downtown Area.

## ATTACHMENT II

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### **NOT-FOR-PROFIT ORGANIZATIONS TOTAL - \$100,000**

The Homestead Community Redevelopment Agency's FY 2014-2015 Budget allocates \$100,000 to the Homestead CRA Not-for-Profit Grant Program the justifications for the funded programs and projects can be found in Section III of our CRA Plan. Below is a description of programs for FY 2014-2015 funded organizations.

#### **Mexican American Council - \$35,000**

Mexican American Council requested \$35,000 to support the operations of the Mariachi Music Academy. The academy is an after school program for Homestead Students in grades K-12. The funds will cover for consultants (45% music instructors), administration (35% salaries) and equipment (20% musical instruments and costumes).

#### **Le Jardin Community Center - \$25,000**

Le Jardin is a childcare center that provides educational, nutritional, medical and parenting training services to 512 children and their families. They requested \$20,000 for the replacement of an Early Head Start Playground for the Center located at 107 SW 8th Street, Homestead.

#### **Homestead Main Street - \$20,000**

The Main Street program was created to develop a comprehensive strategy that encourages economic development and historical preservation. Main Street requested \$35,000 and, the funds will be used to assist the efforts to engage the Homestead community into the Downtown District through a series of events and projects. Some of these projects are: Movie and Dinner in the Park, NASCAR Burger Brawl, Mardi Grass Parade and Crawfish Boil, Main Street Car Show, Holiday in Losner Park, Main Street Book Fair, etc.

#### **Open Door Health Center - \$10,000**

Open Door Health Center is a free clinic for people that cannot afford primary healthcare. They requested \$35,000 to provide comprehensive healthcare to 110 new patients. Routine health screenings including blood sugar and cholesterol; Clinical breast exam and PAP smear and, referrals to Mammogram tests at Baptist Hospital.

#### **Start Off Smart, Inc. - \$10,000**

Start Off Smart (SOS) is an organization working with families who have been exposed to violence. They houses a dedicated classroom that will be utilized as a free technological hub for families without computers or internet access at their homes. SOS requested \$33,900 to purchase 10 computers and printers (28%), to install internet access and cover for office supplies (5%), to purchase a van that will transport children to and from the facilities (45%) and to hire a part-time tutor (22%).

# ATTACHMENT III CRA LOTS MAINTENANCE LIST

	Folio Number	Location	Size	Folio Number	Location	Size	
1	10 7812 003 0430	822 NW 1st Ave	11,250	31	10 7813 042 0080	240 SW 4th Street	1,850
2	10 7812 003 0440	806 NW 1st Avenue	11,250	32	10 7813 042 0090	242 SW 4th Street	1,417
3	10 7812 029 0120	Corner of NW 15th St & NW 2nd Ave	10,670	33	10 7813 042 0130	236 SW 4th Court	1,850
4	10 7813 000 0411	NW 1st Avenue between Nw 1 and 2 Street	1,306	34	10 7813 042 0140	231 SW 4th Court	1,850
5	11 7813 000 0412	NW 1st Avenue between Nw 1 and 2 Street	1	35	10 7813 042 0200	Corner of SW 4th Ct & SW 2nd Ave	1,850
6	10 7813 000 0550	305 SW 6th Terrace	82,657	36	10 7813 042 0300	241 SW 5th St	3,250
7	11 7813 000 0560	866 SW 7th Street	186,001	37	10 7813 042 0310	235 SW 5th Street	3,250
8	10 7813 004 0500	628-32 SW 6th Avenue	5,750	38	10 7813 042 0340	SW 5th Street & SW 2nd Avenue	4,875
9	10 7813 004 0520	624 SW 6th Avenue	2,875	39	10 7813 042 0360	211 SW 5th Street	1,625
10	10 7813 004 0920	704 SW 7th Street	5,160	40	10 7813 043 0040	SW 4th Street & SW 4th Avenue	3,225
11	10 7813 019 0010	42 N Krome Avenue	6,000	41	10 7813 043 0060	342 SW 4th Street	1,612
12	10 7813 019 0020	36 N Krome Avenue	840	42	10 7813 043 0070	352 SW 4th St	3,750
13	10 7813 019 0030	NW 1st Street & N Krome Avenue	8,160	43	10 7813 043 0150	331 SW 4th Ct	1,875
14	10 7813 020 0011	16 N Krome Avenue	3,262	44	10 7813 043 0170	319 SW 4th Ct	1,875
15	10 7813 023 0010	110 NW 3rd Street	1,094	45	10 7813 043 0180	315 SW 4th Court	3,750
16	10 7813 023 0012	NW 1st Avenue between NW 2 and 3 Street	1,094	46	10 7813 043 0190	303 SW 4th Court	3,750
17	10 7813 023 0020	122 NW 3rd Street	2,188	47	10 7813 044 0010	503 Railroad Ave	15,215
18	10 7813 023 0040	NW 2nd St between NW 1st & 2nd Avenue	1,872	48	10 7813 044 0040	SW 5th Street & SW 2nd Terrace	5,625
19	10 7813 023 0140	121 NW 2nd Street	17,264	49	10 7813 044 0160	304 SW 5th Street	5,625
20	10-7813-023-0150	212 NW 1st Avenue	21,414	50	10 7813 044 0350	540 SW 3rd Terrace	1,850
21	10 7813 026 0290	90 SW 1st	19,500	51	10 7813 044 0360	Corner of SW 6th St & SW 3rd Terrace	3,750
22	10 7813 028 0380	829 SW 6th St	6,450	52	10 7813 044 0380	539 SW 4th Ave	1,875
23	10 7813 028 0400	813 SW 6th St	6,450	53	10 7813 045 0030	428 SW 4th Street	2,900
24	10 7813 036 0240	444 SW 6th Terrace	2,922	54	10 7813 045 0430	429 SW 4th Street	3,500
25	10 7813 036 0630	705-715 SW 6th Street	7,275	55	10 7813 048 0090	154 SW 4th Street	3,600
26	10 7813 037 0440	Corner of SW 4th St & SW 5th Ave	6,750	56	10 7813 048 0100	152 SW 4th Street	2,064
27	10 7813 039 0030	SW 3rd Court & SW 2nd Avenue	592	57	10 7813 052 0250	Corner of SW 6th St & SW 3rd Ave	6,525
28	10 7813 039 0040	203 SW 4th Street	5,179	58	10 7918 000 0290	S Flagler Ave between Mowry Dr & S Krome	37,031
29	10 7813 039 0150	215 SW 4th St	1,750	59	10 7918 003 1110	301 Civic Court	26,603
30	10 7813 042 0020	206 SW 4th Street	1,673				
<b>SQ. FT. TOTAL</b>							
						<b>596,066</b>	

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**CITY OF HOMESTEAD, FLORIDA  
CRA BOARD  
RESOLUTION NO. CRA2015-09-05**

A RESOLUTION OF THE BOARD OF THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF HOMESTEAD, FLORIDA, APPROVING THE COMMUNITY REDEVELOPMENT AGENCY BUDGET FOR FISCAL YEAR 2015-2016 AND DIRECTING THE CITY MANAGER OR HIS DESIGNEE TO SUBMIT THE BUDGET TO MIAMI-DADE COUNTY AND THE CITY COUNCIL FOR THEIR RESPECTIVE APPROVAL; PROVIDING FOR AN EFFECTIVE DATE.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF THE  
COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF HOMESTEAD,  
FLORIDA, AS FOLLOWS:**

**Section 1. Budget Approved.** That the proposed budget of the City of Homestead Community Redevelopment Agency (the "CRA"), a copy of which is attached hereto as Exhibit "A", shall be tentatively adopted at \$ 2,541,567.00 in revenues and expenditures (the "Budget"). All the expenses included in the budget are in accordance with State Law, Interlocal Agreements and the Redevelopment Plan for the Agency.

**Section 2. Modification Permitted.** That in the event that the Miami Dade County Board of County Commissioners modify the Miami Dade County millage rate such that the tax increment contribution to the CRA shall be increased or decreased, the City Manager or his designee is hereby instructed to adjust the CRA budget prior to its final adoption by the City of Homestead City Council (the "Council"). The City Manager or his designee is authorized to adjust the revenue line item reflecting the

Miami Dade County tax increment contribution and any expenditure item necessary to achieve an accurate and balanced budget.

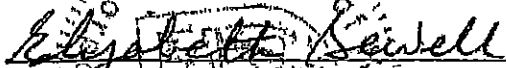
**Section 3. Implementation.** That the City Manager or his designee is hereby directed to forward the Budget to the Council and Miami Dade County Commission for their respective approvals.

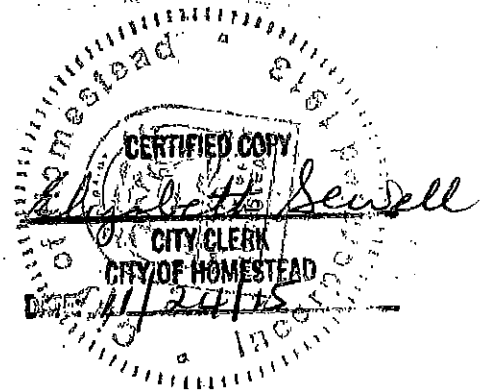
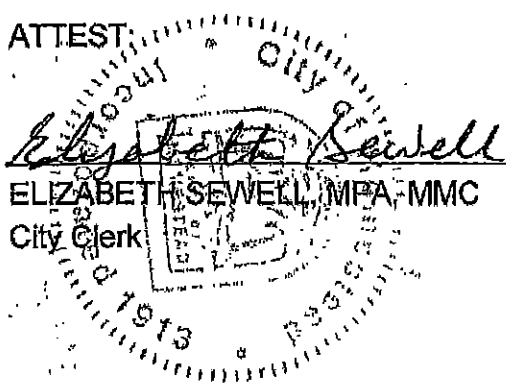
**Section 4. Effective Date.** That this Resolution shall become effective immediately upon the adoption hereof.

**PASSED AND ADOPTED THIS 8<sup>th</sup> day of September, 2015.**

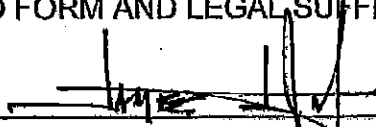
  
\_\_\_\_\_  
JEFF PORTER,  
Chairman

ATTEST:

  
ELIZABETH SEWELL, MPA, MMC  
City Clerk



APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

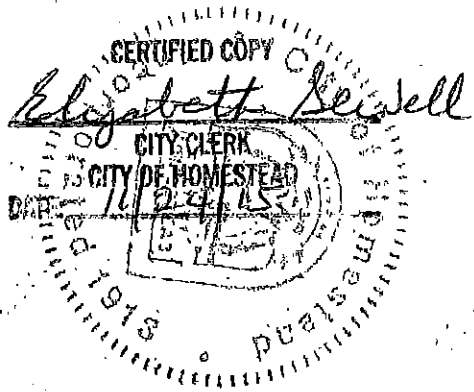


WEISS, SEROTA, HELFMAN, PASTORIZA, COLE & BONISKE P.L.  
City Attorney

Motion to adopt by Boardmember Williams, seconded by Boardmember Maldonado.

**FINAL VOTE AT ADOPTION**

<i>Chairman Jeff Porter</i>	<u>YES</u>
<i>Vice Chairman Stephen R. Shelley</i>	<u>YES</u>
<i>Board Member Jon Burgess</i>	<u>YES</u>
<i>Board Member Patricia Fairclough</i>	<u>YES</u>
<i>Board Member Elvis Maldonado</i>	<u>YES</u>
<i>Board Member Judy Waldman</i>	<u>YES</u>
<i>Board Member Jimmie L. Williams, III</i>	<u>YES</u>



**EXHIBIT A**  
**CITY OF HOMESTEAD**  
**COMMUNITY REDEVELOPMENT AGENCY**  
**FY 2015-2016 BUDGET**

(SEE ATTACHED)

# Community Redevelopment Agency

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL REVENUES FY 2014	ADOPTED BUDGET FY 2015	ADJUSTED BUDGET FY 2015	ADOPTED BUDGET FY 2016
<b>GRA REVENUES</b>					
360-0000-338.30-00	TIF PROPERTY TAX PROCEEDS	\$ 1,791,870	\$ 1,825,829	\$ 1,825,829	\$ 2,076,094
360-0000-361.10-00	INTEREST ON INVESTMENTS	61,295	43,000	43,000	37,000
360-0000-361.18-00	UNREALIZED GAIN(LOSS)	41,948	0	0	0
360-0000-369.20-00	APPROPRIATION OF RETAIN EARNINGS	0	725,447	2,232,876	428,473
360-0000-369.98-01	MISCELLANEOUS	1,600	0	0	0
360-0000-382.40-43	TRANSFER IN	150,000	0	0	0
<b>TOTAL GRA REVENUES</b>		<b>\$ 2,046,513</b>	<b>\$ 2,594,076</b>	<b>\$ 4,101,505</b>	<b>\$ 2,541,567</b>

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# Community Redevelopment Agency

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL EXPENSES FY 2014	ADOPTED BUDGET FY 2015	ADJUSTED BUDGET FY 2015	ADOPTED BUDGET FY 2016
<b>ORA EXPENSES ADMINISTRATION</b>					
360-0907-554.12-10	FULL-TIME WAGES	\$ 228,538	\$ 228,870	\$ 228,870	\$ 260,994
360-0907-554.12-20	PART-TIME WAGES	0	24,427	24,427	25,180
360-0907-554.14-10	OVERTIME WAGES	801	1,000	2,000	1,000
360-0907-554.15-10	LONGEVITY PAY	4,800	4,800	4,800	5,093
360-0907-554.15-53	AUTO BENEFIT	6,600	6,600	6,600	6,600
360-0907-554.15-54	MEAL ALLOWANCE	0	0	35	0
360-0907-554.15-99	DROP PAYOUTS	375	0	0	0
360-0907-554.18-10	FICA EMPLOYER CONTRIBUTION	18,161	20,311	20,311	22,862
360-0907-554.18-20	GENERAL EMPLOYEE PENSION	23,177	23,320	23,320	23,189
360-0907-554.18-30	LIFE & HEALTH INSURANCE	61,124	68,800	68,800	70,148
360-0907-554.18-40	WORKERS COMPENSATION	538	1,367	1,367	1,546
360-0907-554.18-50	UNEMPLOYMENT COMPENSATION	113	127	127	138
360-0907-554.18-60	DEFERRED COMP 401A PLAN	12,820	12,870	12,870	15,171
360-0907-554.18-70	GEN EMPL 457 PLAN	2,816	3,974	3,974	4,753
360-0907-554.31-10	OFFICE SUPPLIES	3,996	4,000	4,000	4,000
360-0907-554.31-20	GENERAL DEPARTMENTAL SUPPLIES	1,193	2,000	2,000	2,000
360-0907-554.31-30	SPECIAL DEPARTMENTAL SUPPLIES	902	2,000	2,000	2,000
360-0907-554.31-60	POSTAGE	231	500	500	500
360-0907-554.31-70	HARDWARE/SOFTWARE<500	1,716	0	300	500
360-0907-554.33-05	PROFESSIONAL SERVICES	0	1,000	0	0
360-0907-554.33-10	LEGAL SERVICES	36,914	30,000	30,000	50,000
360-0907-554.33-30	CONTRACT SERV. TEMP	5,871	28,000	24,313	25,000
360-0907-554.33-40	PRINTING & BINDING	372	500	500	500
360-0907-554.33-50	ADMINISTRATION FEES	12,022	11,980	11,980	13,722
360-0907-554.34-23	TRAVEL & TRAINING	4,670	10,000	10,000	10,000
360-0907-554.34-25	DUES & SUBSCRIPTIONS	(547)	2,000	2,000	2,000
360-0907-554.34-27	ADVERTISEMENT	519	500	4,500	500
360-0907-554.34-34	LEASE PAYMENT	582	1,167	1,167	1,165
360-0907-554.34-35	GENERAL LIABILITY INSURANCE	22,972	20,248	20,248	22,892
360-0907-554.34-36	PROPERTY/BUILDING INSURANCE	26,860	29,162	29,162	19,793
360-0907-554.34-40	RENT FEES-EQUIPMENT	3,218	3,000	3,000	3,000
360-0907-554.34-50	JANITORIAL SERVICES	2,496	3,000	3,000	2,500
360-0907-554.34-51	ELECTRICITY CHARGES	19,478	25,000	25,000	15,600
360-0907-554.34-53	WATER/SEWER CHARGES	3,790	11,875	11,875	8,720
360-0907-554.34-54	GABAGE CHARGES	3,169	7,590	3,590	3,000
360-0907-554.34-55	TELEPHONES	4,525	3,000	4,800	4,000
360-0907-554.34-58	STORMWATER CHARGES	991	2,235	2,235	1,020

# Community Redevelopment Agency

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL EXPENSES FY 2014	ADOPTED BUDGET FY 2015	ADJUSTED BUDGET FY 2015	ADOPTED BUDGET FY 2016
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**CRA EXPENSES-ADMINISTRATION (Continued)**

360-0907-554.35-10	BUILDING REPAIR & MAINTENANCE	\$ 6,878	\$ 10,000	\$ 12,710	\$ 4,500
360-0907-554.35-20	AUTOMOBILE-REPAIRS / MAINTENANCE	289	520	520	500
360-0907-554.35-21	GAS-UNLEADED	185	985	985	985
360-0907-554.35-30	EQUIPMENT REPAIR & MAINTENANCE	1,460	1,200	5,495	1,000
360-0907-554.35-45	COH FACILITY MAINTENANCE	462	500	500	500
360-0907-554.35-60	MAINTENANCE CONTRACTS & LICENSE	9,162	11,600	10,600	11,600
360-0907-554.80-54	COMPUTER HARDWARE	1,425	0	0	0
360-0907-554.74-26	TRANSFER TO HERO DEBT SERVICE	376,000	363,000	363,000	349,000
360-0907-554.91-90	COST ALLOCATION TO GENERAL FUND	107,500	109,538	109,538	124,566

**TOTAL ADMINISTRATION EXPENSES**      \$ 1,017,233      \$ 1,092,366      \$ 1,096,819      \$ 931,636

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL EXPENSES FY 2014	ADOPTED BUDGET FY 2015	ADJUSTED BUDGET FY 2015	ADOPTED BUDGET FY 2016
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**CRA EXPENSES-SW NEIGHBORHOOD**

360-0912-554.31-20	GENERAL DEPARTMENTAL SUPPLIES	\$ 2,940	\$ 5,000	\$ 5,000	\$ 5,000
360-0912-554.33-30	CONTRACT SERV. TEMP	80,496	82,000	82,000	80,500
360-0912-554.34-14	PRISONER MEALS	5,757	6,500	4,200	6,300

**TOTAL SW NEIGHBORHOOD EXPENSES**      \$ 89,193      \$ 93,500      \$ 91,200      \$ 91,800

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# Community Redevelopment Agency

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL EXPENSES FY 2014	ADOPTED BUDGET FY 2015	ADJUSTED BUDGET FY 2015	ADOPTED BUDGET FY 2016
<b>GRA EXPENSES-PUBLIC SAFETY</b>					
360-0914-521.12-10	FULL-TIME WAGES	\$ 217,558	\$ 219,297	\$ 219,297	\$ 110,533
360-0914-521.14-10	OVERTIME WAGES	5,720	7,000	7,000	7,000
360-0914-521.15-10	LONGEVITY PAY	7,211	8,609	8,609	3,316
360-0914-521.15-20	INCENTIVE PAY	1,440	2,400	2,400	0
360-0914-521.15-52	UNIFORM CLEANING	2,800	2,880	2,880	1,440
360-0914-521.15-54	MEAL ALLOWANCE	263	0	0	0
360-0914-521.15-99	DRPO PAYOUTS	3,098	0	0	0
360-0914-521.18-10	FICA EMPLOYER CONTRIBUTION	17,740	18,374	18,374	9,365
360-0914-521.18-20	GENERAL EMPLOYEES PENSION	25,000	24,698	24,698	12,713
360-0914-521.18-25	POLICE PENSION	65,656	64,160	64,160	27,162
360-0914-521.18-30	LIFE & HEALTH INSURANCE	68,117	81,500	81,500	40,112
360-0914-521.18-40	WORKER'S COMPENSATION	7,793	17,808	17,808	9,234
360-0914-521.18-50	UNEMPLOYMENT COMPENSATION	106	110	110	55
360-0914-521.34-20	EMPLOYEE TESTING	0	0	0	380
360-0914-521.34-34	LEASE PAYMENT	14,022	14,023	14,023	7,012
360-0914-521.34-35	GENERAL LIABILITY INSURANCE	19,644	17,544	17,544	8,843
360-0914-521.35-20	AUTOMOBILE- REPAIRS & MAINTENANCE	5,604	3,967	3,967	6,278
360-0914-521.35-21	GAS-UNLEADED	14,595	12,481	12,481	8,038
<b>TOTAL PUBLIC SAFETY EXPENSES</b>		<b>\$ 476,367</b>	<b>\$ 494,851</b>	<b>\$ 494,851</b>	<b>\$ 251,471</b>

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# Community Redevelopment Agency

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL EXPENSES FY 2014	ADOPTED BUDGET FY 2015	ADJUSTED BUDGET FY 2015	ADOPTED BUDGET FY 2016
<b>GRA EXPENSES - PROJECTS</b>					
360-0918-554.31-30	SPECIAL DEPARTMENTAL SUPPLIES	\$ 47	\$ 1,000	\$ 1,000	\$ 1,000
360-0918-554.33-05	PROFESSIONAL SERVICES	67,000	25,000	59,542	0
360-0918-554.33-20	MANAGEMENT / CONSULTANT FEES	0	0	0	60,000
360-0918-554.34-05	MARKETING	360	52,000	45,440	190,000
360-0918-554.34-12	SPECIAL EVENTS	69,162	70,000	60,000	45,000
360-0918-554.34-27	ADVERTISEMENTS	654	0	0	1,000
360-0918-554.35-40	GROUNDS	193,167	229,600	213,400	229,600
360-0918-554.60-05	CAPITAL IMPROVEMENT PROGRAM	43,585	35,000	4,955	35,000
360-0918-554.60-15	LAND IMPROVEMENTS	0	0	191,207	0
360-0918-554.60-25	BUILDING IMPROVEMENTS	0	0	797,300	0
360-0918-554.60-30	IMPROVEMENT OTHER THAN BUILDING	17,122	0	127,361	0
360-0918-554.60-35	PARKING FACILITIES	0	75,000	121,075	75,000
360-0918-554.60-50	EQUIPMENT (OTHER THAN OFFICE)	11,038	0	0	0
360-0918-554.60-96	STREET IMPROVEMENTS	147,021	0	898	0
360-0918-554.74-17	CONTINGENCY	0	25,759	309	45,000
360-0918-554.70-50	INTEREST	93,751	0	0	0
360-0918-554.83-10	LANDSCAPE GRANTS	17,560	0	0	0
360-0918-554.83-20	RESIDENTIAL FAÇADE GRANTS	6,250	100,000	99,640	100,000
360-0918-554.83-30	HOME REPAIR GRANTS	14,427	0	11,119	0
360-0918-554.83-40	COMMERCIAL FAÇADE GRANTS	124,733	200,000	443,655	200,000
360-0918-554.83-50	MISCELLANEOUS GRANTS	0	100,000	200,000	100,000
360-0918-554.83-70	MULTI FAMILY GRANTS	31,071	0	41,734	0
<b>TOTAL PROJECTS EXPENSES</b>		<b>\$ 836,948</b>	<b>\$ 913,359</b>	<b>\$ 2,418,635</b>	<b>\$ 1,081,600</b>
<b>TOTAL CRA EXPENSES</b>		<b>\$ 2,419,741</b>	<b>\$ 2,594,076</b>	<b>\$ 4,101,505</b>	<b>\$ 2,541,567</b>

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CITY OF HOMESTEAD, FLORIDA

ORDINANCE 2015-09-07

AN ORDINANCE OF THE CITY OF HOMESTEAD, FLORIDA, ADOPTING THE BUDGET FOR EACH OF THE SEVERAL FUNDS AND DEPARTMENTS OF THE CITY FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2015 AND ENDING SEPTEMBER 30, 2016, PROVIDING FOR A REPEALER, SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, City Staff has prepared a tentative Fiscal Year 2016 Budget, attached as Exhibit "1" for each of the funds that the City maintains.

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HOMESTEAD, FLORIDA:

Section 1. That the recital set forth above is hereby adopted and confirmed.

Section 2. That the City Council hereby adopts the tentative Fiscal Year 2016 Budget, attached as Exhibit "1" with such revisions thereto as the City Council may make prior to final adoption.

Section 3. That the adopted budget for the General Fund of the City of Homestead shall be \$45,762,356 in revenues and expenditures.

Section 4. That the adopted budget for the Electric Utility Enterprise Fund of the City of Homestead shall be \$66,516,321 in revenues and expenditures.

Section 5. That the adopted budget of the Electric Utility Bond Debt Service Fund of the City of Homestead shall be \$716,527 in revenues and expenditures.

Section 6. That the adopted budget of the Water and Sewer Utilities Enterprise Fund for the City of Homestead shall be \$21,264,225 in revenues and expenditures.

Section 7. That the adopted budget of the Stormwater Utility Enterprise Fund for the City of Homestead shall be \$1,789,308 in revenues and expenditures.

**Section 8.** That the adopted budget for the Solid Waste Enterprise Fund of the City of Homestead shall be \$15,419,067 in revenues and expenditures.

**Section 9.** That the adopted budget for the Impact Fees Fund of the City of Homestead shall be \$2,267,452 in revenues and expenditures.

**Section 10.** That the adopted budget of the Confiscated Property Fund of the City of Homestead shall be \$1,320,930 in revenues and expenditures.

**Section 11.** That the adopted budget of the Community Redevelopment Agency of the City of Homestead shall be \$2,541,567 in revenues and expenditures. All expenses associated with the CRA budget are in accordance with State law and with the CRA's redevelopment plan.

**Section 12.** That the adopted budget of the Homestead Miami Speedway Fund of the City of Homestead shall be \$1,946,212 in revenues and expenditures.

**Section 13.** That the adopted budget for the People's Transportation Plan Fund of the City of Homestead shall be \$5,123,092 in revenues and expenditures.

**Section 14.** That the adopted budget of the Capital Improvement Plan Fund of the City of Homestead shall be \$290,392 in revenues and expenditures.

**Section 15.** That the adopted budget of the New City Hall Fund of the City of Homestead shall be \$789,980 in revenues and expenditures.

**Section 16.** That the adopted budget of the New Police Building Fund of the City of Homestead shall be \$43,484 in revenues and expenditures.

**Section 17.** That the adopted budget of the Hero/TIF Debt Service Fund of the City of Homestead shall be \$349,000 in revenues and expenditures.

**Section 18.** That the adopted budget of the GOB Debt Service Fund of the City of Homestead shall be \$1,487,738 in revenues and expenditures.

**Section 19.** That the adopted budget of the Customer Service Internal Service Fund of the City of Homestead shall be \$3,985,740 in revenues and expenditures.

**Section 20.** That the adopted budget of the Fleet Maintenance Internal Service Fund of the City of Homestead shall be \$1,004,507 in revenues and expenditures.

**Section 21.** That the adopted budget for the Self Insurance Internal Service Funds of the City of Homestead shall be \$13,234,075 in revenues and expenditures.

**Section 22.** That the adopted budget for the Utility Repair, Replacement and Improvement Fund (RR&I) of the City of Homestead shall be \$1,644,626 in revenues and expenditures.

**Section 23.** That any ordinance or portion of an ordinance in conflict with this ordinance or any portion of this ordinance is hereby repealed to the extent of any conflict.

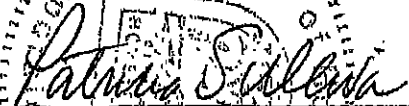
**Section 24.** That if any section, sentence, clause, phrase or word of this ordinance is held invalid by a court of competent jurisdiction, the remainder of the ordinance shall not be affected and shall remain in full force and effect.

**Section 25.** That this ordinance shall be effective upon its adoption on second reading.

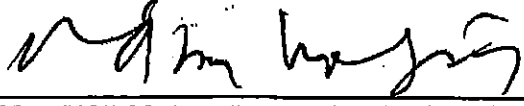
**PASSED** first reading, approving and adopting the tentative budget, this 8<sup>th</sup> day of September, 2015.

**PASSED AND ADOPTED** on second reading, approving and adopting the final budget, this 24<sup>th</sup> day of September, 2015.

  
\_\_\_\_\_  
JEFF PORTER,  
Mayor

ATTEST  
  
 PATRICIA SULLIVAN, CMC  
 Deputy City Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:



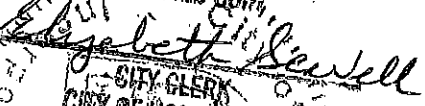
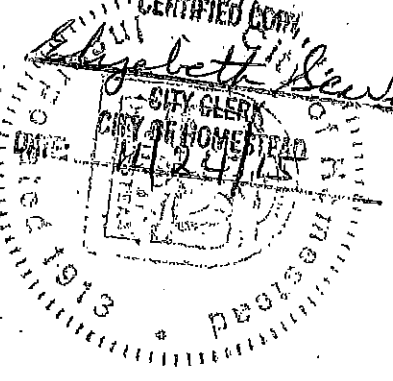
WEISS SEROTA HELFMAN COLE & BIERMAN, P.L.  
 City Attorney

Motion to adopt by Councilman Williams, seconded by Councilman Burgess.

**FINAL VOTE AT ADOPTION**

- Mayor Jeff Porter
- Vice Mayor Stephen R. Shelley
- Councilman Jon Burgess
- Councilwoman Patricia Fairclough
- Councilman Elvis R. Maldonado
- Councilwoman Judy Waldman
- Councilman Jimmie L. Williams, III

YES
YES
YES
YES
YES
ABSENT
YES

CERTIFIED COPY  
  
 CITY CLERK  
 CITY OF HOMERFIELD  
 DATE: SEP 24 2015  




# CITY OF HOMESTEAD FY 2016 ADOPTED BUDGET

	ACTUAL EXPENSES FY 2014	ADOPTED BUDGET FY 2015	ADJUSTED BUDGET FY 2015	ADOPTED BUDGET FY 2016
<b>General Fund:</b>				
Mayor and Council	\$ 1,486,066	\$ 1,546,608	\$ 1,649,523	\$ 1,386,346
City Attorney	1,132,455	1,000,000	1,000,000	1,000,000
City Manager	774,011	807,049	807,341	843,925
City Clerk	744,077	685,341	802,033	699,384
Building	1,195,595	1,391,791	1,392,789	1,535,622
Planning and Zoning	940,938	1,190,905	1,206,274	1,317,310
Finance	1,473,624	1,546,969	1,545,431	1,570,912
General Services	1,662,860	1,674,284	1,766,761	1,799,099
General Administration	2,563,459	3,758,237	3,901,485	3,581,084
Human Resources	623,412	655,709	660,790	676,126
Police	22,764,443	23,191,827	23,112,206	24,841,288
Public Works	1,482,120	1,705,977	1,747,933	1,793,332
Parks, Recreation and Facility Maintenance	3,745,174	4,084,209	4,070,105	4,427,536
Interfund Transfer to CIP Fund	290,392	290,392	290,392	290,392
Interfund Transfer to New City Hall Fund	-	1,200,000	1,200,000	-
<b>Total General Fund</b>	<b>\$ 40,878,626</b>	<b>\$ 44,729,299</b>	<b>\$ 45,153,064</b>	<b>\$ 45,762,356</b>
<b>Electric Utility:</b>	<b>\$ 63,207,626</b>	<b>\$ 63,632,739</b>	<b>\$ 65,828,016</b>	<b>\$ 66,516,321</b>
<b>Electric Utility Bond Project:</b>	<b>\$ 147,199</b>	<b>\$ 716,755</b>	<b>\$ 716,755</b>	<b>\$ 716,527</b>
<b>Water and Sewer Utility:</b>	<b>\$ 18,249,141</b>	<b>\$ 18,433,851</b>	<b>\$ 18,867,681</b>	<b>\$ 21,264,225</b>
<b>Stormwater Utility:</b>	<b>\$ 1,673,746</b>	<b>\$ 1,735,341</b>	<b>\$ 1,946,823</b>	<b>\$ 1,789,308</b>
<b>Solid Waste:</b>	<b>\$ 13,347,794</b>	<b>\$ 14,584,942</b>	<b>\$ 14,590,062</b>	<b>\$ 15,419,067</b>
<b>Other Funds:</b>				
Impact Fees	\$ 1,654,654	\$ 1,866,257	\$ 3,468,601	\$ 2,267,452
Confiscated Property	1,731,273	2,473,954	2,685,982	1,320,930
Community Redevelopment	2,419,741	2,594,076	4,101,505	2,541,567
Homestead-Miami Speedway	1,895,988	2,235,727	2,235,727	1,946,212
People's Transportation Plan	1,380,967	2,362,892	3,615,164	5,123,092
Capital Improvement	160,006	290,392	563,980	290,392
New City Hall	3,054,643	1,619,610	24,947,596	789,980
New Police Building	1,854,728	-	19,150,175	43,484
Seminole Theatre	117,615	-	4,882,385	-
Hero/TIF Debt Service	375,708	363,000	363,000	349,000
GOB Debt Service	-	1,869,874	1,869,874	1,487,738
Customer Service	3,673,729	3,861,991	3,882,441	3,985,740
Fleet Maintenance	3,836,555	923,819	925,466	1,004,507
Self Insurance	11,491,993	13,131,793	13,176,793	13,234,075
Utility RR&I	1,950,338	1,228,810	1,228,810	1,644,626
<b>Total Other</b>	<b>\$ 35,597,938</b>	<b>\$ 34,822,195</b>	<b>\$ 87,097,499</b>	<b>\$ 36,028,795</b>
<b>TOTAL EXPENDITURES ALL FUNDS :</b>	<b>\$ 173,102,071</b>	<b>\$ 178,655,122</b>	<b>\$ 234,199,900</b>	<b>\$ 187,496,599</b>

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