

Memorandum



Date: November 1, 2016

To: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor

Supplement to
Agenda Item No. 8(F)3

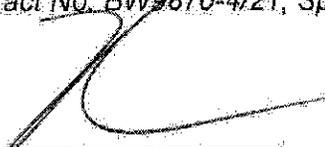
Subject: Supplement to Request for Additional Expenditure Authority to Contract No. RFP745-3(3),
Professional Veterinary Services

This supplement is provided in response to a request for information from the Strategic Planning and Government Operations Committee at its September 12, 2016 meeting regarding the request for increased spending authority on *Contract No. RFP745-3(3), Professional Veterinary Services*. More specifically, the Committee Chairman, Commissioner Juan Zapata, requested information regarding the aggregate contract value as well as the value of each option term. Commissioner Daniella Levine Cava asked what additional spay and neuter services will be covered with the increased funds requested by the Animal Services Department.

The contract term is for three (3) years with three (3) one-year option to renew periods. The initial three-year term was valued at \$555,000, and the first option term was valued at \$188,010. The second and third option to renew periods were exercised together to capitalize on approximately \$17,100 in savings negotiated with NYK Animal Hospital, the north zone vendor, with an allocation of \$237,010. The aggregate contract value is \$980,020 for a total of six (6) years. If the request for additional expenditure authority is approved, the modified aggregate contract value will be \$1,159,690.

This contract is mainly used for working canines assigned to public safety departments. The contract provides for routine and emergency office visits, annual physical exams, pre-purchase testing of prospective canines, teeth cleaning, ear cleaning/flushing, heartworm tests, radiology, yearly vaccinations, fecal examinations, surgery, complete blood chemistry tests, spay and neutering, boarding services, prescriptions, and medical supplies. The spay and neutering services provided under this contract are only for working canines assigned to the departments.

For the Animal Services Department, the contract is used if specialized or emergency veterinary services are needed that cannot be provided by the in-house veterinary staff. Animal Services primarily uses *Contract No. BW9870-4/21, Spay and Neutering Services*, for such services.



Russell Benford
Deputy Mayor