MEMORANDUM

Agenda Item No. 3(A)(6)

TO: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

DATE: July 6, 2016

FROM: Abigail Price-Williams
County Attorney

SUBJECT: Resolution retroactively authorizing in-kind services from the Parks, Recreation and Open Spaces Department for the December 20, 2014 "Christmas Event" sponsored by Ministerio Del Buen Pastor, Inc. in an amount not to exceed $650.00 to be funded from the balance of the District 11 FY 2014-15 In-Kind Reserve Fund

The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Commissioner Juan C. Zapata.

Abigail Price-Williams
County Attorney

APW/smm

MEMORANDUM

(Revised)

TO: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

DATE: July 6, 2016

FROM: Abigail Price-Williams
County Attorney

SUBJECT: Agenda Item No. 3(A)(6)

Please note any items checked.

_____ **"3-Day Rule" for committees applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Statement of social equity required**

_____ **Ordinance creating a new board requires detailed County Mayor's report for public hearing**

✓ **No committee review**

_____ **Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous _____) to approve**

✓ **Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 3(A)(6)
7-6-16

RESOLUTION NO. _____

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE PARKS, RECREATION AND OPEN SPACES DEPARTMENT FOR THE DECEMBER 20, 2014 "CHRISTMAS EVENT" SPONSORED BY MINISTERIO DEL BUEN PASTOR, INC. IN AN AMOUNT NOT TO EXCEED $650.00 TO BE FUNDED FROM THE BALANCE OF THE DISTRICT 11 FY 2014-15 IN-KIND RESERVE FUND

WHEREAS, Ministerio Del Buen Pastor, Inc. has requested in-kind services from the Parks, Recreation and Open Spaces Department for the December 20, 2014 "Christmas Event" in an amount not to exceed $650.00; and

WHEREAS, the "Christmas Event" is a fun-filled day for children of all ages to celebrate the holidays and bring happiness to families participating in the event; and

WHEREAS, Ministerio Del Buen Pastor, Inc. is a not-for-profit organization; and

WHEREAS, the "Christmas Event" is a district event, as that term is defined in the attached Fee Waiver/In-kind Service Application, and $650.00 of the in-kind services shall be funded from the balance of the District 11 FY 2014-15 In-Kind Reserve funds,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board retroactively authorizes in-kind services from the Parks, Recreation and Open Spaces Department for the December 20, 2014 "Christmas Event" sponsored by Ministerio Del Buen Pastor, Inc., in an amount not to exceed $650.00 to be funded from the balance of the District 11 FY 2014-15 In-Kind Reserve Fund.

The Prime Sponsor of the foregoing resolution is Commissioner Juan C. Zapata. It was offered by Commissioner , who moved its adoption. The motion was seconded by Commissioner and upon being put to a vote, the vote was as follows:

Jean Monestime, Chairman
Esteban L. Bovo, Jr., Vice Chairman

Bruno A. Barreiro	Daniella Levine Cava
Jose "Pepe" Diaz	Audrey M. Edmonson
Sally A. Heyman	Barbara J. Jordan
Dennis C. Moss	Rebeca Sosa
Sen. Javier D. Souto	Xavier L. Suarez
Juan C. Zapata	

The Chairperson thereupon declared the resolution duly passed and adopted this 6th day of July, 2016. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By:_____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency. GKS

Gerald K. Sanchez

MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Office of Management and Budget
111 N.W. 1st Street, Suite 2200
Miami, FL 33128

Phone: (305) 375-5143
Fax: (305) 375-5168

Type of Event/Application (select one of the following):

- [x] District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- [ ] Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
- [ ] Special Event* - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- [ ] Major Event* - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

****Note: Event budget must be included for "Special" and "Major" event types.****

Commissioner sponsoring event Commissioner Juan Zapata

1. Full legal name of the requesting organization: Ministerio del Buen Pastor

2. Applicant Status: (Select one of the choices below)

   - [x] Not-For-Profit or Tax Exempt
   - [ ] For-Profit
   - [ ] Local Government or Public Entity
   - [ ] Other (specify): _____

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.):
   Gustavo Camila
   10800 SW 142 Ave Miami Fla 33186
   786-262-5877

4. Specify fee waiver or in-kind service requested (quantify, if applicable):
   Stage.

5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries): X mas Toys Drive for the children

6. Please select ALL that apply to event:

- ☐ Economic Development: Event supports vitality or growth of the local economy
- ☐ Youth/Education: Event benefits youth of any age and/or offers educational benefits
- ☐ Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
- ☐ Arts and Culture: Event supports music, theatre, literature, art or culture
- ☐ Environmental: Event benefits environmental concerns or promotes conservation
- ☐ Sports and Athletics: Event supports/promotes organized sports or recreational participation

7. Physical address of event venues (please specify Commission District(s)): 13850 NW 41ST.

8. Description of regional or local Impact: To give Toys. Food - entertainment to the children. Boys and girls - in which their parents are overwhelmed. to Bring smile to each Kid and the Happiness to each House

9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable): 9 AM to 1 PM

10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): _____

11. Expected number of participants and estimated attendance (per day, if applicable): 1200 persons.

12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed): $ 2600.00

I hereby certify that all the statements made in this application are true and correct.

Signature of Authorized Representative

12/22/15
Date

MIAMI-DADE PARKS

SHOWMOBILES, STAGES, BLEACHERS, AND SOUND PRODUCTION

(305) 226-8315 Ext. 221/(305) 553-8511 (Fax)

EQUIPMENT (S) CONFIRMATION FORM

ORGANIZATION/AGENCY: Ministerio del Buen Pastor

EQUIPMENT REQUESTED: Stage 16' x 16'

NAME OF PERSON RESPONSIBLE FOR THIS BILL: Commissioner Juan Zapata
Commission District #11

OR INDEX CODE (MIAMI-DADE AGENCIES ONLY):

BILLING ADDRESS/ZIP CODE: 111 NW 1 Street Suite 320 Miami, FL 33127

NAME/TITLE OF THE EVENT: Christmas Event

ADDRESS OF EVENT: 13850 NW 41 Street

TODAY'S DATE: 12/02/14 **DATE (S) & TIME OF EVENT:** 12/20/14 8AM

SET-UP TIME & DAY: 7AM 12/20/14

TAKE-DOWN & DAY: 7PM 12/20/14

CONTACT PERSON/PHONE: Chaplin Gustavo Canales 786-262-5877
AT SITE CONTACT/CELL PHONE#:

SPECIAL INSTRUCTIONS: Direction item(s) are to be placed, maps, diagrams, etc.

OTHER INFORMATION: Include additional equipment if needed.

We, the users, understand that we assume full responsibility for any damage, theft, or loss to said equipment and its accessories between the time the Miami-Dade Park and Recreation Department completes setting up and the time it takes down. We, the users, also agree to adhere to the requests set forth in the rental policy. We do have a copy of the rental policy and fully understand the requirements set forth in renting the equipment requested as out-lined in the rental policy. **We also understand that the total fee is to be remitted (15) fifteen working days before the event.**

***Fee:** $650.00 In-kind District #11 **Signature:**
*(SEE FEE SCHEDULE FOR EXACT CHARGES) Commissioner Juan Zapata
Agency/Group: Commission District #11

CANCELLATIONS MUST BE MADE 72 HOURS IN ADVANCE OF THE EVENT BY FAX OR EMAIL OTHERWISE EXPECT TO BE CHARGED ½ (HALF) OF RENTAL FEE. *There will be no completed reservation on the schedule unless the confirmation Form is filled out completely and signed.
Late equipment arrivals, please call (786) 236-7926

FLORIDA DEPARTMENT OF STATE
DIVISION OF CORPORATIONS

Detail by Entity Name

Florida Not For Profit Corporation

MINISTERIO DEL BUEN PASTOR, INC.

Filing Information

Document Number	N03000008045
FEI/EIN Number	51-0488833
Date Filed	09/15/2003
State	FL
Status	ACTIVE

Principal Address

10800 SW 142 AVE
MIAMI, FL 33186

Changed: 04/26/2006

Mailing Address

10800 SW 142 AVE
MIAMI, FL 33186

Changed: 04/26/2006

Registered Agent Name & Address

CANALES, GUSTAVO
10800 SW 142ND AVE
MIAMI, FL 33186

Address Changed: 03/27/2007

Officer/Director Detail

Name & Address

Title PD

CANALES, GUSTAVO
10800 SW 142ND AVE
MIAMI, FL 33186

Title VD

CANALES, JULIE
10800 SW 142ND AVE
MIAMI, FL 33186

Annual Reports

Report Year	Filed Date
2013	02/15/2013
2014	02/04/2014
2015	03/12/2015

Document Images

03/12/2015 -- ANNUAL REPORT	View image in PDF format
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09/15/2003 -- Domestic Non-Profit	View image in PDF format

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State of Florida, Department of State

Memorandum

MIAMI-DADE COUNTY

Date: July 6, 2016

To: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor

Subject: District Specific In-Kind Request

A retroactive waiver for in-kind services has been requested by Ministerio Del Buen Pastor, Inc. for its "Christmas Event" held on December 20, 2014.

In-kind services have been requested in an amount not to exceed $650.00 from the Parks, Recreation, and Open Spaces Department contributing towards the use of a 16' x 16' stage. This event will be funded from the balance of District 11 FY 2014-15 In-Kind Reserve Funds.

Edward Marquez
Deputy Mayor

Inkind01603