MEMORANDUM

Agenda Item No. 3(A)(3)

TO:	Honorable Chairman Jean Monestime and Members, Board of County Commissioners	**DATE:**	July 6, 2016
FROM:	Abigail Price-Williams County Attorney	**SUBJECT:**	Resolution retroactively authorizing in-kind services from the Parks, Recreation and Open Spaces Department for the March 12, 2016 "37th Annual St. Patrick's Day Festival" sponsored by the St. Patrick's Day Committee, Inc. in the amount of $1,750.00 to be funded from the balance of District 7 FY 2015-16 In-Kind Reserve Fund

The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Commissioner Xavier L. Suarez.

Abigail Price-Williams
County Attorney

APW/smm

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MEMORANDUM

(Revised)

TO: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

DATE: July 6, 2016

FROM: Abigail Price-Williams
County Attorney

SUBJECT: Agenda Item No. 3(A)(3)

Please note any items checked.

_____ **"3-Day Rule" for committees applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Statement of social equity required**

_____ **Ordinance creating a new board requires detailed County Mayor's report for public hearing**

✓ **No committee review**

_____ **Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous _____) to approve**

✓ **Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 3(A)(3)
7-6-16

RESOLUTION NO. _____

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE PARKS, RECREATION AND OPEN SPACES DEPARTMENT FOR THE MARCH 12, 2016 "37TH ANNUAL ST. PATRICK'S DAY FESTIVAL" SPONSORED BY THE ST. PATRICK'S DAY COMMITTEE, INC. IN THE AMOUNT OF $1,750.00 TO BE FUNDED FROM THE BALANCE OF DISTRICT 7 FY 2015-16 IN-KIND RESERVE FUND

WHEREAS, the St. Patrick's Day Committee, Inc. has requested in-kind services from the Parks, Recreation and Open Spaces Department for the March 12, 2016 "37th Annual St. Patrick's Day Festival" in an amount of $1,750.00 (see attached Fee Waiver/In-kind Service Application); and

WHEREAS, the "37th Annual St. Patrick's Day Festival" is a traditional Celtic celebration of Irish culture including, but not limited to, Irish crafts, traditional food and beverages, and Irish singers and dancers; and

WHEREAS, the St. Patrick's Day Committee, Inc. is a not-for-profit organization; and

WHEREAS, the "37th Annual St. Patrick's Day Festival" is a special event, as that term is defined in the attached Fee Waiver/In-kind Service Application, and $1,750.00 of the in-kind services shall be funded from the balance of the District 7 FY 2015-16 In-Kind Reserve funds,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board retroactively authorizes in-kind services from the Parks, Recreation and Open Spaces Department for the March 12, 2016 "37th Annual St. Patrick's Day Festival" sponsored by the St. Patrick's Day Committee, Inc., in the amount of $1,750.00 to be funded from the balance of the District 7 FY 2015-16 In-Kind Reserve Fund.

The Prime Sponsor of the foregoing resolution is Commissioner Xavier L. Suarez. It was offered by Commissioner , who moved its adoption. The motion was seconded by Commissioner and upon being put to a vote, the vote was as follows:

Jean Monestime, Chairman
Esteban L. Bovo, Jr., Vice Chairman

Bruno A. Barreiro	Daniella Levine Cava
Jose "Pepe" Diaz	Audrey M. Edmonson
Sally A. Heyman	Barbara J. Jordan
Dennis C. Moss	Rebeca Sosa
Sen. Javier D. Souto	Xavier L. Suarez
Juan C. Zapata	

The Chairperson thereupon declared the resolution duly passed and adopted this 6th day of July, 2016. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By:_____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency. GKS

Gerald K. Sanchez

MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Office of Management and Budget
111 N.W. 1st Street, Suite 2200
Miami, FL 33128

Phone: (305) 375-5143
Fax: (305) 375-5168

Type of Event/Application (select one of the following):

- ☐ District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- ☐ Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
- ☒ Special Event* - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- ☐ Major Event* - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

****Note: Event budget must be included for "Special" and "Major" event types.****

Commissioner sponsoring event XAVIER L. SUAREZ

1. Full legal name of the requesting organization: ST PATRICK'S DAY COMMITTEE, INC.

2. Applicant Status: (Select one of the choices below)

   - ☒ Not-For-Profit or Tax Exempt
   - ☐ For-Profit
   - ☐ Local Government or Public Entity
   - ☐ Other (specify): _____

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.):
   CHARLES E DAVIS
   305-338-7290

4. Specify fee waiver or in-kind service requested (quantify, if applicable):
   SHOW MOBILE FOR FESTIVAL EVENT
   MARCH 12, 2016 AT FRED B HARTNETT
   PONCE CIRCLE PARK IN CORAL GABLES

5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries): ANNUAL ST. PATRICK'S FESTIVAL IN CORAL GABLES. THIS IS OUR 12TH YEAR IN CORAL GABLES. A FAMILY EVENT SHOWCASING IRISH CULTURE. FESTIVAL IS SUPPORTED BY THE MIAMI-DADE COUNTY DEPT. OF CULTURAL AFFAIRS AND THE CULTURAL AFFAIRS COUNCIL AND THE CITY OF CORAL GABLES

6. Please select ALL that apply to event:

- ☐ Economic Development: Event supports vitality or growth of the local economy
- ☐ Youth/Education: Event benefits youth of any age and/or offers educational benefits
- ☐ Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
- ☒ Arts and Culture: Event supports music, theatre, literature, art or culture
- ☐ Environmental: Event benefits environmental concerns or promotes conservation
- ☐ Sports and Athletics: Event supports/promotes organized sports or recreational participation

7. Physical address of event venues (please specify Commission District(s)): 2800 PONCE DE LEON BLVD. CORAL GABLES, FL. DISTRICT 7

8. Description of regional or local impact: ATTENDEES ARE DRAWN FROM MIAMI-DADE AND BROWARD COUNTIES. CORAL GABLES DUE TO LOCAL LOCATION, IS WELL REPRESENTED!

9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable): SEE ATTACHED PRESS NOTICE + FLYER FROM 2015 WHICH ARE IN THE PROCESS OF BEING UPDATED

10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): FRED B. HARTNETT PONCE CIRCLE PARK 2800 PONCE DE LEON BLVD. IS LOCATION SEE ATTACHED MAPS + LAYOUT

11. Expected number of participants and estimated attendance (per day, if applicable): 3500 - 5000

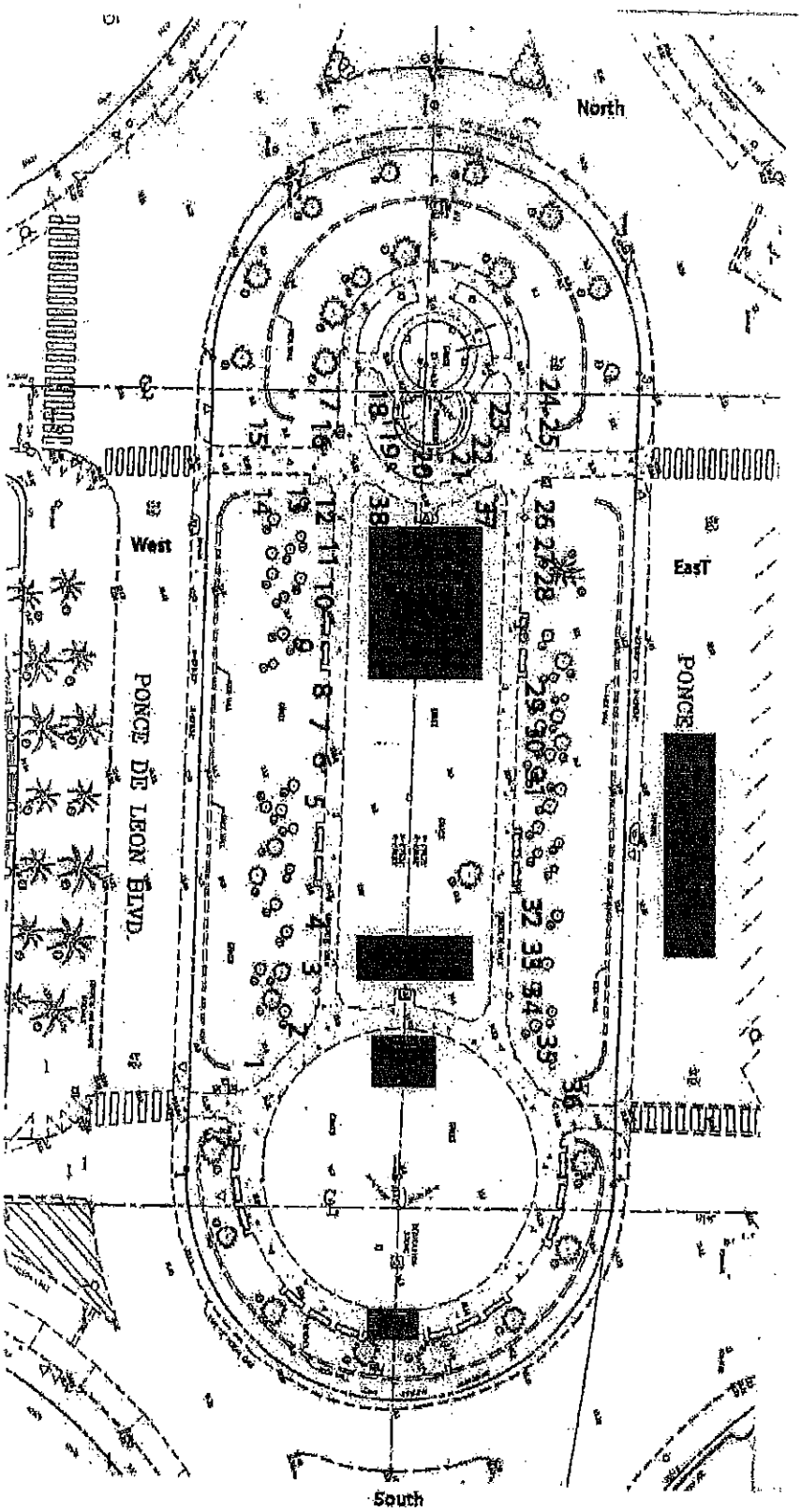
12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed): MIAMI DADE COUNTY DEPT OF CULTURAL AFFAIRS HAS A COMPLETE PACKAGE AWAITING GRANT APPROVAL. ATTACHED IS A COPY OF THE 2015 GRANT LETTER

I hereby certify that all the statements made in this application are true and correct.

Signature of Authorized Representative

9/22/15
Date

JOHN P. DOHERTY
TREASURER
ST. PATRICK'S DAY COMMITTEE, INC.



not to scale

Current Budget

4/15/2015 through 3/31/2016 Using St. Patrick's 2015-2016 Budget

Category	4/15/2015 Actual	Budget	3/31/2016 Difference
INCOME	**2,235.00**	**30,264.13**	**-28,029.13**
Bar Operations	0.00	5,000.00	-5,000.00
Cultural Community Grant	**0.00**	**8,114.13**	**-8,114.13**
Coral Gables Grant	0.00	2,500.00	-2,500.00
Miami Dade County Grant	0.00	5,614.13	-5,614.13
Donation	325.00	0.00	325.00
Festival Ads	1,760.00	15,000.00	-13,240.00
Festival Book Donations	0.00	50.00	-50.00
Interest Inc	0.00	0.00	0.00
Soda Bread	0.00	600.00	-600.00
Vendor Fee for Booth at Festival	150.00	1,500.00	-1,350.00
EXPENSES	**3,255.11**	**31,312.86**	**28,057.75**
Annual State Filing Fee	0.00	62.00	62.00
Bar Profit Split 60 40	0.00	1,380.00	1,380.00
Bar Supplies and Labor	0.00	2,350.00	2,350.00
Chairs and Tents	0.00	2,000.00	2,000.00
Computer Printing Paper	14.97	20.00	5.03
Coral Gables Application Fee	606.00	610.00	4.00
Coral Gables Performance Bond	0.00	0.00	0.00
Cultural Community Grant Expenses	**0.00**	**0.00**	**0.00**
Coral Gables Festival	0.00	0.00	0.00
Miami Dade Grant Application-Festival	0.00	0.00	0.00
Miami Dade Grant Final Report Postage	0.00	0.00	0.00
Cultural Series	**557.00**	**500.00**	**-57.00**
Cultural Series Bloomsday	557.00	500.00	-57.00
Dodge City and Fun City	0.00	3,360.00	3,360.00
Festival Book Printing	0.00	4,500.00	4,500.00
Festival Entertainment	825.00	4,000.00	3,175.00
Festival Printing	0.00	250.00	250.00
Festival Trash Pickup	0.00	43.87	43.87
Fire Rescue & EMS	0.00	690.00	690.00
Insurance	**902.50**	**3,978.66**	**3,076.16**
Commercial General Liability	0.00	797.33	797.33
Directors & Officers Liability	902.50	481.33	-421.17
Special Events GL & Liquor Liabiltiy	0.00	2,700.00	2,700.00

Current Budget

4/15/2015 through 3/31/2016 Using St. Patrick's 2015-2016 Budget

Category	4/15/2015 Actual	- Budget	3/31/2016 Difference
Licenses and Permits	25.00	25.00	0.00
Miss Colleen Pagent	0.00	175.00	175.00
P.O. Box Rental	64.00	34.13	-29.87
Police for Festival	**0.00**	**1,500.00**	**1,500.00**
Administration Fee	0.00	250.00	250.00
Port-a-lets	0.00	550.00	550.00
Publicity	0.00	2,939.20	2,939.20
Quicken Software Update	0.00	55.00	55.00
Sales Tax	0.00	350.00	350.00
Soda Bread Supplies	0.00	300.00	300.00
Stage Rental	0.00	750.00	750.00
Tech Support Annual Fee	35.00	0.00	-35.00
Toner Cartridge for Printer	25.64	38.33	12.69
Traffic Barriers	0.00	175.00	175.00
Vendor Printing	0.00	100.00	100.00
Website Updates and Maintenance	200.00	576.67	376.67
Net Difference:	**-1,020.11**	**-1,048.73**	**28.62**

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ST. PATRICK'S DAY FESTIVAL

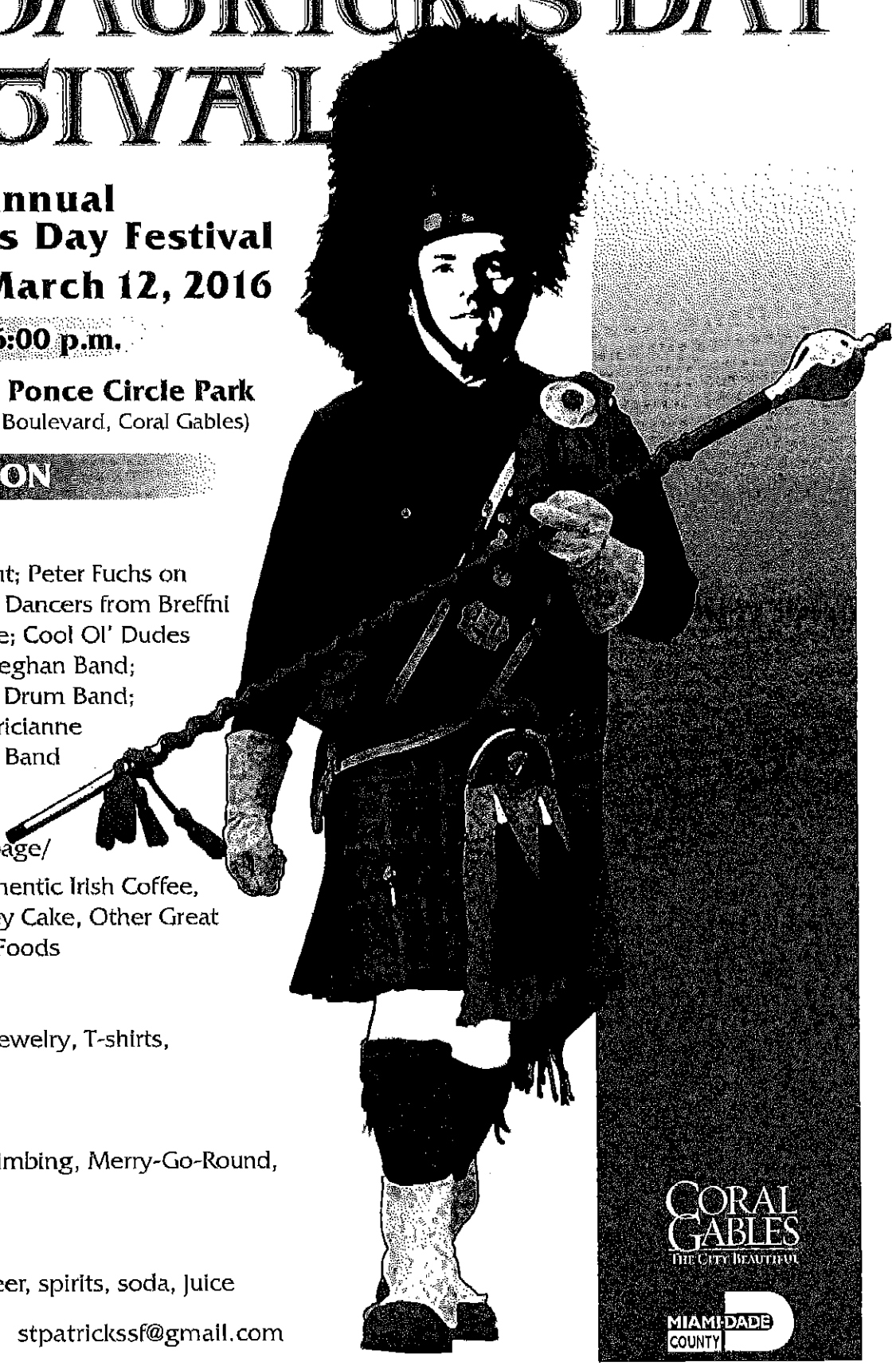
The 37th Annual St. Patrick's Day Festival

Saturday, March 12, 2016

From Noon till 6:00 p.m.

Fred B. Hartnett Ponce Circle Park
(2800 Ponce de Leon Boulevard, Coral Gables)

FREE ADMISSION



Entertainment

Miss Colleen Pageant; Peter Fuchs on keyboard; Irish Step Dancers from Breffni School of Irish Dance; Cool Ol' Dudes Band; The Patty Kelleghan Band; St. Andrews Pipe & Drum Band; Singer and harpist Tricianne Garrihy with Avalon Band

Great Irish Food

Corned Beef & Cabbage/

Shepherd's Pie, Authentic Irish Coffee, Soda Bread, Whiskey Cake, Other Great American & Ethnic Foods

Vendors Galore

Irish Arts & Crafts, Jewelry, T-shirts, Health Fair

Fun For Kids

Giant Slide, Rock Climbing, Merry-Go-Round, Bounce House

Full Service Bar

Irish & American Beer, spirits, soda, juice

305-949-8400 ▪ stpatrickssf@gmail.com

CORAL GABLES
THE CITY BEAUTIFUL

MIAMI-DADE COUNTY

The St. Patrick's Day Festival is produced by the St. Patrick's Day Committee, Inc. with the support of the Miami-Dade County Department of Cultural Affairs, the Cultural Affairs Council, the Miami-Dade County Mayor and Board of County Commissioners and with the support of the City of Coral Gables, The City Beautiful.

MIAMI-DADE PARKS

SHOWMOBILES, STAGES, BLEACHERS, AND SOUND PRODUCTION

(305) 226-8315 Ext. 221/(305) 553-8511 (Fax)

EQUIPMENT (S) CONFIRMATION FORM

ORGANIZATION/AGENCY: St Patrick Day Festival Inc

EQUIPMENT REQUESTED: Showmobile Large

NAME OF PERSON RESPONSIBLE FOR THIS BILL: Commissioner Xavier Suarez
Commission District #7

OR INDEX CODE (MIAMI-DADE AGENCIES ONLY):

BILLING ADDRESS/ZIP CODE: 111 NW 1ST Street Suite 220 Miami, FL 33128

NAME/TITLE OF THE EVENT: St Patrick Day Festival 2016

ADDRESS OF EVENT: 2800 Ponce Circle Park

TODAY'S DATE: 12/18/15

DATE (S) & TIME OF EVENT: 03/12/16 12PM – 6PM

SET-UP TIME & DAY: 7:30AM 03/12/16

TAKE-DOWN & DAY: 6:30PM 03/12/16

CONTACT PERSON/PHONE: Charles Davis 305-338-7290/John Doherty 305-282-3347
AT SITE CONTACT/CELL PHONE#:

SPECIAL INSTRUCTIONS: Direction item(s) are to be placed, maps, diagrams, etc.

OTHER INFORMATION: Include additional equipment if needed.

We, the users, understand that we assume full responsibility for any damage, theft, or loss to said equipment and its accessories between the time the Miami-Dade Park and Recreation Department completes setting up and the time it takes down. We, the users, also agree to adhere to the requests set forth in the rental policy. We do have a copy of the rental policy and fully understand the requirements set forth in renting the equipment requested as out-lined in the rental policy. We also understand that the total fee is to be remitted (15) fifteen working days before the event.

*Fee: $1,750.00 In-kind District #7
*(SEE FEE SCHEDULE FOR EXACT CHARGES)

Signature:
Commissioner Suarez
Agency/Group: Commission District #7

CANCELLATIONS MUST BE MADE 72 HOURS IN ADVANCE OF THE EVENT BY FAX OR EMAIL OTHERWISE EXPECT TO BE CHARGED ½ (HALF) OF RENTAL FEE. *There will be no completed reservation on the schedule unless the confirmation Form is filled out completely and signed.
Late equipment arrivals, please call (786) 236-7926

Detail by Entity Name

Florida Not For Profit Corporation

ST. PATRICK'S DAY COMMITTEE, INC.

Filing Information

Document Number	N03000008484
FEI/EIN Number	59-1862399
Date Filed	10/01/2003
State	FL
Status	ACTIVE
Last Event	AMENDMENT
Event Date Filed	06/26/2006
Event Effective Date	NONE

Principal Address

USPS 836225
MIAMI, FL 33283-6225

Changed: 02/14/2012

Mailing Address

P. O. BOX 836225
MIAMI, FL 33283-6225

Changed: 02/14/2012

Registered Agent Name & Address

KELLEY, CHRISTOPHER P
11098 BISCAYNE BOULEVARD
SUITE 205
MIAMI, FL 33161

Name Changed: 06/15/2006

Address Changed: 06/15/2006

Officer/Director Detail

Name & Address

Title PD

DAVIS, CHARLES PRES

21495 S.W. 183 AVENUE
MIAMI, FL 33187

Title VD

HART, ROSEMARIE VP
11248 N.W. 14 COURT
PEMBROKE PINES, FL 33026

Title TD

DOHERTY, JOHN PTREAS
9810 S.W. 115 AVENUE
MIAMI, FL 33176

Title SD

MICHEL, CLODAGH SEC
10840 S.W. 80TH AVENUE
MIAMI, FL 33156

Annual Reports

Report Year	Filed Date
2013	03/11/2013
2014	03/03/2014
2015	02/04/2015

Document Images

02/04/2015 -- ANNUAL REPORT	View image in PDF format
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03/11/2013 -- ANNUAL REPORT	View image in PDF format
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04/05/2011 -- ANNUAL REPORT	View image in PDF format
02/16/2010 -- ANNUAL REPORT	View image in PDF format
03/27/2009 -- ANNUAL REPORT	View image in PDF format
04/20/2008 -- ANNUAL REPORT	View image in PDF format
04/12/2007 -- ANNUAL REPORT	View image in PDF format
06/26/2006 -- Amendment	View image in PDF format
06/15/2006 -- ANNUAL REPORT	View image in PDF format
04/25/2006 -- ANNUAL REPORT	View image in PDF format
10/20/2005 -- Amendment	View image in PDF format
05/11/2005 -- ANNUAL REPORT	View image in PDF format
04/29/2005 -- ANNUAL REPORT	View image in PDF format
08/11/2004 -- Amendment	View image in PDF format
04/30/2004 -- ANNUAL REPORT	View image in PDF format
10/24/2003 -- Amendment and Name Change	

Memorandum

MIAMI-DADE COUNTY

Date: July 6, 2016

To: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor

Subject: District Specific In-Kind Request

A waiver for in-kind services has been requested by the St. Patrick's Day Committee, Inc., for its "37th Annual St. Patrick's Day Festival" event held on March 12, 2016.

In-kind services have been requested in an amount not to exceed $1,750.00 from the Parks, Recreation and Open Spaces Department for the use of a large showmobile. This event will be funded from the balance of District 7 FY 2015-16 In-Kind Reserve Funds.

Edward Marquez
Deputy Mayor

Inkind01601