



**BOARD OF COUNTY COMMISSIONERS
OFFICE OF THE COMMISSION AUDITOR**

M E M O R A N D U M

TO: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

FROM: Charles Anderson
Commission Auditor

A handwritten signature in black ink, appearing to read "Charles Anderson", is written over the printed name and title.

DATE: May 17, 2016

SUBJECT: Supplement to Board Directives

In addition to the Board Directives Quarterly Report ending March 31, 2016, attached is *Supplemental Information* reflecting actions taken up to April 30, 2016.

Attachment

Board of County Commissioners
Directives Report
(Supplement)

This is supplemental information to the quarterly report ending March 31, 2016 showing an additional eight (8) board directives that were completed up to April 30, 2016.

The directives database is maintained by the Clerk of the Board and updated by the responsible department. As part of our review process, the Office of the Commission Auditor verifies the accuracy of status details associated with directives and refers to designated assignees for appropriate action(s), if necessary.

Assigned to	Completed
HUDAK, Alina	4
MARQUEZ, Ed	3
OSTERHOLT, Jack	1
TOTAL	8

AGENDA INFO	BODY	REQUESTER	PRIME	ASSIGNED TO	DUE DATE	STATUS
A7 142474 TRANSIT EDUCATION IN SCHOOLS	BCC 9/16/2014	Sosa		Alina Hudak	8/3/2015	Complete – Closed 4/5/16 Report disbursed
INSTRUCTIONS DIRECTING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO PARTNER WITH THE MIAMI-DADE COUNTY SCHOOL BOARD AND PRIVATE AND CHARTER SCHOOLS WITHIN MIAMI-DADE COUNTY TO CREATE AN INFORMATIONAL CAMPAIGN TO EDUCATE STUDENTS ABOUT AND ENCOURAGE USE OF THE COUNTY'S PUBLIC TRANSIT SYSTEM [SEE ORIGINAL ITEM UNDER FILE NO. 141758]						
11A31 150167 PROPOSALS FOR PPP COURTHOUSE AND JAIL FACILITIES	BCC 2/3/2015	Zapata		Ed Marquez	2/18/2015	Complete – Closed 4/14/2016 09/21/2015 MM- There are multiple milestones directed under this resolution, each with a different timeline. As requested by the Chairman of the Strategic Planning and Government Operations Committee, the Administration will be providing a monthly verbal update on the status of the solicitations, negotiations, and feasibility of accomplishing the goals of the resolution's intent - as requested. Furthermore, there are also more than one Board approved policy on how to address the capital needs of the courts system. Subsequent to this item being approved by the Board, a resolution was adopted to establish the Courts Capital Infrastructure Task Force (Task Force). The Task Force is in place and has been meeting to address these issues and provide the Administration and Board with recommendations on how to proceed. Therefore, this issue will be addressed by the Courts Capital Infrastructure Task Force. 04/14/2016 BB- Miami-Dade Courts Capital Infrastructure Task Force report was issued to the Board on 2/11/16 http://www.miamidade.gov/mayor/library/memos-and-reports/2016/02/02.11.16-Miami-Dade-Court-Capital-Infrastructure-Task-Force-Report-Directive-150528.pdf
INSTRUCTIONS DIRECTING THE MAYOR OR THE MAYOR'S DESIGNEE TO SOLICIT PROPOSALS FOR A PUBLIC PRIVATE PARTNERSHIP TO DESIGN, BUILD, FINANCE, OPERATE AND MAINTAIN COUNTY CIVIL AND CRIMINAL COURT FACILITIES AND JAIL FACILITIES AND FOR THE RETENTION OF FINANCIAL CONSULTANTS AND SPECIAL COUNSEL TO ADVISE THE COUNTY REGARDING PROPOSED COURT AND JAIL FACILITIES PUBLIC PRIVATE PARTNERSHIP, AND, IF APPROVED BY THE BOARD, OTHER PUBLIC PRIVATE PARTNERSHIP ARRANGEMENTS [SEE AGENDA ITEM UNDER FILE NOS. 142848 & 150057]						
1E2 150833 PRESENTATION BY LEROY JONES	EPC 4/16/2015	Suarez		Ed Marquez	5/6/2015	Complete – Closed 4/15/16 09/22/15 MM- Upon clarification by Commissioner Suarez, advanced payments from pooled cash should only be made if it is known that the federal government (US HUD) has already approved reimbursement. By definition, if US HUD has agreed to fund, there is no need to advance funds. 04/15/16 BB - Additionally, the County is not able to advance funds from its pooled cash fund (General Fund) because PHCD uses a financial system that is separate from the County's.
INSTRUCTIONS CHAIRMAN SUAREZ REQUESTED DEPUTY MAYOR, RUSSELL BENFORD TO PREPARE AND SUBMIT A WRITTEN REPORT AT THE NEXT ECONOMIC PROSPERITY COMMITTEE (EPC) MEETING, SCHEDULED FOR MAY 14TH, 2015; EXPLORING THE POSSIBILITY OF USING "POOL" RESERVES AND "POOL" CASH TO ADVANCE FUNDS/PAYMENTS TO COMMUNITY BASED ORGANIZATIONS (CBOs) FOR SERVICES RENDERED. CHAIRMAN SUAREZ CLARIFIED THAT THE ADVANCEMENT OF FUNDS FOR PAYMENTS WOULD BE WITH THE STIPULATION THAT THE US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) HAD ALREADY APPROVED A REIMBURSEMENT OF SAID FUNDS TO THE CBO.						
2A 151386 DISCUSSION REGARDING STRATEGIC PLAN	SPGO 6/15/2015	Cava		Alina Hudak	7/31/2015	Complete – Closed 4/13/16 SWM provided the requested information to the Commissioner and her staff as well as provided a briefing via phone.
INSTRUCTIONS COMMISSIONER LEVINE CAVA ASKED MS. MOON FOR DATA ON USABLE RECYCLING, NOTING SOME ITEMS COLLECTED WERE BEING REJECTED.						
11A19 151822 COSTS & BENEFITS OF MAJOR OVERHAUL SERVICE TO TRANSIT BUSES	BCC 10/6/2015	Jordan		Alina Hudak	10/21/2015	Complete – Closed 4/8/16 Report disbursed on 4/6/16.
INSTRUCTIONS DIRECTING THE COUNTY MAYOR OR DESIGNEE TO EVALUATE AND REPORT TO THE BOARD WITHIN 90 DAYS REGARDING THE COSTS AND BENEFITS OF BRINGING MAJOR OVERHAUL SERVICE OF MIAMI-DADE TRANSIT BUSES BACK IN-HOUSE INSTEAD OF CONTRACTING SUCH SERVICES TO THIRD PARTIES						
11A20 152102 CURRENT BUS SCHEDULES TO DETERMINE ADEQUATE RUNNING TIME	BCC 10/6/2015	Jordan		Alina Hudak	10/21/2015	Complete – Closed 4/8/16 Report disbursed 4/8/16.

INSTRUCTIONS DIRECTING THE COUNTY MAYOR OR DESIGNEE TO EVALUATE AND REPORT TO THE BOARD WITHIN 90 DAYS REGARDING CURRENT BUS SCHEDULES TO DETERMINE ADEQUATE RUNNING TIME, HEADWAYS, MILEAGE, AND DRIVER BREAK SCHEDULES; DIRECTING THE COUNTY MAYOR OR DESIGNEE TO INCLUDE IN SUCH REPORT A PROPOSED IMPLEMENTATION PLAN TO PUT INTO PLACE THE FINDINGS IDENTIFIED IN THE REPORT; AND DIRECTING THE COUNTY MAYOR OR DESIGNEE TO REVIEW AND UPDATE ALL BUS ROUTE SCHEDULES NO LESS THAN EVERY THREE YEARS BASED ON THE CRITERIA EXAMINED IN THIS REPORT [SEE ORIGINAL ITEM UNDER FILE NO. 151825

11A1 152652 CONCESSION AGREEMENT PERRY ELLIS MENSWEAR AT MIA	BCC 11/17/2015	Monestime		Jack Osterholt	2/1/2016	Complete – Closed 4/20/16 The requested report was distributed to the full Board of County Commissioners 04/20/16.
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INSTRUCTIONS DIRECTING THE COUNTY MAYOR OR THE COUNTY MAYOR'S DESIGNEE TO REVIEW INFORMATION REGARDING ALLEGATIONS AGAINST PERRY ELLIS INTERNATIONAL, INC., THE RELATIONSHIP BETWEEN PERRY ELLIS INTERNATIONAL, INC. AND PERRY ELLIS MENSWEAR LLC, THEIR ANTI-DISCRIMINATION POLICIES AND COMMITMENT TO ABIDE BY SUCH POLICIES AND TO PREPARE AND SUBMIT A REPORT WITH RECOMMENDATIONS AS TO PROPOSED FUTURE ACTIONS

7E 152335 IMPACT FEE UPDATE	BCC 12/1/2015	Sosa		Ed Marquez	12/21/2015	Complete – Closed 4/14/16 4/14/2016 BB- Report on Credit Card Transaction Fees was issued to the Board on 4/6/16
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INSTRUCTIONS COMMISSIONER SOSA ASKED DEPUTY MAYOR JACK OSTERHOLT TO PREPARE AND SUBMIT A REPORT TO THE BOARD OF COUNTY COMMISSIONERS REGARDING THE TRANSACTIONAL FEES CHARGED BY THE COUNTY TO RESIDENTS USING CREDIT CARDS TO CONDUCT COUNTY BUSINESS.