

MEMORANDUM

Agenda Item No. 11(A)(15)

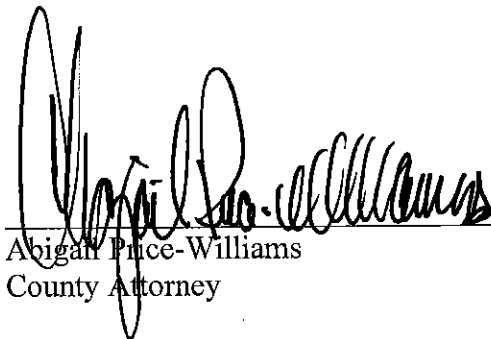
TO: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

DATE: July 6, 2016

FROM: Abigail Price-Williams
County Attorney

SUBJECT: Resolution establishing a policy that requires certain County departments with capital infrastructure programs to identify one full-time employee as the departmental Small Business Development Liaison, and requires the liaison to work with small business development to ensure compliance with the County's Small Business Enterprise programs; and directing County Mayor to implement said policy, and prepare a report within 60 days if appropriate

The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Commissioner Barbara J. Jordan and Co-Sponsor Commissioner Audrey M. Edmonson.



Abigail Price-Williams
County Attorney

APW/smm



MEMORANDUM

(Revised)

TO: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

DATE: July 6, 2016

FROM: Abigail Price-Williams
County Attorney

SUBJECT: Agenda Item No. 11(A)(15)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Statement of social equity required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous ____) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 11(A)(15)
7-6-16

RESOLUTION NO. _____

RESOLUTION ESTABLISHING A POLICY THAT REQUIRES CERTAIN COUNTY DEPARTMENTS WITH CAPITAL INFRASTRUCTURE PROGRAMS TO IDENTIFY ONE FULL-TIME EMPLOYEE AS THE DEPARTMENTAL SMALL BUSINESS DEVELOPMENT LIAISON, AND REQUIRES THE LIAISON TO WORK WITH SMALL BUSINESS DEVELOPMENT TO ENSURE COMPLIANCE WITH THE COUNTY'S SMALL BUSINESS ENTERPRISE PROGRAMS; AND DIRECTING COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO IMPLEMENT SAID POLICY, AND PREPARE A REPORT WITHIN 60 DAYS IF APPROPRIATE

WHEREAS, the Miami-Dade County (the "County") Small Business Development ("SBD") provides business opportunities and technical assistance to aid small businesses in their growth and contribution to the County and South Florida economy; and

WHEREAS, SBD monitors contracts awarded with small business measures, to ensure approved goals are met, and compliance with the County's Small Business Enterprise programs; and

WHEREAS, one of the race and gender neutral recommendations of the Mason Tillman Associates, Ltd. Disparity Study was the County "should require active participation by all departments to ensure that the Small Business Program policies are implemented effectively"; and

WHEREAS, departments with capital infrastructure programs such as the Miami-Dade Aviation Department and the Water and Sewer Department already have a liaison to SBD; and

WHEREAS, pursuant to § 2.02 of the Miami-Dade County Home Rule Charter, the Mayor shall be responsible "for carrying out policies adopted by the Commission"; and

WHEREAS, the County will benefit from the assignment of a liaison to SBD from other County departments with a capital infrastructure program, as such liaison will work with SBD to help ensure contractor and subcontractor compliance with the County's Small Business Enterprise programs,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that the County Mayor or County Mayor's designee is directed to implement this policy of the Board and: (i) require the specific County departments identified herein, with capital infrastructure programs to identify one full-time employee as the departmental Small Business Development Liaison; and (ii) require the Small Business Development Liaisons to work with SBD to ensure compliance with the County's Small Business Enterprise programs. The departments required to have a Small Business Liaison should include: the Internal Services Department; Jackson Memorial Hospital/Public Health Trust; Parks, Recreation and Open Spaces; Public Housing and Community Development; Regulatory and Economic Resources; Seaport; Solid Waste Management; and Transportation and Public Works Management. The Small Business Development Liaisons should meet monthly with SBD to review current projects and issues, and share pertinent information related to such projects, goals, contractors and subcontractors, and compliance. In the event the County Mayor does not require any of the departmental Small Business Liaisons as set forth above, the County Mayor or County Mayor's designee shall provide a report to this Board detailing the County Mayor's rationale for not requiring same within 60 days of the effective date of this resolution.

The Prime Sponsor of the foregoing resolution is Commissioner Barbara J. Jordan and the Co-Sponsor is Commissioner Audrey M. Edmonson. It was offered by Commissioner _____, who moved its adoption. The motion was seconded by Commissioner _____ and upon being put to a vote, the vote was as follows:

- | | |
|-------------------------------------|----------------------|
| Jean Monestime, Chairman | |
| Esteban L. Bovo, Jr., Vice Chairman | |
| Bruno A. Barreiro | Daniella Levine Cava |
| Jose "Pepe" Diaz | Audrey M. Edmonson |
| Sally A. Heyman | Barbara J. Jordan |
| Dennis C. Moss | Rebeca Sosa |
| Sen. Javier D. Souto | Xavier L. Suarez |
| Juan C. Zapata | |

The Chairperson thereupon declared the resolution duly passed and adopted this 6th day of July, 2016. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

dsh

David Stephen Hope