MEMORANDUM

Agenda Item 11(A)7 Supplement

TO: Honorable Chairman Jean Monestime and Members, Board of County Commissioners

DATE: October 5, 2016

FROM: Honorable Harvey Ruvin, Clerk
Circuit and County Courts

Christopher Agrippa, Director
Clerk of the Board Division

SUBJECT: Supplemental information regarding Resolution appointing Brenda J. Westhorp, P.E. to the Professional Services Task Force

Resolution No. R-636-14, adopted on July 1, 2014, requires that the Office of the Commission Auditor complete a background research on applicants being considered to serve on County Boards and Trusts, that require nominations and/or appointments by the Board of County Commissioners (BCC).

Attached for your information and review is the Acting Commission Auditor's findings relating to Board of County Commissioners File number: 161718 – Item 11(A)7 on today's agenda regarding Resolution appointing Brenda J. Westhorp, P.E. to the Professional Services Task Force.

CA/dmc

Attachment

BOARD OF COUNTY COMMISSIONERS
OFFICE OF THE COMMISSION AUDITOR

MEMORANDUM

TO: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

FROM: Neil R. Singh, CPA
Acting Commission Auditor

DATE: October 5, 2016

SUBJECT: **Resolution appointing Brenda J. Westhorp, P.E. to the Professional Services Task Force**

Resolution No. R-636-14, adopted on July 1, 2014, requires that the Office of the Commission Auditor (OCA) complete a background research on applicants being considered to serve on County Boards and Trusts that require nominations and/or appointments by the Board of County Commissioners (BCC).

In accordance with that Resolution, we are providing this report as a supplement to the BCC File Number: 161718.

Pursuant to R-636-14, the OCA completed background research regarding BCC File Number: 161718, Resolution appointing Brenda J. Westhorp, P.E. to the Professional Services Task Force and there were no adverse findings that came to our attention.