MEMORANDUM

Agenda Item No. 3(A)(7)

TO:	Honorable Chairman Jean Monestime and Members, Board of County Commissioners	**DATE:**	July 19, 2016
FROM:	Abigail Price-Williams County Attorney	**SUBJECT:**	Resolution retroactively authorizing in-kind services from the Parks, Recreation and Open Spaces Department for the December 20, 2015 "Annual Toy Drive" sponsored by the Notre Dame D'Haiti Catholic Church in an amount not to exceed $1,400.00 to be funded from the balance of the District 3 FY 2015-16 In-Kind Reserve Fund

The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Commissioner Audrey M. Edmonson.

Abigail Price-Williams
County Attorney

APW/smm

/

MEMORANDUM

(Revised)

TO: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

DATE: July 19, 2016

FROM: Abigail Price-Williams
County Attorney

SUBJECT: Agenda Item No. 3(A)(7)

Please note any items checked.

_____ **"3-Day Rule" for committees applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Statement of social equity required**

_____ **Ordinance creating a new board requires detailed County Mayor's report for public hearing**

✓ **No committee review**

_____ **Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous _____) to approve**

✓ **Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 3(A)(7)
7-19-16

RESOLUTION NO. _____

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE PARKS, RECREATION AND OPEN SPACES DEPARTMENT FOR THE DECEMBER 20, 2015 "ANNUAL TOY DRIVE" SPONSORED BY THE NOTRE DAME D'HAITI CATHOLIC CHURCH IN AN AMOUNT NOT TO EXCEED $1,400.00 TO BE FUNDED FROM THE BALANCE OF THE DISTRICT 3 FY 2015-16 IN-KIND RESERVE FUND

WHEREAS, the Notre Dame D'Haiti Catholic Church has requested in-kind services from the Parks, Recreation and Open Spaces Department for the December 20, 2015 "Annual Toy Drive" event in an amount not to exceed $1,400.00 (see attached Fee Waiver/In-kind Service Application); and

WHEREAS, the "Annual Toy Drive" distributes toys to needy children in the community during the holidays; and

WHEREAS, the Notre Dame D'Haiti Catholic Church is a not-for-profit organization; and

WHEREAS, the "Annual Toy Drive" is a small event, as that term is defined in the attached Fee Waiver/In-kind Service Application, and $1,400.00 of the in-kind services shall be funded from the balance of the District 3 FY 2015-16 In-Kind Reserve funds,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board retroactively authorizes in-kind services from the Parks, Recreation and Open Spaces Department for the December 20, 2015 "Annual Toy Drive" sponsored by the Notre Dame D'Haiti Catholic Church in an amount not to exceed $1,400.00 to be funded from the balance of District 3 FY 2015-16 In-Kind Reserve Fund.

The Prime Sponsor of the foregoing resolution is Commissioner Audrey M. Edmonson. It was offered by Commissioner , who moved its adoption. The motion was seconded by Commissioner and upon being put to a vote, the vote was as follows:

Jean Monestime, Chairman
Esteban L. Bovo, Jr., Vice Chairman

Bruno A. Barreiro	Daniella Levine Cava
Jose "Pepe" Diaz	Audrey M. Edmonson
Sally A. Heyman	Barbara J. Jordan
Dennis C. Moss	Rebeca Sosa
Sen. Javier D. Souto	Xavier L. Suarez
Juan C. Zapata	

The Chairperson thereupon declared the resolution duly passed and adopted this 19th day of July, 2016. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By:_____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency. GKS

Gerald K. Sanchez

MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Office of Strategic Business Management
111 N.W. 1st Street, Suite 2200
Miami, FL 33128

Phone: (305) 375-5143
Fax: (305) 375-5168

Type of Event/Application (select one of the following):

- ☐ District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- ☒ Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
- ☐ Special Event* - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- ☐ Major Event* - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

Note: Event budget must be included for "Special" and "Major" event types.

Commissioner sponsoring event Commissioner Audrey Edmonson

1. Full legal name of the requesting organization: Notre Dame D'Haiti Catholic Church

2. Applicant Status: (Select one of the choices below)

- ☒ Not-For-Profit or Tax Exempt
- ☐ For-Profit
- ☐ Local Government or Public Entity
- ☐ Other (specify): _____

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.): Jean Saint Fort
110 NE 62nd Street Miami FL 33138
305 751 6289 Fax 305 751 6234 jdsaintfort@yahoo.com

4. Specify fee waiver or in-kind service requested (quantity, if applicable): Annual Toy Drive For
1000 Kids From Little Haiti

MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION
Page 2

5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries): Toy Drive
Sunday 12/20/15
Distribute toys to the children in the community.
Free Event

6. Please select ALL that apply to event:

- [ ] Economic Development: Event supports vitality or growth of the local economy
- [x] Youth/Education: Event benefits youth of any age and/or offers educational benefits
- [x] Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
- [ ] Arts and Culture: Event supports music, theatre, literature, art or culture
- [ ] Environmental: Event benefits environmental concerns or promotes conservation
- [x] Sports and Athletics: Event supports/promotes organized sports or recreational participation

7. Physical address of event venues (please specify Commission District(s)): 110 NE 62nd Street
Miami FL 33138 District 3

8. Description of regional or local impact: Children of this community fall under the most marginalized and underserved groups. Parents are in need of this support.

9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable): Event is from 2-6 pm. We'll feed the kids, then play games, followed by toy distribution

10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): N/A

11. Expected number of participants and estimated attendance (per day, if applicable): N/A

12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed): N/A

I hereby certify that all the statements made in this application are true and correct.

Signature of Authorized Representative

12/19/15
Date

MIAMI-DADE PARKS

SHOWMOBILES, STAGES, BLEACHERS, AND SOUND PRODUCTION

(305) 226-8315 Ext. 221/(305) 553-8511 (Fax)

EQUIPMENT (S) CONFIRMATION FORM

ORGANIZATION/AGENCY: Notre Dame d'Haiti Catholic Church

EQUIPMENT REQUESTED: Medium Showmobile

NAME OF PERSON RESPONSIBLE FOR THIS BILL: Commissioner Audrey Edmunson Commission District #3

OR INDEX CODE (MIAMI-DADE AGENCIES ONLY):

BILLING ADDRESS/ZIP CODE: 111 NW 1 Street Miami, FL

NAME/TITLE OF THE EVENT: Annual Toy Drive

ADDRESS OF EVENT: 110 NE 62nd Street

TODAY'S DATE: 12/18/15

DATE (S) & TIME OF EVENT: 12/20/15 12PM – 9PM

SET-UP TIME & DAY: 10AM 12/20/15

TAKE-DOWN TIME & DAY: 10PM 12/20/15

CONTACT PERSON/PHONE: Jean Souffrant 305-587-7692

AT SITE CONTACT/CELL PHONE#:

SPECIAL INSTRUCTIONS: Direction item(s) are to be placed, maps, diagrams, etc.

OTHER INFORMATION: Include additional equipment if needed.

We, the users, understand that we assume full responsibility for any damage, theft, or loss to said equipment and its accessories between the time the Miami-Dade Park and Recreation Department completes setting up and the time it takes down. We, the users, also agree to adhere to the requests set forth in the rental policy. We do have a copy of the rental policy and fully understand the requirements set forth in renting the equipment requested as out-lined in the rental policy. **We also understand that the total fee is to be remitted (15) fifteen working days before the event.**

***Fee:** $1,400.00 In-kind District #3

*(SEE FEE SCHEDULE FOR EXACT CHARGES)

Signature: Audrey E. Edmunson

Commissioner Audrey Edmunson

Agency/Group: Commission District #3

CANCELLATIONS MUST BE MADE 72 HOURS IN ADVANCE OF THE EVENT BY FAX OR EMAIL OTHERWISE EXPECT TO BE CHARGED ½ (HALF) OF RENTAL FEE. *There will be no completed reservation on the schedule unless the confirmation Form is filled out completely and signed.

Late equipment arrivals, please call (786) 236-7926

FLORIDA DEPARTMENT OF STATE
DIVISION OF CORPORATIONS

Detail by Entity Name

Florida Not For Profit Corporation

ARCHDIOCESE OF MIAMI, INC.

Filing Information

Document Number	N99000001604
FEI/EIN Number	65-0909504
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Principal Address

9401 BISCAYNE BOULEVARD
MIAMI SHORES, FL 33138

Changed: 01/14/2008

Mailing Address

9401 BISCAYNE BOULEVARD
MIAMI SHORES, FL 33138

Changed: 01/14/2008

Registered Agent Name & Address

FITZGERALD, J. PATRICK ESQ.
110 MERRICK WAY
SUITE 3-B
CORAL GABLES, FL 33134

Name Changed: 04/29/2009

Officer/Director Detail

Name & Address

Title PD

WENSKI, THOMAS GREV
9401 BISCAYNE BOULEVARD
MIAMI SHORES, FL 33138

Title VPD

WORLEY, ELIZABETH SISTER

9401 BISCAYNE BOULEVARD
MIAMI SHORES, FL 33138

Title T

CATANIA, JOSEPH A
9401 BISCAYNE BOULEVARD
MIAMI SHORES, FL 33138

Title SD

JEANTY, CHANEL REV
9401 BISCAYNE BOULEVARD
MIAMI SHORES, FL 33138

Title AT

CASCIATO, MICHAEL A
9401 BISCAYNE BOULEVARD
MIAMI SHORES, FL 33138

Title AS

FITZGERALD, J. PATRICK ESQ.
110 MERRICK WAY, SUITE 3-B
CORAL GABLES, FL 33138

Annual Reports

Report Year	Filed Date
2014	01/10/2014
2015	01/11/2015
2016	01/21/2016

Document Images

01/21/2016 -- ANNUAL REPORT	View image in PDF format
01/11/2015 -- ANNUAL REPORT	View image in PDF format
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03/23/2000 -- ANNUAL REPORT	View image in PDF format
03/15/1999 -- Domestic Non-Profit	View image in PDF format

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State of Florida, Department of State

Memorandum

MIAMI-DADE COUNTY

Date: July 19, 2016

To: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor

Subject: District Specific In-Kind Request

A retroactive waiver for in-kind services has been requested by the Notre Dame D'Haiti Catholic Church for their "Annual Toy Drive" event held on December 20, 2015.

In-kind services have been requested in an amount not to exceed $1,400.00 from the Miami Dade Parks, Recreation and Open Spaces Department for the use of a medium showmobile. This event will be funded from the balance of District 3 FY 2015-16 In-Kind Reserve Fund.

Edward Marquez
Deputy Mayor

Inkind01618