

# MEMORANDUM

Agenda Item No. 11(A)(21)

**TO:** Honorable Chairman Jean Monestime  
and Members, Board of County Commissioners

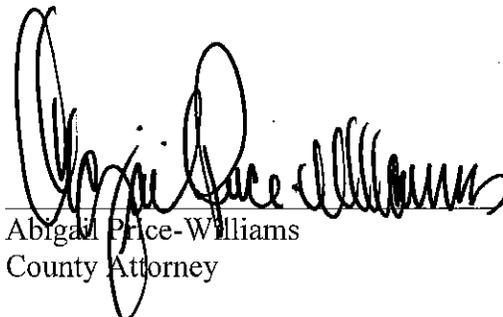
**DATE:** June 7, 2016

**FROM:** Abigail Price-Williams  
County Attorney

**SUBJECT:** Resolution directing the County Mayor to prepare and distribute a written report to all Board members setting forth all Major Departmental Initiatives; and defining Major Departmental Initiative for the purpose of this Resolution

**This item was amended at the May 10, 2016 Strategic Planning & Government Operations Committee. This amendment changes the County Mayor's or designee's reporting requirement from weekly to quarterly; defines a "Major Departmental Initiative" as one that creates significant regional impacts or otherwise significantly impacts a regional asset, instead of giving the County Mayor or designee discretion to determine what constitutes a "Major Departmental Initiative;" and directs the County Mayor or designee to report Commission District-specific impacts to the District Commissioner, instead of to the entire Board.**

The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Senator Javier D. Souto.



Abigail Price-Williams  
County Attorney

APW/lmp



**MEMORANDUM**  
(Revised)

**TO:** Honorable Chairman Jean Monestime  
and Members, Board of County Commissioners

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County Attorney

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Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Statement of social equity required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's \_\_\_\_\_, 3/5's \_\_\_\_\_, unanimous \_\_\_\_\_) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

*2*

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 11(A)(21)  
6-7-16

RESOLUTION NO. \_\_\_\_\_

RESOLUTION DIRECTING THE COUNTY MAYOR OR DESIGNEE TO PREPARE AND DISTRIBUTE A WRITTEN REPORT TO ALL BOARD MEMBERS SETTING FORTH ALL MAJOR DEPARTMENTAL INITIATIVES; AND DEFINING MAJOR DEPARTMENTAL INITIATIVE FOR THE PURPOSE OF THIS RESOLUTION

**WHEREAS**, Miami-Dade County's Charter provides that the "Board of County Commissioners shall be the . . . governing body of the County" and further empowers the Board to make inquiries "of any department or office of the county"; and

**WHEREAS**, consistent with those powers and duties, and in order to better anticipate, study and, as necessary and appropriate, provide guidance and recommendations to the County Mayor or designee, this Board desires to receive a ~~[[weekly]]~~<sup>1</sup> >>quarterly<< summary, in writing, of major departmental initiatives ("Major Departmental Initiatives"), as defined in this resolution,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that:

**Section 1.** The County Mayor or designee is directed to prepare and distribute to all Board members, on a ~~[[weekly]]~~ >>quarterly<< basis, a written report setting forth all Major Departmental Initiatives for each County department. If, in the estimation of the County Mayor or designee, there are no new Major Departmental Initiatives to report to Board members, the County Mayor or designee shall so state in the written report. >>If, in the judgment of the

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<sup>1</sup> Committee amendments are indicated as follows: Words stricken through and/or ~~[[double bracketed]]~~ are deleted, words underscored and/or >>double arrowed<< are added.

County Mayor or designee an initiative does not qualify as a "Major Departmental Initiative," as defined in Section 2, because the initiative only impacts a particular Commission District, then the County Mayor or designee shall inform the Commissioner of the affected Commission District as the impact arises, either orally or in writing.<<

**Section 2.** For the purpose of this resolution, a Major Departmental Initiative is any undertaking by a County department that ~~[[, in the judgment of the County Mayor or designee, significantly impacts how that particular County department will interact with the public, or which will cause an increase or reduction of services to be provided by that County department to the public]]~~ >>creates significant regional impacts or otherwise significantly impacts a regional asset<<. The County Mayor or designee shall treat the imposition of any new fees or the reduction of any existing fees on County residents as a Major Departmental Initiative.

The Prime Sponsor of the foregoing resolution is Senator Javier D. Souto. It was offered by Commissioner \_\_\_\_\_, who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_ and upon being put to a vote, the vote was as follows:

- |                                     |                      |
|-------------------------------------|----------------------|
| Jean Monestime, Chairman            |                      |
| Esteban L. Bovo, Jr., Vice Chairman |                      |
| Bruno A. Barreiro                   | Daniella Levine Cava |
| Jose "Pepe" Diaz                    | Audrey M. Edmonson   |
| Sally A. Heyman                     | Barbara J. Jordan    |
| Dennis C. Moss                      | Rebeca Sosa          |
| Sen. Javier D. Souto                | Xavier L. Suarez     |
| Juan C. Zapata                      |                      |

The Chairperson thereupon declared the resolution duly passed and adopted this 7<sup>th</sup> day of June, 2016. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.

MAG

Miguel A. Gonzalez