MEMORANDUM

Agenda Item No. 14(A)(5)

TO: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

DATE: July 19, 2016

FROM: Abigail Price-Williams
County Attorney

SUBJECT: Resolution approving the FY 2016 Action Plan, which includes substantial amendments and annual update to the FY 2013-2017 Consolidated Plan and the FY 2016 funding recommendations, for $10,223,767.00 of Community Development Block Grant (CDBG) funds, including CDBG program income, $4,355,958.00 of Home Investment Partnerships (HOME) funds, including HOME Program income, and $985,426.00 of Emergency Solutions Grant (ESG) funds; authorizing the County Mayor to file required documents with the United States Department of Housing and Urban Development (HUD) as described herein; approving the policy that no single applicant or entity shall receive more than 20 percent of the total allocation for any CDBG category of funding

The accompanying resolution was prepared by the Public Housing and Community Development Department and placed on the agenda at the request of Prime Sponsor Economic Prosperity Committee.

Abigail Price-Williams
County Attorney

APW/smm

Memorandum

Date: July 19, 2016

To: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor

Subject: Executive Summary for Resolution Approving the FY 2016 Action Plan Funding Recommendations, Substantial Amendments to the FY 2013-17 Consolidated Plan and FY 2015 Action Plan, and Voluntary Grant Reduction of Home Investment Partnerships Funds

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Miami-Dade County (County) is required to submit its Substantial Amendments to the FY 2013-17 Consolidated Plan (Consolidated Plan) and FY 2016 Action Plan to the United States Department of Housing and Urban Development (U.S. HUD) by the extended deadline of August 16, 2016 in accordance with U.S. HUD's Consolidated Submissions for Community Planning and Development programs. The Public Housing and Community Development Department (Department) began preparations for the development of the FY 2016 Action Plan by publishing the Request for Applications (RFA) for public comments on March 14, 2016 and issuing the RFA on March 21, 2016 for a 21-day application period.

RECOMMENDATION

This item asks that the Board of County Commissioners:

1. Approves the FY 2016 Action Plan, which includes Substantial Amendments to the FY 2013-2017 Consolidated Plan and the FY 2016 Funding Recommendations, as identified in Exhibit 1, for $9,223,767.00 of Community Development Block Grant (CDBG) Program and $1 million of CDBG Program Income, $1,355,958.00 of HOME Investment Partnerships (HOME) Program and $3 million of HOME Program Income, and $985,426.00 of Emergency Solutions Grant (ESG) Program Funds.
2. Approves the policy that no applicant for FY 2016 CDBG funds shall receive more than 20 percent of the funds available in each CDBG activity category, e.g., public service category, technical assistance category, etc. However, funding in excess of the 20 percent maximum may be recommended to ensure geographic coverage in a category throughout Miami-Dade County.
3. Waives Resolution No. R-692-12, which approves the County's FY 2013-2017 Consolidated Plan, to the extent that it requires that projects receiving CDBG, HOME and ESG funds apply through the FY 2016 Consolidated Request for Applications process.
4. Approves a Substantial Amendment to the FY 2015 Action Plan to allow a reduction in the number of businesses served from 325 to 60 under a 2015 CDBG contract for technical assistance to businesses with Branches, Inc. for successful close out of the activity.
5. Authorizes the County Mayor or County Mayor's designee, where the applicant applied for a greater amount of funds than the amount awarded in this resolution, to proportionately reduce or alter the scope of services or required outcomes in agreements executed in accordance with this resolution in proportion with the amount of funds awarded, including, but not limited to, reducing the number of people served, number of jobs created, and number of units to be built.

6. Approves a Voluntary Grant Reduction of the County's entitlement allocation for HOME funds to be implemented over a period of two (2) years in accordance with 24 C.F.R. 92.503(b)(3) in the amount of $913,000.00.

SUMMARY

Miami-Dade County is committed to continuing to serve low- and moderate-income residents and neighborhoods throughout the County and achieving the U.S. HUD national objective. The County continues to work with its community development partners to enhance its programs and to better meet the public service, economic development, historic preservation, housing, and capital improvement needs of low- and moderate-income residents and neighborhoods. Exhibit 1 presents detailed discussions and tables on programs and activities that will benefit from the award of FY 2016 funding sources. Exhibit 8 presents detailed discussions and tables on programs and activities that will benefit from the award of FY 2016 CDBG funding.

Russell Benford
Deputy Mayor

Memorandum

MIAMI-DADE COUNTY

Date: July 19, 2016

To: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor

Subject: Resolution Approving the FY 2016 Action Plan Funding Recommendations, Substantial Amendments to the FY 2013-17 Consolidated Plan and FY 2015 Action Plan, and Voluntary Grant Reduction of Home Investment Partnerships Funds

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RECOMMENDATIONS

It is recommended that the Board of County Commissioners (Board):

- Approves the FY 2016 Action Plan, which includes Substantial Amendments to the FY 2013-17 Consolidated Plan and the FY 2016 Funding Recommendations, as identified in Exhibit 1, for $9,223,767.00 of Community Development Block Grant (CDBG) Program and $1 million of CDBG Program Income; $1,355,958.00 of Home Investment Partnerships (HOME) Program and $3 million of HOME Program Income; and $985,426.00 of Emergency Solutions Grant (ESG) Program Funds. The FY 2016 Action Plan must be submitted to HUD by August 16, 2016, pursuant to CPD Notice: CPD-16-01, issued January 18, 2016, which is attached hereto as Exhibit 2.

- Approves the policy that no applicant for FY 2016 CDBG funds shall receive more than 20 percent of the funds available in each CDBG activity category. However, funding in excess of the 20 percent maximum may be recommended in a category to ensure geographic coverage throughout Miami-Dade County.

- Waives Resolution No. R-692-12, which approves the County's FY 2013-17 Consolidated Plan, requiring that projects receiving CDBG, HOME, and ESG funds apply through the FY 2016 Consolidated Request for Applications process.

- Approves a Substantial Amendment to the FY 2015 Action Plan to allow a reduction in the number of businesses served, from 325 to 60, under a 2015 CDBG contract for technical assistance to businesses with Branches, Inc. for the successful close-out of the activity.

- Authorizes the County Mayor or County Mayor's designee, where the applicant applied for a greater amount of funds than the amount awarded in this resolution, to proportionately reduce or alter the scope of services or required outcomes in agreements executed in accordance with this resolution in proportion to the amount of funds awarded, including, but not limited to, reducing the number of people served, number of jobs created, and number of units to be built.

- Approves a Voluntary Grant Reduction of the County's entitlement allocation for HOME funds to be implemented over a period of two (2) years in accordance with 24 CFR 92.503(b)(3) in the amount of $913,000.00.

- Authorizes, for all funding awards and conditional loan commitments set forth herein, the County Mayor or County Mayor's designee to shift funding between phases of the same project

(same property), between projects of related entities, and between unrelated entities so long as the total shifted funds do not exceed the amount of the original funds awarded; to execute all conditional loan commitments, standard shell contracts, standard shell loan documents, amendments, and other agreements necessary to accomplish the purposes of this resolution; to subordinate and/or modify the terms of contracts, agreements, amendments, and loan documents for projects and activities approved herein, so long as such modifications (1) are approved by the County Attorney's Office, (2) are not substantially inconsistent with this resolution, and (3) are found by the County Mayor or County Mayor's designee to be in the best interest of the County; to execute other documents necessary to accomplish the purposes set forth in this resolution; to exercise the termination, waiver, acceleration, cancellation, or other provisions set forth in agreements executed in performance of this resolution; and to allocate program income to economic develop projects or revolving loan fund programs.

SCOPE

The impact of this item is countywide in nature and includes all Commission districts. The attached Exhibit 1 contains the proposed CDBG, HOME, and ESG funding recommendations. Tables 2, 3 and 4 outline CDBG HOME and ESG funding recommendations by category.

FISCAL IMPACT/FUNDING SOURCE

This item allocates $9,223,767.00 of CDBG funds, $1,000,000.00 of CDBG Program Income funds, $1,355,958.00 of HOME funds, $3,000,000.00 of HOME Program Income funds, and $985,426.00 of ESG funds. These allocations of federal funds have no negative fiscal impact on the County's general revenue fund. If the County does not submit the FY 2016 Action Plan to the local HUD office by August 16, 2016, the FY 2016 allocation of CDBG, HOME, and ESG funds from HUD to Miami-Dade County would be lost.

FY 2016 FUNDING SOURCES

Consistent with the past several years, the FY 2016 Action Plan process continues to include the federally-funded CDBG, HOME, and ESG programs. The close coordination of these programs and resources continues to be essential to preventing the duplication of funding or the funding of activities in excess of actual needs. Table 1 below summarizes the coordination of FY 2016 funding sources:

Table 1: FY 2016 Funding Sources	
Federal Funds Community Development Block Grant (CDBG), including Program Income	$10,223,767.00
Home Investment Partnerships (HOME), including Program Income	$4,355,958.00
Emergency Solutions Grant (ESG)	$985,426.00
Total All Sources:	**$15,565,151.00**

Funding recommendations for all agencies are based on each agency's ranking from the highest to lowest score in the funding category unless a due diligence liability precluded a recommendation for funding. With few exceptions, agencies are recommended for funding at 100 percent of their request

until the available funds are exhausted. The FY 2016 RFA included the policy that no single applicant or entity, including affiliates and subsidiaries, could receive more than 20 percent of the total allocation for any CDBG category of funding. If submitting more than one application, the combined total request could not exceed the 20 percent cap for each CDBG funding category. An exception is made in the Economic Development Business Incubator Assistance Program category to ensure geographical coverage of needed services throughout the County. This item seeks approval of this policy for the FY 2016 Action Plan and in future years. Funding recommendations are in keeping with this policy and any entity that requested more than the 20 percent cap is noted in Exhibit 1.

FY 2016 Annual Allocations and Voluntary Grant Reductions for CDBG and HOME Funds

The County's FY 2016 annual entitlement allocation for CDBG funds would have been $11,171,518.00, and the County's FY 2016 annual entitlement allocation for HOME funds would have been $3,382,708.75, however these amounts were both reduced by Voluntary Grant Reductions. Through Resolution No. R-579-15, the Board approved Voluntary Grant Reductions of the County's HOME entitlement allocation of $4,710,752.24 and of the County's CDBG entitlement allocation of up to $8,368,606.21, or a lesser amount if such could be negotiated with HUD. At the time that resolution was passed, the Voluntary Grant Reduction for HOME had been approved by HUD, but the Voluntary Grant Reduction for CDBG was still pending. Since then, HUD has advised the Department that the final Voluntary Grant Reduction amount for CDBG is $5,843,254.16; however the official notice has not been received.

This item approves an additional Voluntary Grant Reduction of the County's HOME entitlement allocation of $913,000.00, to be implemented over a period of two years in the amount of $456,500.00 for FY 2016 and $456,500.00 for FY 2017. This additional HOME Voluntary Grant Reduction is due to a recent demand from HUD for repayment of an additional $913,000.00 of HOME funds over a period of two (2) years, bringing the County's overall Voluntary Grant Reduction of the County's HOME entitlement to $5,623,752.24. All Voluntary Grant Reductions are in lieu of repayment to HUD of funds for projects that failed to meet a federal national objective. In order to implement the CDBG Voluntary Grant Reduction, the County's FY 2016 CDBG allocation is reduced by $1,947,751.39. In order to implement the HOME Voluntary Grant Reduction, the County's FY 2016 HOME allocation is reduced by $2,026,750.75.

Because the final amount of Voluntary Grant Reduction for CDBG was unknown when the Board approved the FY 2015 Action Plan and funding recommendations in Resolution No. R-579-15, the Board allocated $1,868,778.13 of CDBG funds in Resolution No. R-925-15 to Administration and Public Housing Rehabilitation activities, and the Voluntary Grant Reduction for CDBG funds was not implemented for FY 2015. For HOME funds, the County received final approval of the Voluntary Grant Reduction of $4,710,752.24 for HOME funds from HUD at the time the Board approved Resolution No. R-579-15. Therefore, the Voluntary Grant Reduction for HOME funds was implemented for FY 2015, and the HOME allocation that year was reduced by $1,570,250.75.

The tables below depict the year-by-year Voluntary Grant Reductions and their impact on the FY 2016 CDBG and HOME allocations:

Table of Voluntary Grant Reductions					
	FY 2015	**FY 2016**	**FY 2017**	**FY 2018**	**TOTAL**
CDBG	$0	$1,947,751.39	$1,947,751.39	$1,947,751.39	$5,843,254.16
HOME	$1,570,250.75	$2,026,750.75	$2,026,750.75	$0	$5,623,752.25

Table of FY 2016 CDBG and HOME Allocations Minus Voluntary Grant Reductions		
	CDBG	**HOME**
FY 2016 Allocation	$11,171,518.00	$3,382,708.75
FY 2016 Reduction	$ 1,947,751.39	$2,026,750.75
FY 2016 Total	**$ 9,223,766.61**	**$1,355,958.00**

TRACK RECORD/MONITOR

Michael Liu, Director, Public Housing and Community Development Department (Department), will monitor all CDBG, HOME, and ESG activities. Through the review of quarterly progress reports and site visits, the Department will monitor these projects to ensure compliance with federal guidelines and County policies through the review of quarterly progress reports and site visits.

BACKGROUND

The Department is the County's lead agency for coordination of the Consolidated Plan and adheres to the requirement that it make a single consolidated submission for the planning and application aspects of the federal CDBG, HOME, and ESG programs. An annual Action Plan has to be created for each of the five (5) calendar years covered by the FY 2013-17 Consolidated Plan. The annual Action Plan describes federal resources available to fund priority activities. Activities funded with federal resources must achieve a national objective, serve intended beneficiaries, or achieve other federally mandated objectives. These measures are used by HUD to assess whether a funded activity has achieved the purpose for which the funding was provided. Additionally, the annual Action Plan lists the activities to be undertaken and identifies the geographic distribution of activities, homeless and special needs activities, and other actions taken to address the goals and objectives of the Consolidated Plan. The annual Action Plan is updated on an ongoing basis as funds are reprogrammed through recaptures and reallocations throughout the program year.

CHALLENGES OF THE 2016 ACTION PLAN

The major challenge of the FY 2016 Action Plan is that funding has remained at a reduced level as needs increase. This year, the requests for funding totaled $16,091,071.30 while the available resources for these needs totaled $15,565,151.00. The availability of $1 million CDBG Program Income and $3million in HOME Program Income offsets the grant reductions and makes it possible to fund more eligible activities. The available CDBG funding is $10,223,767.00 to address public service, economic

development, housing, and public facilities/capital improvements needs, while requests for CDBG funds totaled $11,871,501.30. Affordable housing funding requests for federal funds totaled $3,002,347.00 and the County's available HOME funding is $4,355,958.00. Homeless services requests totaled $1,217,223.00, while available ESG funding is $985,426.00.

As part of its strategy, the County will continue to prioritize projects and activities that demonstrate an immediate readiness to proceed. The County will also continue to prioritize agencies that have demonstrated the organizational capacity to complete their respective activities in a timely manner. Further, the County will continue to improve upon its internal systems for monitoring projects and activities to effectively and efficiently identify those activities that may be experiencing delays. In addition, the County continues to evaluate the progress of projects throughout the year and to reprogram funding, where necessary, to assure the timely expenditure of funds.

This FY 2016 Action Plan marks a renewed commitment of the County's efforts to utilize its annual federal awards in a manner that will result in significant and sustainable redevelopment efforts in low- to moderate-income communities. Consistent with the Board's policy, this Action Plan seeks to prioritize economic development activities, housing needs, and services in the County's Neighborhood Revitalization Strategy Areas (NRSAs) and eligible block groups. Under this Action Plan, strong consideration was also given to projects and activities that met threshold requirements and scored highest in their respective categories. In most cases, these projects and activities met an underserved need, demonstrated a readiness to proceed, and are being implemented by seasoned, experienced agencies and developers with the capacity to achieve a national objective or another mandated objective, adhere to federal reporting requirements, and successfully manage the completion of the activity.

The 2016 HOME funding is recommended for homeless and non-homeless Tenant-Based Rental Assistance (TBRA), rental housing rehabilitation, and Community Housing Development Organization (CHDO) housing and operating activities. For any HOME funds allocated toward the new construction or rehabilitation of affordable housing, including HOME Program Income, developers will be required to provide written proof of all financial commitment(s) covering the total development costs prior to closing. Following the Board's approval of the funding recommendations, the County Mayor or County Mayor's designee will issue a Conditional Loan Commitment of HOME or HOME Program Income funds toward the development of the projects. This Conditional Loan Commitment requires numerous milestones to be met by the developer prior to the County executing a funding contract and expires within six (6) months unless renewed by the County Mayor or County Mayor's Designee. The Conditional Loan Commitment template is attached to this resolution as Exhibit 3. For projects recommended for funding, final funding approval shall be conditioned upon a full feasibility and underwriting analysis, which will be completed prior to financial closing and the release of funds, along with other conditions set forth in the Conditional Loan Commitment.

Due Diligence Review and Minimum Threshold

The FY 2016 RFA specified that applications must meet certain threshold criteria, such as proposing an eligible activity that would meet a national objective, to be considered for funding. Applications that did not score well or showed deficiencies that indicated that the applicant would not successfully complete the project, even if funded, are not recommended for funding. Staff also conducted a due diligence

search in accordance with Resolution No. R-630-13. The Due Diligence report is attached as Exhibit 4. Activities not recommended for funding as a result of due diligence and minimum threshold are noted in the legend.

CITIZEN PARTICIPATION REQUIREMENTS

On March 14, 2016, the Department published the FY 2016 Housing and Non-Housing Request for Application (RFA) Books for CDBG, HOME, and ESG funding. Prior to the application period, the draft document was released for public comments and questions, which resulted in a revised application and one (1) addendum for each booklet during the public comment period; one (1) informational meeting was held in the comment period. The application period was March 21, 2016 through April 11, 2016. As reflected in Exhibit 5, the Department conducted a total of two (2) technical assistance workshops to provide the local community with guidance on the RFA process and to give the local community an opportunity to provide feedback to the Department in various geographical areas throughout the County.

A public hearing, to provide an opportunity for public comments on the FY 2016 Action Plan and Substantial Amendments to the FY 2013-17 Consolidated Plan, is scheduled for July 14, 2016 at the Economic Prosperity Committee meeting. Regulations governing the CDBG, HOME, and ESG programs require that the FY 2016 Action Plan be made available for public comments for a period of at least 30 days prior to the final decision on funding allocations by the Board. On June 17, 2016, the County published a public notice in the Miami Herald, Haiti en Marche or Kiskeya Herald and Diario de las Americas, informing the public of the availability of the FY 2016 Action Plan funding recommendations at specifically designated locations and on the County's website. The final hearing on the FY 2016 Action Plan by the Board is proposed for July 19, 2016.

In addition to the requests for citizen participation through the above-stated announcements, from April 2015 through April 2016, the Department and the County's Community Action and Human Services Department conducted a total of 38 public community meetings, workshops, and training events to increase program awareness, monitor performance of ongoing activities, and to identify priorities in Commission districts, NRSAs, and eligible block groups. Exhibit 6, attached hereto, identifies those meeting dates and locations.

Liberty City Set-Aside

In an effort to create a positive impact in the County's highest needs area, the Liberty City Boundary Limits, a $920,000.00 CDBG allocation set-aside for eligible activities in the Liberty City area in the 2016 RFA of which $600,000.00 is recommended for the Miami-Dade County Transportation and Public Works department to support infrastructure improvements to NW 18 Avenue, north of NW 62 Street. This is part of an ongoing initiative to improve infrastructure in low- and moderate-income areas in Miami-Dade County. The remaining $320,000.00 was included in the RFA for non-public service categories. No proposals were received for the remaining amount. Accordingly, the entire Liberty City Set-Aside allocation is recommended to the Infrastructure Improvements for NW 18 Avenue Corridor activity. The Liberty City Boundary Limits map is attached as Exhibit 7.

Community Development Block Grant (CDBG) Program

The FY 2016 CDBG allocation would have been $11,171,518.00. The County proposed a $1,947,751.39 repayment to HUD in the form of a reduction to the current year allocation; which would result in a net available amount of CDBG funds of $9,223,767.00, plus $1 million of CDBG Program Income funds, for a total available of $10,223,767.00 in CDBG funds. Of the available CDBG funds, a total of $6,122,429.40, or 60 percent, is recommended for activities in and serving the Neighborhood Revitalization Strategy Areas (NRSAs). It is important to note that should the final repayment or Voluntary Grant Reduction amount be higher, the funding allocations will need to be revised through an amendment.

Of the anticipated CDBG allocation, $2,044,753.00, or 20 percent, is recommended for administration in keeping with HUD regulations establishing the 20 percent cap on administrative expenditures. The Department will utilize $1,942,753.00 to cover the cost of program administration. The Department of Regulatory and Economic Resources (RER) is recommended to receive $102,000.00 for environmental clearances and State Historical Preservation Office reviews that are required for expenditure of federal funds for historic preservation properties. Table 2 within Exhibit 8 includes the amounts allocated to activities serving NRSAs by funding categories.

The Consolidated Plan established the policy for 13 percent of the allocation by the Board to support eligible activities in their Commission District and public service activities. Accordingly, each Commissioner allocates $92,238.00, of which no more than $75,659.00 of their Commission District Fund (CDF) may support public service activities. Staff has not received all CDF allocations as of the submission of this item. As a result, the CDF amount of $840,138.00 is included in the Public Housing Modernization activity (Exhibit 1). In the event these CDF allocation requests are received, a recapture item will be presented to the Board reducing the Public Housing activity and reallocating those funds to the activity identified by the respective District Commissioner. This subsequent item will be subject to a 30-day public comment period and a public hearing.

Special Economic Development projects will go through a full credit underwriting. A Conditional Loan Commitment will be executed in substantially the form attached hereto as Exhibit 3. Table 2 reflects the recommendation of CDBG funding for administration, economic development, public facility/capital improvements, housing, and public service activities:

Table 2: FY 2016 CDBG and CDBG Program Income Funding Recommendations		
Category	**Amount**	**% of Total**
Administration	$2,044,753.00	20%
Economic Development	$2,850,833.40	28%
Public Facilities/Capital Improvements	$3,002,733.00	29%
Housing	$1,715,529.60	17%
Public Services	$609,918.00	6%
Total of CDBG Activities:	**$10,223,767.00**	**100%**

Home Investment Partnerships Program (HOME) and HOME Program Income

The FY 2016 HOME annual allocation from HUD is $1,812.458.00. It was reduced by Voluntary Grant Reduction in the amount of $1,570,250.70. With the additional $456,500.00 reduction, the remainder of the FY 2016 HOME annual allocation is $1,355,958.00. In addition to the FY 2016 annual allocation, $3 million of Program Income was made available through the County's administration of the HOME program. The net available amount of HOME funds to be allocated is $4,355,958.00.

Requests for FY 2016 HOME funding totaled $3,002,347.00. The HOME program is designed to strengthen public-private partnerships, and to expand the supply of decent, safe, sanitary, and affordable housing, with primary attention on rental housing with the purpose of assisting families with incomes of 80 percent of area median income or less. FY 2016 HOME funding recommendations are for TBRA, single-family homeowner-occupied rehabilitation, rental rehabilitation, CHDO (as defined below) set-aside housing activities and CHDO operating costs, and administrative expenses.

At least 15 percent of HOME funds must be set aside for specific activities to be undertaken by a special type of nonprofit, a CHDO. A CHDO is a private nonprofit, community-based organization that has staff with the capacity to develop affordable housing for the community it serves. In order to qualify for designation as a CHDO, the organization must meet certain requirements pertaining to their legal status, organizational structure, and capacity and experience. Accordingly, Table 3 below reflects HOME funds that are recommended as set-asides for those certified CHDOs with qualifying projects and is inclusive of $3 million of HOME Program Income. All HOME funding recommendations for construction and rehabilitation will go through a full credit underwriting. A Conditional Loan Commitment will be executed in substantially the form attached hereto as Exhibit 3.

Table 3: FY 2016 HOME and HOME Program Income Funding Recommendations

Category	Dollars	Percent
Administration	$ 435,596.00	10%
CHDO Set-Aside for Housing Projects (17% of FY 2016 Allocation)	$234,369.00	5%
Countywide Single-Family Rehab (CAHSD)	$918,015.00	21%
Tenant-Based Rental Assistance (TBRA)	$365,000.00	9%
Homeless Set-Aside (TBRA)	$1,078,000.00	25%
Rental Rehabilitation	$1,324,978.00	30%
Total HOME Funding:	**$4,355,958.00**	**100%**

Emergency Solutions Grant (ESG)

The County's FY 2016 ESG award is $985,426.00. Emergency Solutions Grant funds for homeless activities were anticipated at $911,519.00 when the RFA was issued.

In the RFA, $591,256.00 was made available for the operator of Beckham Hall, a 14,450 square feet, two-story facility located at 2735 NW 10 Avenue, Miami, Florida, 33127. The 88-bed facility is owned by the City of Miami but leased to the County for use as a homeless shelter. ESG funding was made available for essential services and shelter operations. Only Camillus House, Inc., the current operator that has been operating the shelter since January 2016 while awaiting 2016 ESG funding from the County, applied to operate Beckham Hall and the agency requested $576,597.00 in ESG funding.

Unfortunately, during the RFA process, HUD notified the County that the Beckham Hall facility is in such poor condition that it needs to be addressed by the County. Because the Department wants to avoid displacing the residents of Beckham Hall, it is recommended that the Board approve the relocation of the residents of Beckham Hall to Camillus House, Inc. (Camillus) facility located at 1603 NW 7 Ave., Miami, Florida, 33136. It is recommended that $455,520.00 of ESG funds be allocated to Camillus for operation of Beckham Hall from January 1, 2016 until all of the residents are relocated to the Camillus facility, and then for the duration of 2016 at the Camillus facility.

In the RFA, $320,263.00 was made available for homeless prevention and rapid rehousing. Two (2) requests were received totaling $640,626.00. The Department is recommending an almost equal portion of the total FY 2016 grant of $985,426.00, minus $73,907.00 (7.5 percent) for program administration, be allocated toward emergency shelter and outreach activities and homeless prevention and rapid re-housing. Accordingly, the total amount recommended for emergency shelter and outreach is $455,520.00 (Beckham Hall, the Camillus facility shelter and services), and the total amount recommended for homeless prevention and rapid rehousing is $455,999.00. Of the funding for homeless prevention and rapid rehousing, the Department is recommending an almost equal portion be allocated to the two (2) applicants to ensure services are provided to homeless men, as the higher scoring applicant serves women and children only. Therefore, Sundari Foundation Inc. d/b/a/ Lotus House Women's Shelter is recommended for an allocation of $320,263.00 to provide rapid re-housing assistance and case management services; and Citrus Health Network, Inc. is recommended for an allocation of $320,363.00 to provide homeless prevention and rapid rehousing services.

The homeless funding recommendations are made in consultation with the County's Homeless Trust to address critical homeless needs. The breakdown is reflected below in Table 4:

Table 4: FY 2016 ESG Recommendations

Category	Dollars	Percent
Administration	$73,907.00	7.5%
Emergency Shelter and Outreach Activities	$455,520.00	46.2%
Homeless Prevention and Rapid Re-Housing	$455,999.00	46.3%
Total ESG Funding:	**$985,426.00**	**100%**

Substantial Amendment to the FY 2015 Action Plan

Staff is seeking approval to substantially amend the FY 2015 Action Plan to allow a reduction in businesses served for a contract issued to Branches, Inc. The organization was awarded a contract for $80,000.00 to provide technical services to businesses. The applicant's proposal indicated that it intended to serve 325 businesses. The applicant was able to successfully serve 60 businesses. Staff considers this project to be a success. As such, in order to close the activity with HUD, a substantial amendment is needed to reduce the number of businesses served from 325 to 60.

SUMMARY

The County is committed to continuing to serve the low- and moderate-income residents and neighborhoods throughout the County and to achieving HUD national objectives. The County continues to work with its community development partners to enhance its programs and to better meet the public

service, economic development, housing, and capital improvement needs of low- and moderate-income residents and neighborhoods. Exhibit 8 presents detailed discussions and tables that demonstrate the proposed programs and activities that would benefit from the award of FY 2016 CDBG funding.

Attachments

Russell Benford
Deputy Mayor

MEMORANDUM

(Revised)

TO: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

DATE: July 19, 2016

FROM: Abigail Price-Williams
County Attorney

SUBJECT: Agenda Item No. 14(A)(5)

Please note any items checked.

_____	**"3-Day Rule" for committees applicable if raised**
_____	**6 weeks required between first reading and public hearing**
_____	**4 weeks notification to municipal officials required prior to public hearing**
_____	**Decreases revenues or increases expenditures without balancing budget**
_____	**Budget required**
_____	**Statement of fiscal impact required**
_____	**Statement of social equity required**
_____	**Ordinance creating a new board requires detailed County Mayor's report for public hearing**
_____	**No committee review**
_____	**Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous _____) to approve**
✓	
_____	**Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved _____ Mayor

Veto _____

Override _____

Agenda Item No. 14(A)(5)
7-19-16

RESOLUTION NO. _____

RESOLUTION APPROVING THE FY 2016 ACTION PLAN, WHICH INCLUDES SUBSTANTIAL AMENDMENTS AND ANNUAL UPDATE TO THE FY 2013-2017 CONSOLIDATED PLAN AND THE FY 2016 FUNDING RECOMMENDATIONS, FOR $10,223,767.00 OF COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS, INCLUDING CDBG PROGRAM INCOME, $4,355,958.00 OF HOME INVESTMENT PARTNERSHIPS (HOME) FUNDS, INCLUDING HOME PROGRAM INCOME, AND $985,426.00 OF EMERGENCY SOLUTIONS GRANT (ESG) FUNDS; AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO FILE REQUIRED DOCUMENTS WITH THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) AS DESCRIBED HEREIN; APPROVING THE POLICY THAT NO SINGLE APPLICANT OR ENTITY SHALL RECEIVE MORE THAN 20 PERCENT OF THE TOTAL ALLOCATION FOR ANY CDBG CATEGORY OF FUNDING; WAIVING RESOLUTION NO. R-692-12, WHICH APPROVES THE COUNTY'S FY 2013-2017 CONSOLIDATED PLAN, TO THE EXTENT THAT IT REQUIRES THAT PROJECTS RECEIVING CDBG, HOME AND ESG FUNDS APPLY THROUGH THE COUNTY'S REQUEST FOR APPLICATIONS PROCESS; AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO PROPORTIONATELY REDUCE THE SCOPE OF SERVICES OR REQUIRED OUTCOMES WHERE THE FUNDING ALLOCATED IN THIS RESOLUTION IS LESS THAN THE FUNDING REQUESTED BY THE APPLICANT; APPROVING A SUBSTANTIAL AMENDMENT TO THE FY 2015 ACTION PLAN TO ALLOW A REDUCTION IN THE NUMBER OF BUSINESSES SERVED UNDER A 2015 CDBG CONTRACT WITH BRANCHES, INC.; APPROVING AN ADDITIONAL VOLUNTARY GRANT REDUCTION OF THE COUNTY'S ENTITLEMENT ALLOCATION FOR HOME FUNDS IN THE AMOUNT OF $913,000.00; AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXECUTE ALL AGREEMENTS AND CONDITIONAL LOAN COMMITMENTS NECESSARY TO ACCOMPLISH THE PURPOSES SET FORTH IN THIS RESOLUTION AND TO EXERCISE THE TERMINATION, WAIVER, ACCELERATION, CANCELLATION, OR OTHER PROVISIONS SET FORTH THEREIN, AND TO PERMIT THE RETENTION OF PROGRAM INCOME BY ECONOMIC DEVELOPMENT PROJECTS OR REVOLVING LOAN FUND PROGRAMS

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that:

Section 1. The Board ratifies and adopts the matters set forth in the foregoing recitals and in the accompanying justification memorandum.

Section 2. The Board approves the FY 2016 Action Plan, which includes Substantial Amendments and annual update to the FY 2013-2017 Consolidated Plan and the FY 2016 Funding Recommendations, as identified in Exhibit 1, for $10,223,767.00 of Community Development Block Grant ("CDBG") funds, including $1,000,000.00 of CDBG program income funds; $4,355,958.00 of Home Investment Partnerships ("HOME") funds, including $3,000,000.00 of HOME program income funds; and $985,426.00 of Emergency Solutions Grant ("ESG") funds. The Board authorizes the County Mayor or County Mayor's designee to file with the United States Department of Housing and Urban Development ("HUD") the FY 2016 Action Plan, which includes Substantial Amendments and annual update to the FY 2013-2017 Consolidated Plan, as described in the justification memorandum and Exhibit 1. The Board authorizes the County Mayor or County Mayor's designee to make and file with U.S. HUD non-substantial amendments to the FY 2016 Action Plan and the FY 2013–2017 Consolidated Plan.

Section 3. The Board approves the policy that no single applicant or entity for FY 2016 CDBG funds, including affiliates and subsidiaries, shall receive more than 20 percent of the total allocation for any CDBG category of funding. However, funding in excess of the 20 percent maximum has been recommended in the economic development business incubator assistance program category to ensure geographical coverage of needed services throughout the County. The Board waives Resolution No. R-692-12, which approves the County's FY 2013-2017

Consolidated Plan, to the extent that it requires that projects receiving CDBG, HOME and ESG funds apply through the FY 2016 Consolidated Request for Applications process. The Board further authorizes the County Mayor or County Mayor's designee, where the applicant applied for a greater amount of funds than the amount awarded in this resolution, to proportionately reduce or alter the scope of services or required outcomes in agreements executed in accordance with this resolution in proportion with the amount of funds awarded, including, but not limited to, reducing the number of people served, number of jobs created, and number of units to be built.

Section 4. The Board approves a Substantial Amendment to the FY 2015 Action Plan to allow a reduction in the number of businesses served from 325 to 60 under a 2015 CDBG contract for technical assistance to businesses with Branches, Inc. This reduction will permit the successful close-out of the activity.

Section 5. The Board approves a Voluntary Grant Reduction of the County's entitlement allocation for HOME funds in the amount of $913,000.00 over a period of two years. This HOME Voluntary Grant Reduction is in addition to the HOME Voluntary Grant Reduction in the amount of $4,710,752.24 previously approved by the Board in Resolution No. R-579-15. The additional amount of reduction for HOME is $456,500.00 for FY 2016 and $456,500.00 for FY 2017. These Voluntary Grant Reductions are proposed in lieu of repayment from the County's general revenue fund of HOME funds used on activities which HUD has deemed ineligible.

Section 6. All funding awards and conditional loan commitments set forth herein, as well as all agreements or conditional loan commitments for those allocations, are contingent upon the availability of funding from the funding source or program and the recipient agencies' (borrowers') compliance with the conditions set forth in this resolution and the justification

memorandum. In addition, for all funding awards and conditional loan commitments, the Board authorizes the County Mayor or County Mayor's designee to shift funding between phases of the same project (same property), between projects of related entities, and between unrelated entities so long as the total shifted funds do not exceed the amount of the original funds awarded; to execute all conditional loan commitments, standard shell contracts, standard shell loan documents, amendments and other agreements necessary to accomplish the purposes of this resolution; to subordinate and/or modify the terms of contracts, agreements, amendments and loan documents for projects and activities approved herein, so long as such modifications are approved by the County Attorney's Office, are not substantially inconsistent with this resolution, and are found by the County Mayor or County Mayor's designee to be in the best interest of the County; to execute other documents necessary to accomplish the purposes set forth in this resolution; to exercise the termination, waiver, acceleration, cancellation, or other provisions set forth in agreements executed in performance of this resolution; and to permit the retention of program income by economic develop projects or revolving loan fund programs.

The foregoing resolution was offered by Commissioner , who moved its adoption. The motion was seconded by Commissioner and upon being put to a vote, the vote was as follows:

Jean Monestime, Chairman
Esteban L. Bovo, Jr., Vice Chairman

Bruno A. Barreiro	Daniella Levine Cava
Jose "Pepe" Diaz	Audrey M. Edmonson
Sally A. Heyman	Barbara J. Jordan
Dennis C. Moss	Rebeca Sosa
Sen. Javier D. Souto	Xavier L. Suarez
Juan C. Zapata	

The Chairperson thereupon declared the resolution duly passed and adopted this 19th day of July, 2016. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By:_____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Brenda Kuhns Neuman

Exhibit I
Miami-Dade County Department of Public Housing and Community Development
FY 2016 RFA Funding Recommendations

Binder No.	Agency Name	Activity Title	Activity Category	Activity Description	Activity Address	District Activity Located	District Serving	NRSA Located	NRSA (s) Serving	Funding Amount Requested	Average Score	Staff Recommendations	Commission District Fund (CDF)	Legend	Total Recommended
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) - PUBLIC SERVICE & COUNTY ALLOCATIONS (APPLICATIONS NOT SUBJECT TO SELECTION COMMITTEE SCORING)															
16-08	Florida Venture Foundation, Inc.	Elderly Services 2016	Public Service	Provide 60 elderly persons throughout Miami-Dade County with public services, by engaging individuals during planned visits, reading sessions and gifting toiletries at various adult living facilities.	2418 NW 87 PL MIAMI, FL 33172-1201	12	CW	NO	ALL NRSAs	$ 93,000.00	N/A				$ -
16-10	We Care of South Dade, Inc.	Neighborhood Resource Network	Public Service	Agency is seeking funds to connect 55 low to moderate income residents in Homestead/Florida City with needed resources and emergency services. Services provided will assist participants with the applying for Medicaid, food stamps, unemployment and child support benefits. Participants will have access to job search, housing assistance and other supportive living services.	1515 REDLAND RD, FLA CITY, FL 343547	8	8, 9	NO	LEISURE CITY, NARANJA	$ 25,000.00	N/A				$ -
16-11/ CDF-DIST 4	Sundari Foundation Inc. d/b/a/ Lotus House Women's Shelter	Lotus House Women's Shelter Employment Training 2016	Public Service	Provide employment training to 125 homeless women. Agency will offer services that include job readiness, job training, job placement, life skills and educational support services.	1514 NW 2 AVE MIAMI, FL 33136-1860	3	CW	NO	ALL NRSAs	$ 89,237.90	N/A		$ 5,000.00		$ 5,000.00
16-12	Miami Mini Riders Transportation, Inc.	Transportation Services 2016	Public Service	Provide transportation services for 3 elderly persons.	1955 NW 51st TER, MIAMI, FL 33142	3	CW	MODEL CITY	MODEL CITY	$ 183,000.00	N/A			1	$ -
16-13	The Optimist Foundation of Greater Goulds, Florida, Inc.	After School Program 2016	Public Service	After-school crime prevention program for 116 at risk youth. Services will include sports, academic improvement, social bonding skills, neighborhood attachment and team building. The program will target low to moderate income youth participants in Districts 8 and 9.	11025 SW 223 ST, GOULDS, FL 33170	9	8, 9	GOULDS	GOULDS	$ 55,617.00	N/A				$ -
16-14/ CDF-DIST 5	Josefa Perez de Castaño Kidney Foundation, Inc.	Nutrition for Elderly and Disabled Dialysis Patients 2016	Public Service	Provide nutritional balanced meals to 37 low income elderly and disabled dialysis patients. (25 current and 12 new clients) Services will be provided twice per week to registered qualified program participants on site and delivered to treatment centers throughout the County. A concentration of services will be provided in Model City, West Little River and Melrose.	2141 SW 1 ST, STE 102, MIAMI, FL 33135	5	CW	NO	MODEL CITY, WEST LITTLE RIVER	$ 25,000.00	N/A		$ 25,000.00		$ 25,000.00
16-15	Centro Campesino Farmworker Center, Inc.	Open Door	Public Service	Vocational training and job placement for low income residents. Amount to be served: 250	35801 SW 186th AVE FLORIDA CITY, FL 33034-5508	9	CW	NO	LEISURE CITY, GOULDS, PERRINE	$ 45,400.00	N/A				$ -
16-16	Goulds Coalition of Ministers & Lay People, Inc.	Assistance to LMA & Low to No Income Residents	Public Service	Assisting mostly needy especially children and single head of family households and underprivileged residents by distributing food, clothing, shoes and offering referral and counseling services. Applicant did not indicate number to be served.	11500 SW 220 ST MIAMI, FL 33170	9	8,9	GOULDS	GOULDS	$ 100,000.00	N/A			1	$ -
16-20	Chapman Partnership	Family Resource Center	Public Service	Introduction of trauma informed curricula into afternoon/summer programming for homeless children. Additional site 26205 SW 125 Court, Homestead, FL 33033	1550 NORTH MIAMI AVE, MIAMI, FL 33136	3, 9	3, 9	LEISURE CITY	LEISURE CITY	$ 50,000.00	N/A				$ -
16-21	Girl Scout Council of Tropical Florida, Inc.	Decisions for Your Life Manager	Public Service	Weekly prevention program to address teen pregnancy, crime prevention, leadership development.	11347 SW 160 ST MIAMI, FL 33157-2703	9	CW	NO	MODEL CITY, LEISURE CITY, WEST LITTLE RIVER	$ 40,579.00	N/A				$ -
16-22	Paradise Christian School	Pathways to Prosperity 2016	Public Service	Improve the financial health of 50 low-moderate income families with children by using interactive approach to help families pursue pathways to prosperity via workshops etc.	6184 W 21 CT, HIALEAH, FL 33016-2654	12	CW	NO	ALL NRSAs	$ 35,700.00	N/A			1	$ -
16-26	Association For Development of The Exceptional Incorporated	Academic/Vocational/Employment Training for Adults with Development Disabilities 2016	Public Service	Proposed activity located in three locations: 2801 North Miami Avenue, 33137, 12700 SW 216 Street, 33170, 25 East 4th Street , 33010. Agency is located at 25 East 4th Street Hialeah, FL 33010	2801 NORTH MIAMI AVE, MIAMI, FL 33137	3,6,8	3,6,8	MODEL CITY	ALL NRSAs	$ 50,000.00	N/A				$ -
16-33	Richmond Heights Community Association f/k/a Richmond Heights Homeowners Association, Inc.	Diminishing Hunger and Poverty for Seniors 2016	Public Service	Provide seniors with information, guidance and completion of applications for food stamps, emergency funding and disability services.	11225 SW 152 ST, MIAMI, FL 33157	9	CW	PERRINE	PERRINE, CUTLER RIDGE	$ 12,000.00	N/A				$ -
16-34/ CDF-DIST 1	Greater Miami Service Corps	Youth Education, Employment and Training 2016	Public Service	Provide employment and training services for 80 low-to-moderate-income youth between the ages of 18-24 transitioning from or formerly in foster care; court involved and formerly incarcerated youth; homeless youth; single parents; non-custodial parents; high school drop-outs and graduates and basic skills deficient youth.	810 NW 28 ST MIAMI, FL 33127 AND 15355 HARDING LANE MIAMI, FL 33030	3,8	CW	LEISURE CITY	ALL NRSAs	$ 250,000.00	N/A		$ 25,659.00		$ 25,659.00
16-37	Latinos United in Action Center, Inc.	Youth Educational Services YES 2016	Public Service	Provide an after-school educational training program for 60 students ages 11-14 years old, in Model City and West Little River NRSAs and countywide.	1555 NW 36 ST MIAMI, FL 33142	3	CW	NO	ALL NRSAs	$ 80,000.00	N/A			1	$ -
16-38	Little Haiti Housing Association, Inc. DBA Haitian American Community Development Corporation	Financial Empowerment Program 2016	Public Service	Provide financial literacy training, homebuyer education training and life skills classes to 50 clients.	181 NE 82 ST MIAMI, FL 33138	3	CW	NO	ALL NRSAs	$ 25,000.00	N/A			1	$ -

Not Recommended - Due Diligence/Minimum Threshold
1 Partial Funding - 20% Cap Exceeded
1 Partial Funding - Funds Exhausted
1 Partial Funding - Eligible Expenses
Not Recommended - Scored < 60%

Exhibit I
Miami-Dade County Department of Public Housing and Community Development
FY 2016 RFA Funding Recommendations

Binder No.	Agency Name	Activity Title	Activity Category	Activity Description	Activity Address	District Activity Located	District Serving	NRSA Located	NRSA (s) Serving	Funding Amount Requested	Average Score	Staff Recommendations	Commission District Fund (CDF)	Legend	Total Recommendation
16-41/ CDF-DIST 5	Community Technological Institute of Miami	Educational Institution / Certified & Vocational Training 2016	Public Service	Provide low-cost education and training to low- and moderate-income members of the community. Located in District 5 and within the City of Miami.	2324 SW 8 ST, MIAMI, FL 33135-4916	5	CW	NO	ALL NRSAs	$ 90,000.00	N/A		$ 50,659.00		$ 50,659.00
16-42	Latin Missions Ministries, LLC dba Alpha and Omega Church	Creative Arts Program 2016	Public Service	Create and establish an afterschool child care program which will encompass creative arts for 20 low- and moderate-income children.	7800 SW 55 ST, MIAMI, FL 33155	7	7,12	NO	ALL NRSAs	$ 100,000.00	N/A				$ -
16-49	Haitian Neighborhood Center Sant La, Inc.	Workforce Development Services for West Little River & Northeast Second Ave Corridor - 2016	Public Service	Employment services for 300 clients in the West Little River community and the Northeast Second Avenue Corridor.	5000 BISCAYNE BLVD, STE 110 MIAMI, FL 33137	3	2,3	NO	WEST LITTLE RIVER	$ 100,000.00	N/A				$ -
16-54	Tookla Fitcamp, Inc.	Tookla Fitcamp For Youth - 2016	Public Service	Homework assistance and recreational services for youth.	5090 NW 17 AVE, MIAMI, FL 33147	3	2,3	NO	MODEL CITY	$ 100,000.00	N/A				$ -
16-55	Helping Hands Youth Center, Inc.	Helping Hands Youth Recreational Services - 2016	Public Service	After-school programs and recreational activities.	6304 NW 14 AVE MIAMI, FL 33147	3	2,3	NO	MODEL CITY	$ 215,000.00	N/A				$ -
16-57	BCLS Landscaping Group, Inc.	Landscaping 2016	Public Service	Provide landscaping services to 6 low mod income apartments residents in multiple NRSA's. (The activity is not eligible under the Public Service category).	4055 NW 17 AVE MIAMI, FL 33142	3	3,8,9,	NO	MODEL CITY, GOULDS, PERRINE	$ 150,000.00	N/A			1	$ -
16-58	Multi-Ethnic Youth Group Association, Inc.	MEYGA Project 101-2016	Public Service	The MEYGA Project consists of several programs; youth, senior program, job development and food distribution. Clients will be served based on an evaluation and intake assessment to determine the service.	6304 NW 14 AVE and 1466 NW 62 ST MIAMI, FL 33147	3	1,2,3	NO	MODEL CITY	$ 150,000.00	N/A				$ -
16-59	Little Havana Activities & Nutrition Centers of Dade County, Inc.	Elderly Center Based Services-2016	Public Service	Serve 70 daily congregate meals at the Dr. Olga Maria Martinez Senior Center. Additionally, the applicant is proposing to provide 15 physical fitness classes and 10 arts & craft classes per month for the seniors.	6551 HAMMOCKS BLVD, MIAMI, FL 33196	11	8,9,11	NO	GOULDS, PERRINE	$ 171,116.00	N/A				$ -
16-62/ CDF-DIST 4	Miami Dade Urban Debate League, Inc.	Miami Dade Urban Debate League -2016	Public Service	The applicant is a public/private partnership focused on building a local community of individuals committed to teaching urban youth to think, communicate, collaborate and learn.	2525 PONCE DE LEON BLVD #700 MIAMI, FL 33133	5	CW	NO	ALL NRSAs	$ 70,000.00	N/A		$ 5,000.00		$ 5,000.00
16-67	Curley House of Style, Inc.	Elderly Meals and Service Program-2016	Public Service	Provide bulk food, healthy eating workshops and other support services for seniors.	6025 NW 6 CT MIAMI, FL 33127-1146	3	CW	NO	ALL NRSAs	$ 100,000.00	N/A			1	$ -
16-69	Latinos United in Action Center, Inc.	Victors: Vital Immigration, Citizenship & Technology-2016	Public Service	Provide senior citizens with citizenship and immigration assistance. Services for ESOL and Cultural Integration activates will be provided.	1555 NW 36 ST MIAMI, FL 33142	3	CW	NO	ALL NRSAs	$ 60,000.00	N/A			1	$ -
CDF-DIST 11	Southwest Social Service Program, Inc.	Senior Center Meals and Activities	Public Service	Senior Center Meals and Activities	25 TAMIAMI BLVD, MIAMI, FL 33144	6	CW	NO	ALL NRSAs	$ -	N/A		$ 20,000.00		$ 20,000.00
CDF-DIST 11	St. Vincent de Paul - Mother of Christ	Feeding Needy Families	Public Service	Feeding Needy Families	14141 SW 26th ST, MIAMI, FL 33175	11	CW	NO	ALL NRSAs	$ -	N/A		$ 10,000.00		$ 10,000.00
CDF-DIST 11	Center for Immigration Advancement	Naturalization Services	Public Service	Naturalization Services	809 SW 8th ST, MIAMI, FL 33130	5	CW	NO	ALL NRSAs	$ -	N/A		$ 10,000.00		$ 10,000.00
CDF-DIST 1	Teen Upward Bound	After School Services/Tutoring	Public Service	After-School Services and Tutoring.	717 OPA-LOCKA BLVD, OPA-LOCKA, FL 33054	1	CW	NO	ALL NRSAs	$ -	N/A		$ 50,000.00		$ 50,000.00
									CDBG – PUBLIC SERVICE AND COUNTY ALLOCATIONS SUB-TOTAL:	$ 2,435,649.90		$ -	$ 201,318.00		$ 201,318.00

Not Recommended - Due Diligence/Minimum Threshold
Partial Funding - 20% Cap Exceeded
Partial Funding - Funds Exhausted
Partial Funding - Eligible Expenses
Not Recommended - Scored < 60%

Exhibit I
Miami-Dade County Department of Public Housing and Community Development
FY 2016 RFA Funding Recommendations

Binder No.	Agency Name	Activity Title	Activity Category	Activity Description	Activity Address	District Activity Located	District Serving	NRSA Located	NRSA (s) Serving	Funding Amount Requested	Average Score	Staff Recommendations	Commission District Fund (CDF)	Legend	Total Recommendation
CDBG – PUBLIC SERVICE TECHNICAL ASSISTANCE TO SMALL BUSINESSES															
16-04	South Florida Puerto Rican Chamber of Commerce, Inc.	Economic Development Technical Assistance 2016	PS-TA	Provide technical assistance to 40 low and moderate income individuals Countywide. Services will target individuals in Opa-Locka and West Little River NRSA's. Technical assistance will consist of assistance with business planning, accounting and financial management, advertising and marketing, office technology, etc.	3550 BISCAYNE BLVD, STE 306 MIAMI, FL 33137	3	1, 2, 3, 4	NO	OPA-LOCKA, WEST LITTLE RIVER	$ 98,592.00	98.6	$ 80,000.00		2	$ 80,000.00
16-01	Dynamic Community Development Corporation	Technical Assistance Program 2016	PS-TA	Provide technical assistance to 36 or more low and moderate income individuals county-wide, targeting NRSA areas and Eligible Block Groups through outreach, including workshops, networking, one-on-one office services and referrals to partnering agencies.	3550 BISCAYNE BLVD, STE 304 MIAMI, FL 33137	3	CW	NO	ALL NRSAs	$ 81,160.00	96.6	$ 80,000.00		2	$ 80,000.00
16-64	Miami Dade Chamber of Commerce, Inc.	TA to Small Businesses-2016	PS-TA	Provide Technical Assistance (TA) to small minority businesses specific in the areas of Model City, Opa-Locka and Biscayne North. The TA will be done in the form of workshops and one on one services.	100 SOUTH BISCAYNE BLVD #300 MIAMI, FL 33131-2037	5	1,2,3	NO	MODEL CITY, OPA-LOCKA	$ 80,000.00	96.6	$ 80,000.00			$ 80,000.00
16-26	Partners for Self-Employment, Inc.	Entrepreneurial Institute 2016	PS-TA	Technical Assistance to Businesses. Multiple locations in Districts 1,2,3,6: 3000 Biscayne Ste 215, 33137, 12550 Biscayne Ste 800, 33161, 17700 SW 280 Street, 33030, 490 Ali Baba Avenue, 33054	3000 BISCAYNE BLVD STE 400 MIAMI, FL 33137	1,2,3,6	CW	OPA-LOCKA	OPA-LOCKA	$ 105,000.00	96.4	$ 80,000.00		2	$ 80,000.00
16-56	79th Street Corridor Neighborhood Initiative, Inc.	Business Technical Assistance & Training - 2016	PS-TA	Technical assistance to businesses.	7900 NW 27 AVE, STE 236 MIAMI, FL 33147	2	2,3	WEST LITTLE RIVER	WEST LITTLE RIVER	$ 50,000.00	95.8	$ 50,000.00			$ 50,000.00
16-17	Branches, Inc.	ASSETS Miami 2016	PS-TA	Provision of business training, technical assistance, networking and related support to 70 low to moderate income businesses. Additional locations: 1900 NW 14 St, Miami, FL 33125 in District 4, and 129 SW 5th Ave, Homestead, FL 33030 in District 9.	11500 NW 12 AVE, NORTH MIAMI 33168	2,4,5, 9	CW	NO	ALL NRSAs	$ 80,000.00	88.6	$ 30,000.00		3	$ 30,000.00
16-51	Neighbors and Neighbors Association, Inc.	Technical Assistance to Businesses - 2016	PS-TA	Technical assistance to businesses.	180 NW 62 ST MIAMI, FL 33150-4543	3	CW	NO	ALL NRSAs	$ 80,000.00	87.2	$ -			$ -
16-48	Black Economic Development Coalition, Inc.	Technical Assistance To Small Businesses - 2016	PS-TA	Technical assistance to at least 60 entrepreneurs, start-ups, microenterprises, and small businesses.	180 NW 62 ST MIAMI, FL 33150-4543	3	CW	NO	ALL NRSAs	$ 80,000.00	79.7	$ -			$ -
16-19	Hispanic Business Initiative Fund of Florida, Inc.	Technical Assistance 2016	PS-TA	Technical assistance to small business owners including training, and one-on-one consulting.	2305 NW 107th Ave. 1M17, MAILBOX 15 MIAMI, FL 33172	12	CW	NO	OPA-LOCKA, SOUTH MIAMI, WEST LITTLE RIVER	$ 75,000.00	72	$ -			$ -
CDF-DIST 11	Florida International University Foundation, Inc.	Small Business Clinic	PS-TA	Small Business Clinic	11200 SW 8 ST, RDBD 1010 MIAMI, FL 33199	11	11	NO	NO	$ -	N/A	$ -	$ 8,600.00		$ 8,600.00
									CDBG - PUBLIC SERVICE TECHNICAL ASSISTANCE SUB-TOTAL:	$ 729,752.00		$ 400,000.00	$ 8,600.00		$ 408,600.00

Not Recommended - Due Diligence/Minimum Threshold
Partial Funding - 20% Cap Exceeded
Partial Funding - Funds Exhausted
Partial Funding - Eligible Expenses
Not Recommended - Scored < 60%

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Miami-Dade County Department of Public Housing and Community Development
FY 2016 RFA Funding Recommendations

Binder No.	Agency Name	Activity Title	Activity Category	Activity Description	Activity Address	District Activity Located	District Serving	NRSA Located	NRSA (s) Serving	Funding Amount Requested	Average Score	Staff Recommendations	Commission District Fund (CDF)	Legend	Total Recommendation
CDBG – ECONOMIC DEVELOPMENT (MICROENTERPRISE LENDING)															
16-27	Partners for Self-Employment Inc.	Micro Loans and Technical Assistance to Small Business Program 2016	Micro Enterprise Lending	Micro loans and technical assistance to small businesses. Located in various Commission Districts. Multiple addresses: 3000 Biscayne Blvd. Ste 215, 33137, 12550 Biscayne Blvd. Ste 800, 33161, 17700 SW 280 Street, 33030, 490 Ali Baba, 33054. 11 Jobs/ LMJ	3000 BISCAYNE BLVD, STE 400, MIAMI, FL 33137	1,2,3,6, Multiple Locations	CW	OPA-LOCKA	ALL NRSAs	$ 375,000.00	110	$ 375,000.00			$ 375,000.00
16-61	OUR Microlending, LLC.	Microlending program-2016	Micro Enterprise Lending	Provide business micro loans to a targeted population of lower -income micro-entrepreneurs in Miami-Dade County, creating 11 jobs.	3191 Coral Way, #109 MIAMI, FL 33145-3226	7	CW	NO	ALL NRSAs	$ 200,000.00	100.6	$ 200,000.00			$ 200,000.00
16-18	Hispanic Business Initiative Fund of Florida, Inc.	Economic Development-Micro Lending 2016	Micro Enterprise Lending	Job creation, micro-lending and technical assistance to small business owners. 4 Jobs/LMS	2305 NW 107th AVE, #1M17 MIAMI, FL 33172	12	CW	NO	SOUTH MIAMI, OPA-LOCKA	$ 140,000.00	95.2	$ 140,000.00			$ 140,000.00
16-63	Miami Dade Chamber of Commerce, Inc.	Micro Lending-2016	Micro Enterprise Lending	Offer low market rate secured and unsecured short term loans to small businesses from the areas of Model City, Opa-Locka and Biscayne North.	100 South Biscayne Blvd, #300 MIAMI, FL 33131-2037	5	1,2,3	NO	MODEL CITY, OPA-LOCKA	$ 300,000.00	85.8	$ 300,000.00			$ 300,000.00
16-47	Black Economic Development Coalition, Inc.	Micro Enterprise Lending Program - 2016	Micro Enterprise Lending	Micro enterprise loans to at least 15 small businesses.	180 NW 62 ST MIAMI, FL 33150-4543	3	CW	NO	ALL NRSAs	$ 377,695.00	82.6	$ 377,695.00			$ 377,695.00
									CDBG – ECONOMIC DEVELOPMENT (MICROENTERPRISE LENDING) SUB-TOTAL:	$ 1,392,695.00		$ 1,392,695.00	$ -		$ 1,392,695.00
CDBG – ECONOMIC DEVELOPMENT (BUSINESS INCUBATOR ASSISTANCE PROGRAM)															
16-52	Neighbors and Neighbors Association, Inc.	ESBDH Business Incubator / Goulds BRC - 2016	Business Incubator Assistance Program	Cost effective business support services to new and growing micro-enterprise businesses throughout Miami-Dade County. (11 Jobs Required)	180 NW 62 ST MIAMI, FL 33150-4543	3	CW	NO	ALL NRSAs	$ 377,694.40	75.2	$ 377,694.40			$ 377,694.40
16-25	EcoTech Visions Foundation Inc.	GreenTech Fellowship	Business Incubator Assistance Program	Growing supporting and incubating businesses to grow from infant to small and from small to midsize, 13 Jobs/LMS. (6 Jobs Required)	6838/6840 NW 18 AVE MIAMI, FL 33147	3	1,2,3,5	MODEL CITY	MODEL CITY, WEST LITTLE RIVER	$ 450,000.00	61	$ 204,475.00		2	$ 204,475.00
									CDBG – ECONOMIC DEVELOPMENT (BUSINESS INCUBATOR ASSISTANCE PROGRAM) SUB-TOTAL:	$ 827,694.40		$ 582,169.40	$ -		$ 582,169.40
CDBG – SPECIAL ECONOMIC DEVELOPMENT (SPED)															
16-45	Integrative Health Care Institute, LLC	Integrative Health Care Institute - 2016	SPED	Rehabilitation of medical center with the intention of creating 6 new full-time jobs. (6 Jobs Required)	3211 PONCE DE LEON BLVD., STE102, CORAL GABLES, FL 33134	7	CW	NO	ALL NRSAs	$188,847.00	80	$ 188,847.00			$ 188,847.00
16-39	K & K Rehabilitation Services, Inc.	K & K Rehabilitation Services 2016	SPED	Rehabilitate a medical center to create 6 new full time jobs. Located in District 6 in the City of West Miami. (6 Jobs Required)	1350 SW 57 AVE, MIAMI, FL 33144	6	CW	NO	ALL NRSAs	$188,847.00	77	$ 188,847.00			$ 188,847.00
16-30	Overnight Success, Inc.	Job Creation - Food Service 2016	SPED	Completion of 4 phases of construction that will allow the opening of a food service and bring new jobs to Model City residents. (6 Jobs Required)	2210 NW 62 ST MIAMI, FL 33147	3	1,2,3	MODEL CITY	MODEL CITY	$188,800.00	66.4	$ 188,800.00			$ 188,800.00
16-24	EcoTech Visions Foundation Inc.	Net Zero Green Maker Incubator Build out 2016	SPED	Industrial, mixed-use building improvements for manufacturing and tech job creation. 13 jobs LMS (6 Jobs Required)	670 NW 113 ST MIAMI, FL 33168	2	2,3	NO	MODEL CITY, WEST LITTLE RIVER	$450,000.00	64.8	$ 204,475.00		2	$ 204,475.00
16-43	The Ultra Ssnacks Industries, Inc.	The Ultra Ssnacks Industries - 2016	SPED	Rehabilitation of an existing manufacturing facility with the intention of creating 6 new full-time jobs. (3 Jobs Required)	618 W 27 ST HIALEAH, FL 33010	13	CW	NO	ALL NRSAs	$105,000.00	61.6	$ 105,000.00			$ 105,000.00

Not Recommended - Due Diligence/Minimum Threshold
1 Partial Funding - 20% Cap Exceeded
1 Partial Funding - Funds Exhausted
1 Partial Funding - Eligible Expenses
1 Not Recommended - Scored < 60%

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FY 2016 RFA Funding Recommendations

Binder No.	Agency Name	Activity Title	Activity Category	Activity Description	Activity Address	District Activity Located	District Serving	NRSA Located	NRSA (s) Serving	Funding Amount Requested	Average Score	Staff Recommendations	Commission District Fund (CDF)	Legend	Total Recommendation
16-56	Twin Center, LLC	Twin Business Enhancement - 2016	SPED	Rehabilitation of a commercial center located on Bay Harbor Island. Agency located: 1135 Kane Concourse, 2nd FLR, Bay Harbor Island, FL 33154 (6 Jobs Required)	14755 NE 6th AVE & 14801 NE 6th AVE BAY HARBOR ISLAND, FL 33161	2	1,2,3	NO	OPA-LOCKA	$188,847.00	53.4	$ -		1,5	$ -
16-66	Osama Bader	Inner City Plaza-2016	SPED	The applicant wants CDBG funding to acquire two (2) County owned lots to bring in small businesses. Agency located: 3078 NW 79 Street MIAMI, FL 33147 (22 Jobs Required)	2228 NW 79 ST & 2280 NW 79 ST, MIAMI, FL 33147	2	1,2,3,5,7,8, 13	NO	MODEL CITY, OPA-LOCKA	$755,388.00	43.4	$ -		1,5	$ -
16-53	The New Perfection Auto Repair, Inc.	Mechanic Shops - 2016	SPED	Complete auto care services for the whole neighborhood. (46 Jobs Required)	2412 NW 78 ST MIAMI, FL 33147	2	2	MODEL CITY	MODEL CITY	$1,580,000.00	39.8	$ -		1,5	$ -
16-65	17th Avenue, LLC	17th Ave Business Center Enhancement-2016	SPED	Rehabilitation commercial center located on Bay Harbor Island. (6 Jobs Required)	1135 KANE CONCOURSE, 2nd FLR, BAY HARBOR ISLAND, FL 33154	2	CW	NO	ALL NRSAs	$188,847.00	39	$ -		1,5	$ -
									CDBG – SPECIAL ECONOMIC DEVELOPMENT SUB-TOTAL:	$3,834,576.00		$ 875,969.00	$ -		$ 875,969.00
									CDBG – ECONOMIC DEVELOPMENT TOTAL:	$6,054,965.40		$ 2,850,833.40	$ -		$ 2,850,833.40

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CDBG – PUBLIC FACILITIES & CAPITAL IMPROVEMENTS (PFCI)															
16-02	Lotus Endowment Fund, Inc.	Lotus Village 2016	PFCI	CDBG funding is requested to support plans for the redevelopment of an existing homeless shelter serving 250 women, youth and children daily. The Lotus Village is located in the Overtown area of Miami. The homeless village will increase shelter capacity by increasing the number of clients served.	1514 NW 2 AVE MIAMI, FL 33136-1860	3	CW	NO	ALL NRSAs	$250,000.00	90	$ 250,000.00			$ 250,000.00
16-03/CDF-DIST 1	Family Christian Association of America, Inc.	Youth and Family Development Complex - Elevator	PFCI	Upgrade a Youth and Family Development Complex by installing an ADA approved elevator system to facilitate access to the building's second floor. Activity address is located in District 1, services will be provided to low mod income residents residing in Districts 1 and 2.	13850 NW 28 AVE OPA-LOCKA, FL 33054	1	1 & 2	OPA-LOCKA	OPA-LOCKA	$180,000.00	85	$ 180,000.00	$ 16,579.00		$ 196,579.00
16-46	Latin Missions Ministries, LLC dba Alpha and Omega Church	Alpha Goes Green - 2016	PFCI	Upgrade an existing childcare and youth center to include energy efficiency improvements for 35 low/mod children.	7800 SW 56 ST MIAMI, FL 33155	7	7	NO	ALL NRSAs	$350,000.00	82	$ 350,000.00			$ 350,000.00
16-50	Coalition of Florida Farmworkers Organization, Inc. (COFFO)	Public Facilities Community I - 2016	PFCI	Fencing, painting, and restoring of facility.	778 W PALM DR FLORIDA CITY, FL 33034	9	8,9	NO	CUTLER RIDGE, GOULDS, PERRINE, LEISURE CITY/NARANJA	$42,475.00	76.6	$ 37,970.00		4	$ 37,970.00
16-40	Brownsville Medical Center, Inc.	Brownsville Medical Center 2016	PFCI	Build-out of an existing 4,000 square foot office space to accommodate the health facility's operations for 70 low- and moderate-income clients located in the Model City NRSA. Agency Located: 2525 NW 54 ST MIAMI, FL 33142	2400 NW 54 STREET, MIAMI, FL 33142	3	3	MODEL CITY	MODEL CITY	$350,000.00	76	$ 350,000.00			$ 350,000.00
16-29	Sunrise Opportunities, Inc.	Sunrise's Healthy Environment and Heat Reduction Project 2016	PFCI	Replace the Roof and Air Conditioning Systems at the Dr. George Spellos Adult Day Training Center. Agency located: 9040 Sunset Dr. Miami, FL 33173	11975 SW 140th TERRACE, MIAMI, FL 33186	9	7,8,9,10,11	NO	PERRINE, GOULDS, SOUTH MIAMI, LEISURE CITY/NARANJA	$313,541.00	75	$ 313,541.00			$ 313,541.00
16-70/ CDF-DIST 5	Miami Bridge Youth and Family Services, Inc.	Miami Bridge Central Shelter-2016	PFCI	Rehab the Miami Bridge Central Shelter, including the installation of a Gas Generator and ADA compliance, rear ramps and walkways, including replacement of railings and rotted decking.	2810 NW S RIVER DR MIAMI, FL 33125	5	CW	NO	CW	$95,000.00	72	$ 95,000.00	$ 16,579.00		$ 111,579.00
16-60	Opa-Locka Community Development Corporation, Inc.	Arts & Recreation - Studio Renovation-2016	PFCI	Renovations of a Community Centers and a satellite performing arts studio that will serve 2,000-2,300 residents annually.	675 AND 757 ALI BABA AVE OPA-LOCKA, FL 33054-3563	1,2	OPA-LOCKA	OPA-LOCKA	OPA-LOCKA	$370,118.00	69	$ 357,188.00		2	$ 357,188.00
16-23	EcoTech Visions Foundation Inc.	Vertical Farm and Elevator for ADA 2016	PFCI	Building a vertical farm for public access and elevator for ADA access.	670 NW 113 ST MIAMI, FL 33168	2	2,3,5	NO	MODEL CITY	$350,000.00	54	$ -		1, 5	$ -
16-44	Soccer Academy of the Americas-Miami, Inc.	Soccer Academy of the Americas-Miami - 2016	PFCI	Construction of a community center at Tamiami Park which will serve 25 low/mod income children.	11201 SW 24 ST MIAMI, FL 33165	11	11	NO	NO	$350,000.00	54	$ -		5	$ -
N/A	Miami-Dade Transportation and Public Works	18th Avenue Project	PFCI	Liberty City Set-Aside allocation is an ongoing initiative to improve infrastructure in low- and moderate-income areas in Miami-Dade County to the Infrastructure improvements-NW 18th Avenue Corridor activity.	NW 18th AVE From NW 62nd ST To NW 71st ST	3	3	MODEL CITY	MODEL CITY	$ -	N/A	$ 920,000.00			$ 920,000.00
CDF-DIST 11	Miami-Dade Parks, Recreation, and Open Spaces (PROS)	Olympic Park Walkway	PFCI	Olympic Park Walkway	8601 SW 152 AVE MIAMI, FL 33193	11	CW	NO	NO	$ -	N/A	$ -	$ 33,638.00		$ 33,638.00
CDF-DIST 4	Miami-Dade Parks, Recreation, and Open Spaces (PROS)	Ojus Park	PFCI	Ojus Recreation Center Renovation	18995 W. DIXIE HWY MIAMI, FL 33161	4	CW	NO	NO	$ -	N/A	$ -	$ 82,238.00		$ 82,238.00
									CDBG – PUBLIC FACILITIES & CAPITAL IMPROVEMENTS (PFCI) SUB-TOTAL:	$2,651,134.00		$ 2,853,699.00	$ 149,034.00		$ 3,002,733.00

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CDBG – HOUSING COUNTY DEPARTMENTAL ALLOCATIONS															
PHCD	Department of Public Housing and Community Development (PHCD)	Public Housing Modernization	Housing	Funding will make needed improvements to outdated structural, electrical, and mechanical systems in Public Housing Units	VARIOUS LOCATIONS	CW	CW	NO	NO		N/A	$ 1,715,529.60			$ 1,715,529.60
									CDBG – HOUSING COUNTY DEPARTMENTAL ALLOCATIONS SUB-TOTAL:			$ 1,715,529.60	$ -		$ 1,715,529.60
CDBG – ADMINISTRATION															
PHCD	Department of Public Housing and Community Development (PHCD)	Program Administration	Administration	Program Administration Activities	701 NW 1 CT, 16th FLOOR, MIAMI, FL 33136	CW	CW	NO	ALL NRSAs		N/A	$ 1,942,753.00			$ 1,942,753.00
RER	Department of Regulatory and Economic Resources (RER)	Historic Preservation	Administration	The funding will support the environmental clearance process with the State Historic Preservation Office on behalf of Public Housing and Community Development for properties that receive CDBG funding.	111 NW 1 ST, 12th FLOOR MIAMI, FL 33128	CW	CW	NO	ALL NRSAs		N/A	$ 102,000.00			$ 102,000.00
									CDBG – ADMINISTRATION SUB-TOTAL:			$ 2,044,753.00			$ 2,044,753.00
										CDBG TOTAL :	$11,671,501.30	$ 9,864,815.00	$ 358,952.00		
												CDBG TOTAL AMOUNT RECOMMENDED:			$ 10,223,767.00

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HOME INVESTMENT PARTNERSHIPS PROGRAM (HOME) – CHDO SET-ASIDE															
16-35	Tacolcy Garden Walk I, LLC/Tacolcy Economic Development Corporation	Rental Housing Rehab HOME CHDO 2016	HOME CHDO Set-Aside	Rehabilitation of 228 units of affordable housing. Agency located: 675 NW 56 St, BLD C Miami, FL 33127	21354 SW 112 AVE, MIAMI, FL 33189	9	9	GOULDS	GOULDS	$ 234,369.00	66	$ 234,369.00			$ 234,369.00
									HOME – CHDO Set-Aside SUB-TOTAL:	$ 234,369.00		$ 234,369.00			$ 234,369.00
HOME – RENTAL REHABILITATION															
16-36	Tacolcy Garden Walk I, LLC	Rental Housing Rehab HOME 2016	HOME Rental Rehabilitation	Rehabilitation of 228 units of affordable housing. Activity Agency located: 675 NW 56 St, BLD C Miami, FL 33127	21354 SW 112 AVE, MIAMI, FL 33189	9	9	GOULDS	GOULDS	$ 1,324,978.00	66	$ 1,324,978.00			$ 1,324,978.00
									HOME – RENTAL REHABILITATION SUB-TOTAL:	$ 1,324,978.00		$ 1,324,978.00			$ 1,324,978.00
HOME – HOMELESS SET-ASIDE TBRA															
16-06	Sundari Foundation Inc. d/b/a/ Lotus House Women's Shelter	HOME TBRA Homeless Set-Aside 2016	HOME Homeless Set-Aside TBRA	Agency is seeking Homeless Set-Aside funds to provide tenant based rental assistance and case management services for 200 individuals, including 73 women and 127 children.	1514 NW 2 AVE MIAMI, FL 33136-1860	3	CW	NO	ALL NRSAs	$ 750,000.00	79	$ 750,000.00			$ 750,000.00
16-31	Citrus Health Network, Inc.	Housing Assistance Network of Dade HAND 2016	HOME TBRA	Provide rent assistance to persons with special needs. These special needs renters may be the chronic homeless, elderly, and/or disabled residents, or young adults aging out of foster care.	240 E 1 AVE, STE 112 HIALEAH, FL 33010	6,12,13	CW	NO	ALL NRSAs	$ 328,000.00	65	$ 328,000.00			$ 328,000.00
									HOME – HOMELESS SET-ASIDE TBRA SUB-TOTAL:	$ 1,078,000.00		$ 1,078,000.00			$ 1,078,000.00
HOME – TBRA															
16-07	Sundari Foundation Inc. d/b/a/ Lotus House Women's Shelter	HOME TBRA for Homeless Women and Children 2016	HOME TBRA	Provide rental assistance and case management services for 88 women and children.	1514 NW 2 AVE MIAMI, FL 33136-1860	3	CW	NO	ALL NRSAs	$ 365,000.00	80.8	$ 365,000.00			$ 365,000.00
									HOME – TBRA SUB-TOTAL:	$ 365,000.00		$ 365,000.00			$ 365,000.00
HOME – HOMEOWNERSHIP REHABILITATION															
CAHSD	Community Action and Human Services (CAHSD)	Single-family rehabilitation	HOME Single - family Rehabilitation	Single-family rehabilitation projects	701 NW 1 CT, 10th FLOOR, MIAMI, FL 33136	CW	CW	NO	NO		N/A	$ 918,015.00			$ 918,015.00
									HOME – HOMEOWNERSHIP REHABILITATION SUB-TOTAL:			$ 918,015.00			$ 918,015.00
HOME – ADMINISTRATION															
PHCD	Public Housing and Community Development (PHCD)	Administration	Administration	Program Administration Activities	701 NW 1 CT, 16th FLOOR, MIAMI, FL 33136	CW	CW	NO	NO		N/A	$ 435,596.00			$ 435,596.00
									HOME – ADMINISTRATION SUB-TOTAL:			$ 435,596.00			$ 435,596.00
									HOME TOTAL:	$3,002,347.00		$ 4,355,958.00			$ 4,355,958.00
														HOME TOTAL AMOUNT RECOMMENDED:	$ 4,355,958.00
EMERGENCY SOLUTIONS GRANTS PROGRAM (ESG) – SHELTER AND OUTREACH															
16-05	Camillus House, Inc.	Beckham Hall Emergency Shelter 2016	ESG Housing / Shelter and Outreach	Provide emergency shelter services for single adult men and women with chronic homeless issues. Services will include independent living skills, vocational and employment training, educational services, job retention and income enhancement and medical services for 200 individuals throughout the year.	1603 N.W. 7th Ave MIAMI, FL 33136	3	CW	NO	ALL NRSAs	$ 576,597.00	100	$ 455,520.00			$ 455,520.00
									ESG – SHELTER AND OUTREACH SUB-TOTAL:	$ 576,597.00		$ 455,520.00			$ 455,520.00

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Partial Funding - 20% Cap Exceeded
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ESG – HOMELESS PREVENTION AND RAPID REHOUSING															
16-09	Sundari Foundation Inc. d/b/a/ Lotus House Women's Shelter	ESG Rapid Re-Housing 2016	ESG Housing / Homeless Prevention and Rapid Rehousing	Provide rapid re-housing assistance and case management services for 26 homeless women and children.	1514 NW 2 AVE MIAMI, FL 33136-1860	3	CW	NO	ALL NRSAs	$ 320,263.00	81.6	$ 259,991.43			$ 259,991.43
16-32	Citrus Health Network, Inc.	Housing Assistance Network of Dade HAND Homeless 2016	ESG Housing / Homeless Prevention and Rapid Rehousing	Provide homeless prevention and rapid rehousing services to 300 households/900 individuals with prevention and rapid re-housing tenant-based rental assistance.	240 E 1 AVE, STE 112 HIALEAH, FL 33010	6	CW	NO	ALL NRSAs	$ 320,363.00	62.5	$ 196,007.57			$ 196,007.57
									ESG – HOMELESS PREVENTION AND RAPID REHOUSING SUB-TOTAL:	$ 640,626.00		$ 455,999.00			$ 455,999.00
ESG – ADMINISTRATION															
PHCD	Department of Public Housing and Community Development (PHCD)	Administration	Administration	Program Administration Activities	701 NW 1 CT, 16th FLOOR, MIAMI, FL 33136		CW	NO	ALL NRSAs		N/A	$ 73,907.00			$ 73,907.00
									ESG – ADMINISTRATION SUB-TOTAL:			$ 73,907.00			$ 73,907.00
									ESG TOTAL:	$ 1,217,223.00		$ 985,426.00			$ 985,426.00
														ESG TOTAL AMOUNT RECOMMENDED:	$ 985,426.00

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U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
Community Planning and Development

Special Attention of:
All CPD Division Directors
HUD Field Offices
HUD Regional Offices
All CDBG Grantees
All HOME Participating Jurisdictions
All HTF Formula Grantees
All ESG Formula Grantees
All HOPWA Formula Grantees

NOTICE: CPD-16-01

Issued: January 28, 2016
Expires: September 30, 2016

Subject: Guidance on Submitting Consolidated Plans and Annual Action Plans for Fiscal Year (FY) 2016

Purpose:

The purpose of this Notice is to instruct all CDBG, HOME, HTF, ESG and HOPWA formula grantees on the timing of submission of FY 2016 consolidated plans and action plans. This Notice provides instructions to grantees/participating jurisdictions under each of these programs regarding costs incurred prior to execution of a grant agreement. This Notice further informs Entitlement CDBG grantees and HOME participating jurisdictions of waivers being made available to certain grantees/participating jurisdictions to assist in the implementation of the pre-award costs instructions. These procedures apply equally to grantees' 3-5 year consolidated plans as well as to annual action plans (either as a stand-alone document or as a component of the overall consolidated plan submission).

Notes regarding applicability:

This Notice uses the term "grantee" generically, to also include HOME participating jurisdictions, except where the term appears in discussions explicitly limited to one of the other covered funding programs. Provisions of this Notice covering the Entitlement CDBG program also apply to Insular Areas grantees and CDBG nonentitlement county grantees in Hawaii, as the Entitlement CDBG program regulations also apply to their CDBG funds.

Background:

Pursuant to 24 CFR 91.15(a)(1), each jurisdiction should submit its consolidated plan to HUD at least 45 days before the start of its program year. The earliest date on which HUD will accept a consolidated plan or action plan submission is November 15, 2015; and the latest submission deadline is August 16, 2016. However, in most years, HUD does not receive its

annual funding appropriation until several months into the federal fiscal year (rarely earlier than December, and sometimes as late as April). Once a fiscal year's appropriation is enacted, HUD needs time to compute grantees' allocation amounts for the formula programs covered by the consolidated plan. The Housing Trust Fund (HTF) Program is funded by the mandatory assessments on Fannie Mae and Freddie Mac - Government-Sponsored Enterprises (GSEs) - and the assessments will not be transferred to the U.S. Treasury Department until March 2016. When appropriations are significantly delayed, grantees with program year start dates prior to the announcement of allocations do not know their actual allocation amounts when they are developing their plans, conducting citizen participation, and submitting their plans.

According to 24 CFR 91.500(a), a plan will be deemed approved 45 days after HUD receives the plan, unless HUD notifies the jurisdiction before that date that the plan is disapproved. In past years, HUD typically did not disapprove a plan solely because it was based on estimated allocation amounts. As a result, a plan submitted by a grantee before its allocation amounts are announced typically received automatic approval, even though the plan did not list the grantee's actual allocation amounts.

This practice resulted in significant additional work for both HUD and grantees. After the actual allocation amounts were announced, a grantee had to submit a revised, re-signed SF-424 form listing the actual allocation amounts for each of its formula grants. In many cases, the grantee had to make additional changes to amend its plan to reflect its actual allocation amounts. This may have constituted a substantial amendment under 24 CFR 91.505, which is subject to the grantee's citizen participation plan process. For FY 2016, HUD will not execute a grant agreement with a grantee until HUD has received a plan (or an amended plan) which incorporates the actual allocation amounts a grantee is to receive for that fiscal year.

Revised Procedures for Submission of FY 2016 Consolidated Plans and Action Plans by Grantees with Early Program Year Start Dates:

HUD is issuing the following revised procedures to govern the submission and review of consolidated plans and action plans for FY 2016 funding prior to computation of FY 2016 formula allocation amounts. These procedures will apply to any grantee whose normal consolidated plan/action plan submission deadline (45 days before the start of the program year) falls either before, or less than 60 days after, the date HUD announces FY 2016 allocation amounts for CDBG, ESG, HOME and HOPWA formula funding. (See Section II. for a discussion of the timing of Housing Trust Fund allocations.)

The FY 2016 Omnibus appropriations bill was signed into law on December 18, 2015. The law requires HUD to announce FY 2016 allocation amounts to grantees within 60 days of enactment. Thus, grantees can expect to learn their FY 2016 formula program allocation amounts no later than mid-February. The provisions of this Notice are therefore likely to apply to grantees with program year start dates on or before June 1. At this time, HUD cannot provide estimated FY 2016 allocation amounts for grantees to use for planning purposes in developing annual action plans. HUD does not anticipate announcing HTF funding allocations to states until April, 2016 at the earliest.

Note: These procedures will not apply to grantees whose normal consolidated plan/action plan submission deadline is more than 60 days after HUD announcement of FY 2016 formula allocation amounts; those grantees should have sufficient time to revise their plans to match actual allocation amounts prior to the due date for their plan.

I. Revised Submission Dates for FY 2016 Action Plans for Formula Funding programs: CDBG, ESG, HOME, HOPWA

Grantees are advised not to submit their consolidated plan/action plan until after the FY 2016 formula allocations have been announced. Grantees due to submit a new 3-5 year consolidated plan in FY 2016 should refrain from submitting the overall consolidated plan as well as the FY 2016 action plan contained within the overall document. HUD cannot complete its review of the overall consolidated plan components independent of the current year's action plan component. Once HUD informs grantees of their FY 2016 formula funding allocation amounts, each grantee should, prior to submission, ensure that the actual FY 2016 allocation amounts are reflected in the form SF-424, in the description of resources and objectives, and in the description of activities to be undertaken (or, for states, the method of distribution). It may be necessary for a grantee to revise its action plan before submission to HUD.

An affected grantee may delay submission of its consolidated plan or action plan to HUD until 60 days after the date allocations are announced, or until August 16, 2016 (whichever comes first). This delay will give a grantee time to revise its action plan to incorporate actual allocation amounts, and to conduct any additional citizen participation, if necessary.

For example, if HUD were to announce the FY 2016 allocation amounts to grantees on February 15, 2016:

- For grantees with January 1 – April 1 program year start dates, their normal plan submission date would have been before the date that HUD announced allocation amounts. These grantees would be able to postpone submission of their consolidated plan/action plan until April 15, 2016.
- For grantees with May 1 and June 1 program year start dates, their normal plan submission date would be less than 60 days after HUD's announcement of allocation amounts. These grantees would also be able to postpone submission of their consolidated plan/action plan until April 15, 2016.
- Grantees with July 1 and later program year start dates would have more than 60 days between the date of announcement of allocations and the normal submission deadline for their consolidated plan/action plan. These grantees would be expected to submit their plan on time.

However, in no case may a consolidated plan/action plan be submitted to HUD later than August 16, 2016. Failure to submit an action plan for FY 2016 by August 16, 2016, will result in the automatic loss of FY 2016 CDBG funds to the grantee. This requirement is established by statute, and HUD cannot waive the August 16 submission deadline. Funding under other CPD formula programs is not subject to this deadline but, since virtually all CPD formula grantees

receive CDBG funding, the CDBG submission requirement effectively establishes the deadline for submission of action plans.

The regulations, at 24 CFR 91.15(a)(1), state that "...each jurisdiction should submit its consolidated plan at least 45 days before the start of its program year." HUD has determined that it is not necessary to waive this provision in order to implement the procedures in this Notice for FY 2016 action plans. This provision does not prohibit a grantee from submitting a plan after that time. It is not necessary for an affected grantee to request an exception to its normal action plan submission date under 24 CFR 91.15(a)(1), nor is it necessary for a field office to grant an exception to the action plan submission deadlines, under 24 CFR 91.20, in order to implement the procedures in this Notice.

II. Special Submission Date for the HTF Program

The Housing Trust Fund (HTF) is a new affordable housing production program to increase and preserve the supply of decent, safe, and sanitary affordable housing for extremely low-income and very low-income families. HTF is a formula grant program for states.

On January 30, 2015, HUD published an interim rule implementing HTF, codified at 24 CFR Part 93. The rule requires the state to include its HTF allocation plan in its annual action plan as described at 24 CFR 91.320(k)(5). The HTF allocation plan describes the method for the distribution of funds, and establishes the application requirements and criteria for selecting applications. The rule also requires a local jurisdiction that receives a subgrant of HTF funds from the state to include a HTF allocation plan (24 CFR 91.220(l)(5)) in its annual action plan, but due to the timing of the publication of HTF allocations, the local jurisdiction may need to amend its annual action plan to include HTF.

The timing of the HTF formula allocations is different from other CPD formula programs (CDBG, HOME, HOPWA, and ESG) because the source of funding is the mandatory assessments on Fannie Mae and Freddie Mac rather than Federal appropriations. The earliest HUD expects to publish the HTF formula allocations is April 2016 - well after the date that formula allocations for other CPD formula programs will be announced. A state may submit its consolidated plan/action plan for the other formula grant programs before the HTF formula allocations are published and then submit its HTF allocation plan as a substantial amendment to its annual action plan, after the HTF formula allocations are published.

The state or the entity designated by the state to be the HTF grantee may begin to develop its HTF allocation plan following its citizen participation process in accordance with its consolidated plan citizen participation plan before the publication of the HTF formula allocations. However, the state may not submit its HTF allocation plan before its HTF formula allocation has been published. HUD recommends the state use the $3 million minimum HTF allocation as a baseline formula allocation estimate when conducting citizen participation.

III. HUD Review of Action Plans

HUD will disapprove as substantially incomplete any consolidated plan or action plan covering FY 2016 funding that does not reflect actual CDBG, HOME, ESG and HOPWA allocation amounts on the form SF-424, in the description of resources and objectives, and in the description of activities to be undertaken (or, for states, the method of distribution). A grantee whose action plan is disapproved for this reason is advised to not resubmit a revised plan until HUD has announced the actual FY 2016 allocation amounts, and until the grantee has incorporated the actual allocation amounts into its plan. (See Section II. regarding including the HTF program in an original or amended consolidated plan/action plan.)

24 CFR 91.500(d) states that "(t)he jurisdiction may revise or resubmit a plan within 45 days after the first notification of disapproval." HUD has determined that it is not necessary to waive this provision in order to implement the procedures in this Notice for FY 2016 consolidated plans/action plans. This provision does not prohibit a grantee from re-submitting a plan after that time period.

24 CFR 91.105(c), 91.115(c) and 91.505 require a grantee to comply with citizen participation requirements when it undertakes a substantial amendment to an approved plan. A plan that has been disapproved by HUD is, by definition, not an approved plan. When a grantee's plan is disapproved by HUD, the consolidated plan regulations do not necessarily require a grantee to undertake further citizen participation on the changes the grantee makes before re-submitting it. (A major exception to this, however, would be if the reason for disapproval involved the grantee's failure to fulfill citizen participation requirements to begin with.) However, as noted in Section IV below, there are circumstances in which a grantee may need to make major revisions to a disapproved plan which could trigger further citizen participation efforts. A grantee with a disapproved plan should review its citizen participation plan and local policies to determine whether it will need to conduct further citizen participation as a result of the changes it makes to incorporate actual allocation amounts into its plan, prior to re-submission of the revised plan.

IV. Development of Proposed Action Plans and Citizen Participation During The Interim

A grantee has several options regarding fulfilling its citizen participation obligations while waiting for HUD to announce FY 2016 allocation amounts:

a. A grantee may conduct citizen participation on its draft plan (with estimated funding amounts) according to its normal timetable and citizen participation procedures. (Grantees are cautioned, though, that they should not submit their plan until allocation amounts are known.) A grantee doing so should make clear that the funding levels shown are estimated amounts. In addition, the grantee should include "contingency provision" language in its action plan which explains how it will adjust its proposed plan to match its actual allocation amounts, once actual amounts become known. By including such contingency language, a grantee can avoid the need to make significant

revisions to its plan (beyond incorporating the final allocation amounts into the plan and the SF-424 form). The grantee may also avoid the potential need to conduct additional citizen participation on a plan that has to be significantly revised in order to reflect actual allocation amounts.

Examples of contingency provisions include:

- A plan could state that all proposed activities' budgets will be proportionally increased or decreased from the estimated funding levels to match actual allocation amounts.
- A grantee could express its budget in terms of percentages of the allocation to be budgeted to each planned activity, along with the grantee's current estimate of how many dollars that equates to for each activity. [For example, regardless of what the final allocation amounts are, the United Interfaith Street Outreach Program will receive 22% (currently estimated to be approximately $38,000) of the grantee's total ESG allocation, and the Tenant-Based Rental Assistance activity will receive 10% (currently estimated to be about $68,750) of the HOME allocation.]
- A plan could state that any increase or decrease in funding to match actual allocation amounts will be applied to one or more specific activities (e.g., any increase or decrease relative to the grantee's estimated allocation amount will be applied to the single family housing rehabilitation grant program).
- A plan could list its proposed activities in priority order and indicate that the East Side Sidewalk Replacement activity listed in the plan is a "backup" activity that will be funded only if sufficient CDBG funding exists; or conversely, if the grantee's actual allocation is less than estimated, the East Side Sidewalk Replacement activity will not be funded in FY 2016.
- A plan could state that, should the actual allocation amount exceed the grantee's estimate, the grantee will increase the Uptown Sewer Separation activity budget and will extend the service area block-by-block along the 600-900 blocks of Cherry Street, based on the amount of additional funding available.

A grantee may include these or other comparable provisions singly or in any combination to meet its needs. A grantee may adopt a different contingency approach for each of the programs covered by this Notice (CDBG, ESG, HOME, HOPWA and HTF).

b. Alternatively, a grantee may prepare a proposed action plan according to its normal timetable, but wait until actual allocation amounts are known before undertaking citizen participation actions. Once allocation amounts are announced by HUD, the grantee will need to update relevant sections of its plan (such as the listings of resources and objectives, and the description of activities or the state's method of distribution) to reflect actual allocation amounts before conducting citizen participation. All grantees intending to incur pre-award costs under the programs covered by this Notice should be aware that this option will not be available to them, as citizen participation requirements must be met before pre-award costs are incurred. (See section V. below.)

HUD has developed these procedures to minimize disruption to grantees and to minimize duplication of effort on grantees' part. A grantee that does not follow either option a. or b. above (i.e., the grantee undertakes citizen participation according to its normal timetable, based solely on estimated funding levels, and the plan does not contain any contingency language on how the final plan will be adjusted to match actual allocation amounts) runs the risk of increasing its own work obligations and costs. The grantee will still be required to update its plan to incorporate actual allocation amounts before submission to HUD. The grantee may need to undertake additional publication and citizen participation processes, depending on the difference between its actual allocation amounts and the estimated amounts in its proposed action plan, and how the grantee plans to adjust its proposed activities in order to match its actual allocation amounts. Local policies and procedures may also require the grantee to obtain re-approval of the revised plan from its legislative body or authorizing officials.

A plan that has not yet been submitted to HUD is also not an approved plan, and is not subject to the citizen participation requirements of a substantial amendment. However, a grantee that delays its plan submission should review its citizen participation plan and local policies to determine whether it will need to conduct further citizen participation as a result of the changes it makes to incorporate actual allocation amounts into its plan, prior to its submission.

V. Pre-Award Costs

A. General Provisions applicable to all Consolidated Plan programs

Special attention must be paid to situations in which a grantee wishes to incur costs prior to grant award. For example, under certain programs, a grantee may want to execute annual renewals of agreements with social service providers in order to prevent interruption of social services. The annual performance cycle of these agreements might normally begin after the grantee's official program year start date, but under this Notice the grantee cannot even submit its Action Plan until after the date that the agreements need to be executed. Thus, the timing instructions in this Notice may cause some program costs to be classified as pre-award costs where they would otherwise not have been.

The government-wide Uniform Administrative Requirements, Cost Principles and Audit Requirements regulation, at 2 CFR Part 200, contains language concerning agency approval of pre-award costs. The language at 2 CFR 200.458 applies to any program that does not have its own separate provisions concerning authorization of pre-award costs:

> § 200.458. Pre-award costs. Pre-award costs are those incurred prior to the effective date of the Federal award directly pursuant to the negotiation and in anticipation of the Federal award where such costs are necessary for efficient and timely performance of the scope of work. Such costs are allowable only to the extent that they would have been allowable if incurred after the date of the Federal award and only with the written approval of the Federal awarding agency.

The ESG, HOPWA and HTF program regulations do not contain program-specific language establishing pre-award cost requirements for those programs; the CDBG and HOME program regulations do contain pre-award cost requirements unique to those programs. (However, the HOME requirements apply only to certain types of pre-award costs.) The following guidance applies to all five programs. Additionally, guidance unique to each separate program is provided below.

The Part 91 consolidated Plan regulations make distinctions between a "proposed plan" and "a plan". Most notably, 24 CFR 91.105(b) and 91.115(b) describe the citizen participation requirements for a grantee's proposed plan. For purposes of this Notice regarding pre-award costs, HUD considers a grantee's plan to have moved from being "a proposed plan" to being "a plan" once a grantee has completed the publication, public hearing and public comment requirements at 24 CFR 91.105(b)(2), (3) and (4) or 91.115(b)(2), (3) and (4), and has developed its written summary of comments received pursuant to 24 CFR 91.105(b)(5) or 91.115(b)(5).

To minimize additional workload on grantees and HUD field offices, this Notice establishes the following procedures implementing the 2 CFR 200.458 requirements cited above. This Notice provides HUD approval to incur pre-award costs if and when the grantee completes the following documentation in its local files:

1. The grantee documents that the costs incurred prior to grant award are necessary for efficient and timely performance of the activity in question.

2. The grantee documents that the costs are for eligible activities under the regulations for the applicable funding program;

3. The grantee documents that the grantee has complied with all other requirements for pre-award costs under the regulations for the applicable funding program or as described below;

4. The activity for which costs will be incurred is included in a consolidated plan/action plan;

5. The grantee documents completion of its citizen participation process by including in its files a written, *dated* summary of citizen participation comments received on its plan, pursuant to 24 CFR 91.105(b)(5) or 91.115(b)(5) as applicable.

If the grantee's files contain all other necessary documentation supporting the costs (described below for each program), the date of HUD approval for pre-award costs is the date of the written summary of citizen participation comments, or the grantee's program year start date, which is later.

B. Additional Provisions: Entitlement CDBG Program

The Entitlement CDBG program regulations specify, at 24 CFR 570.200(h), the situations under which a grantee may incur costs prior to the effective date of its grant agreement. The provisions of this Notice will affect how grantees comply with the pre-award cost reimbursement requirements.

1. 24 CFR 570.200(h) defines the effective date of a grantee's agreement as the grantee's program year start date or the date that the consolidated plan/action plan is received by HUD (whichever is later). Under the provisions of this Notice, a grantee's action plan may not be submitted to (and thus received by) HUD until several months after the grantee's program year start date. This may negatively affect grantees' ability to incur pre-award costs.

2. Therefore, HUD has issued a waiver of 24 CFR 570.200(h) to the extent necessary to implement an alternative requirement: the effective date of a grantee's FY 2016 grant agreement will be considered to be the earlier of the grantee's program year start date or the date that the consolidated plan/action plan (with actual allocation amounts) is received by HUD. Attachment A contains the HUD memorandum authorizing this waiver. This waiver is applicable to any applicable Entitlement CDBG grantee seeking to incur pre-award costs, whose action plan submission is delayed past the normal submission date because of delayed enactment of FY 2016 appropriations for the Department. An affected community applying this waiver shall document in writing the conditions giving rise to the need to use this waiver, and maintain the documentation for HUD's review. Grantees' authority to make use of this waiver is only in effect until August 16, 2016, as that is the last date that a grantee may submit its FY 2016 action plan.

3. 24 CFR 570.200(h)(1)(i) requires that the activity for which the costs are being incurred must be included in a consolidated plan/action plan prior to the costs being incurred; grantee compliance with steps 4 and 5 under the general pre-award cost provisions above will meet that requirement. However, grantees must also comply with § 570.200(h)(1)(ii), which further specifies that the plan must advise citizens of the extent to which the pre-award costs will affect future grants. CDBG grantees intending to incur pre-award costs are cautioned that option b. described in Section IV above is not likely to be a feasible alternative for them. HUD advises any Entitlement CDBG grantee intending to incur pre-award costs to follow the process described in Section IV.a. above; in doing so, the grantee will need to ensure that it has met the citizen participation and notification requirements above.

4. Pursuant to § 570.200(h)(1)(iii) and § 570.604, the costs and corresponding activities must comply with the environmental review requirements at 24 CFR Part 58.

C. Additional Provisions: HOME Program

The HOME regulations specify situations under which a grantee may incur costs prior to the effective date of its grant agreement. The provisions of this Notice will affect how grantees comply with the pre-award cost reimbursement requirements.

1. 24 CFR 92.212(b) defines the effective date for incurring administrative and planning costs to be charged to the HOME allocation as the beginning of the participating jurisdiction's consolidated program year or the date that the consolidated plan is received by HUD (whichever is later). Under the provisions of this Notice, a participating jurisdiction's action plan may not be submitted to (and thus received by) HUD until several months after the PJ's program year start date. This may negatively affect a participating jurisdiction's ability to incur planning and administrative pre-award costs. Therefore, HUD has issued a waiver of 24 CFR 92.212(b) to the extent necessary to implement an alternative requirement: the effective date of a grantee's FY 2016 grant agreement will be considered to be the earlier of the participating jurisdiction's program year start date or the date that the consolidated plan/action plan (with actual allocation amounts) is received by HUD.

2. Attachment B contains the HUD memorandum authorizing this waiver. This waiver is applicable to any HOME participating jurisdiction seeking to incur pre-award administrative and planning costs, whose action plan submission is delayed past the normal submission date because of delayed enactment of FY 2016 appropriations for the Department. An affected participating jurisdiction applying this waiver shall document in writing the conditions giving rise to the need to use this waiver, and maintain the documentation for HUD's review. A participating jurisdiction's authority to make use of this waiver is only in effect until August 16, 2016, as that is the last date that a grantee may submit its FY 2016 action plan.

3. The HOME regulations already provide a participating jurisdiction with the authority to incur certain project costs. Eligible project costs may be incurred during the current program year in an amount not to exceed 25% of the current HOME allocation amount, to be charged after the award of the HOME allocation, provided the costs are in compliance with the requirements of the HOME Program. Before incurring the pre-award costs, the participating jurisdiction must comply with its citizen participation plan requirements.

4. 24 CFR 92.212(c) requires that the project costs that are being incurred must be included in a consolidated plan/action plan prior to the costs being incurred; compliance with steps 4 and 5 under the general pre-award cost provisions above will meet that requirement. These provisions must also be met if the participating jurisdiction elects to develop a mini-action plan pursuant to § 92.212(c).

D. Additional Provisions: ESG Program

An ESG grantee is permitted to incur pre-award costs against its FY 2016 grant, provided that the grantee has met the general conditions described above, plus the following conditions:

1. The costs and corresponding activities must comply with the Emergency Solutions Grants regulations at 24 CFR Part 576.

2. The costs and corresponding activities must comply with environmental review requirements. The "Moving Ahead for Progress in the 21st Century Act" (MAP-21), (Public Law 112-141) made several changes to HUD's homeless assistance programs, including authorization to permit recipients and other responsible entities to assume HUD environmental review responsibilities in accordance with 24 CFR Part 58. Initially, for FY 2012 ESG funds, ESG projects were subject to the environmental review procedures under 24 CFR Part 50, which assigns HUD all environmental review responsibilities due to the HEARTH Act's repeal of Section 443 of the McKinney-Vento Homeless Assistance Act. However, the MAP-21 Act made several changes to HUD's homeless programs, including the requirement that recipients follow 24 CFR Part 58. Now, recipients or other Responsible Entities assume environmental review responsibilities under 24 CFR Part 58.

E. Additional Provisions: HOPWA Program

A HOPWA formula grantee is permitted to incur pre-award costs against its FY 2016 grant, provided that the grantee has met the general conditions described above, plus the following conditions:

1. The costs are incurred for eligible activities undertaken in accordance with HOPWA program regulations at 24 CFR Part 574.

2. The costs and corresponding activities must comply with environmental review requirements at 24 CFR 574.510.

F. Additional Provisions: HTF Program

HUD is authorizing HTF grantees to incur pre-award costs permitted under 2 CFR 200.458 for planning activities and preparation of the HTF allocation plan. Eligible pre-award costs may include the cost of public hearings, consultations, and publication of public notices, as well as developing program guidelines. Pre-award costs may not exceed 5% of the minimum allocation amount of $3 million. This is one half of the grant amount that the state may use for administration and planning in accordance with 24 CFR 93.202, based on receiving a minimum grant amount. The costs and corresponding activities must comply with the environmental review requirements at 24 CFR 93.301(f).

VI. Applicability of This Notice to Future Years

This Notice only applies to consolidated plans/action plans submitted for FY 2016 funding on or before August 16, 2016, or 60 days after HUD announcement of the FY 2016 allocation amounts for CDBG, ESG, HOME and HOPWA formula funding (whichever is earlier). HUD anticipates revising the Consolidated Plan regulations (and other related regulations) for future years to explicitly include, as a basis for disapproval of a plan, that a plan does not contain and reflect a grantee's actual allocation amounts. For further information on potential rulemaking in this area, see HUD's June 3, 2015, Federal Register Notice (80 FR 31538). That document solicited public comments on possible amendments to the Consolidated Plan regulations and the CDBG Entitlement regulations to effect such a change. See in particular Sections II.B.1., II.B.2 and II.B.7 of the Notice, pages 31544 and 31546. (Please note, however, that the public comment period for that Federal Register Notice has closed.)

For further information:

Grantees with questions concerning this Notice should direct their inquiries to their local HUD Field Office Community Planning and Development Division. Field Offices should direct their questions to the following Headquarters program offices as applicable:

Office of Block Grant Assistance at (202) 708-1577 for the Entitlement CDBG program or (202) 708-1322 for the State CDBG program
Office of Affordable Housing Programs at (202) 708-2684
Office of Special Needs Assistance Programs at (202) 708-4300
Office of HIV/AIDS Housing at (202) 708-1934 or at hopwa@hud.gov

ATTACHMENT A

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, DC 20410-7000

DEPUTY OF THE ASSISTANT SECRETARY FOR
COMMUNITY PLANNING AND DEVELOPMENT

SEP 9 2015

MEMORANDUM FOR: All Community Planning and Development Field Office Division Directors

FROM: Harriet Tregoning, Principal Deputy Assistant Secretary for Community Planning and Development, D

SUBJECT: Waiver of 24 CFR 570.200(h) regarding FY 2016 Action Plans Community Development Block Grant (CDBG) Program

HUD is issuing revised procedures to govern the submission and review of action plans for FY 2016 funding prior to the enactment of a FY 2016 appropriation bill. Any grantee with a program year start date prior to, or up to 60 days after, HUD's announcement of the FY 2016 formula program funding allocations is advised not to submit its consolidated plan or action plan until the FY 2016 formula allocations have been announced. However, an action plan must be submitted to HUD no later than August 16, 2016.

The likelihood of delays in the receipt of annual appropriations by HUD and implementation of this policy for FY 2016 may have negative consequences for CDBG grantees that intend to incur eligible costs prior to the award of FY 2016 funding. Some activities might otherwise be interrupted while implementing these revised procedures. In addition, grantees might not otherwise be able to use CDBG funds for planning and administrative costs of administering their programs. In order to address communities' needs and to ensure that programs can continue without disturbance, I find that good cause exists pursuant to 24 CFR 5.110 to waive the provisions of 24 CFR 570.200(h) for the Entitlement CDBG program, the Insular Areas CDBG program, and for grants to nonentitlement counties in Hawaii. 24 CFR 570.200(h) is waived to the extent necessary to treat the effective date of the grant agreement as the program year start date or the date that the consolidated plan/action plan (with actual allocation amounts) is received by HUD, whichever is *earlier*.

This waiver will apply to any Entitlement, Insular or Hawaii nonentitlement CDBG grantee whose program year start date for FY 2016 funding occurs during the period starting October 1, 2015, and ending August 16, 2016 or 60 days after HUD announcement of FY 2016 allocation amounts for formula program funding (whichever comes first). This waiver is available for use by any applicable CDBG grantee whose action plan submission is delayed past the normal submission date because of delayed enactment of FY 2016 appropriations for the Department. Any affected grantee taking advantage of this waiver shall document in writing the conditions giving rise to the need to utilize this waiver, and shall maintain such documentation for HUD's review. This waiver authority is only in effect until August 16, 2016.

ATTACHMENT B

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, DC 20410-7000

OFFICE OF THE ASSISTANT SECRETARY FOR
COMMUNITY PLANNING AND DEVELOPMENT

JAN 6 2016

MEMORANDUM FOR: All Community Planning and Development Field Office Division Directors

FROM: Harriet Tregoning, Principal Deputy Assistant Secretary for Community Planning and Development, D

SUBJECT: Waiver of 24 CFR 92.212(b) regarding FY 2016 Action Plans HOME Investment Partnership Program (HOME) Program

HUD is issuing revised procedures to govern the submission and review of action plans for FY 2016 funding prior to the enactment of an FY 2016 appropriations bill. Any participating jurisdiction with a program year start date prior to, or up to 60 days after, HUD's announcement of the FY 2016 formula program funding allocations is advised not to submit its consolidated plan or action plan until the FY 2016 formula allocations have been announced. However, an action plan must be submitted to HUD no later than August 16, 2016.

The likelihood of delays in the receipt of annual appropriations by HUD and implementation of this policy for FY 2016 may have negative consequences for HOME participating jurisdictions that intend to incur eligible costs prior to the award of FY 2016 funding. Some activities might otherwise be interrupted while implementing these revised procedures. In addition, participating jurisdictions might not otherwise be able to use HOME funds for the planning and administrative costs of their programs. In order to address communities' needs and to ensure that programs can continue without disturbance, I find that good cause exists pursuant to 24 CFR 5.110 to waive the provisions of 24 CFR 92.212(b) for the HOME Program. 24 CFR 92.212(b) is waived to the extent necessary to treat the effective date of the grant agreement as the program year start date or the date that the consolidated plan/action plan (with actual allocation amounts) is received by HUD, whichever is earlier.

This waiver will apply to any HOME participating jurisdiction whose program year start date for FY 2016 funding occurs during the period starting October 1, 2015, and ending on the earlier of 60 days after HUD announcement of FY 2016 allocation amounts for formula program funding or August 16, 2016. This waiver is applicable to any HOME participating jurisdiction whose action plan submission is delayed past the normal submission date because of delayed enactment of FY 2016 appropriations for the Department. Any affected participating jurisdiction taking advantage of this waiver shall document in writing the conditions giving rise to the need to utilize this waiver, and shall maintain such documentation for HUD's review. This waiver authority is only in effect until August 16, 2016.

Miami-Dade County
Conditional Loan Commitment

Date

To:

Re:

Dear Developer:

We are pleased to advise you that on _____ the Board of County Commissioners (BCC) approved a Conditional Loan Commitment for development activity at the above-listed property (the "Property"). The loan is conditionally committed for the payment of hard construction costs as a portion of the development costs to [*construct the affordable housing units // describe construction or rehabilitation to be done*] on the Property. This Conditional Loan Commitment is made based upon the application submitted by Borrower in response to, for HOME funds, the Miami-Dade County Consolidated Request for Applications for FY 2016 Funding – Housing Application, Book Two (the "RFA"), or for CDBG funds, the Miami-Dade County Consolidated Request for Applications for FY 2016 Funding – Non-Housing Application, Book One (respectively to be referred to as the "RFA") is subject to the following terms and conditions:

Borrower:

Project:

Loan Amount: The loan amount of not-to-exceed $_____is the amount approved by the BCC in Resolution No. _____ and includes all terms and conditions of such BCC approval, including project scope, activity type and, for federal funds, national objective to be achieved (the "Loan"). The loan amount may be decreased as determined by the Mayor or the Mayor's designee, based on the information and documentation provided by Developer

Conditions: The Loan is conditioned upon the terms, conditions and requirements set forth below (the "Conditions"). The County shall not issue a final unconditional loan commitment, enter into a funding contract, close on the Loan or disburse the Loan funds until all the Conditions are met.

Collateral: Upon satisfaction of the Conditions, Miami-Dade County (County) and Borrower will enter into a funding contract and loan agreement. The Loan shall be evidenced by a promissory note and secured by a construction/permanent mortgage with assignment of leases and rents, a collateral assignment of leases and rents, a collateral assignment of construction documents, a rental regulatory agreement (where applicable), and any other security or collateral as deemed appropriate by the Mayor or Mayor's designee, in his or her sole discretion, with approval of the County Attorney's Office. Borrower shall additionally be required to provide the County with an environmental indemnification agreement, a UCC-

1, title affidavit, partnership affidavit (if applicable), corporate resolution approving the loan documents, opinion of counsel, certification of borrower to borrower's counsel, and title policy making the County an insured. The Collateral shall be determined based upon financial feasibility and subsidy layering underwriting to be performed by County staff in an internal process and by an independent underwriter and paid for by Borrower ("Underwriting") following review of a current title search. Additional forms of security may be required if liens, encumbrances, restrictions or covenants exist on the Property which the Mayor or Mayor's designee determines, in his or her sole discretion, threaten the County's Collateral. The Mayor or Mayor's designee shall determine, in his or her sole discretion and in consultation with the County Attorney's Office, whether the Collateral provided by Borrower is sufficient to close and disburse the Loan.

Interest Rate: Loan terms, including the interest rate, are those set forth in RFA, or as modified prior to closing by the Mayor or Mayor's designee in accordance with the results of Underwriting: 0% during construction, years 1-2 and 1%-6% P&I payments in years 3-30.

Repayable: There will be no penalty for prepayment of the Loan (payment of Loan balance before the end of the repayment term). Repayment terms are those set forth in the RFA, on page 21 for HOME funds, or as modified prior to closing by the Mayor or Mayor's designee in accordance with the results of Underwriting. The prepayment of any Loan shall not affect the term of affordability set forth in the Rental Regulatory Agreement or in any of the other Loan Documents.

Term: The Loan will be for the period of time set forth in the RFA, on page 21 for HOME funds or, as it may be modified prior to closing by the Mayor or Mayor's designee in accordance with the results of Underwriting.

Conditions:

1. Underwriting, as explained above, shall include financial feasibility review, subsidy layering review, and credit review. Underwriting is performed to protect the County's scarce affordable housing funds and is performed to ensure that the Project has sufficient financing to be completed timely and that the Project is not over-subsidized, meaning the Loan is not needed or the Loan Amount is too high. The County reserves the right to reduce the Loan Amount subject to Underwriting. The County further reserves the right to refuse to issue a final, unconditional loan commitment to Borrower or to enter into a contract for the Loan or to close on the Loan in the event that Underwriting determines that the project is financially unfeasible or otherwise is unfeasible. The costs of Underwriting are to be paid by Borrower.
2. Borrower must prove control of the Property through purchase or lease, as evidenced by a deed or lease and recorded memorandum of lease in Borrower's name. Absence of any threat of foreclosure, taking by eminent domain, or pending bankruptcy are additionally required.
3. Borrower must provide the County with written financing commitments showing committed financing for the entire Development Cost of the Project, including any gaps between the Loan and the overall costs to develop the Project. The Development Cost of the Project means the total cost of completing the entire Project, from acquisition to the issuance of Certificate of Occupancy, including but not limited to the costs for acquisition, design and planning, zoning and variances, financing costs, legal costs, construction, and permitting. In the event of a dispute as to what amount constitutes the actual Development Cost, Borrower and County will use the amount determined by Underwriting to be the Development Cost.
4. Conformance of the Project design with the application submitted in the RFA, unless changes are approved by the Mayor or Mayor's designee.
5. Complete plans and specifications of the Project.
6. Payment and performance bond in the amount of the entire construction budget or otherwise in conformance with applicable law. Where a payment and performance bond is not required by law, the

Mayor or Mayor's designee may alternatively accept – at the Mayor or Mayor's designee's sole discretion – a letter of credit in an amount acceptable to the Mayor or Mayor's designee.

7. Appraisal of the Property showing that the value of the Project and Property, when completed, exceeds the total amount of debt from all sources to be secured by the Project, unless waived by the Mayor or Mayor's designee.
8. A Phase I environmental report requiring no further action.
9. Such other conditions which are customary and reasonable for a loan of this nature, such as adhering to all Federal, State and local regulations, ordinances, codes and standards.
10. Meeting all requirements of the HOME or CDBG program, respectively.
11. Compliance with Resolution No. R-346-15, establishing a maximum total development cost per unit.

This Conditional Loan Commitment will expire in six (6) months if not extended by Miami-Dade County. An extension of this Conditional Loan Commitment may be granted at the sole and absolute discretion of Miami-Dade County. Any extension granted will be contingent upon compliance with and in accordance with Resolutions No. R-165-13 and/or R-232-14, as applicable and must be signed by the Mayor or Mayor's Designee to be valid. If the loan does not close prior to the expiration or extension of this Conditional Loan Commitment, the funds will be subject to recapture and allocated to other projects. This Conditional Loan Commitment is not assignable. This Conditional Loan Commitment is the sole and complete agreement between the parties as to the terms of the Loan described herein. The terms of this Conditional Loan Commitment may only be changed in writing in a document signed by the Mayor or the Mayor's designee. No representations, written or verbal, of Miami-Dade County employees, or others purporting to act on behalf of Miami-Dade County, may change the terms of this Commitment.

Miami-Dade County wishes to thank you for your proposal and the opportunity to provide financing for this development, and we look forward to closing this transaction.

Sincerely,

Miami-Dade County

_____
Carlos A. Gimenez, Mayor

Date: _____

c: Russell Benford, Deputy Mayor

Approved as to Form and Legal Sufficiency

_____
Assistant County Attorney

Date _____

EXHIBIT 4

Miami-Dade Public Housing and Community Development
FY 2016 RFA - Due Diligence Report

Binder No.	Agency Name	Activity Title	District Activity Located	District Serving	Eligible Activity	Meets HUD National Objective	Successfully Passed Due Diligence Review	Budget Submitted	Inspector General	Florida Vendor Registration	Insurance / Bond	SBD Violations	Florida Convicted Vendor	MDC Debarred Contractor	MDC Delinquent Contractor	MDC SBD Goal Deficit Make-up	Suspended Contractors	Florida Suspended Contractors	Federal Excluded Parties	Sudan-Iran Affidavit	Sun Biz	Capital Improvement Information System	A&E Technical Certification Report	Pre Qualification Report	Web Search Better Business Bureau	Prior Year Tax Return	Prior Year Audit	Miami-Dade Clerks Records	Dun & Bradstreet Reports
16-01	Dynamic Community Development Corporation	Technical Assistance Program 2016	3	CW	YES	YES	YES	YES	OK	NA	YES	NO	NO	NO	NO	NO	NO	NO	NO	NO	ACTIVE	N/A	N/A	N/A	N/A	YES	NO	NO	NO
16-02	Lotus Endowment Fund, Inc.	Lotus Village 2016	3	CW	YES	YES	YES	YES	OK	YES	YES	NO	NO	NO	NO	NO	NO	NO	NO	NO	ACTIVE	N/A	N/A	N/A	N/A	YES	YES	NO	NO
16-03	Family Christian Association of America, Inc.	Youth and Family Development Complex - Elevator	1	1 & 2	YES	YES	YES	YES	OK	NA	NOT LISTED	NO	NO	NO	NO	NO	NO	NO	NO	NO	ACTIVE	N/A	N/A	N/A	N/A	YES	YES	NO	NO
16-04	South Florida Puerto Rican Chamber of Commerce, Inc.	Economic Development Technical Assistance 2016	3	1, 2, 3, 4	YES	YES	YES	YES	OK	NA	YES	NO	NO	NO	NO	NO	NO	NO.	NO	NO	ACTIVE	N/A	N/A	N/A	N/A	YES	NO	NO	NO
16-05	Camillus House, Inc.	Beckham Hall Emergency Shelter 2016	3	CW	YES	YES	YES	YES	Resolved 2004	NA	YES	NO	NO	NO	NO	NO	NO	NO	NO	NO	ACTIVE	N/A	N/A	N/A	N/A	YES	YES	NO	NO
16-06	Sundari Foundation Inc. d/b/a/ Lotus House Women's Shelter	HOME TBRA Homeless Set-Aside 2016	3	CW	YES	YES	YES	YES	OK	YES	YES	NO	NO	NO	NO	NO	NO	NO	NO	NO	ACTIVE	N/A	N/A	N/A	N/A	YES	YES	NO	NO
16-07	Sundari Foundation Inc. d/b/a/ Lotus House Women's Shelter	HOME TBRA for Homeless Women and Children 2016	3	CW	YES	YES	YES	YES	OK	YES	YES	NO	NO	NO	NO	NO	NO	NO	NO	NO	ACTIVE	N/A	N/A	N/A	N/A	YES	YES	NO	NO
16-08	Florida Venture Foundation, Inc.	Elderly Services 2016	12	CW	YES	YES	YES	YES	OK	NA	YES	NO	NO	NO	NO	NO	NO	NO	NO	NO	ACTIVE	N/A	N/A	N/A	N/A	YES	YES	NO	NO
16-09	Sundari Foundation Inc. d/b/a/ Lotus House Women's Shelter	ESG Rapid Re-Housing 2016	3	CW	YES	YES	YES	YES	OK	YES	YES	NO	NO	NO	NO	NO	NO	NO	NO	NO	ACTIVE	N/A	N/A	N/A	N/A	YES	YES	NO	NO

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EXHIBIT 4

Miami-Dade Public Housing and Community Development
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16-10	We Care of South Dade, Inc.	Neighborhood Resource Network	8	8, 9	YES	YES	YES	YES	OK	NA	NOT LISTED	NO	NO	NO	NO	NO	NO	NO	NO	NO	ACTIVE	N/A	N/A	N/A	N/A	YES	YES	NO	NO
16-11	Sundari Foundation Inc. d/b/a/ Lotus House Women's Shelter	Lotus House Women's Shelter Employment Training 2016	3	CW	YES	YES	YES	YES	OK	YES	YES	NO	NO	NO	NO	NO	NO	NO	NO	NO	ACTIVE	N/A	N/A	N/A	N/A	YES	YES	NO	NO
16-12	Miami Mini Riders Transportation, Inc.	Transportation Services 2016	3	CW	NO, Entity submitted an incomplete application.	NO	YES	NO	OK	NA	NOT LISTED	NO	NO	NO	NO	NO	NO	NO	NO	NO	ACTIVE	N/A	N/A	N/A	N/A	NO	NO	NO	NO
16-13	The Optimist Foundation of Greater Goulds, Florida, Inc.	After School Program 2016	9	8, 9	YES	YES	YES	YES	OK	NA	NOT LISTED	NO	NO	NO	NO	NO	NO	NO	NO	NO	ACTIVE	N/A	N/A	N/A	N/A	YES	NO	NO	NO
16-14	Josefa Perez de Castano Kidney Foundation, INC	Nutrition for Elderly and Disabled Dialysis Patients 2016	5	CW	YES	YES	YES	YES	OK	NA	YES	NO	NO	NO	NO	NO	NO	NO	NO	NO	ACTIVE	N/A	N/A	N/A	N/A	YES	NO	NO	YES
16-15	Centro Campesino Farmworker Center, Inc.	Open Door	9	CW	YES	YES	YES	YES	OK	NA	NOT LISTED	NO	NO	NO	NO	NO	NO	NO	NO	NO	ACTIVE	N/A	N/A	N/A	N/A	YES	YES	NO	NO
16-16	Goulds Coalition of Ministers & Lay People, Inc.	Assistance to LMA & Low to No Income Residents	9	8,9	YES	YES	NO, Entity has a financial lien.	YES	OK	NA	NOT LISTED	NO	NO	NO	NO	NO	NO	NO	NO	NO	ACTIVE	N/A	N/A	N/A	N/A	NO	NO	YES	NO
16-17	Branches, Inc.	ASSETS Miami 2016	2,4,9	CW	YES	YES	YES	YES	OK	NA	YES	NO	NO	NO	NO	NO	NO	NO	NO	NO	ACTIVE	N/A	N/A	N/A	N/A	YES	YES	NO	NO
16-18	Hispanic Business Initiative Fund of Florida, Inc.	Economic Development-Micro Lending 2016	12	CW	YES	YES	YES	YES	OK	NA	NOT LISTED	NO	NO	NO	NO	NO	NO	NO	NO	NO	ACTIVE	N/A	N/A	N/A	N/A	NO	NO	NO	NO

EXHIBIT 4

Miami-Dade Public Housing and Community Development
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16-19	Hispanic Business Initiative Fund of Florida, Inc.	Technical Assistance 2016	12	CW	YES	YES	YES	YES	OK	NA	NOT LISTED	NO	NO	NO	NO	NO	NO	NO	NO	NO	ACTIVE	N/A	N/A	N/A	N/A	NO	NO	NO	NO
16-20	Chapman Partnership	Family Resource Center	3, 9	3, 9	YES	YES	YES	YES	OK	NA	YES	NO	NO	NO	NO	NO	NO	NO	NO	NO	ACTIVE	N/A	N/A	N/A	N/A	NO	NO	NO	NO
16-21	Girl Scout Council of Tropical Florida, Inc.	Decisions for Your Life Manager	9	CW	YES	YES	YES	YES	OK	NA	YES	NO	NO	NO	NO	NO	NO	NO	NO	NO	ACTIVE	N/A	N/A	N/A	N/A	YES	YES	NO	NO
16-22	Paradise Christian School	Pathways to Prosperity 2016	12	CW	YES	YES	NO. Entity has a financial lien.	YES	OK	NA	YES	NO	NO	NO	NO	NO	NO	NO	NO	NO	ACTIVE	N/A	N/A	N/A	N/A	YES	YES	YES	NO
16-23	EcoTech Visions Foundation Inc.	Vertical Farm and Elevator for ADA 2016	2	2,3,5	NO, Project evaluated as a PPCI. It will not be eligible.	NO	YES	YES	OK	NA	NOT LISTED	NO	NO	NO	NO	NO	NO	NO	NO	NO	ACTIVE	N/A	N/A	N/A	N/A	YES	NO	NO	NO
16-24	EcoTech Visions Foundation Inc.	Net Zero Green Maker Incubator Build out 2016	2	2,3	YES	YES	YES	YES	OK	NA	NOT LISTED	NO	NO	NO	NO	NO	NO	NO	NO	NO	ACTIVE	N/A	N/A	N/A	N/A	YES	NO	NO	NO
16-25	EcoTech Visions Foundation Inc.	GreenTech Fellowship	3	1,2,3,5	YES	YES	YES	YES	OK	NA	NOT LISTED	NO	NO	NO	NO	NO	NO	NO	NO	NO	ACTIVE	N/A	N/A	N/A	N/A	YES	NO	NO	NO
16-26	Association For Development of The Exceptional Incorporated	Academic/Vocational/Employment Training for Adults with Development Disabilities 2016	3,6,8	3,6,8	YES	YES	YES	YES	OK	NA	NOT LISTED	NO	NO	NO	NO	NO	NO	NO	NO	NO	ACTIVE	N/A	N/A	N/A	N/A	YES	YES	NO	NO
16-27	Partners for Self-Employment, Inc.	Micro Loans and Technical Assistance to Small Business Program 2016	1,2,3,8, Multiple Locations	CW	YES	YES	YES	YES	OK	NA	NOT LISTED	NO	NO	NO	NO	NO	NO	NO	NO	NO	ACTIVE	N/A	N/A	N/A	N/A	YES	YES	NO	NO

EXHIBIT 4

Miami-Dade Public Housing and Community Development
FY 2015 RFA - Due Diligence Report

Binder No.	Agency Name	Activity Title	District Activity Located	District Serving	Eligible Activity	Meets HUD National Objective	Successfully Passed Due Diligence Review	Budget Submitted	Inspector General	Florida Vendor Registration	Insurance / Bond	SBD Violations	Florida Convicted Vendor	MDC Debarred Contractor	MDC Delinquent Contractor	MDC SBD Gen Deficit Make-up	Suspended Contractors	Florida Suspended Contractors	Federal Excluded Parties	Sudan-Iran Affidavit	Sun Biz	Capital Improvement Information System	A&E Technical Certification Report	Pre Qualification Report	Web Search Better Business Bureau	Prior Year Tax Reform	Prior Year Audit	Miami-Dade Clerks Records	Dun & Bradstreet Reports
15-28	Partners for Self-Employment, Inc.	Entrepreneurial Institute 2016	1,2,3,8	CW	YES	YES	YES	YES	OK	NA	NOT LISTED	NO	NO	NO	NO	NO	NO	NO	NO	NO	ACTIVE	N/A	N/A	N/A	N/A	YES	YES	NO	NO
15-29	Sunrise Opportunities, Inc.	Sunrise's Healthy Environment and Heat Reduction Project 2016	9	7,8,9,10, 11	YES	YES	YES	YES	OK	NA	NOT LISTED	NO	NO	NO	NO	NO	NO	NO	NO	NO	ACTIVE	N/A	N/A	N/A	N/A	YES	YES	NO	NO
15-30	Overnight Success, Inc.	Job Creation - Food Service 2016	3	1,2,3	YES	YES	YES	YES	OK	YES	YES	NO	NO	NO	NO	NO	NO	NO	NO	NO	ACTIVE	N/A	N/A	N/A	N/A	NO	NO	NO	NO
15-31	Citrus Health Network, Inc.	Housing Assistance Network of Dade HAND 2016	6,12,13	CW	YES	YES	YES	YES	OK	YES	YES	NO	NO	NO	NO	NO	NO	NO	NO	NO	ACTIVE	N/A	N/A	N/A	N/A	NO	NO	NO	NO
15-32	Citrus Health Network, Inc.	Housing Assistance Network of Dade HAND Homeless 2016	6	CW	YES	YES	YES	YES	OK	YES	YES	NO	NO	NO	NO	NO	NO	NO	NO	NO	ACTIVE	N/A	N/A	N/A	N/A	NO	NO	NO	NO
15-33	Richmond Heights Community Association Inda Richmond Heights Homeowners Association, Inc.	Diminishing Hunger and Poverty for Seniors 2016	9	CW	YES	YES	YES	YES	OK	NA	NOT LISTED	NO	NO	NO	NO	NO	NO	NO	NO	NO	ACTIVE	N/A	N/A	N/A	N/A	NO	NO	NO	NO
15-34	Greater Miami Service Corps	Youth Education, Employment and Training 2016	3,8	CW	YES	YES	YES	YES	OK	NA	NOT ACTIVE	NO	NO	NO	NO	NO	NO	NO	NO	NO	ACTIVE	N/A	N/A	N/A	N/A	NO	YES	NO	NO
15-35	Tacolcy Garden Walk I, LLC	Rental Housing Rehab HOME CHDO 2016	9	9	YES	YES	YES	YES	OK	YES	NOT LISTED	NO	NO	NO	NO	NO	NO	NO	NO	NO	ACTIVE	N/A	N/A	N/A	N/A	NO	NO	NO	NO
15-36	Tacolcy Garden Walk I, LLC	Rental Housing Rehab HOME 2016	9	9	YES	YES	YES	YES	OK	NA	NOT LISTED	NO	NO	NO	NO	NO	NO	NO	NO	NO	ACTIVE	N/A	N/A	N/A	N/A	NO	NO	NO	NO

EXHIBIT A

Miami-Dade Public Housing and Community Development
FY 2016 RFA - Due Diligence Report

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16-37	Latinex United in Action Center, Inc.	Youth Educational Services YES 2016	3	CW	YES	YES	NO, Entity has a financial lien.	YES	OK	NA	YES	NO	NO	NO	NO	NO	NO	NO	NO	NO	ACTIVE	N/A	N/A	N/A	N/A	YES	NO	YES	NO
16-38	Little Haiti Housing Association, Inc, DBA Haitian American Community Development Corporation	Financial Empowerment Program 2016	3	CW	YES	YES	NO, Entity has a financial lien.	YES	OK	YES	NOT ACTIVE	NO	NO	NO	NO	NO	NO	NO	NO	NO	ACTIVE	N/A	N/A	N/A	N/A	YES	YES	YES	NO
16-39	K & K Rehabilitation Services, Inc.	K & K Rehabilitation Services 2016	5	CW	NO, Project does not meet criteria for Special Economic Development. Funds will be used for purchase of equipment.	NO	YES	YES	OK	NA	NOT LISTED	NO	NO	NO	NO	NO	NO	NO	NO	NO	ACTIVE	N/A	N/A	N/A	N/A	YES	NO	NO	NO
16-40	Brownsville Medical Center, Inc.	Brownsville Medical Center 2016	3	3	YES	YES	YES	YES	OK	NA	NOT LISTED	NO	NO	NO	NO	NO	NO	NO	NO	NO	ACTIVE	N/A	N/A	N/A	N/A	YES	NO	NO	NO
16-41	Community Technological Institute of Miami	Educational Institution / Certified & Vocational Training 2016	5	CW	YES	YES	YES	YES	OK	YES	NOT LISTED	NO	NO	NO	NO	NO	NO	NO	NO	NO	ACTIVE	N/A	N/A	N/A	N/A	YES	YES	NO	NO
16-42	Latin Missions Ministries, LLC dba Alpha and Omega Church	Creative Arts Program 2016	7	7,12	YES	YES	YES	YES	OK	NA	NOT LISTED	NO	NO	NO	NO	NO	NO	NO	NO	NO	ACTIVE	N/A	N/A	N/A	N/A	NO	YES	NO	NO
16-43	The Ultra Smacks Industries, Inc.	The Ultra Smacks Industries - 2016	13	CW	YES	YES	YES	YES	OK	NA	NOT LISTED	NO	NO	NO	NO	NO	NO	NO	NO	NO	ACTIVE	N/A	N/A	N/A	N/A	NO	NO	NO	NO
16-44	Soccer Academy of the Americas-Miami, Inc.	Soccer Academy of the Americas-Miami - 2016	11	11	YES	YES	YES	YES	OK	NA	NOT LISTED	NO	NO	NO	NO	NO	NO	NO	NO	NO	ACTIVE	N/A	N/A	N/A	N/A	YES	NO	NO	NO

EXHIBIT 4

Miami-Dade Public Housing and Community Development
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16-45	Integrative Health Care Institute, LLC	Integrative Health Care Institute - 2016	7	CW	NO, Project does not meet criteria for Special Economic Development. Funds will be used for purchase of equipment and furniture.	NO	YES	YES	OK	NA	NOT LISTED	NO	NO	NO	NO	NO	NO	NO	NO	NO	ACTIVE	N/A	N/A	N/A	N/A	NO	YES	NO	NO
16-46	Latin Missions Ministries, LLC dba Alpha and Omega Church	Alpha Goes Green - 2016	7	7	YES	YES	YES	YES	OK	NA	NOTLISTED	NO	NO	NO	NO	NO	NO	NO	NO	NO	ACTIVE	N/A	N/A	N/A	N/A	NO	YES	NO	NO
16-47	Black Economic Development Coalition, Inc.	Micro Enterprise Lending Program - 2016	3	CW	YES	YES	YES	YES	OK	NA	YES	NO	NO	NO	NO	NO	NO	NO	NO	NO	ACTIVE	N/A	N/A	N/A	N/A	YES	YES	NO	NO
16-48	Black Economic Development Coalition, Inc.	Technical Assistance To Small Businesses - 2016	3	CW	YES	YES	YES	YES	OK	NA	YES	NO	NO	NO	NO	NO	NO	NO	NO	NO	ACTIVE	N/A	N/A	N/A	N/A	YES	YES	NO	NO
16-49	Haitian Neighborhood Center Sant La, Inc.	Workforce Development Services for West Little River & Northeast Second Ave Corridor - 2016	3	2,3	YES	YES	YES	YES	OK	NA	YES	NO	NO	NO	NO	NO	NO	NO	NO	NO	ACTIVE	N/A	N/A	N/A	N/A	YES	YES	NO	NO
16-50	Coalition of Florida Farmworkers Organization, Inc. (COFFO)	Public Facilities Community I - 2016	9	8,9	YES	YES	YES	YES	OK	NA	NOT LISTED	NO	NO	NO	NO	NO	NO	NO	NO	NO	ACTIVE	N/A	N/A	N/A	N/A	YES	YES	NO	NO
16-51	Neighbors and Neighbors Association, Inc.	Technical Assistance to Businesses - 2016	3	CW	YES	YES	YES	YES	OK	NA	YES	NO	NO	NO	NO	NO	NO	NO	NO	NO	ACTIVE	N/A	N/A	N/A	N/A	YES	NO	NO	NO

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EXHIBIT 4

Miami-Dade Public Housing and Community Development
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16-52	Neighbors and Neighbors Association, Inc.	ESBDH Business Incubator / Goulds BRC - 2016	9	CW	YES	YES	YES	YES	OK	NA	YES	NO	NO	NO	NO	NO	NO	NO	NO	NO	ACTIVE	N/A	N/A	N/A	N/A	YES	NO	NO	NO
16-53	The New Perfection Auto Repair, Inc.	Mechanic Shops - 2016	2	2	YES	YES	YES	NO	OK	NA	NOT LISTED	NO	NO	NO	NO	NO	NO	NO	NO	NO	ACTIVE	N/A	N/A	N/A	N/A	NO	NO	NO	NO
16-54	Tackle Fitcamp, Inc.	Tackle Fitcamp For Youth - 2016	3	2,3	YES	YES	YES	YES	OK	NA	NOT LISTED	NO	NO	NO	NO	NO	NO	NO	NO	NO	ACTIVE	N/A	N/A	N/A	N/A	NO	NO	NO	NO
16-55	Helping Hands Youth Center, Inc.	Helping Hands Youth Recreational Services - 2016	3	2,3	YES	YES	YES	YES	OK	NA	YES	NO	NO	NO	NO	NO	NO	NO	NO	NO	ACTIVE	N/A	N/A	N/A	N/A	YES	NO	NO	NO
16-56	79th Street Corridor Neighborhood Initiative, Inc.	Business Technical Assistance & Training - 2016	2	2,3	YES	YES	YES	YES	OK	NA	YES	NO	NO	NO	NO	NO	NO	NO	NO	NO	ACTIVE	N/A	N/A	N/A	N/A	YES	YES	NO	NO
16-57	BCLS Landscaping Group, Inc.	Landscaping 2016	3	3,8,9,	NO, Project is not an eligible public service activity.	NO	NO, Entity has a financial lien.	YES	OK	NA	YES	NO	NO	NO	NO	NO	NO	NO	NO	NO	ACTIVE	N/A	N/A	N/A	N/A	NO	NO	YES	NO
16-58	Multi-Ethnic Youth Group Association, Inc.	MEYGA Project 101-2016	3	1,2,3	YES	YES	NO, Entity has delinquent federal debt.	YES	OK	NA	NOT LISTED	NO	NO	NO	NO	NO	NO	NO	YES	NO	ACTIVE	N/A	N/A	N/A	N/A	YES	NO	NO	NO
16-59	Little Havana Activities & Nutrition Centers of Dade County, Inc.	Elderly Center Based Services-2016	11	6,9,11	YES	YES	YES	YES	OK	NA	NOT LISTED	NO	NO	NO	NO	NO	NO	NO	NO	NO	ACTIVE	N/A	N/A	N/A	N/A	YES	NO	NO	NO
16-60	Opa-Locka Community Development Corporation, Inc.	Arts & Recreation - Studio Renovation-2016	1,2	OPA-LOCKA	YES	YES	YES	YES	OK	NA	NOT LISTED	NO	NO	NO	NO	NO	NO	NO	NO	NO	ACTIVE	N/A	N/A	N/A	N/A	YES	YES	NO	NO

EXHIBIT 4

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16-61	OUR Microlending, LLC.	Microlending program-2016	7	CW	YES	YES	YES	YES	OK	NA	NOT LISTED	NO	NO	NO	NO	NO	NO	NO	NO	NO	ACTIVE	N/A	N/A	N/A	N/A	NO	YES	NO	NO
16-62	Miami Dade Urban Dobale League, Inc.	Miami Dade Urban League - 2016	6	CW	YES	YES	YES	YES	OK	NA	NOT LISTED	NO	NO	NO	NO	NO	NO	NO	NO	NO	ACTIVE	N/A	N/A	N/A	N/A	NO	NO	NO	-
16-63	Miami Dade Chamber of Commerce, Inc.	Micro Lending-2016	5	1,2,3	YES	YES	YES	YES	OK	NA	YES	NO	NO	NO	NO	NO	NO	NO	NO	NO	ACTIVE	N/A	N/A	N/A	N/A	YES	YES	NO	NO
16-64	Miami Dade Chamber of Commerce, Inc.	TA to Small Businesses-2016	5	1,2,3	YES	YES	YES	YES	OK	NA	YES	NO	NO	NO	NO	NO	NO	NO	NO	NO	ACTIVE	N/A	N/A	N/A	N/A	YES	YES	NO	NO
16-65	17th Avenue, LLC	17th Ave Business Center Enhancement-2016	2	CW	YES	YES	YES	YES	OK	NA	NOT LISTED	NO	NO	NO	NO	NO	NO	NO	NO	NO	ACTIVE	N/A	N/A	N/A	N/A	NO	NO	NO	-
16-66	Twin Center, LLC	Twin Business Enhancement -2016	2	1,2,3	YES	YES	NO, Entity has a financial lien.	YES	OK	NA	NOT LISTED	NO	NO	NO	NO	NO	NO	NO	NO	NO	ACTIVE	N/A	N/A	N/A	N/A	NO	NO	YES	-
16-67	Curley House of Style, Inc.	Elderly Meals and Service Program-2016	3	CW	YES	YES	YES	YES	OK	NA	YES	NO	NO	NO	NO	NO	NO	NO	NO	NO	ACTIVE	N/A	N/A	N/A	N/A	YES	NO	NO	NO

Miami-Dade Public Housing and Community Development
FY 2016 RFA - Due Diligence Report

Binder No.	Agency Name	Activity Title	District Activity Located	District Serving	Eligible Activity	Meets HUD National Objective	Successfully Passed Due Diligence Review	Budget Submitted	Inspector General	Florida Vendor Registration	Insurance / Bond	SBD Violations	Florida Convicted Vendor	MDC Debarred Contractor	MDC Delinquent Contractor	MDC SBD Goal Deficit Make-up	Suspended Contractors	Florida Suspended Contractors	Federal Excluded Parties	Sudan-Iran Affidavit	Sun Biz	Capital Improvement Information System	A&E Technical Certification Report	Pre Qualification Report	Web Search Better Business Bureau	Prior Year Tax Return	Prior Year Audit	Miami-Dade County Records	Dun & Bradstreet Reports
16-68	Osama Bader	Inner City Plaza-2016	2	1,2,3,5,6, 7,13	NO, Project applicant Osama Bader does not have an entity created to develop and manage the activity. Proposal contained documentation for a mobile phone business, Simply Mobile.	NO	YES	YES	OK	NA	NOT LISTED	NO	NO	NO	NO	NO	NO	NO	NO	NO	ACTIVE	N/A	N/A	N/A	N/A	NO	NO	NO	NO
16-69	Latinos United in Action Center, Inc.	Victors: Vital Immigration, Citizenship & Technology-2016	3	CW	YES	YES	NO, Entity has a financial lien.	YES	OK	NA	YES	NO	NO	NO	NO	NO	NO	NO	NO	NO	ACTIVE	N/A	N/A	N/A	N/A	YES	NO	YES	NO
16-70	Miami Bridge Youth and Family Services, Inc.	Miami Bridge Central Shelter-2016	5	CW	YES	YES	NO, Entity has a delinquent federal debt.	YES	OK	NA	NOT LISTED	NO	NO	NO	NO	NO	NO	NO	YES	NO	ACTIVE	N/A	N/A	N/A	N/A	YES	YES	NO	NO

Community Meeting during Comment Period for the 2016 RFA
Wednesday, March 16, 2016 2:00 - 4:00 p.m.
South Dade Government Center
10710 S.W. 211th Street, 1st FL
Cutler Bay, FL 33189

Technical Assistance Workshops
The Department of Public Housing and Community Development, in cooperation with the Miami-Dade County Homeless Trust, will hold two technical assistance workshops to review the application preparation, submission requirements and changes to the FY2016 program and evaluation criteria for Housing and Non-Housing Activities. The technical assistance workshop schedule and registration information are listed below and are posted on the PHCD website at **www.miamidade.gov/housing/**

1. North – Technical Assistance Workshop
Thursday, March 24, 2016 Time: 10:00 a.m. – 12:00 noon
African Heritage Cultural Arts Center
6161 NW 22nd Avenue, Miami, FL 33142

2. South – Technical Assistance Workshop
Tuesday, March 22, 2016 Time: 2:00 – 4:00 p.m.
South Dade Government Center, 2nd Floor
10710 SW 211 Street, Cutler Bay, FL 33189

MUST Presentation Schedule

Applicants proposing to provide a NEW project and/ or activity are required to make a mandatory **MUST** presentation before the community in which the activity is proposed. If the activity is located within a NRSA, the presentation must occur at the corresponding Community Advisory Committee (CAC) represented by the NRSA. **Please refer to PHCD's website for an updated schedule of MUST Presentations.**

Applicants proposing new activities located within an Eligible Block group or outside of a NRSA, will be required to make a presentation at the Countywide MUST meeting. Applicants proposing activities in the newly designated Cutler Ridge NRSA and Biscayne North NRSA shall be required to make a MUST presentation at the Countywide MUST Meeting scheduled on TBD, 2016. The meeting schedule is as follows:

COUNTYWIDE MUST MEETING
CUTLER RIDGE & BISCAYNE NORTH
Thursday, April 7, 2016
Overtown Transit Village – North
701 NW 1st Court,
1st Floor Training Room
Miami, Florida 33136
6:00 – 8:00 p.m.

GOULDS CAC
Wednesday, April 13, 2016
Goulds Gymnasium
11350 SW 216th Street
Goulds, FL 33177
6:00 p.m.

LEISURE CITY/NARANJA CAC
Tuesday, April 12, 2016
Naranja Lakes
CRA Community Center
27555 SW 140th Street
Naranja, Miami, FL 33032
6:00 p.m.

WEST LITTLE RIVER CAC
Thursday, March 31, 2016
Arcola Lakes Park
1301 NW 83rd Street
Miami, FL 33147
6:00 p.m.

PERRINE CAC
Thursday, April 21, 2016
Perrine CAHSD Enrichment Center
17801 Homestead Avenue
Miami, FL 33157
6:00 p.m.

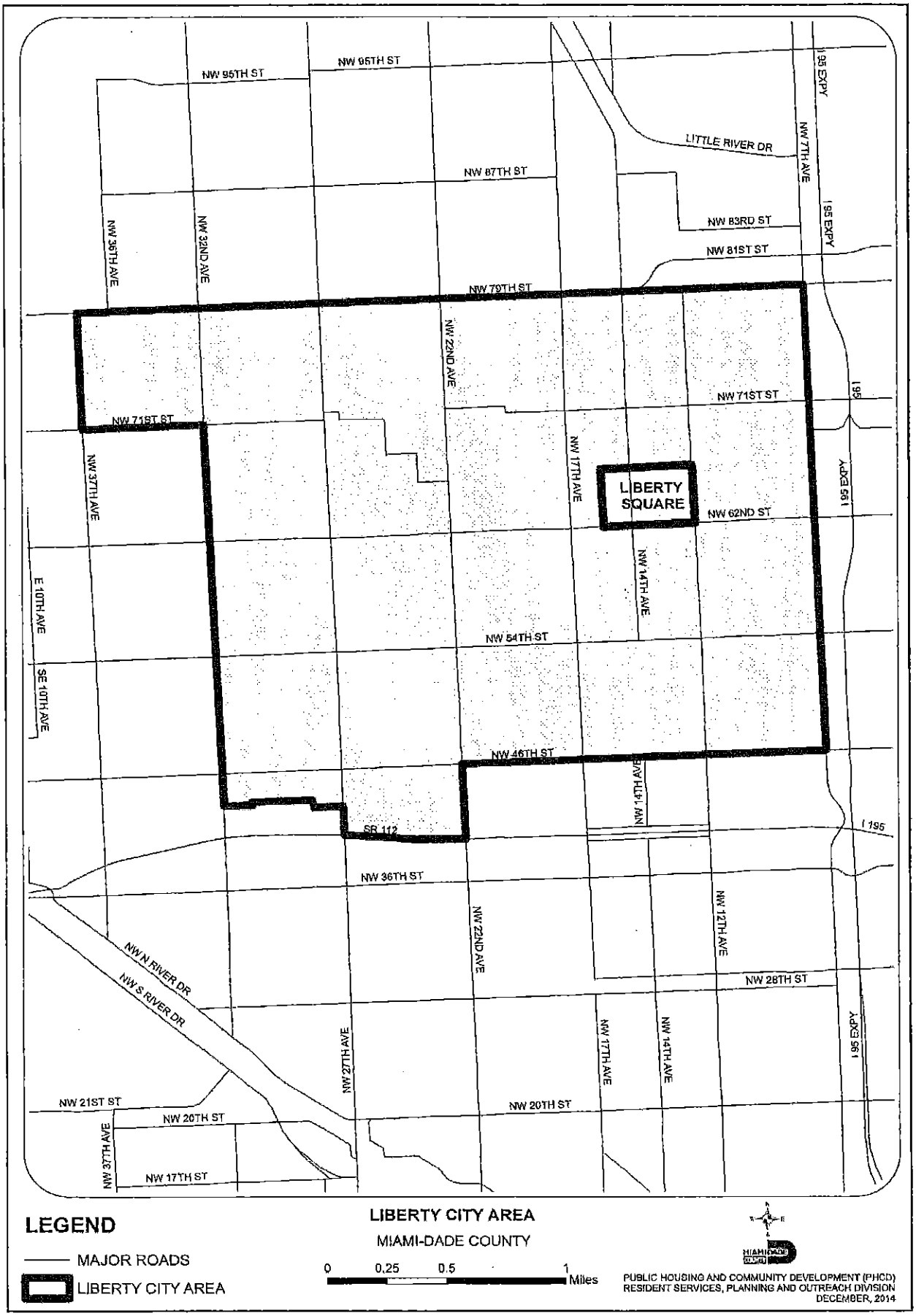
SOUTH MIAMI CAC
Monday, March 21, 2016
HUD Senior Center
6701 SW 62nd Avenue
South Miami, FL 33143
7:00 p.m.

MODEL CITY CAC
Wednesday, March 23, 2016
African Heritage Cultural Center
6161 NW 22nd Ave
Miami, FL 33142
6:00 p.m.

OPA-LOCKA CAC
Thursday, April 21, 2016
Miami Gardens Enrichment Center
16405 NW 25th Ave
Opa-locka, FL 33054
6:00 p.m.

FY 2016 Request for Applications/Action Plan: Community Advisory Committee (CAC) Meetings Special Call Meetings Chairperson Meetings and Technical Assistance Workshops			
Community Advisory Committee Meetings			
1	Tuesday	June 9, 2015	Leisure City/Naranja Community Advisory Meeting (CAC)
2	Wednesday	June 10, 2015	Goulds Community Advisory Meeting (CAC)
3	Monday	June 15, 2015	South Miami Community Advisory Meeting (CAC)
4	Tuesday	June 16, 2015	Perrine Community Advisory Meeting (CAC)
5	Thursday	June 18, 2015	West Little River Community Advisory Meeting (CAC)
6	Wednesday	June 24, 2015	Model City Community Advisory Meeting (CAC)
7	Thursday	June 18, 2015	Opa-Locka Community Advisory Meeting (CAC)
8	Monday	July 22, 2015	Model City Community Advisory Meeting (CAC) Special Call Meeting
9	Wednesday	August 26, 2015	Model City Community Advisory Meeting (CAC) Special Call Meeting
10	Tuesday	September 8, 2015	Leisure City/Naranja Community Advisory Meeting (CAC)
11	Wednesday	September 9, 2015	Goulds Community Advisory Meeting (CAC)
12	Tuesday	September 15, 2015	South Miami Community Advisory Meeting (CAC)
13	Thursday	September 17, 2015	Perrine Community Advisory Meeting (CAC)
14	Tuesday	September 15, 2015	West Little River Community Advisory Meeting (CAC)
15	Wednesday	September 23, 2015	Model City Community Advisory Meeting (CAC)
16	Thursday	September 17, 2015	Opa-Locka Community Advisory Meeting (CAC)
17	Wednesday	October 28, 2015	Model City Community Advisory Meeting (CAC) Special Call Meeting
18	Wednesday	November 25, 2015	Model City Community Advisory Meeting (CAC) Special Call Meeting
19	Thursday	December 17, 2015	Opa-Locka Community Advisory Meeting (CAC)
20	Tuesday	December 8, 2015	Leisure City/Naranja Community Advisory Meeting (CAC)
21	Wednesday	December 9, 2015	Goulds Community Advisory Meeting (CAC)
22	Wednesday	December 23, 2015	Model City Community Advisory Meeting (CAC)
23	Monday	December 21, 2015	South Miami Community Advisory Meeting (CAC)
24	Thursday	December 17, 2015	Perrine Community Advisory Meeting (CAC)
25	Thursday	December 8, 2015	West Little River Community Advisory Meeting (CAC)
26	Tuesday	March 10, 2016	Leisure City/Naranja Community Advisory Meeting(CAC)
27	Wednesday	March 11, 2016	Goulds Community Advisory Meeting (CAC)
28	Wednesday	March 15, 2016	CAC Chairpersons Meeting
29	Tuesday	March 17, 2016	West Little River Community Advisory Meeting (CAC)
30	Thursday	March 19, 2016	Opa-Locka Community Advisory Meeting (CAC)
31	Thursday	March 19, 2016	Perrine Community Advisory Meeting (CAC)
32	Monday	March 21, 2016	South Miami Community Advisory Meeting (CAC)
33	Monday	March 21, 2016	Model City Community Advisory Meeting (CAC)
34	Thursday	March 31, 2016	West Little River Community Advisory Meeting (CAC)
35	Thursday	April 7, 2016	Countywide Advisory Meeting (MUST Presentations)
			Total Community Advisory Committee Meetings - 35 Meetings
Technical Assistance Workshops			
1	Thursday	March 16, 2016	RFA 2016 Informational Meeting South Dade Government Center 10710 SW 211 Street, Miami, FL 33186
2	Tuesday	March 22, 2016	South Dade Government Center 10710 SW 211 Street, Miami, FL 33186
3	Thursday	March 24, 2016	African Heritage Cultural Center 6161 NW 22nd Avenue Miami, FL 33142

Exhibit 7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PUBLIC HOUSING AND COMMUNITY DEVELOPMENT (PHCD)
RESIDENT SERVICES, PLANNING AND OUTREACH DIVISION
DECEMBER, 2014

RFA PROCESS

FY 2016 ACTION PLAN

RFA PROCESS

This attachment to the FY 2016 Action Plan funding recommendations provides supplemental information and the details of: a) the RFA process and, b) activities and tables which demonstrate how the funding sources included in the Action Plan are proposed to be utilized.

Requests for Applications and Evaluations

Applications for funding were solicited through the Consolidated Request for Applications (RFA) process. Funding requests totaled $16,091,071.30, including $11,871,501.30 for Community Development Block Grant (CDBG); $3,002,347.00 for Home Investment Partnerships Program (HOME); and $1,217,223.00 for Emergency Solutions Grant (ESG).

The FY 2016 RFA was made available on March 14, 2016 and applications were due by April 11, 2016. The public was advised of the application process through a notice in The Miami Herald, Haiti en Marche or Kiskeya Herald and Diario de las Americas and posting of the notice via PHCD's website. In addition, notification was emailed directly to all currently funded agencies. During the month-long RFA application process, PHCD, in conjunction with the Miami-Dade Homeless Trust (HT), convened two technical assistance workshops on March 22, 2016 and March 24, 2016, and one informational workshop which provided technical assistance to every agency that requested it throughout the application period. The workshops were designed to inform prospective new applicants and those wishing to renew their knowledge of the application process, how to properly prepare a successful application.

FY 2016 Evaluation Committee

In accordance with the Request For Applications Process, PHCD established five (5) RFA Evaluation Committees that were responsible for reviewing, evaluating, and scoring each application under five (5) distinct categories: Housing; Economic Development; Homeless; and Public Facilities/Capital Improvements. This year's evaluation process involved staff from PHCD and other County Departments. NRSA Community Advisory Committee (CAC) representatives were invited to participate on selection committees; however no CAC members elected to participate on the Selection Committees. The final rating scores and ranking of the applications were assigned based on the following criteria:

- **Organizational Capacity** - Fiscally sound agencies and organizations that have the skills and experience needed to carry out the proposed activity.
- **Priority Need** - Activities that meet a high priority need as identified by residents in the County's Consolidated Plan.
- **Geographic Location** - Priority is given to activities located in NRSAs and eligible block groups.
- **Leveraging** - Activities with demonstrated funding commitments from non-County sources, such as private bank financing, foundation and corporate grants, State funding, and equity from the syndication of tax credits.

- **Track Record** – Activities which met successfully implemented programs/activities for which funds are being sought.
- **Soundness of Approach** – Activities with well-defined strategies, procedures, programs and/or curricula to achieve compliance with terms and conditions of funding sought.

Pursuant to the findings of the Due Diligence review as required by R-630-13, the County Mayor's recommendation (Exhibit 1) identifies with a "1" proposals that had negative due diligence findings. Exhibit 4 contains the due diligence report for the FY2016 RFA.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

The CDBG program allows the use of grant funds for a wide range of public service activities, including, but not limited to, employment services, crime prevention, child care, health services, and substance abuse services.

Table 1: FY 2016 CDBG Recommendations

Category	Amount	% of Total
Administration	$2,044,753.00	20%
Economic Development	$2,850,833.40	28%
Public Facilities/Capital Improvements	$3,002,733.00	29%
Public Services	$609,918.00	6%
Housing	$1,715,529.60	17%
Total of CDBG Activities:	**$10,223,767.00**	**100%**

Administration

The proposed allocation of $2,044,753.00 for Administration represents 20 percent of the total CDBG entitlement. A total of $1,942,753.00 will be allocated to PHCD to cover the costs of program administration; and $102,000.00 to the Department of Regulatory and Economic Resources (RER) for administration of Historical Preservation review activities.

Economic Development

Total funding in the amount of $2,850,833.40 is being recommended for economic development activities, which includes funding for business incubator assistance, special economic development, and microenterprise lending economic development activities.

Public Facilities/Capital Improvements

A total of $3,002,733.00 in funding is being recommended for public facilities/capital improvement activities. This includes funding for public park upgrades and improvements; infrastructure and capital improvement projects in participating municipalities as well as the Liberty City Set-Aside Infrastructure Improvements –NW 18th Avenue Corridor project.

Public Services

A total of $408,600.00 in funding is being recommended for Public Service Technical Assistance to Small Business activities; and $201,318.00 to Commission District Fund public service projects. In the event additional Commission District Fund allocations are received for Public Services activities, a recapture

item will be presented to the Board reducing the Public Housing Modernization activity and reallocating those funds to the activity identified by the District Commissioner.

Housing
A total of $1,715,529.60 in CDBG funds is being recommended for housing-related activities to Public Housing and Community Development (PHCD) for housing modernization in multi-district CDBG Eligible Block Groups and Neighborhood Revitalization Strategy Areas.

Summary of Funding to NRSAs
Total funding recommended for NRSA activities is $6,227,429.40 representing 61 percent of the available CDBG funds. This funding will promote increased investment in the NRSAs and support activities that have the potential for greater community impact and visibility. Table 2 below is a chart identifying those economic development, public facilities/capital improvements, public services, and housing related activities located throughout nine (9) NRSAs:

TABLE 2

CDBG FUNDING RECOMMENDATIONS FOR NRSAS

Agency	Activity	District Serving	NRSA Serving	FY 2016
PUBLIC FACILITIES/CAPITAL IMPROVEMENTS				
Lotus Endowment Fund, Inc.	Lotus Village 2016	CW	All NRSAs	$250,000.00
Family Christian Association of America, Inc.	Youth and Family Development Complex-Elevator	Opa-Locka	Opa-Locka	$196,579.00
Coalition of Florida Farmworkers Organization, Inc.	Public Facilities Community Center	8,9	Cutler Ridge, Goulds, Perrine, Leisure City/ Naranja	$37,970.00
Brownsville Medical Center, Inc.	Brownsville Medical Center 2016	3	Model City	$350,000.00
Sunrise Opportunities, Inc.	Sunrise's Healthy Environment and Heat Reduction Project 2016	7, 8, 9, 10, 11	Goulds, Perrine, Leisure City/Naranja and South Miami	$313,541.00
Opa-Locka Community Development Corporation, Inc.	Art and Recreation – Studio Renovation 2016	1, 2	Opa-Locka	$357,188.00
18th Avenue Corridor Infrastructure Project	NW 18th Avenue Corridor- Infrastructure Project	3	Model City	$920,000.00
Latin Missions Ministries, LLC dba alpha and Omega Church	Alpha Goes Green – 2016	7	All NRSAs	$350,000.00
Subtotal Public Facilities/Capital Improvements:				**$2,775,278.00**

ECONOMIC DEVELOPMENT - Micro-Lending, Business Incubator				
Partners for Self-Employment, Inc.	Micro Loans and Technical Assistance to Small Business Program 2016	1,2,3,8	All NRSAs	$375,000.00
OUR Microlending, LLC	Microlending Program 2016	CW	All NRSAs	$200,000.00
Hispanic Business Initiative Fund of Florida, Inc.	Economic Development - Micro Lending 2016	12	South Miami, Opa-Locka	$140,000.00
Miami Dade Chamber of Commerce, Inc.	Micro Lending -2016	1,2,3	Opa-Locka, Model City,	$300,000.00
Black Economic Development Coalition, Inc.	Micro Enterprise Lending Program – 2016	CW	All NRSAs	$377,695.00
Neighbors and Neighbors Association, Inc.	ESBDH Business Incubator/Goulds BRC -2016	CW	All NRSAs	$377,694.40
EcoTech Visions Foundation Inc.	Green Tech Fellowship-Business Incubator Assistance Program 2016	1, 2,3,5	Model City / West Little River	$204,475.00
Subtotal Economic Development – Micro-Lending, Business Incubator & County Allocations:				**$1,974,864.40**
ECONOMIC DEVELOPMENT - Special Economic Development				
Overnight Success, Inc.	Job Creation- Food Service 2016	1,2,3	Model City	$188,800.00
EcoTech Visions Foundation Inc.	Net Zero Green Maker Incubator Buildout 2016	2,3	Model City / West Little River	$204,475.00
Integrative Health Care Institute, LLC	Integrative Health Care Institute 2016	CW	All NRSAs	$188,847.00
K & K Rehabilitation Services, Inc.	K&K Rehabilitation Services 2016	CW	All NRSAs	$188,847.00
The Ultra Ssnacks Industries, Inc.	The Ultra Ssnacks Industries	CW	All NRSAs	$105,000.00
Subtotal Economic Development – Special Economic Development:				**$875,969.00**
PUBLIC SERVICE and PUBLIC SERVICE- TECHNICAL ASSISTANCE TO SMALL BUSINESSES				
Sundari Foundation, Inc. d/b/a Lotus House Women's Shelter	Lotus House Women's Shelter Employment training 2016	CW	All NRSAs	$5,000.00
Josefa Perez de Castaño Kidney Foundation, Inc.	Nutrition for elderly and Disabled Dialysis Patients 2016	CW	Model City, West Little River	$25,000.00
Greater Miami Service Corps	Youth Education, Employment and Training 2016	CW	All NRSAs	$25,659.00
Community Technological Institute of Miami	Educational Institution/ Certified & Vocational Training 2016	CW	All NRSAs	$50,659.00
Miami Dade Urban Debate League, Inc.	Miami-Dade Urban Debate League	CW	All NRSAs	$5,000.00

St. Vincent de Paul – Mother of Christ	Feeding Needy Families	CW	All NRSAs	$10,000.00
Southwest Social Services Program Inc.	Senior Center Meals and Activities	CW	All NRSAs	$20,000.00
Center for Immigration Advancement	Naturalization Services	CW	All NRSAs	$10.000.00
Teen Upward Bound	Afterschool Services/Tutoring	CW	All NRSAs	$50,000.00
Partners for Self-Employment, Inc.	Entrepreneurial Institute 2016	1,2,3,8	All NRSAs	$80,000.00
South Florida Puerto Rican Chamber of Commerce, Inc.	Economic Development Technical Assistance 2016	1,2,3,4	Opa-Locka, West Little River	$80,000.00
Dynamic Community Development Corporation	Technical Assistance Program 2016	CW	All NRSAs	$80,000.00
Miami Dade Chamber of Commerce, Inc.	TA for Businesses-2016	1,2,3	Opa-Locka, Model City	$80,000.00
79th Street Corridor Neighborhood Initiative, Inc.	Business TA and Training 2016	2,3	West Little River	$50,000.00
Branches, Inc.	ASSETS Miami 2016	CW	All NRSAs	$30,000.00
Subtotal Public Service – and Public Service Technical Assistance to Small Businesses:				**$601,318.00**
			TOTAL NRSA RECOMMENDATIONS:	**$6,227,429.40**

Commission District Allocations

The FY 2013 - FY 2017 Consolidated Plan approved by the Board established that 13 percent of the CDBG funding would be allocated by the Board to eligible projects, programs, and activities in their respective districts, representing a total of $1,199,090.00. Each Commissioner is allocated $92,238.00 via the Commission District Fund (CDF) process with no more than $75,659.00 allowable to a public service activity. Pursuant to Resolution No. R-214-12, there is no minimum threshold for each CDF award. Funding of agencies carrying out public service activities is accomplished through the CDF allocation process.

Activities in Entitlement Cities

Based on HUD's "*metropolitan significance*" criteria in recommending CDBG funding for activities in Entitlement cities, staff was especially mindful of HUD's Final Rule issued on November 1995, which stated that CDBG funds may assist an activity outside the jurisdiction of the grantee, only if the grantee determines that such activity is necessary to further the purposes of the Housing and Community Development Act, the recipient's community development objectives, and that reasonable benefit from the activity will accrue to the residents of the jurisdiction of the grantee. Simply stated, Miami-Dade County may support activities in other entitlement communities, but only to the extent that such activity also benefits residents of the County's primary unincorporated target area, thereby demonstrating metropolitan significance. Entitlement cities include the City of Miami, City of Miami Beach, City of North Miami, City of Hialeah, City of Homestead and the City of Miami Gardens. Similar to entitlement cities, those cities that receive State of Florida Small Cities CDBG Program funds must also meet the metropolitan significance standard and be consistent with the County's high priority needs. As such, staff will continue to evaluate projects funded in other Entitlement cities to ensure that those activities also benefit the County's primary unincorporated target area.