Memorandum

MIAMI-DADE COUNTY

Date: June 7, 2016

To: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

Agenda Item No. (8)(F)(1)

From: Carlos A. Gimenez
Mayor

Subject: Request for Additional Time and Expenditure Authority to Prequalification Pool No. 9122-4/15-4, Veterinary Services

---

Recommendation

It is recommended that the Board of County Commissioners (Board) approve an extension of *Prequalification Pool No. 9122-4/15-4, Veterinary Services*, for five (5) additional years and increase expenditure authority by $1,250,000. This pool was established on September 15, 2009 for a two-year term with four (4) one-year options to renew for use by the Miami-Dade Animal Services Department to obtain veterinary services. The pool consists of pre-qualified veterinarians that supplement Animal Service's veterinary staff.

The requirements, terms, and conditions of the pool would not change if a replacement solicitation were to be issued. It is anticipated that the same vendors would prequalify for a replacement solicitation. Additional qualified vendors may be added to the pool at any time during the term of the pool, subject to bi-annual ratification by the Board. This prequalification pool will remain advertised on the Internal Services Department's Procurement Management Services website to encourage additional participation. Outreach to registered firms was conducted to increase the number of prequalified firms. It is in the County's best interest to modify the existing pool for an additional five-year period so Animal Services is able to continue purchasing supplementary veterinary services.

Scope

The impact of this item is countywide in nature.

Fiscal Impact/Funding Source

This pool has an existing allocation of $876,000 for the current 18-month term, which includes a six-month administrative extension, and expires on June 30, 2016. This requested additional allocation of $1,250,000 is based on the anticipated usage during the five-year extension period. The yearly allocation for the extension period has decreased due to the hiring of two (2) full-time veterinarians.

Department	Existing Allocation for the Current Option to Renew Term	Additional Allocation Requested	Modified Allocation	Funding Source	Contract Manager
Animal Services	$876,000	$1,250,000	$2,126,000	General Fund	Maria Serrano
Total	**$876,000**	**$1,250,000**	**$2,126,000**		

Track Record/Monitor

Caroline Burgos, CPPB, of the Internal Services Department is the Procurement Contracting Officer.

Delegated Authority

The County Mayor or County Mayor's designee will have the authority to exercise all provisions of any resultant contract pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38.

The County Mayor or the County Mayor's designee may add qualified vendors to the pool at any time during the term of the pool, subject to bi-annual ratification by the Board. The County Mayor or the County Mayor's designee will also have the authority to solicit pricing and award contracts up to an aggregate contract amount of the allocation authorized by the Board.

Pre-qualified Vendors

Vendors	Principal Address	Local Address	Principal
Alberto G. Parodi	11258 SW 71 Lane Miami, FL	Same	Alberto G. Parodi
Angel Barbaro Gonzalez	2220 NW 131 Place Miami, FL	Same.	Angel Barbaro Gonzalez
Brian Huntsman	8204 SW 171 Street Palmetto Bay, FL	Same	Brian Huntsman
Chavez Veterinary Services, LLC	7465 SW 105 Terrace Miami, FL	Same	Anik C. Chavez
Covadonga Talavera Canete	2028 Alhambra Circle Coral Gables, FL	Same	Covadonga Talavera Canete
Eileen Osti	660 SW 94 Terrace Pembroke Pines, FL	Same	Eileen Osti
Enzo Gerardo Bicchi	7704 SW 139 Court Miami, FL	Same	Enzo Gerardo Bicchi
Hirschfeld Veterinary Consulting, Inc.	3280 N 37 Street Hollywood, FL	Same	Beth M. Hirschfeld
Karen Arlinda Ashby	10260 SW 160 Terrace Miami, FL	Same	Karen Arlinda Ashby
Katarina Boros	1900 Sans Souci Boulevard, # 403 Miami, FL	Same	Katarina Boros
Laura Ganske	7913 NW 73 Avenue Tamarac, FL	Same	Laura Ganske
Luis Jaime Garcia	6291 SW 41 Street Miami, FL	Same	Luis Jaime Garcia
Lynda A. Clark	493 Durham Q Deerfield Beach, FL	Same	Lynda A. Clark
Marc H. Kramer	16423 SW 82 Terrace Miami, FL	Same	Marc H. Kramer
Norberto Morejon	8547 Cutler Court Cutler Bay, FL	Same	Norberto Morejon
Petfield Veterinary Clinic, Corp.	9328 SW 56 Street Miami, FL	Same	Yuni Gallardo
Richard Rogoff, V.M.D.	10521 N. Kendall, E 101 Miami, FL	Same	Richard Rogoff
Veterinary Associates of South Florida, Inc.	8726 NW 26 Street, Unit 17 Doral, FL	Same	Olga L. Aballi Neninger

Due Diligence

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine contractor responsibility, including verifying corporate status and review of performance or compliance issues. The lists referenced include convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to contractor responsibility.

Applicable Ordinances and Contract Measures

- The two (2) percent User Access Program provision will apply.
- The Small Business Enterprise Bid Preference and Local Preference Ordinances will be applied at the time of spot market competition.
- The Living Wage Ordinance does not apply.

Alina T. Hudak
Deputy Mayor

MEMORANDUM

(Revised)

TO: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

DATE: June 7, 2016

FROM: Abigail Price-Williams
County Attorney

SUBJECT: Agenda Item No. 8(F)(1)

Please note any items checked.

_____ **"3-Day Rule" for committees applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Statement of social equity required**

_____ **Ordinance creating a new board requires detailed County Mayor's report for public hearing**

_____ **No committee review**

_____ **Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous _____) to approve**

✓ **Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(1)
6-7-16

RESOLUTION NO. _____

RESOLUTION AUTHORIZING ADDITIONAL TIME OF FIVE YEARS AND EXPENDITURE AUTHORITY IN A TOTAL AMOUNT UP TO $1,250,000.00 FOR PREQUALIFICATION POOL NO. 9122-4/15-4 FOR PURCHASE OF VETERINARY SERVICES FOR THE ANIMAL SERVICES DEPARTMENT; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO SOLICIT PRICING, AWARD CONTRACTS, EXERCISE ALL PROVISIONS OF THE SOLICITATION DOCUMENTS AND ANY RESULTING CONTRACTS PURSUANT TO SECTION 2-8.1 OF THE COUNTY CODE AND IMPLEMENTING ORDER 3-38, AND ADD VENDORS TO THE POOL AT ANY TIME, SUBJECT TO RATIFICATION BY THE BOARD ON A BI-ANNUAL BASIS

WHEREAS, this Board desires to accomplish the purpose outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes additional time of five years and expenditure authority in a total amount up to $1,250,000.00 for prequalification pool 9122-4/15-4 for the purchase of veterinary services for the Animal Services Department and authorizes the County Mayor or County Mayor's designee to (a) solicit pricing and award contracts up to the aggregate amount of the allocation authorized by the Board, (b) exercise all provisions of the solicitation documents and any resulting contracts pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38, and (c) add vendors to the pool at any time, during the term of the pool, subject to ratification by the Board on a bi-annual basis. A copy of the solicitation document and the contracts once awarded are on file with and available upon request from the Internal Services Department, Procurement Management Services Division.

The foregoing resolution was offered by Commissioner ,

who moved its adoption. The motion was seconded by Commissioner

and upon being put to a vote, the vote was as follows:

Jean Monestime, Chairman
Esteban L. Bovo, Jr., Vice Chairman

Bruno A. Barreiro	Daniella Levine Cava
Jose "Pepe" Diaz	Audrey M. Edmonson
Sally A. Heyman	Barbara J. Jordan
Dennis C. Moss	Rebeca Sosa
Sen. Javier D. Souto	Xavier L. Suarez
Juan C. Zapata	

The Chairperson thereupon declared the resolution duly passed and adopted this 7th day of June, 2016. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By:_____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency. OR

Oren Rosenthal