Memorandum

MIAMI-DADE COUNTY

Date: May 17, 2016

To: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

Agenda Item No. 8(F)(4)

From: Carlos A. Gimenez
Mayor

Subject: Request for Additional Time and Expenditure Authority to Contract No. C-1084(5), Microsoft Computer Equipment, Accessories, Hardware, Related Software and Services

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Recommendation

It is recommended that the Board of County Commissioners (Board) authorize: (1) six (6) months of additional time and increased expenditure authority up to $594,000 to *Contract C-1084(5), Microsoft Computer Equipment, Accessories, Hardware, Related Software and Services*, for the Information Technology Department; and (2) the accessing of an additional one-year renewal term if exercised by the State of Minnesota and an additional $980,000 in expenditure authority.

The County accessed this competitively-established State of Minnesota contract to purchase Microsoft Surface Pro Tablets for County staff working in the field who require remote network access. The County's access of this contract was extended by the Board via Resolution No. R-567-15 and then administratively to ensure continuity of service while this item travels to the Board for approval.

The State of Minnesota extended its contract through December 31, 2016 with an option to renew for one (1) additional one-year term. Approval of this request to extend aligns the County's term of access with the State of Minnesota's contract term. The additional funds will be used to purchase Microsoft Surface Pro Tablets on behalf of the Public Library System, Police, Fire Rescue and the Water and Sewer Departments and to support operational needs throughout the County.

Scope

The impact of this item is countywide in nature.

Fiscal Impact/Funding Source

The County's access of this contract expires June 30, 2016. The contract has a current allocation of $1,983,000. If this request is approved, the contract will have a modified value of $2,577,000 and an expiration date of December 31, 2016. The requested increase for the six-month extension period is based on projected needs during that period.

If the State of Minnesota exercises the one-year option to renew term and the County accesses that term, the value of the option to renew term will be $980,000.

Department	Existing Allocation	Additional Allocation Requested for the Current Term	Modified Allocation	Funding Source	Contract Manager
Information Technology	$1,983,000	$594,000	$2,577,000	Internal Service Funds	Manny Fernandez
Total:	**$1,983,000**	**$594,000**	**$2,577,000**		

Track Record/Monitor

Santiago A. Pastoriza of the Internal Services Department is the Procurement Contracting Officer.

Delegated Authority

The County Mayor or the County Mayor's designee will have the authority to exercise all provisions of the contract pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38.

Awarded Vendor

Awardee	Address	Principal
Microsoft Corporation	One Microsoft Way Redmond, WA	Steve Balimer

Due Diligence

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine contractor responsibility, including verifying corporate status and review of performance or compliance issues. The lists referenced include convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to contractor responsibility.

Applicable Ordinances and Contract Measures

- The User Access Program provision applies. The two (2) percent discount will be collected on all purchases.
- The Small Business Enterprise Bid Preference and Local Preference ordinances do not apply.
- The Living Wage Ordinance does not apply.

Edward Marquez
Deputy Mayor

MEMORANDUM

(Revised)

TO: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

DATE: May 17, 2016

FROM: Abigail Price-Williams
County Attorney

SUBJECT: Agenda Item No. 8(F)(4)

Please note any items checked.

_____ "3-Day Rule" for committees applicable if raised

_____ 6 weeks required between first reading and public hearing

_____ 4 weeks notification to municipal officials required prior to public hearing

_____ Decreases revenues or increases expenditures without balancing budget

_____ Budget required

_____ Statement of fiscal impact required

_____ Statement of social equity required

_____ Ordinance creating a new board requires detailed County Mayor's report for public hearing

_____ No committee review

_____ Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous _____) to approve

✓ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(4)
5-17-16

RESOLUTION NO. _____

RESOLUTION AUTHORIZING ADDITIONAL TIME OF SIX MONTHS AND EXPENDITURE AUTHORITY IN AN AMOUNT UP TO $594,000.00 FOR CONTRACT NO. C-1084(5) FOR MICROSOFT COMPUTER EQUIPMENT, ACCESSORIES, HARDWARE, RELATED SOFTWARE AND SERVICES FOR THE INFORMATION TECHNOLOGY DEPARTMENT; AUTHORIZING THE COUNTY MAYOR OR THE COUNTY MAYOR'S DESIGNEE TO ACCESS AN ADDITIONAL ONE-YEAR OPTION TO RENEW TERM IF EXERCISED BY THE STATE OF MINNESOTA UP TO AN ADDITIONAL $980,000.00; AND AUTHORIZES THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE ALL PROVISIONS OF THE CONTRACT PURSUANT TO SECTION 2-8.1 OF THE MIAMI-DADE COUNTY CODE AND IMPLEMENTING ORDER 3-38

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes additional time of six months and expenditure authority in an amount up to $594,000.00 for Contract No. C-1084(5), a competitively procured and awarded State of Minnesota contract, for the purchase of Microsoft computer equipment, accessories, hardware, related software and services for the Information Technology Department; authorizes the County Mayor or the County Mayor's designee to access an additional one-year option to renew term, if exercised by the State of Minnesota, up to an additional $980,000.00; and authorizes the County Mayor or County Mayor's designee to exercise all provisions of the contract pursuant to Section 2-8.1 of the Miami-Dade County Code and Implementing Order 3-38. A copy of the contract document is on file with and available upon request from the Internal Services Department, Procurement Management Services Division.

The foregoing resolution was offered by Commissioner ,

who moved its adoption. The motion was seconded by Commissioner

and upon being put to a vote, the vote was as follows:

Jean Monestime, Chairman
Esteban L. Bovo, Jr., Vice Chairman

Bruno A. Barreiro	Daniella Levine Cava
Jose "Pepe" Diaz	Audrey M. Edmonson
Sally A. Heyman	Barbara J. Jordan
Dennis C. Moss	Rebeca Sosa
Sen. Javier D. Souto	Xavier L. Suarez
Juan C. Zapata	

The Chairperson thereupon declared the resolution duly passed and adopted this 17th day of May, 2016. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By:_____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Hugo Benitez