Memorandum

MIAMI-DADE COUNTY

Date: June 7, 2016

Agenda Item No. 8(F)(2)

To: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor

Subject: Recommendation for Approval to Extend Prequalification Pool No. IB5709-0/16, Floor Machine Parts and Repair Services

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Recommendation

It is recommended that the Board of County Commissioners (Board) approve this request to extend *Prequalification Pool No. IB5709-0/16, Floor Machine Parts and Repair Services*, for five (5) additional years and increase expenditure authority by $238,000. This pool was established on May 1, 2011 for a five-year term and provides County departments with access to prequalified vendors who compete via spot market quotes to repair various floor machines, including, but not limited to, scrubbers, vacuum cleaners, buffers, pressure washers, burnishers, wet-vacs, dryers and shampoo machines. The pool was extended administratively by three (3) months to enable departments to continue receiving services while this item travelled to the Board.

The requirements and terms and conditions of the pool would not change if a replacement solicitation were to be issued. It is anticipated that the same vendors would prequalify for the replacement solicitation. Additional qualified vendors may be added to the pool at any time during the term of the pool, subject to bi-annual ratification by the Board.

This prequalification pool will remain advertised on the County's Procurement Management Services website to encourage additional participation. Outreach to registered vendors was conducted to encourage prequalified vendors to apply. All three (3) pool vendors are local firms, of which one (1) is a certified Small Business Enterprise. It is in the County's best interest to modify the existing pool for an additional five-year period so user departments are able to continue purchasing floor machine parts and repair services for their equipment.

This item is placed for Committee review pursuant to Miami-Dade County Code Section 29-124(f). This item may only be considered by the Board if the Citizens' Independent Transportation Trust (CITT) has forwarded a recommendation to the Board prior to the date scheduled for Board consideration or 45 days have elapsed since the filing with the Clerk of the Board of this pool extension. If the CITT has not forwarded a recommendation and 45 days have not elapsed since the filing of this item, I will request a withdrawal of this item.

Scope

The impact of this item is countywide in nature.

Fiscal Impact/Funding Source

This pool has an existing allocation of $256,000 and expires on July 31, 2016. The requested additional allocation of $238,000 is based on anticipated usage during the five-year extension period. The allocation for the extension period is less than the current amount due to a reduction in overall anticipated usage as set forth in the table below.

Department	Existing Allocation	Additional Allocation Requested	Modified Allocation	Funding Source	Contract Manager
Aviation	$9,000	$0	$9,000	Proprietary Funds	Neivy Garcia
Corrections and Rehabilitation	40,000	39,000	79,000	General Fund	Ana Hassun
Community Action and Human Services	26,000	26,000	52,000	General Fund, State Funds and Federal Funds	Richard Signori
PortMiami	53,000	51,000	104,000	Proprietary Funds	Gyselle Pino
Transportation and Public Works	128,000	122,000	250,000	MDT Operating	Angel Castro
Total:	**$256,000**	**$238,000**	**$494,000**		

Track Record/Monitor

Ygnacio Valdez of the Internal Services Department is the Procurement Contracting Officer.

Delegated Authority

The County Mayor or County Mayor's designee will have the authority to exercise all provisions of the pool pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38. The County Mayor or the County Mayor's designee may add qualified vendors to the pool at any time during the term of the pool, subject to bi-annual ratification by the Board. The County Mayor or County Mayor's designee will also have the authority to solicit pricing and award contracts up to an aggregate contract amount of the allocation authorized by the Board.

Vendor Prequalified for Pool

Vendor	Principal Address	Local Address	Principal
Grunskis, LLC d/b/a Industrial Cleaning Equipment & Supply	1490 South Dixie Highway East Pompano Beach, FL	Same	Alfonse J. Grunskis
Raymond Pourbaix Enterprises Inc. d/b/a Cleaning Equipment & Supply Co.	2701 SW 69 Court Miami, FL	Same	Raymond Pourbaix
Rex Chemical Corp. (LDB, SBE)	2270 NW 23 Street Miami, FL	Same	Roberto J. Lang

Due Diligence

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine contractor responsibility, including verifying corporate status and review of performance or compliance issues. The lists referenced include convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to contractor responsibility.

Applicable Ordinances and Contract Measures

- The User Access Program provision applies and the two (2) percent discount will be collected where permitted by the funding the source.
- The Small Business Enterprise Bid Preference and Local Preference Ordinances will be applied at the time of spot market competition where permitted by the funding source.
- The Living Wage Ordinance applies.

Alina T. Hudak
Deputy Mayor

MEMORANDUM

(Revised)

TO: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

DATE: June 7, 2016

FROM: Abigail Price-Williams
County Attorney

SUBJECT: Agenda Item No. 8(F)(2)

Please note any items checked.

_____ **"3-Day Rule" for committees applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Statement of social equity required**

_____ **Ordinance creating a new board requires detailed County Mayor's report for public hearing**

_____ **No committee review**

_____ **Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous _____) to approve**

✓ **Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(2)
6-7-16

RESOLUTION NO. _____

RESOLUTION AUTHORIZING ADDITIONAL TIME OF FIVE YEARS IN AN AMOUNT NOT TO EXCEED $238,000.00 FOR PREQUALIFICATION POOL NO. IB5709-0/16 FOR PURCHASE OF FLOOR MACHINE PARTS AND REPAIR SERVICES FOR COUNTY DEPARTMENTS; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO SOLICIT PRICING, AWARD CONTRACTS, EXERCISE ALL PROVISIONS OF THE SOLICITATION DOCUMENTS AND ANY RESULTING CONTRACTS PURSUANT TO SECTION 2-8.1 OF THE COUNTY CODE AND IMPLEMENTING ORDER 3-38, AND ADD VENDORS TO THE POOL AT ANY TIME, SUBJECT TO RATIFICATION BY THE BOARD ON A BI-ANNUAL BASIS

WHEREAS, this Board desires to accomplish the purpose outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes additional time of five years for prequalification pool IB5709-0/16 in an amount not to exceed $238,000.00 for the purchase of floor machine parts and repair services for County departments and authorizes the County Mayor or County Mayor's designee to (a) solicit pricing and award contracts up to the aggregate amount of the allocation authorized by the Board, (b) exercise all provisions of the solicitation documents and any resulting contracts pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38, and (c) add vendors to the pool at any time, during the term of the pool, subject to ratification by the Board on a bi-annual basis. A copy of the solicitation document and the contracts once awarded are on file with and available upon request from the Internal Services Department, Procurement Management Services Division.

The foregoing resolution was offered by Commissioner ,

who moved its adoption. The motion was seconded by Commissioner

and upon being put to a vote, the vote was as follows:

Jean Monestime, Chairman
Esteban L. Bovo, Jr., Vice Chairman

Bruno A. Barreiro	Daniella Levine Cava
Jose "Pepe" Diaz	Audrey M. Edmonson
Sally A. Heyman	Barbara J. Jordan
Dennis C. Moss	Rebeca Sosa
Sen. Javier D. Souto	Xavier L. Suarez
Juan C. Zapata	

The Chairperson thereupon declared the resolution duly passed and adopted this 7th day of June, 2016. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By:_____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Hugo Benitez