

Memorandum



Date: December 6, 2016

To: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

Agenda Item No. 8(F)(9)

From: Carlos A. Gimenez
Mayor

Subject: Request for Additional Expenditure Authority to Prequalification Pool No. RTQ-00266, Manufactured (Modular) Buildings

Recommendation

It is recommended that the Board of County Commissioners (Board) authorize increased expenditure authority of \$1,600,000 to *Prequalification Pool No. RTQ-00266, Manufactured (Modular) Buildings*, for the Internal Services Department. The pool was established under delegated authority in September 2015 and has been used by the Aviation Department to purchase pre-fabricated guard booths and bathrooms. All buildings under this pool shall meet Florida Building Commission standards and be provided by manufacturers that are certified by the State of Florida Manufactured Building Program. The awarded vendor following a spot market competition is responsible for the installation of the manufactured buildings.

Approval of this request will add the Internal Services Department to this pool with a \$1,600,000 allocation. The department will use the funds to purchase two (2) manufactured buildings for the Miami-Dade Public Safety Training Institute. The institute is a multi-agency partnership sharing resources and facilities to meet mutual training needs for the Miami-Dade County Police Department, Federal Bureau of Investigations and Miami-Dade County Corrections and Rehabilitation Department. One building will be used as a storage house for ammunition, and the other will be used as a stand-alone structure to conduct virtual training scenarios. The Internal Services Department will conduct a competitive spot market quote under this pool to purchase the required pre-fabricated structures.

Scope

The impact of this item is countywide in nature.

Fiscal Impact/Funding Source

This pool was established with an allocation of \$500,000 for an eight-year term, which expires on September 30, 2023. There have been no prior modifications to this pool. If the requested modification is approved, the total pool value will be \$2,100,000.

| Department | Existing Allocation | Additional Allocation Requested | Modified Allocation | Funding Source | Contract Manager |
|-------------------|---------------------|---------------------------------|---------------------|---|------------------|
| Aviation | \$500,000 | \$0 | \$500,000 | Proprietary Revenue | Neivy Garcia |
| Internal Services | 0 | 1,600,000 | 1,600,000 | Capital Outlay Reserve / Police Impact Fees | Asael Marrero |
| Total | \$500,000 | \$1,600,000 | \$2,100,000 | | |

Track Record/Monitor

Najaly Bode of the Internal Services Department is the Procurement Contracting Officer. Asael Marrero of the Internal Services Department is managing this project on behalf of the Police Department.

Delegated Authority

There is no additional delegation of authority sought in this item as the authority to solicit pricing and award contracts up to an aggregate amount of the allocation authorized when this pool was established, exercise all provisions of the solicitation documents and any resulting contracts pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38, and add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis, was granted when the pool was established under delegated authority.

Prequalified Vendors

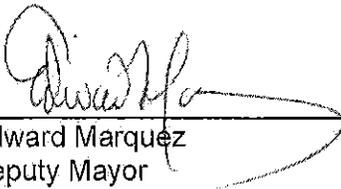
| Vendor | Principal Address | Local Address | Principal |
|---|--|---------------|---------------------------|
| Advanced Modular Structures, Inc. | 1911 NW 15 Street Pompano Beach, FL | Same | Patricia A. Willis |
| Concrete Modular Systems, Inc. | 6161 51 Street South St. Petersburg, FL | None | Frederick L. Kennedy, Jr. |
| GFRC Acquisition, LLC d/b/a GFRC Shelters | 8226 Douglas Avenue Suite 627 Dallas, TX | None | Cheryl Roberts |
| Leesburg Concrete Company, Inc. | 1335 Thomas Avenue Leesburg, FL | None | Lannie M. Thomas |
| Mardan Fabrication, Inc. | 41249 Irwin Drive Harrison TWP, MI | None | Thomas Duemling |
| McGrath Rent Corp. d/b/a Mobile Modular Management Corporation | 5700 Las Positas Road Livermore, CA | None | Dennis C. Kakures |

Due Diligence

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine contractor responsibility, including verifying corporate status and review of performance or compliance issues. The lists referenced include convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to contractor responsibility.

Applicable Ordinances and Contract Measures

- The User Access Program provision applies and the two (2) percent program discount will be collected on all purchases.
- The Small Business Enterprise (SBE) Bid Preference and Local Preference will be applied at the time of spot market competition where permitted by the funding source. Additionally, an SBE set-aside also applies where permitted by the funding source for spot market competition up to \$100,000 when there are three (3) or more SBE-certified firms available.
- The Living Wage Ordinance does not apply.


 Edward Marquez
 Deputy Mayor



MEMORANDUM

(Revised)

TO: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

DATE: December 6, 2016

FROM: Abigail Price-Williams
County Attorney

SUBJECT: Agenda Item No. 8(F)(9)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Statement of social equity required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous ____) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(9)
12-6-16

RESOLUTION NO. _____

RESOLUTION AUTHORIZING ADDITIONAL EXPENDITURE
AUTHORITY IN A TOTAL AMOUNT UP TO \$1,600,000.00
FOR PREQUALIFICATION POOL NO. RTQ-00266 FOR
PURCHASE OF MANUFACTURED MODULAR BUILDINGS
FOR THE INTERNAL SERVICES DEPARTMENT

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes additional expenditure authority in an amount up to \$1,600,000.00 for Prequalification Pool No. RTQ-00266 for the purchase of manufactured modular buildings for the Internal Services Department. A copy of the solicitation document and the contracts once awarded are on file with and available upon request from the Internal Services Department, Procurement Management Services Division.

The foregoing resolution was offered by Commissioner _____, who moved its adoption. The motion was seconded by Commissioner _____ and upon being put to a vote, the vote was as follows:

Jean Monestime, Chairman

Esteban L. Bovo, Jr., Vice Chairman

Bruno A. Barreiro

Jose "Pepe" Diaz

Sally A. Heyman

Joe A. Martinez

Rebeca Sosa

Xavier L. Suarez

Daniella Levine Cava

Audrey M. Edmonson

Barbara J. Jordan

Dennis C. Moss

Sen. Javier D. Souto

The Chairperson thereupon declared the resolution duly passed and adopted this 6th day of December, 2016. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Hugo Benitez

